

Board of Selectmen
Meeting Minutes
June 25, 2019

Present: Jonathan M. Daley, Chairman; John P. Stohrer, Selectman; Laura Buono, Town Administrator.

In Attendance: David Roarick, Roger Shamel, Brett Taber, Melissa Taber, Robyn Payson, Meg Cutis, Ken Matthews.

Chairman Daley opened the meeting at 6:00 p.m.

1. **OPEN SESSION**

Roger Shamel – Mr. Shamel brought up a request to place reflectors along Henniker Street from Rymes to the Park and Ride. The stretch of road is very dark and he feels this would be beneficial to drivers. Ms. Buono said she brought the request up with NHDOT who stated that the Town would need to purchase the reflectors and poles and put them up since we are responsible for the road maintenance in that area. This will be discussed with Bill Goss.

Mr. Shamel also brought up the use of Class VI roads by out of town people who use heavy jeeps on them and potentially damaging them. Mr. Shamel stated that there used to be a notice on the Class VI road(s) that stated if there was damage done, there could be a \$2,000 fine. Ms. Buono will bring a copy of that sign to Mr. Goss and ask him about whether or not these are still used. Enforcement challenges on Class VI roads were briefly discussed and it was suggested that if Mr. Shamel witnesses damage done by a vehicle, he should try and get the license plate number and report it to the police.

2. **ROBYN PAYSON RE: PARKING POLICY**

Robyn Payson, Planning Director met with the Selectmen to revisit the conversation surrounding management of the downtown parking. Ms. Payson mentioned that she has been working with Steve Meno from the Co-op Extension on some of the Charrette results. She and Mr. Meno had walked around the downtown to look at the parking and the initial suggestion from Mr. Meno was to aggressively enforce the parking policy we currently have, especially the 2-hour time limited parking spaces. The signage for the parking lot across from the Library was also discussed in that half of it is marked as 2-hour parking but the other half isn't. The recommendation was to remove the 2-hour limit since it's not something that appears to be necessary in that lot. Another solution to monitoring the parking violators since chalking tires has been ruled unconstitutional by the circuit court that was discussed was paid parking for the two-hour spaces. Chief Roarick mentioned that there is a method in place that the Town could charge a nominal fee for parking without purchasing parking meters or kiosks. This is done via a phone app if individuals have a cell phone, or they can call a posted phone number to purchase time, or the merchant in which they are visiting can pay for their parking. Chief Roarick said it's a very flexible system and could be easily implemented. Delineating between the town spots and the church spots in the Paige Lot was also discussed. Chief Roarick said that 80% of the parking problems are caused by 20% of the people and right now it would be difficult to aggressively and consistently enforce but once enforcement begins, people will begin to be more careful about their parking time. Right now there are tenants in certain downtown buildings who are taking up the 2-hour spaces and parking in them overnight and sometimes for days. Ms. Buono said there is ample parking within one or two blocks or tenants/landlords should make arrangements with

other building owners for parking especially in the winter. It was agreed upon that the Paige Lot and the downtown 2-hour spaces is the main focus right now. The Selectmen liked the idea of the parking fees in an effort to curb the 2-hour violators and suggested this be looked into further with a proposed starting date of October 1st in order to notify landlords of the change.

3. **MANIFEST MOTION**

Chairman Daley moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers Check numbers 14736 - 14790 a/k/a Voucher 25, 26, 26A in the amount of \$185,352.30 (includes 163 direct deposit stubs) and Accounts Payable Check numbers 21157 – 21231 a/k/a Vouchers 25, 26 & 27 in the amount of \$1,088,613.87. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

** A/P Checks include payment to HDSD in the amount of \$762,740.22

4. **CONSENT AGENDA**

Chairman Daley moved to approve the Consent Agenda for June 25, 2019. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

- Solar Energy Exemption – Map 22 Lot 32
- Corrective Abatement – Stonebridge Cooperative (\$300 assessed value) and rebate in the amount of \$4.43
- Federal & State Forest Land Reimbursement
- Class VI Road Agreements – Sullivan – Emerald Lane & Banks – Piper Road
- Yield Taxes Assessed in the amount of \$2,086.45

5. **APPROVAL OF MINUTES**

Chairman Daley moved to approve the minutes of June 11, 2019 as written. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

6. **OTHER BUSINESS**

Historical District – Selectman Stohrer brought up a concern with regard to screening for the solar panels on one of the properties in the Historical District. The complaint is that the trees which were planted do not seem large enough. Ms. Buono said she looked into the complaint and it appears the screening is in line with the zoning approval – the trees had to be 6’ tall when planted however, she will double check with the Planning Director and Building Inspector to find out if the final inspection has been signed off on. Selectman Stohrer said he is still trying to have an informal gathering of the residents in the District to introduce himself.

Speeding – Selectman Daley asked Chief Roarick about speed enforcement when complaints come in. Chief Roarick suggested they have residents contact the Police Department if there are areas they feel are problematic so that they can try to monitor it.

State Conference – Ms. Buono gave the Selectmen an overview of a Managers Conference she had attended last week in which opioids and marijuana were topics. Chief Roarick mentioned that currently, meth has become the new choice of drugs in Hillsborough.

Water & Sewer Department – Ms. Buono said that although they have not received official quotes, our building inspector Mike Borden feels that in order to repair the building that the Water & Sewer Department is currently in would cost at the very least \$25,000. They would have to lift the walls

slightly in order to remove the rotted flooring in the back room prior to replacing the support beams in the basement. The roof would have to be inspected in order to make sure there wouldn't be any structural issues since it is attached to the two other buildings. Moving the department into the Gables Building would cost approximately \$15,000 between renovations and the installation of a handicap ramp.

7. NONPUBLIC SESSION

Chairman Daley moved to go into nonpublic session at 6:50 p.m. under RSA 91A:3II (e) legal. Motion was seconded by Selectman Stohrer. A roll call vote was taken. Chairman Daley – yes; Selectman Stohrer - yes. Motion passed unanimously.

In attendance: Chairman Daley, Selectman Stohrer, Town Administrator Laura Buono.

Ms. Buono discussed a letter received from Town Counsel with regard to the Granite State Telephone assessment case.

Chairman Daley moved to come out of nonpublic session at 7:05 p.m. Motion was seconded by Selectman Stohrer. A roll call vote was taken. A roll call vote was taken. Chairman Daley – yes; Selectman Stohrer - yes. Motion passed unanimously.

8. ADJOURNMENT

Chairman Daley moved to adjourn at 7:23 p.m. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

Jonathan M. Daley, Chairman

James C. Bailey III, Selectman

John P. Stohrer, Selectman