

Board of Selectmen  
Meeting Minutes  
July 30, 2019

Present: Jonathan M. Daley, Chairman; James C. Bailey, III, Selectman; John P. Stohrer, Selectman; Laura Buono, Town Administrator.

In Attendance: Robyn Payson, Kenny Stafford, Meg Curtis, Roland Bovio, Deborah Kardaseski, David Rogers, Mary Moorehouse, Leigh Bosse, John Segedy.

Chairman Daley opened the meeting at 6:00 p.m.

1. **OPEN SESSION**

*There was no public comment.*

2. **ROBYN PAYSON RE: ORGANIZATIONAL MEETING**

Robyn Payson met to update the Selectmen with regard to her progress after the Plan NH process. Ms. Payson said she is working with Steve Meno on a list of short-term and long-term projects to work on that came out of the Charrette. Ms. Payson also stated that she would like to hold an organizational meeting perhaps in September in order to bring local groups up to date and find out what projects they are interested in working on but that she would like to keep the meeting to an hour in length. Chairman Daley asked if they will have the formal reports by then. Ms. Payson said they should have them since they were slated to take about three months to produce. The Selectmen chose September 25<sup>th</sup> @ 7:00 p.m. for the meeting and that it will be held at the High School if it is available.

3. **PUBLIC HEARING – ACCEPTANCE OF GIFT FOR FIRE DEPARTMENT**

Chairman Daley opened the Public Hearing for the purpose of accepting a Lucas 3 CPR Devise donated to the Hillsboro Fire Department by the Hillsboro Rescue Association worth \$15,000 at 6:35 p.m.

Chairman Daley explained the benefits of the CPR Devise and noted that the department already owns one machine. This one will be used in the 2<sup>nd</sup> ambulance but said there is an expense of a maintenance contract.

Chief Ken Stafford reviewed the statistics which indicate that the first two minutes of CPR administered by hand is good but after that it's not very helpful. A machine such as this delivers a much steadier pressure with good results. Chief Stafford noted that the Dana Crane fund paid for a portion of this machine with the Rescue Association paying for the rest of it. He said the service contract covers maintenance of the machine, including batteries, and will cost approximately \$1,000/year.

Chairman Daley asked if there was any public comment. There was none. Chairman Daley closed the public hearing at 6:38 p.m.

Chairman Daley moved to accept the donation of the Lucas 3 CPR Devise. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

#### 4. **MANIFEST MOTION**

Chairman Daley moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers Check numbers 14877 – 14968 a/k/a Voucher 29, 30, 30A, 31 in the amount of \$268,358.54 (includes 218 direct deposit stubs) and Accounts Payable Check numbers 21318 – 21462 a/k/a Vouchers 31 & 32 in the amount of \$1,384,555.24. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

\*\* A/P Checks include payment to HDSD in the amount of \$789,887.67 & for the Capital Reserve Fund Appropriations in the amount of \$314,000.00

#### 5. **CONSENT AGENDA**

Chairman Daley moved to approve the Consent Agenda for July 9, 2019. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

- Appointment Paperwork – Samuel Stark Conservation Commission
- Veterans' Tax Credit – Map 8 Lot 108
- Intent to Cut – Map 12 Lot 144
- Cemetery Deed – Martino Family
- DRA PA-28 Form

#### 6. **APPROVAL OF MINUTES**

Chairman Daley moved to approve the minutes of July 9, 2019 as amended. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

#### 7. **OTHER BUSINESS**

Zoning Board Appointments – Ms. Buono brought forward a recommendation from the Chairman of the Zoning Board for the reappointments of Nancy Torres and Dana Brien as full members for three year terms. Chairman Daley moved to reappoint Nancy Torres and Dana Brien as full members of the Zoning Board of Adjustment. The Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

Meg Curtis – Ms. Buono brought up Meg Curtis' request to place signs back up on the corner of Windsor Road and Second NH Turnpike within the Town's right of way that was discussed at the last Selectmen's Meeting. Ms. Buono said that Bill Goss has placed a stake where the signs can be located and Ms. Curtis would like to verify that the Selectmen approve the placement. The Selectmen have no problem with the signs being put up and suggested that either Ms. Curtis or Ms. Buono contact the owner of the property on the corner to advise them of the project and that since it is in the right of way; they are not to be removed.

