



Date Filed: _____

Fee: _____

Received by: _____

TOWN OF HILLSBOROUGH

ADMINISTRATIVE APPEAL APPLICATION

This application must be completed (please type or print) and returned to the Town Office and it will be forwarded to the Zoning Board of Adjustment. You will be advised of the date and time of the public hearing before the Board of Adjustment. You must appear at the public hearing or be represented by an authorized agent or attorney in order for the Board to take action on your application. The application will be terminated or tabled for failure to appear at a scheduled public hearing. If you designate an agent or attorney to represent you in this application, you must submit a Letter of Authorization. You are fully responsible for researching and knowing any and all laws, which may be applicable and affect the outcome of the Board's decision on your application request. The Town of Hillsborough assumes no responsibility or liability relating to your failure to research and know all applicable laws including, but not limited to, state, federal and local laws, codes, land development regulations and comprehensive plan.

CONTACT INFORMATION:

Applicant's Name: _____

Applicant's Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Home phone number: _____ Business phone number: _____

Fax number: _____

LEGAL DESCRIPTION OF THE PROPERTY:

Address: _____

Tax Map #: _____ Lot #: _____

Subdivision Name (if known): _____

Total Acreage of the Property: _____

The following items are required to complete the application and must be attached:

- _____ A. Hearing, Abutter, and Notification Fees (\$45.00 + \$5.54/abutter, including the owner). These fees are non-refundable. Check made payable to the Town of Hillsborough.
- _____ B. Letter of Authorization to allow an Agent or Attorney to represent Applicant, if applicable.
- _____ C. List of Abutters- A list of property abutters with mailing addresses, as defined by RSA672:3, shall be submitted. Names and addresses can be secured using tax maps and files located at the Town Office and on the Town's web site at <http://www.town.hillsborough.nh.us>. Three sets of mailing labels for the abutters are required.

APPLICANT'S SIGNATURE: _____ DATE: _____

APPLICANT'S PRINTED NAME: _____