

Board of Selectmen
Meeting Minutes
June 9, 2020

Present: James C. Bailey III, Chairman; John P. Stohrer, Selectman; David J. Rogers, Selectman; Laura Buono, Town Administrator.

In Attendance: Leigh Bosse, Anne Poole, Bill Collins, John Segedy

1. OPEN SESSION

Anne Poole – Ms. Poole brought up an incident involving a UTV rider which took place on her road as she was riding her horse. She feels something needs to be done about the ATV and UTV riders who speed and have no regard for others as in this incident. She also brought up the fact that there seems to be some confusion as to what is and what isn't allowed in Hillsborough with regard to UTV's and read some comments that had been made on social media. After a brief discussion, Ms. Poole was invited back to the next Selectmen's Meeting so that Chief Roarick can be present to answer her questions and discuss a potential policy or ordinance.

Roger Racette – Mr. Racette said he lives on Bon Bini Drive and on occasion there is an issue with people locating it due to it being a private unmarked road. Mr. Racette would like to put a sign up and asked if there is a problem with him putting one on a 4x4 post close to the road. Ms. Buono said she could ask Bill Goss to order the sign so that it is uniform with the other signs and it could be marked with "private or pvt" underneath so that the public knows it is a private road. Mr. Racette will also check with Eversource to find out if he can place a sign on their pole and will get back to Ms. Buono.

Bill Collins – Mr. Collins mentioned to the Selectmen that they may want to consider having a littering policy for the Town if one is not already in place.

2. OTHER BUSINESS

Summer Camp – Ms. Buono said she received an email from a resident who would like the Selectmen to reconsider holding summer camp this year. Although the Selectmen briefly discussed the request, the circumstances for the decision to suspend camp for this summer have not changed and therefore the decision was not reversed.

Concerts in the Park – Ms. Buono said that Dana Brien who organizes the Concerts in the Park has checked out an area at Grimes Field #2 which has the electrical supply used for the annual festival with Scott Yeaton and there is plenty of room to allow for social distancing. She said the field area will be marked with boxes or x's so that people know where to sit in order to allow enough space between them. Ms. Buono said the plan is to hold concerts on June 25th, July 23rd and August 20th.

Mama's on the Run – Ms. Buono presented the Selectmen with a temporary outdoor seating request for Mama's on the Run who is set up at the end of the Tire Warehouse parking lot. She said they would like to place 4 picnic tables on the grass near the bridge and then 2 on the bridge, all of which the Town owns. The Board felt that as long as the two tables on the bridge allow for enough space to allow for foot traffic, they have no problem with them using the area requested. Selectman Rogers noted that the number of tables and seats on the front of the application will need to be amended from 4 tables to 6 tables.

Police Body Cams – Ms. Buono said she had a conversation with the Police Chief with regard to the new body cams that were approved at Town Meeting in March. She said the Chief is concerned about ordering the equipment right now, or even this year, since we're still waiting to find out how the first issue tax payments will come in and how much the budget will be affected by any other drop in revenues and increase in expenses due to COVID-19. On the flip side, with things heating up around the country he also feels it would be helpful to have them if the atmosphere changes in our area. The Board felt that they would like to revisit this subject in a few months.

Museum Wheelchair Lift – Ms. Buono said she has received a quote for the building of the enclosure for the wheelchair lift for the museum building from Jim Bailey who has been working with the historical society for 2 -3 years on it. The Selectmen would like to get a couple more quotes as a comparison even though the Historic Society would prefer to continue working with Jim Bailey.

Reopening of Town Office Building – Ms. Buono informed the Selectmen that she is putting together a plan to reopen the Town Office Building to the public. She said that initially she was going to suggest it be opened the day after Labor Day but after speaking with one of the Department Heads, she feels that may be too far out. Throughout the pandemic, the public has been receiving service through two service windows, one for the Town Clerk's Office and the other for all other business. Those, along with the many online services we provide have enable business with the town to be ongoing. Ms. Buono said her plan includes using one door for incoming traffic and the other for outgoing, limited number of people in the building, plexi-glass service windows, etc., in order to allow the proper safety precautions for both staff and customers. The Selectmen feel that since service to the public isn't suffering, the Labor Day date should continue to be used for the reopening to the public.

