

Board of Selectmen  
Meeting Minutes  
December 10, 2019

Present: Jonathan M. Daley, Chairman; James C. Bailey, III, Selectman; John P. Stohrer, Selectman; Laura Buono, Town Administrator.

In Attendance: Bob Charron, Doug Hatfield, Rex Gray.

Chairman Daley opened the meeting at 6:00 p.m.

1. **OPEN SESSION**

*There was no public comment during Open Session.*

2. **BOB CHARRON & DOUG HATFIELD RE: MUSEUM & KEMP PARK**

Bob Charron and Doug Hatfield came before the Selectmen to bring up a couple of items with regard to the Museum Building and Kemp Park. Mr. Charron began by reminding the Selectmen that the Historic Society is hoping the lift is still on the list of projects for town-owned buildings along with the painting of the building. Ms. Buono said both items are on the list of projects that come out of the capital reserve fund for buildings. She said unfortunately this year they had to replace two furnaces (town offices & police station) and have the roof on the police station repaired and shingled.

Mr. Hatfield moved on to discuss Kemp Park and the future of the Kemp Park Committee. He brought in a one page plan of the park that the current Committee has been moving forward with throughout the years and said that since it is a Town park, the Board and new committee members should discuss these plus the funding of projects. Mr. Hatfield reviewed a little of the history behind Kemp Park including the restoration of the stone oven, and the partially completed weatherization of the cider mill (the back still needs to be done). He said that Chris Sieg donated cameras for the park and he monitors them as well. Ms. Buono said that there is a CRF for parks which could be used for Kemp as well if the Selectmen would like it to be used. Ms. Buono also said she has been contacted by three individuals who would like to serve on the committee once the Selectmen decided how many members they would like on it. Those residents are Ernie Butler, Larry Abbott, and Kelly D'Errico. Kelly's husband is also interested in serving in some capacity as well and John Stetser has attended the meetings on a regular basis and may still want to be involved. Mr. Hatfield informed the Board that in the near future he will be stepping away from the Committee and said it's now time for some new people and fresh ideas.

3. **REX GRAY RE: REQUEST TO TAKE OVER ROAD**

Rex Gray came before the Selectmen to ask them to reconsider taking over Minott Road and Mill Farm Road in a subdivision he owns in which he had previously contacted them about. Mr. Gray's request was for the Town to take over these roads now even though there are only two homes built on them. The Selectmen had sent Mr. Gray a letter stating that once the subdivision is built up, they will reconsider his request. Mr. Gray read from the plan in which it states that "it is intended that Minott Road and Old Mill Farm Road are to be conveyed to the Town of Hillsborough and accepted as public streets". Ms. Buono told Mr. Gray that the Selectmen have not said they will not take over the roads but are simply choosing to wait until more homes are built. Selectman Bailey said he spoke with Bill Goss (Road Agent) again and Mr. Goss is not in favor of the Town taking on the maintenance of these

roads at this time. There will be cement trucks driving over them as homes are built as well as heavy excavating equipment will put additional wear and tear on the roads. Mr. Gray said there are two more lots under contract which should be closing within the next few months. Mr. Gray brought up the cistern that he was required to put in as part of the plan and said it has been deeded to the Town but it has not been maintained. Chairman Daley said the Fire Department doesn't use cisterns currently since there are various dry hydrants around town. Mr. Gray asked if the property can be deeded back to him but this will need to be looked into. The Jefferson subdivision was briefly discussed as far as when the Town took that over. Mr. Gray said that if the Selectmen would take over the roads, he would consider placing a bond on the road as long as it wasn't too much. The Board will discuss this again at one of their meetings in January once they check into the cistern and whether or not there is any additional information available from the time this subdivision was approved.

#### 4. **MANIFEST MOTION**

Chairman Daley moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 15315 – 15356 a/k/a Vouchers 48, 49, 49A in the amount of \$191,037.89 (includes 129 direct deposit stubs) and Accounts Payable Check number 022057 - 022232 a/k/a Vouchers 47 & 48 in the amount of \$3,055,473.23. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

\*\*A/P Checks include payments to HDSD in the amount of \$878,082.29 and Hillsborough County Treasurer in the amount of \$586,024.00.

