

Board of Selectmen  
Meeting Minutes  
September 24, 2019

Present: Jonathan M. Daley, Chairman; James C. Bailey, III, Selectman; John P. Stohrer, Selectman; Laura Buono, Town Administrator.

In Attendance: Joyce Bosse, Leigh Bosse, Brett Taber, April Burnham

Chairman Daley opened the meeting at 6:00 p.m.

1. **OPEN SESSION**

*There was no public comment.*

2. **MANIFEST MOTION**

Chairman Daley moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 15117 - 15157 a/k/a Voucher 38 & 39 in the amount of \$165,342.83 (includes 124 direct deposit stubs) and Accounts Payable Check numbers 21722 – 21796 a/k/a Vouchers 38 & 39 in the amount of \$512,845.03. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

3. **CONSENT AGENDA**

Chairman Daley moved to approve the Consent Agenda for September 24, 2019. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

- Health Officer & Deputy Health Officer Re-appointment form
- DRA Form MS1

4. **APPROVAL OF MINUTES**

Chairman Daley moved to approve the minutes of September 10, 2019 as written. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

5. **OTHER BUSINESS**

Police Department Roof – Ms. Buono notified the Board that the Police Department roof job will begin on Monday.

Transfer Station Yard Truck – Ms. Buono reviewed photos of the current yard truck which is used to move trailers in and out at the Transfer Station. The photos showed the rusted condition of the body including holes through the floor boards. She said that there is a truck available through the Federal Surplus program which is offered for a price of \$6,500 plus transportation from Rhode Island. Ms. Buono said if awarded, the money would be taken from the Transfer Station Equipment Capital Reserve Fund but noted that there are three other communities interested in the same truck. The surplus truck which is a model year 2000 currently has 1,200 miles on it with a retail value of

\$167,000. The Board briefly discussed the current truck and the fact that the engine works well although the body is in poor condition and agreed that this is a good opportunity to obtain another one at a very low cost to replace it. Ms. Buono will keep the Board informed as to whether or not we're able to buy the truck.

Hillsborough Pride Bulletin Board – Ms. Buono brought up the bulletin board that Hillsborough Pride would like to donate to the Town to be placed in Butler Park. Ms. Buono noted that when it was initially discussed at the July 10, 2018 meeting it was represented as a kiosk that was going to be built by an Eagle Scout. She distributed photos of the board that was picked up by the Scott Yeaton from Leigh Bosse and it's an 8'x4' cork and metal board that has been out in the elements for a year. Ms. Buono said the corkboard backing is ruined and covered in mold and would need to be replaced and the locks and frame will need repair as well. Mr. Bosse who was in attendance, stated that if the Town will repair it, Hillsborough Pride will pay for the materials. The Selectmen questioned if a piece of plywood placed on the back of the board would work as a repair. Ms. Buono suggested the Selectmen stop by the garage at Grimes Field to take a look at the board before deciding to which the Selectmen agreed.

Town Report Cover – Ms. Buono stated that Nancy Torres is looking for suggestions for the 2019 Town Report Cover and asked her to encourage the Board to chime in on it. The Selectmen suggested she use a collage of the various events that are held within the Town.

2019/2020 Fuel Quotes – Ms. Buono presented the Selectmen with the three fuel quotes they received and which are as follows:

Irving Oil & Propane – \$2.385/gal for oil; \$2.291/gal for diesel fuel; \$1.2777/gal for propane

Rymes Propane - \$2.479/gal for oil; \$1.349/gal for propane

Eastern Propane - \$1.70/gal for propane

Based on the pricing, Chairman Daley moved to approve using Irving for oil, diesel and propane for the 2019/2020 heating season. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

Tax Deeded Property Auction – Ms. Buono stated that she met with James & Jay St. Jean with regard to the tax deeded property auction and a date of Saturday, November 23<sup>rd</sup> was chosen. She said the process is free to the Town but they charge a 10% premium charged to the buyers. If the Town cancels the auction once their marketing effort begins, we will have to pay \$750 plus cover their advertising expenses at the time of the cancellation. The auction will be held at the Middle School in the same room as Town Meeting is held. The Selectmen were comfortable with the terms of the sales and Selectman moved to authorize Chairman Daley to sign the agreement with James R. St. Jean Auctioneers. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

Phone Service – Chairman Daley brought up the phone service at the Water & Sewer Department and Transfer Station which he is working on for the change over at the end of the year. He said the vendor he typically works with isn't doing business in NH anymore so he is currently researching a couple of other companies but will keep Ms. Buono up to date on it.

Gables Building – The new ramp that was added on to the Gables Building at the request of the Water & Sewer Department was brought up and the Selectmen would like Mark Roarick to take a look at the final install product for stability. If there are issues the installer will be consulted.

## **6. LONG-TERM PROJECTS**

*Sidewalk Project* – Ms. Buono update the Selectmen on the status of the sidewalk project funding. She said she received a copy of the NHDOT 10-year plan and was extremely surprised to see that the State had moved the funding for the construction of our sidewalk to 2022. Ms. Buono said she contacted John Corrigan from DOT and reminded him that we have always been planning on 2020 for the construction. Mr. Corrigan informed her that if the preliminary engineering is completed in time for the 2020 construction season, they will consider an earlier date. Mr. Corrigan also said that Tom Jameson, the program manager for the funding, is aware of a number of projects that communities are eager to move to construction and that keeping to the currently schedule is the best way to move the date up.

## **7. NONPUBLIC SESSION**

Selectman Bailey requested a nonpublic session and moved to go into nonpublic session at 6:42 p.m. under RSA 91A:3II (c) reputation. Motion was seconded by Chairman Daley. A roll call vote was taken. Chairman Daley – yes; Selectman Bailey – yes; Selectman Stohrer - yes. Motion passed unanimously.

In attendance: Chairman Daley, Selectman Bailey, Selectman Stohrer, Town Administrator Laura Buono.

Selectman Bailey discussed the resignation of the Planning Board member to the Historical District Commission and the circumstances that surrounded his resignation. He also notified the Board that there were no volunteers from the Planning Board for a replacement so at this time that seat remains vacant.

Chairman Daley moved to come out of nonpublic session at 6:32 p.m. Motion was seconded by Selectman Bailey. A roll call vote was taken. Chairman Daley – yes; Selectman Bailey – yes; Selectman Stohrer - yes. Motion passed unanimously.

## **8. ADJOURNMENT**

Chairman Daley moved to adjourn at 6:51 p.m. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono  
Town Administrator

Approved by:  
Hillsborough Board of Selectmen

Date: \_\_\_\_\_

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Jonathan M. Daley, Chairman

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James C. Bailey III, Selectman

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John P. Stohrer, Selectman