

Board of Selectmen
Meeting Minutes
October 8, 2019

Present: Jonathan M. Daley, Chairman; James C. Bailey, III, Selectman; John P. Stohrer, Selectman; Laura Buono, Town Administrator.

In Attendance: Ken Matthews, John Segedy, Dave Rogers, Mary Morehouse, Shannon & Stephen Kelley, Leigh Bosse.

Chairman Daley opened the meeting at 6:00 p.m.

1. **NONPUBLIC SESSION**

Chairman Daley requested a nonpublic session and moved to go into nonpublic session at 6:02 p.m. under RSA 91A:3II (c) reputation. Motion was seconded by Selectman Bailey. A roll call vote was taken. Chairman Daley – yes; Selectman Bailey – yes; Selectman Stohrer - yes. Motion passed unanimously.

In attendance: Chairman Daley, Selectman Bailey, Selectman Stohrer, Town Administrator Laura Buono, Shannon & Stephen Kelley.

Mr. & Mrs. Kelley came before the Board to discuss taxes owed on Map 12 Lot 82.

Chairman Daley moved to come out of nonpublic session at 6:35 p.m. Motion was seconded by Selectman Bailey. A roll call vote was taken. Chairman Daley – yes; Selectman Bailey – yes; Selectman Stohrer - yes. Motion passed unanimously.

2. **OPEN SESSION**

Ken Matthews – Mr. Matthews came before the Board to ask the Selectmen for permission to have volunteers clear some low brush from a piece of town-owned land on Depot Street. The goal is to eventually ask the Town to do some work on the parcel so that it can be used as a means to open up the view of the river and perhaps have a walkway to Kemp Park. The town-owned land in the area was discussed as well as the proposed project. Ms. Buono suggested that someone from the Town be on hand to oversee the volunteers in case there are questions or issues that arise. Selectman Bailey volunteered to oversee the project which is scheduled for Sunday, October 13th.

3. **MANIFEST MOTION**

Chairman Daley moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 15158 - 15198 a/k/a Voucher 40 & 41 in the amount of \$155,736.21 (includes 127 direct deposit stubs) and Accounts Payable Check numbers 21797 – 21879 a/k/a Vouchers 40 & 41 in the amount of \$182,940.26. . Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

4. **CONSENT AGENDA**

Chairman Daley moved to approve the Consent Agenda for October 8, 2019. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

- Veterans' Tax Credit – Map 6 Lot 44-9
- Intent to Cut – Map 6 Lot 62

5. **APPROVAL OF MINUTES**

Chairman Daley moved to approve the minutes of September 24, 2019 as written. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

6. **OTHER BUSINESS**

Kemp Park Committee – Ms. Buono said Doug Hatfield contacted her and would like the Selectmen to make the Kemp Park Committee a formal Town committee. New members will be needed since they only have a couple at this time.

Hillsborough Pride Bulletin Board – Selectman Bailey reported that he took a look at the Bulletin Board that Hillsborough Pride wanted to donate to the Town but the damage to the board is more than can be repaired. Due to the water damage to the back side of the board, the entire frame is out of alignment. Mr. Bosse was notified that it cannot be repaired.

Radio Reprogramming Grant – Ms. Buono stated that the Fire Department has applied for a grant to reprogram the department's radios and said the application needs to be signed by the Chairman. Chairman Daley moved to authorize the Chairman to sign the grant application. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

Property Maintenance Code – Ms. Buono distributed a copy of the Property Maintenance code that is being worked on by the Planning Board for the Commercial and Central Business District. She noted that the plan is for this to be on the ballot in March to be voted on.

Huntington Drive – Ms. Buono said she was contacted by the abutter to a parcel of town-owned property on Huntington Drive (Emerald Lake Village District) who said they had submitted a bid to purchase the lot when previously but never heard anything from the Town. They would like to purchase the lot to merge with theirs but it is on the list of lots to be sold at auction. The Board briefly discussed it and decided that if the Auctioneer has no problem with us taking it off the list, the abutter can purchase it. If not, they will have to attend the auction.

Welcome to Hillsborough Signs – Selectman Bailey reported that the Chamber of Commerce has taken on the project to repair/replace all four *Welcome to Hillsborough* signs and are using aluminum posts this time. He said three of the signs have been repainted and the one that is being replaced coming in from Concord will be a new sign. Chairman Daley asked if the Chamber could have hooks put on the posts so that hanging signs will be easier. Selectman Bailey will pass the request on.

Historic District Commission – Selectman Stohrer said the HDC has a meeting on Thursday night @ 6:00 for the purpose of reviewing and voting on an application for a 12x20 addition to the side of a resident's shed. He noted that it is not a public hearing but they will be doing a site visit prior to discussing the application. Selectman Stohrer said they will also be reviewing the draft Rules & Procedures so they can be finalized. Chairman Daley said he hopes the zoning documents will be updated if necessary. A brief discussion ensued with regard to the sequence of events in order to have the Historic District folded into the Town's Zoning Ordinance.

7. LONG-TERM PROJECTS

Road Names (911) – Ms. Buono said letters have gone out to property owners on the roads that the Selectmen will be discussing at the October 29th meeting.

8. NONPUBLIC SESSION

Chairman Daley requested a nonpublic session and moved to go into nonpublic session at 7:59 p.m. under RSA 91A:3II (e) & (i) litigation. Motion was seconded by Selectman Bailey. A roll call vote was taken. Chairman Daley – yes; Selectman Bailey – yes; Selectman Stohrer - yes. Motion passed unanimously.

In attendance: Chairman Daley, Selectman Bailey, Selectman Stohrer, Town Administrator Laura Buono.

Chairman Daley moved to come out of nonpublic session at 8:16 p.m. Motion was seconded by Selectman Bailey. A roll call vote was taken. Chairman Daley – yes; Selectman Bailey – yes; Selectman Stohrer - yes. Motion passed unanimously.

Chairman Daley moved to seal the minutes per RSA 91A:3 III. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

9. ADJOURNMENT

Chairman Daley moved to adjourn at 8:18 p.m. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

Jonathan M. Daley, Chairman

James C. Bailey III, Selectman

John P. Stohrer, Selectman