Autumn Road Property – Ms. Buono brought up a tax deeded property that is currently owned by the town on Autumn Road. She said that the property has a home on it which is in severe disrepair and which has recently been the subject of juveniles breaking all the windows and entering the property. Ms. Buono said that even though the doors have been secured, it's not safe to leave the house there and asked approval from the Board to have it removed by our Highway Department once it's tested for asbestos. The Board approved the removal of the property at 8 Autumn Road.

Manahan Beach – Ms. Buono stated that she received a phone call from a resident who volunteered to assist in gathering water samples from Manahan if the Town wishes to have them delivered to the lab at DES however, DES isn't offering the service this year due to staff. She said that based on one lab that was contacted by Scott Yeaton the price to have the water tested elsewhere is not only more expensive, but the turnaround is longer (DES would have it within a day). Ms. Buono said other Administrator's have stated that they are finding the pricing at other labs to be almost double what is billed by DES. The Board decided to stay with the decision not to go through the process of collecting samples and having them brought elsewhere especially due to the delay in the results. Adding porta potties and a small dumpster was always reviewed again and it was decided to bring in two porta potty units to accommodate the public as well as a smaller dumpster than is typically used in the summer for camp.

Myrtle Street Parking – Ms. Buono brought forward a request from a resident on the corner of School Street and Myrtle Street to have one or two parking spaces that are located on Myrtle Street removed. She said the parking spaces are across from the resident's home and they claim that when there are vehicles parked there, it makes it dangerous to pull out of their driveway. After a brief discussion as to the area in question, the matter was referred to the Highway Safety Committee who will schedule to meet with the individual and bring forward a recommendation to the Selectmen.

Depot Street Parking – Ms. Buono said she met with Bill Goss with regard to people parking on Depot Street on the left hand side from where the parking spots end to Cross Street. Mr. Goss said they have

problems with tenants of the buildings parking on the street even though they have a parking lot so he is planning on placing signs up and wanted to make sure the Selectmen were on board with that since it will probably bring in some complaints. Chairman Bailey said he would still like to see the angle parking eliminated and the street put back the way it was originally at some point but the Board didn't have any problem with the signage if Mr. Goss feels it's needed.

HSE Hydro NH Jackman, LLC – George Sansoucy, who handles utility assessments for Hillsborough sent forward a recommendation to the Selectmen that they deny the abatement request from HSE Hydro NH Jackman, LLC for 2019 due to incomplete and inadequate support of the taxpayers opinion of value in the abatement request. Chairman Bailey moved to deny the 2019 abatement request from HSE Hydro NH Jackman, LLC per George Sansoucy's recommendation. The motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.

Kemp Park – Selectman Rogers said he was told that kids are going into the cider mill at Kemp Park and said we should look into it and make sure it's secured. Ms. Buono will ask Scott Yeaton to go by and check it out.

Proposed Noise Ordinance – Selectman Rogers said he is working on a draft noise ordinance which he is planning on getting input on from the Police Chief and will bring it forward to the Selectmen at one of the next meetings for discussion.

Historic District Commission – Selectman Stohrer said he is hoping to schedule a meeting of the HDC in July at the Clubhouse if the members are available and willing to begin meeting.

Grimes Field – Chairman Bailey said he spoke to HYAA with regard to their request to use Grimes Field in order to get a little more information. He said HYAA is basically the middle man in order to reserve Field #1 which will basically be used for Legion Ball and will run about a month or so. Ms. Buono said all the information was submitted which included an insurance binder and safe distancing guidelines. Chairman Bailey said Matt McClure is also interested in using Field #2 for a short time in order to have baseball for limited teams from area towns although not all games will be played in Hillsborough. Ms. Buono said he has also submitted the required information although he has not sent in a solid schedule as to what dates they will be using the field.