Police Department Roof – Ms. Buono notified the Selectmen that she received an email from Queen City Roofing questioning their choice to hire another firm to do the Police Department Roof. Ms. Buono said the owner of Queen City, who was not the next lower bidder, questioned the qualifications of the company chosen. Ms. Buono informed them that she would bring their concern forward to the Board.

Bear Baiting – Ms. Buono brought forward a request from Gregg Fisher to bait bear on town property located on County Road. Ms. Buono said that Mr. Fisher received permission last year as well but that it needs to be voted on each year that the hunter wishes to use the property. A brief discussion took place with regard to the practice of baiting. Chairman Daley moved to approve Mr. Fisher's request.

The motion was seconded by Selectman Bailey. A vote was taken. Motion passed with a vote of 2 in favor and 1 opposed (Selectman Stohrer).

Granite State Hometown Hero – Chairman Daley brought up the Granite State Hometown Hero program and said he would like to nominate Jared Powers who is a very positive person in our community. Chairman Daley said he is available to attend the event on behalf of the Town. Selectman Stohrer said he would also like to nominate George Arventaki as well. Since there is no submittal limit set for communities, both candidates will be submitted. Chairman Daley and Selectman Stohrer will handle the write ups.

Historic District Commission – Chairman Daley moved to appoint Jan Michaels to a one year term on the Historic District Commission. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously. Chairman Daley moved to appoint Margaret Seymour to a two year term on the Historic District Commission. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

Meeting Schedule – Due to the absence of Selectman Bailey and the Town Administrator, the Selectmen's Meeting for August 13<sup>th</sup> was cancelled.

## **8. LONG-TERM PROJECTS**

Sidewalk Project – Ms. Buono said they are still waiting to hear from the State with regard to the last negotiations. She will check with the Planning Director to find out if there is any update.

Town Office Complex – Ms. Buono said she has obtained a name and phone number for a real estate contact with Eversource and wanted to know if the Selectmen would like her to set up a meeting. The Selectmen agreed that an informational meeting would be beneficial.

Road Names (911) – Chairman Daley is going to find out what Chief Stafford would like to do with Gibson Mountain Road since the road itself is in Antrim but the houses are in Hillsborough.

Town Owned Property – Ms. Buono said she has contacted the auctioneer again and is waiting for them to get back to her with regard to the various parcels of town owned property to sell. Ms. Buono said there are two properties with homes on them that they can place out for sealed bids if they would like to. A minimum bid will be discussed at the next meeting with an update from the auctioneer.

## **9. NONPUBLIC SESSION**

Chairman Daley moved to go into nonpublic session at 6:45 p.m. under RSA 91A:3II (c) reputation. Motion was seconded by Selectman Bailey. A roll call vote was taken. Chairman Daley – yes; Selectman Bailey – yes; Selectman Stohrer - yes. Motion passed unanimously.

In attendance: Chairman Daley, Selectman Bailey, Selectman Stohrer, Town Administrator Laura Buono.

Ms. Buono discussed Historic Commission appointments with the Selectmen as well as brought them up to date on an employee issue that has been resolved.

Chairman Daley moved to come out of nonpublic session at 7:20 p.m. Motion was seconded by Selectman Bailey. A roll call vote was taken. A roll call vote was taken. Chairman Daley – yes; Selectman Bailey – yes; Selectman Stohrer - yes. Motion passed unanimously.

## **10. ADJOURNMENT**

Chairman Daley moved to adjourn at 7:23 p.m. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono  
Town Administrator

Approved by:  
Hillsborough Board of Selectmen

Date: \_\_\_\_\_

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Jonathan M. Daley, Chairman

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James C. Bailey III, Selectman

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John P. Stohrer, Selectman