

Board of Selectmen
Budget Meeting Minutes
December 18, 2019

Present: Jonathan M. Daley, Chairman; James C. Bailey, III, Selectman; John P. Stohrer, Selectman; Laura Buono, Town Administrator.

In Attendance: Chelsea Szalanski, David Roarick.

Chairman Daley opened the meeting at 4:00 p.m.

1. **YOUTH SERVICES PROPOSED BUDGET**

Chelsea Szalanski, Director of Youth Services presented her proposed 2020 budget to the Selectmen and discussed changes she has put into place which has both saved money and brought in revenues. Ms. Szalanski said she has 6-8 interns who rotate each semester and who come from various schools (NEC, Franklin Pierce, Riviere, and Keene State). Ms. Szalanski said she currently has 23 volunteers and they receive \$75. per case from the child and \$250 from the State. They also receive revenues up to \$12,000 for the year in the form of a grant since they screen for drug and alcohol. Ms. Szalanski said that due to reclassification of cases on the State level, juvenile crime numbers are down but noted that enrollment in Project Genesis is up substantially with 41 kids enrolled this year. Ms. Buono noted that the budget also includes a step increase for Ms. Szalanski this year as well as an additional week's payroll for all employees this year.

2. **POLICE DEPARTMENT, ANIMAL CONTROL, DISPATCH PROPOSED BUDGETS**

Chief Roarick brought forward proposed budgets for the Police Department, Animal Control and Dispatch. The Chief said the majority of the increases in both the Police and Dispatch Budgets are due to the extra week payroll and all the expenses that go along with that (taxes and retirement). Chief Roarick said he has shifted \$10,000 from the Telephone line to the Computer Support line due to the fact that he has been providing IT service for the department but it's time for him to get away from that and bring on an outside firm to take care of it. The Board reviewed various other changes with the Chief. The Animal Control Budget was reduced slightly with a note that having the PD take over animal control continues to be a cost saving move.

Chief Roarick brought up his suggestion that a warrant article be placed on the warrant for the purchase of body cameras. The Chief explained the 5-year program as well as the pros and cons of having body cameras. He said he feels it makes sense to have it on a separate warrant article so that he can present the information to the public and allow the voters to decide whether or not they see a value and whether they want to spend the \$50,000 on them. The Selectmen agreed that it makes sense to place it in a separate warrant article.

3. **OTHER BUSINESS**

Historic District Commission – Selectman Stohrer updated the Board on the Historic District Commission and said he received an email from Jan Michael stating that unless the Selectmen issue a letter that the HDC scope of authority right now as written in the town codes fully complies with the State RSA, he won't be attending meetings. Based on that, Selectman Stohrer said they are short a Commissioner plus the Planning Board hasn't brought forward someone from their Board to serve.

Selectman Stohrer said Melinda Gehris has volunteered to serve as an alternate on the Commission and asked the Selectmen to appoint her as such. This will enable the Commission to continue to proceed with business. He said they have the final draft of the Rules and Procedures to review and finalize as well as to discuss a question with regard to the boundaries of the District. Selectman Stohrer moved to appoint Melinda Gehris as an alternate member of the Historic District Commission for a 3-year term. Motion was seconded by Chairman Daley. A vote was taken. Motion passed unanimously.

4. CONSENT AGENDA

Chairman Daley moved to approve the Consent Agenda for December 18, 2019. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

- Water/Sewer Abatement Map 12 Lot 67-18 \$614.29
- Water/Sewer Abatement Map 23 Lot 18 \$1,231.23
- Corrected Tax Warrant in the amount of \$8,702,088.62

5. ADJOURNMENT

Chairman Daley moved to adjourn at 5:30 p.m. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

Jonathan M. Daley, Chairman

James C. Bailey III, Selectman

John P. Stohrer, Selectman