

Board of Selectmen
Meeting Minutes
May 1, 2019

Present: Jonathan M. Daley, Chairman; John P. Stohrer, Selectman; Laura Buono, Town Administrator.

Chairman Daley opened the meeting at 3:22 p.m.

1. **TAX EXEMPT LEASING CONTRACT**

Laura Buono stated that she has been working on the contract for the purchase of the Highway Loader that was approved at Town Meeting. She said this is the same company the Town has done business with in the past and in order for her to be able to sign the necessary documents throughout the process, she needs the Board to authorize her to be the designee. Ms. Buono said she would also recommend that Lauralee LoMonaco be authorized to sign payment requests with the company.

Chairman Daley moved to authorize Laura Buono, Town Administrator as the primary designee to execute the lease documents with Tax Exempt Leasing and to further authorize Lauralee LoMonaco to sign payment requests and partial acceptance certificate forms and/or final acceptance certificates if necessary. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

2. **LIFT CONTRACT**

Ms. Buono informed the Board that the annual contract for the LIFT program is ready to be signed and submitted for funding approval however, the Selectmen must authorize Phil Daley as Chairman of the Library Trustees; Samantha Gallo as Library Director; and herself as Town Administrator to sign the submittal.

Chairman Daley moved to authorize Phil Daley, Chairman of the Library Trustees; Laura Buono, Town Administrator; and Samantha Gallo, Library Director to execute the 2020 contract for LIFT through the Department of Education. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

3. **MANIFEST MOTION**

Chairman Daley moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 14589 - 145608 a/k/a Voucher 18 in the amount of \$52,474.74 (includes 61 direct deposit stubs) and Accounts Payable Check numbers 20875 – 20888 a/k/a Voucher 19 in the amount of \$129,757.17. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

4. **CONSENT AGENDA**

Chairman Daley moved to approve the Consent Agenda for December 27, 2018. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

- Class VI Road Agreement & Release – Garcia

5. ADJOURNMENT

Chairman Daley moved to adjourn at 3:27 p.m. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

Jonathan M. Daley, Chairman

John P. Stohrer, Selectman