

DESCRIPTION OF PROPOSED HOME BUSINESS

Number of non-resident employees: _____

APPLICATION CHECKLIST	
<input type="checkbox"/>	Site Plan <i>Site plan conforming to Chapter 185 of Town Code is required when new construction is proposed or when it is deemed necessary by the Planning Board.</i>
<input type="checkbox"/>	Floor Plan <i>Plan showing net floor area of residence and/or accessory building(s) to be used for business is required.</i>
<input type="checkbox"/>	Water/Sewer Approval <i>Required for new businesses hooking up to Town water or sewer.</i>
<input type="checkbox"/>	Septic Report <i>Report prepared by licensed septic designer verifying adequate design and capacity is required for all businesses generating significant wastewater volumes.</i>
<input type="checkbox"/>	Fire Inspector Approval <i>Required for all new home businesses.</i>
<input type="checkbox"/>	Abutters List <i>Required for all new home businesses.</i>
<input type="checkbox"/>	Application Fee - if site plan review is required <i>Minimum fee is \$50.00. \$45.00 for publication, \$5.32 per abutter notification, and \$50.00 per 1000 square feet of commercial floor area.</i>

I hereby certify that to the best of my knowledge this proposal complies with all applicable local, state and federal regulations and I understand that noncompliance with any applicable regulation may result in the revocation of this permit, if issued.

Signature of Property Owner

Date

Application Fee Paid: \$ _____

ACTION OF THE PLANNING BOARD

___ Approved Conditions: _____

___ Denied Reason: _____

Date: _____

Chair, Hillsborough Planning Board