

Board of Selectmen
Meeting Minutes
June 11, 2019

Present: Jonathan M. Daley, Chairman; John P. Stohrer, Selectman; Laura Buono, Town Administrator.

In Attendance: Bill Goss, Rich Helling, Peter Mellen, Chris Sieg, Dave Lewis, Penny Griffin, Joyce Bosse.

Chairman Daley opened the meeting at 6:00 p.m.

1. **OPEN SESSION**

Bill Goss –Mr. Goss said he received an estimate to repair a red listed bridge on Beards Brook Road (Bridge #107/056). M.A. Bean Associates LLC has done repair work on a couple of our bridges in the past and has been the lower priced company. Mr. Goss explained that the edges are breaking away and underneath the bridge is rotted. Mr. Goss said that we are able to get them in between jobs and have offered us a reduced price of \$66,000 to replace the steel beams that are rotted out and as well as do the work on the deck and guardrail. We are able to get a reduced price since the gravel will come from the Town. Mr. Goss said that \$61,000 of the \$66,000 will come out of the Bridge CRF and the rest out of his budget. The bridge will be closed while the work is being done but he will notify the police and fire departments. Chairman Daley moved to approve the proposal from M.A. Bean for the work on the Beards Brook Road Bridge. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

Mr. Goss said the department is also working on screening sand, resurfacing Windsor Road and chip sealing Preston and West Mill Street.

2. **WATER & SEWER COMMISSIONERS RE: OFFICE MOVE**

The Water & Sewer Commissioners met with the Selectmen to discuss the planned move of their office from its present location to the Gables Building which is next door. Peter Mellen reviewed a plan they have to renovate the lower level of the Gables Building in order to serve their customers. Ms. Buono said they are waiting for the pricing of the handicap ramp for the front of the building and described the two styles that were suggested. The discussion turned to whether or not it would cost more to do the renovations versus repairing the issues in the current office. The issues include rotting beams in the basement as well as rotted flooring. Peter Mellen said ideally they would like to stay where they are. Ms. Buono will meet with Mark Roarick and Mike Borden to discuss the work needed and get estimates in order for the Selectmen to make a decision as to whether or not it makes sense to renovate the Gables Building.

Peter Mellen brought up the repairs that are need to the water service at Grimes Field and the fact that due to freezing last year because the heater was not left on by the Parks Department, the meter needs to be replaced. Mr. Mellen said the quote is for \$1,646.96 and wanted to make sure the Selectmen were good with that amount being charged to the Parks Department. The Board agreed and it was discussed that the heating system will need to be brought up to the new Parks Supervisor so that it is not an issue again this coming winter.

3. **MANIFEST MOTION**

Chairman Daley moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 14695 - 14735 a/k/a Voucher 22A, 23, 23A, 24 in the amount of \$174,208.10 (includes 138 direct deposit stubs) and Accounts Payable Check numbers 21044 – 21156 a/k/a Vouchers 22, 23 & 24 in the amount of \$1,049,029.35. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

** A/P Checks include payment to HDSD in the amount of \$762,740.22

4. **CONSENT AGENDA**

Chairman Daley moved to approve the Consent Agenda for June 11, 2019. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

- Abatement Approval – Map 12A Lot 309 (\$30,000 in assessed value); Map 14 Lot 559 (\$31,600 in assessed value)
- Abatement Denial – Map 10 Lot 45; Map 12A Lot 195
- Property Tax Refund – Gormley per settlement
- 2019 MS 232
- Corrective Abatement – Map 7 Lot 269
- Veterans Tax Credits – Map 9 Lot 105; Map 7 Lot 136
- Intent to Cut – Map 11H Lot 303; Map 12 Lot 035
- Intents to Excavate – Map 7 Lot 190; Map 10 Lot 68

5. **APPROVAL OF MINUTES**

Chairman Daley moved to approve the minutes of May 28, 2019 as written. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

Chairman Daley moved to approve the minutes of May 21, 2019 as amended. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

6. **OTHER BUSINESS**

Police Department Roof – Ms. Buono presented the Selectmen with four quotes for the repairs/shingling of the police department roof. They are: Tony Ricco \$34,875.00 w/o plywood. Use 20 sheets @ \$70/sheet (from DMR Quote) = \$36,275 using Limited Lifetime warranty IKO architectural shingles; DMR Roofing - \$47,800 using Dynasty Premium Shingles – 20 Year Warranty on Shingles; Queen City Roofing - \$49,900 using Owens Corning Roofing – 10 yr labor 50 year materials and Vaillancourt, LLC - \$62,063. Ms. Buono said Vaillancourt was supposed to email some additional information but she did not receive it. The Board discussed the quotes and made the motion to award the contract to Tony Ricco pending information that the shingles he is using are equal quality to the Dynasty Shingles that DMR Roofing is quoting.

Town Owned Land in ELVD – Ms. Buono said she was contacted by two abutters to land owned by the Town in ELVD. In the past, the Town has offered these parcels to abutters versus placing them out for bid in order to allow the lot sizes in the District to be increased. Ms. Buono asked the Board for permission to move forward in selling these lots to these abutters as has been recently done. The Board agreed to have Ms. Buono move forward with these sales.

Code Enforcement Issues – Ms. Buono brought up the Kelly property on Sand Knoll Road and the Jordan/Robertson property on Carter Hill Road as two properties that are in need of cleaning up and have been for many years. She said that these types of properties tend to eat up a lot of money in legal fees unless they are able to get some cooperation from the property owners. Ms. Buono asked the Board how they would like her to have the Code Enforcement Officer to proceed with the understanding that even if we brought it through the legal system, the final results may be cleaner properties but not as clean as the Town would like. The Board would like the Code Enforcement Officer to first meet with the property owners to discuss the issues and if there is no cooperation, proceed through legal channels.

Mama's on the Run Food Truck – Rich Helling met with the Board to request permission to set up his new food truck at Manahan on Saturday's and Sunday's from 11 – 2 during the summer. He reviewed what he would be selling out of his truck and said he has received all the necessary paperwork from the State. Mr. Helling said he will also be setting up at least two of the summer concerts in Butler Park. A location at Manahan was discussed and Mr. Helling said he will set something up with Ms. Buono to take a look at the area and find a good location. Ms. Buono said the only other time something similar to this was discussed by the Board was when an ice cream company wanted to go down during day camp but the Board at that time denied it due to the time of day and the distraction it may cause for the counselors of camp. Chairman Daley moved to approve Mr. Helling's request. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

Monadnock Region Chamber of Commerce – Selectman Stohrer said he attended the Monadnock Region's Chamber program with regard to bringing in a workforce and keeping people here. He said they have a "task force" to work on this. The concept is to have municipalities who wish to participate in it to pay into the fund to move this forward. He said the Keene Chamber might drive the project but nothing has been decided yet.

7. ACTION ITEMS

Sidewalk Project – Ms. Buono said the paperwork for the design phase of the project has been submitted to DOT and they are just waiting for an approval to move forward.

Road Names (911) – The meeting with regard to residents on roads in which the names will be change was discussed. It was decided to invite residents from Emerald Lane, Concord End Road, Either Gibson Road or Gibson Mountain Road, Grimes Cottage Road or Grimes Sports Fld., Kimball Road or Kimball Hill Road (which ever have fewer residents on those roads) to a meeting in August so that they can be informed of the changes proposed.

8. ADJOURNMENT

Chairman Daley moved to adjourn at 7:40 p.m. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

Jonathan M. Daley, Chairman

James C. Bailey III, Selectman

John P. Stohrer, Selectman