

Board of Selectmen  
Meeting Minutes  
May 21, 2019

Present: Jonathan M. Daley, Chairman; James C. Bailey III, Selectman; John P. Stohrer, Selectman; Laura Buono, Town Administrator.

In Attendance: Bill Goss, Brett Taber, Melissa Taber, John Segedy.

Chairman Daley opened the meeting at 6:00 p.m.

**1. OPEN SESSION**

John Segedy – Mr. Segedy said he attended the Charrette event over the weekend and feels that parking should have been highlighted more and suggested that the Selectmen may want to consider purchasing a building in the central business district in order to tear it down and make parking spaces. Mr. Segedy also brought up land that the Town owns by Tooky Mills as potential parking spaces. Parking was briefly discussed as well as sidewalk repair and rebuilding along School Street.

**2. BILL GOSS RE: HIGHWAY DEPARTMENT INFORMATION**

2019 Paving Bids - Mr. Goss met with the Selectmen to present them with the 2019 paving bids and reviewed the cost per ton for R&D Paving \$70.76; GMI Paving \$70.90; Advanced Paving \$67.38; Pike Construction \$66.75; and United Construction \$75 - \$91. Mr. Goss said he reviewed all the submittals and he would like to recommend that the Selectmen award the contract to Pike Construction at the price of \$66.75/ton. Chairman Daley moved to accept the 2019 paving proposal from Pike Construction. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

Beard Road Subdivision – Mr. Goss said that he was contacted by Rex Gray who owns the subdivision on Beard Street which currently only has one home in it. Mr. Gray wanted to find out what it would take for the Town to take over the maintenance of the road. Mr. Goss said it has been 10 years since Mr. Gray had the 2" base coat put down and there was never a top coat added. The road has various seam cracks and cross cracks in it and not in a condition to be taken over at this time. Mr. Goss is going to have one of the folks from Pike Construction take a look at it when they are here so that they can give us their opinion as to what is needed for the road. Ms. Buono asked why the Town would vote to take a road for a subdivision when there is only one home built in it. Mr. Goss said he will report back to the Board once he has more information.

Designated Fire Lanes – Mr. Goss brought up designating the Class VI roads in Hillsborough as fire lanes for the purpose of making sure we can legally do work on them if and when it is needed. He said that although they would not maintain them like they were a higher class standard, they do want to make sure they are able to get equipment up them if there is a forest fire for example. The Fire Chief feels this is also a good idea. Ms. Buono will post to hold a public hearing in order for the Selectmen to address this.

Dascomb Road – A resident on Dascomb Road has inquired as to the process of having the road paved. Mr. Goss said it would depend how many houses are on the road and then it would be up to the Selectmen as to whether or not they feel it is worthwhile. There are currently five houses on the road.

Mr. Goss said the road is currently only 18' wide and would need to be increased to 20'. Ms. Buono said there is the option of a Betterment Assessment as well where the road gets paved and the cost is billed to each of the residents over a certain period of time as a betterment assessment.

Beard Road – Selectman Stohrer brought up a complaint he received from Ann Poole with regard to the 1 ½" gravel they placed on Beard Road. Ms. Poole feels it is too large and is an issue for the horses she rides on the road. Mr. Goss said it will end up mixed in with the existing road gravel once they grade the road a few times. Mr. Goss said that Ms. Poole also commented that she would like to see them skip mowing the roadsides as well.

Line Painting – Mr. Goss said he doesn't think the roads will be swept before Memorial Day due to the sweepers schedule based on the amount of rain we've had. He said the lines can't be painted until the roads are swept and mentioned that the lines beyond High Tide will be painted at that time too. He will be inquiring about the cost of painting the downtown crosswalks a solid color at that time as well.

### 3. MANIFEST MOTION

Chairman Daley moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 14609- 14668 a/k/a Vouchers 19, 20, 21 in the amount of \$239,875.19 (includes 187 direct deposit stubs) and Accounts Payable Check numbers 20889 – 21043 a/k/a Vouchers 20 & 21 in the amount of \$394,703.77. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

### 4. CONSENT AGENDA

Chairman Daley moved to approve the Consent Agenda for May 21, 2019. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed with Chairman Daley and Selectman Stohrer in favor (Selectman Bailey was absent for this vote).