3. LONG-TERM PROJECTS

Woods Woolen Mill – Ms. Buono reported that an individual trespassed in the Mill Site and posted photos on social media including the statement that he knew it was posted as No Trespassing. Ms. Buono said she had the police go to his home to have a talk with him. She also reported that the testing has been completed and the Department of Environmental Services have send a formal request to USEPA in Boston for assistance for the removal of the mill building and hopefully it will move forward in the approval process so that it can be taken down in the Fall.

4. MANIFEST MOTION

Chairman Bailey moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 15802– 15874 a/k/a Vouchers 22, 22A, 22B, 23, 23A, 24 in the amount of \$289,867.83 (includes 364 direct deposit stubs) and Accounts Payable Check number 023170 – 023255 a/k/a Voucher 19 & 20 in the amount of \$1,700,404.55. Motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.

5. **CONSENT AGENDA**

Chairman Bailey moved to approve the Consent Agenda for June 9, 2020. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

- Intent to Cut – Map1 Lots 46-1 & 46-2 Sleeper Road
- All Veterans' Tax Credit – Map 14 Lot 217

6. **APPROVAL OF MINUTES**

Chairman Bailey moved to approve the Meeting Minutes for May 26, 2020 as written. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

7. **NONPUBLIC SESSION**

Chairman Bailey moved to go into nonpublic session at 7:34 p.m. under RSA 91A:3II (c) reputation. Motion was seconded by Selectman Stohrer. A roll call vote was taken. Chairman Bailey – yes; Selectman Stohrer – yes; Selectman Rogers - yes. Motion passed unanimously.

In attendance: Chairman Bailey, Selectman Stohrer, Selectman Rogers, Town Administrator Laura Buono.

The Board reviewed a list of candidates who have requested to be appointed to various committees within the Town and briefly discussed qualifications of some of the individuals with regard to committees they are interested in.

Chairman Bailey moved to come out of nonpublic session at 7:54 p.m. Motion was seconded by Selectman Rogers. A roll call vote was taken. A roll call vote was taken. Chairman Bailey – yes; Selectman Stohrer – yes; Selectman Rogers - yes. Motion passed unanimously.

8. **COMMITTEE APPOINTMENTS**

Conservation Commission (advisory) – Chairman Bailey moved to reappoint Richard Head as a full member for a 3 year term; Linda White as a full member for a 3 year term; John Segedy as an alternate for a 2 year term. Motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.

Energy Commission (advisory) – Selectman Stohrer moved to appoint Jon Daley as a full member for a 2 year term; Brett Cherrington as a full member for a 3 year term; Sue Darling as a full member for a 2 year term; Adam Charrette as a full member for a 3 year term; George Arvanetaki as a full member for a 2 year term. Motion was seconded by Chairman Bailey. A vote was taken. Motion passed unanimously.

Kemp Park Committee (advisory) – Selectman Rogers moved to appoint Kelly D'Errico as a full member for a 3 year term; Larry Abbott as a full member for a 2 year term; Meg Curtis Sauer as a full member for a 3 year term. Motion was seconded by Chairman Bailey. A vote was taken. Motion passed unanimously. Selectman Rogers volunteered to represent the Selectmen on this Committee.

Deputy Treasurer – Chairman Bailey moved to reappoint Gail Crimmins as Deputy Treasurer for a 3 year term. Motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.

Zoning Board of Adjustment:

- Selectman Stohrer moved to appoint Meg Curtis Sauer as a full member for a 3 year term. Motion was seconded by Chairman Bailey. A vote was taken. Motion passed unanimously.
- Selectman Stohrer moved to appoint Robert Hansen as a full member for a 2 year term to replace Dana Brien. Motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.
- Selectman Stohrer moved to reappoint Roger Racette as a full member for a 3 year term. Motion was seconded by Chairman Bailey. A vote was taken. Motion passed unanimously.
- Selectman Stohrer moved to reappoint John Segedy as an alternate for a 3 year term. There was no second to the motion – motion failed.

9. ADJOURNMENT

Chairman Bailey moved to adjourn at 8:10 p.m. Motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

James C. Bailey III, Selectman

John P. Stohrer, Selectman

David J. Rogers, Selectman