#### 5. **CONSENT AGENDA**

Chairman Daley moved to approve the Consent Agenda for December 10, 2019. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

- Intent to Cut – Map 7 Lot 173
- Veterans Disability Credit – Map 5 Lot 55

#### 6. **APPROVAL OF MINUTES**

Chairman Daley moved to approve the budget minutes for November 12, 2019 as written amended. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

Chairman Daley moved to approve the minutes for November 20, 2019 as written. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

#### 7. **LONG-TERM PROJECTS**

*Sidewalk Project* – Ms. Buono informed the Board that on behalf of the Conservation Commission, Russ Galpin applied for a curb cut for the trailhead which will be used to access the proposed trail behind Shaws. This will need to be inserted on the plan for the project. The timeline for the project was briefly discussed. Ms. Buono will check with the Planning Director on the status.

*Road Name Changes* – Chairman Daley brought up a call the FD received for Myrtle Street extension however E911 doesn't have a Myrtle Street Extension in their records, it's all just Myrtle Street. The Board said they should consider taking the word "extension" off of our sign. He then brought up an email he received from E911 with regard to the use of "North" & "South" for Concord End Road and apparently it isn't legal under the RSA's. Chairman Daley also said if cross streets are named with regard to Concord End Road it will help a lot with E911. Emerald Lane still needs to be renamed and notices will be sent out to Kimball Hill Road residents in January in order to hold a discussion about that road.

250<sup>th</sup> Celebration – Ms. Buono said that last year her annual report in the Town Report was combined with the Selectmen's but she will be submitting her own report this year in order to discuss the 250<sup>th</sup> Celebration in 2022 in hopes of getting some local organizations interested in running events throughout the year. She will also be working with the Historical Society and noted that they were the ones who brought it to her attention.

## **8. OTHER BUSINESS**

Land Donation – Chairman Daley brought up a piece of property in which the owner has expressed his desire to donate it to the Town. He said the Conservation Commission was initially contacted however they are not interested in it due to the location and size. The property is on Henniker Street (Map 12 Lot 116) which consists of 0.872 acres. The proximity to the snowmobile trail was discussed but in the end, the Board felt it wasn't a parcel that would be useful to the Town since it doesn't abut the Town's recreation land.

Board of Tax and Land Appeals – Ms. Buono notified the Selectmen that the four cases that were to be heard in front of the BTLA this week have been postponed until at least the end of January. She said the BTLA Board was not going to have a quorum and that she would advise the Selectmen once a new date is given to us.

Motions to Hire – Ms. Buono noted that at their last meeting, the Selectmen had not made motions to hire Morrigan Bernier and Marc Famigietti after the nonpublic sessions and for the record, asked them to do that at this time.

Chairman Daley moved to hire Morrigan Bernier as a fulltime dispatch operator. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

Chairman Daley moved to hire Marc Famigietti to fill the part-time position with Projection Genesis. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

Moose Plate Grant – Ms. Buono said she received a request from the Library Director to have the Selectmen authorize her to sign the contract for the Moose Plate Grant when it comes in. Previously the Board had authorized the Chairman of the Library Trustees but it will be more convenient for Mrs. Gallo to handle it. Chairman Daley moved to authorize Samantha Gallo to enter into a contract with NH State Council and to execute any documents for the purpose of the grant. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

Historic District Commission – Selectman Stohrer informed the Board that the HDC has finished the draft of the Rules and Procedures for the District and they are ready to be sent to Town Counsel for review prior to adoption.

Planning Board – Chairman Daley asked Selectman Bailey if the multi-use housing is back in the zoning ordinance for the Historic District this year to be voted on. Selectman Bailey said yes and said it's acceptable by the State's historic folks that came to discuss it with them. Chairman Daley disagrees with the Planning Board reversing their decision at the end of last year. Selectman Stohrer feels the HDC should be given a heads up with regard to this. Ms. Buono said the hearing is on January 8<sup>th</sup> for all the Planning Board warrant articles.

## **9. ADJOURNMENT**

Chairman Daley moved to adjourn at 8:25 p.m. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono  
Town Administrator

Approved by:  
Hillsborough Board of Selectmen

Date: \_\_\_\_\_

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Jonathan M. Daley, Chairman

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James C. Bailey III, Selectman

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John P. Stohrer, Selectman