- Yield Tax Assessments in the amounts of \$779.97; \$2,140.05; \$1,234.48; \$3,038.13; \$198.91; \$467.63; \$1,163.70; \$2,055.18; \$1,781.70; \$731.84.
- Class VI Road Agreement – KBT Land Holdings, LLC for Kimball Hill Rd.
- Property Tax Warrant in the amount of \$7,718,824.94
- Land Use Change Tax – Ager Map 5 Lot 146 - \$6,100.00 & Jones Map 12 Lot 145 - \$7,500.00
- Veterans' Tax Credit – Map 14 Lot 348; Map 8 Lot 56
- Property Tax Abatement – Map 23 Lot 141 for \$78,500 reduction in valuation.
- John Hancock Retirement Paperwork (Chairman Only)
- Lien Discharge – Gulla for Map 21 Lot 5 & Map 11B Lot 273
- Bar Harbor Bank & Trust – 2019 Credit Line Paperwork

### 5. APPROVAL OF MEETING MINUTES

Chairman Daley moved to approve the minutes of April 9, 2019 as written. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

Chairman Daley moved to approve the minutes of April 23, 2019 as amended. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

Chairman Daley moved to approve the minutes of May 1, 2019 as written. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed with Selectman Bailey abstaining.

## 6. OTHER BUSINESS

Stonebridge Co-op – Ms. Buono said the Stonebridge Co-op's attorney sent a letter to the Tax Collector requesting that taxes and other charges be abated on the same unit that the president of the Co-op met with the Selectmen at their last meeting about. At that time, she was to set up a meeting with the Town Administrator and go over some financial information in order for the Selectmen to make a decision although as of this date, Ms. Buono said she has not followed through. Ms. Buono said she will respond to the Attorney and advise him on the status.

Auditors – Ms. Buono notified the Board that the auditors are here for the week to finish up with the 2018 annual audit.

Building Maintenance Projects – Ms. Buono reviewed a number of building repair projects that are needed for the various town buildings. She said that there is currently \$154,000 in the general building fund which covers all buildings with the exception of the Library which has its own fund with a balance of approximately \$63,000 in it. Ms. Buono said the police department roof is the most urgent project and said that they are still waiting to receive two more quotes. The first quote they received came in at \$68,000 due to the fact that there are repairs needed as well as shingles. Both the Town Hall Furnace and the Police Department Furnace need replacing before winter sets in as well. There is a heating system repair needed for the library as well as finishing the work on the windows and lastly there are some roof repairs that will be needed. Ms. Buono also noted that the Water & Sewer Department will be moving into the Gables Building due to some support beam issues in the room where they have their fireproof file cabinets. They have agreed to do any interior work needed on the inside of the Gables Building and Ms. Buono said we will pay for the handicap access for the building. There are also some minor fire escape repairs that will be needed although since the second floor is vacant, they are not urgent.

2 Bridge Street – Chairman Daley said that the gentleman who owns the building next to 2 Bridge Street would like to work with the Town and have discussions in the future with regard to those buildings.

Welcome to Hillsborough Signs – Selectman Bailey said the Chamber of Commerce is taking on the project of refurbishing the Welcome to Hillsborough Signs.

## 7. NONPUBLIC SESSION

Chairman Daley moved to go into nonpublic session at 7:40 p.m. under RSA 91A:3II (c) reputation. Motion was seconded by Selectman Bailey. A roll call vote was taken. Chairman Daley – yes; Selectman Bailey – yes; Selectman Stohrer - yes. Motion passed unanimously.

In attendance: Chairman Daley, Selectman Bailey, Selectman Stohrer, Town Administrator Laura Buono.

Ms. Buono discussed a request from a past employee to return to work for the Town.

Chairman Daley moved to come out of nonpublic session at 7:45 p.m. Motion was seconded by Selectman Bailey. A roll call vote was taken. A roll call vote was taken. Chairman Daley – yes; Selectman Bailey – yes; Selectman Stohrer - yes. Motion passed unanimously.

## 8. ADJOURNMENT

Chairman Daley moved to adjourn at 7:58 p.m. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono  
Town Administrator

Approved by:  
Hillsborough Board of Selectmen

Date: \_\_\_\_\_

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Jonathan M. Daley, Chairman

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James C. Bailey III, Selectman

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John P. Stohrer, Selectman