

Board of Selectmen
Meeting Minutes
September 29, 2020

Present: James C. Bailey III, Chairman; John P. Stohrer, Selectman; David J. Rogers, Selectman; Laura Buono, Town Administrator.

In Attendance: Mary Morehouse Rogers, Leigh Bosse.

Chairman Bailey called the meeting to order at 6:00 p.m.

1. OPEN SESSION

Leigh Bosse – Mr. Bosse updated the Selectmen on the Lion's Club plans to purchase Christmas banners for the downtown light poles to replace the lighted snowflakes that have been used in past years. It was mentioned that if anyone is interested in purchasing one of the snowflakes, they are for sale.

Mr. Bosse also said he was disappointed that the Selectmen have not pressured the State to take out the middle turn lane in the center of town as had been discussed during the Charrette. This was briefly discussed. Chairman Bailey said he feels trucks won't be able to make turns if the lanes are taken out. Mr. Bosse feels that the Town can gain a few more storefront parking spaces if the lane was removed. Mr. Bosse then brought up the small white house across from Butler Park and said he feels the Selectmen should consider purchasing it in order to build a parking lot. He said his wife would donate back whatever commission she makes to the Town to be put toward the project. Ms. Buono said that when this was brought up by Mr. Bosse last year, the cost made each spot very expensive. Chairman Bailey pointed out that there is plenty of parking for downtown even though it isn't right in front of buildings. Mr. Bosse doesn't agree and although he would like the Selectmen to put a warrant article for vote in March, he is prepared to petition it.

2. OTHER BUSINESS

Conservation Commission – Ms. Buono said she received an email from Richard Head, Chairman of the Conservation Commission who has asked that the Board appoint Terry Yeaton for a three year term as a full member. Ms. Buono noted that Terry served in the past for many years. Chairman Bailey moved to appoint Terry Yeaton to the Conservation Commission as a full member for a 3-year term. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

Zoning Board of Adjustment – Ms Buono brought forward Katherine Ralph's name to the selectmen as a candidate for a 3-year alternate position on the ZBA. Selectman Rogers said Katherine got married over the last week so her new last name is Charrette. Chairman Bailey moved to appoint Katherine Charrette to the ZBA as a 3-year alternate. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously. Ms. Buono informed the Selectmen that Katherine's last name will be changed on the form they are signing tonight.

Bear Brook Subdivision – Ms. Buono said she met with Rex Gray with regard to the cistern in his subdivision on Bear Brook. Mr. Gray asked if the Town wants to own the land beneath the cistern or if

the Selectmen are okay with the lot being split between the two abutters. Ms. Buono said in speaking with Chief Stafford, it doesn't matter to him whether or not the land under the cistern is owned by the Town as long as he is able to have access to it if repairs are needed. The Board agreed with Chief Stafford and said there isn't much to maintain and it wouldn't add much value to the abutting lots but are okay with having Mr. Gray offer it to the abutter. Ms. Buono will notify him of the Board's decision.

DOT 10-Year Plan – Ms. Buono brought up the DOT 10-year plan that she emailed to the Selectmen and asked if they would like the intersection on NH 9 and NH 31 to be looked into for intersection improvements. The Board talked about possible improvements that could be made and agreed to have CNHRPC look into it on behalf of the Town.

Kemp Park – Selectman Rogers said the Kemp Park Committee will be moving siding into the garage building at the Park this Saturday at 9:00 a.m. They will also be meeting on Monday, October 5th @ 6:00 for a regular meeting. He asked Ms. Buono if she can have the Building Inspector let him know when he will be at the Park to take a look at the Cider Mill House and said that Mondays or Fridays are better for his schedule. Selectman Rogers said they are looking at antique cider presses that are for sale as part of the restoration process of the cider house.

Historic District Commission – Selectman Stohrer said the HDC will be meeting on October 8th for the approval of the Rules and Procedures for the District. He said this is the first meeting they are holding since COVID-19 hit.

Old Fashioned Christmas – Chairman Bailey asked if anyone knew if Old Fashioned Christmas will take place this year. No one has heard what the plans are. Mary Morehouse Rogers did say that Operation Christmas will be taking place although they don't have a date yet.

Town Office Building – Chairman Bailey asked Ms. Buono if everything is in place to open the Town Office Building to the public on Thursday and if everyone on Staff is comfortable with the plan. Ms. Buono said everything is ready to go and there are still one or two employees who don't want us to open the building but, all the necessary precautions are in place. Ms. Buono said there will be one door used to enter the building and another to exit, masks will be required for all visitors and staff members, Plexiglas inserts have been added to the three service windows, and access to the Town Administrator, Planning Director, Building Inspector and Welfare Director will be by appointment only.

3. LONG TERM PROJECTS

250TH Celebration – Ms. Buono said she sent out invitations to representatives from the various organizations in Hillsborough to meet on Saturday, October 3rd @ 1:00 at Manahan Park. She said the plan is to speak with everyone and ask them to go back to their organizations so they can discuss how they would like to participate in the celebration. It was mentioned that History Alive is talking about what they will do for the 250th.

Manahan Boat Dock – Chairman Bailey said hopefully they will have the DES permit for the dock by year end so the work can be completed before the lake is back up. He said the application for the Boat Ramp has been submitted and they hope to hear from them by the week's end.

4. **MANIFEST MOTION**

Chairman Bailey moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 16125 - 16163 a/k/a Vouchers 39 & 40 in the amount of \$171,363.38 (includes 122 direct deposit stubs) and Accounts Payable Check number 023745 – 023828 a/k/a Vouchers 30, 31, 32 & 33 in the amount of \$210,174.74. Motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.

5. **CONSENT AGENDA**

Chairman Bailey moved to approve the Consent Agenda for September 29, 2020. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

- Officer Joshua Gallant appointment form.
- Welfare Lien Discharge – Map 12 Lot 181.
- Tommy B. River View Assessment Agreement.

6. **APPROVAL OF MINUTES**

Chairman Bailey moved to approve the Work Session Meeting Minutes of September 15, 2020 as written. Motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.

7. **NONPUBLIC SESSION**

Chairman Bailey moved to go into nonpublic session at 7:04 p.m. under RSA 91A:3II (b) hiring. Motion was seconded by Selectman Rogers. A roll call vote was taken. Chairman Bailey – yes; Selectman Stohrer – yes; Selectman Rogers - yes. Motion passed unanimously.

In attendance: Chairman Bailey, Selectman Stohrer, Selectman Rogers, Town Administrator Laura Buono.

Ms. Buono informed the Board that per the Employee Union Contract, she posted the available full-time position at the Transfer Station internally for the required 5 days. During that time, one of the part-time employees of that department stated that she would like to be considered for the position. Ms. Buono reviewed her qualifications with the Selectmen along with the recommendation of the Department Head that she be hired to fill the position.

Chairman Bailey moved to come out of nonpublic session at 7:10 p.m. Motion was seconded by Selectman Rogers. A roll call vote was taken. Chairman Bailey – yes; Selectman Stohrer – yes; Selectman Rogers - yes. Motion passed unanimously.

Chairman Bailey moved to hire Angela Poluchov to fill the full-time Transfer Station position. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

8. **ADJOURNMENT**

Chairman Bailey moved to adjourn at 7:11 p.m. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

James C. Bailey III, Selectman

John P. Stohrer, Selectman

David J. Rogers, Selectman