

Board of Selectmen
Meeting Minutes
August 27, 2019

Present: Jonathan M. Daley, Chairman; James C. Bailey, III, Selectman; John P. Stohrer, Selectman; Laura Buono, Town Administrator.

In Attendance: Dave Fullerton, Joyce Bosse, Richard Head, John Segedy, Keith Cobbett

Chairman Daley opened the meeting at 6:00 p.m.

1. OPEN SESSION

John Segedy – Mr. Segedy brought up the town-owned property located at 2 Bridge Street and asked about the status of the building being taken down. Ms. Buono said she was going to update the Selectmen under “Long-term Projects” with regard to this property. She said she met with an investor who is interested in this building as well as the one next to it. The individual is contacting the owner of the other building first in an effort to find out if it can be purchased at an affordable price. Mr. Segedy then brought up the playground at the school and suggested the Selectmen may want to ask them for the old playground equipment once the new equipment is purchased and think about placing playgrounds in various neighborhoods within Hillsborough.

2. RICHARD HEAD RE: CONSERVATION COMMISSION UPDATE

Richard Head, Chairman of the Conservation Commission met with the Selectmen to update them on a couple of long-term projects the Commission is working on. The first one is the Confluence Trail which runs over town-owned conservation land that is located behind Shaws supermarket. Mr. Head said James McDonough volunteered and flagged the trail as they walked it with him. The trail access is between the two real estate offices on West Main Street and will have an entrance worked into the sidewalk project. Mr. Head said the multi-year plan is to develop structures (boardwalks) and trails through the property as indicated on the map he passed out to the Selectmen. The Commission will be looking for grant funds to hire people to put the structures up and they will be putting a RFP out for design work. Mr. Head said that while researching the Confluence Trail, the confluence of the North Branch and the Contoocook, is on property owned by Precision Sheet Metal and not the Town's property. He said they would like to reach out to Precision Metal to ask if they would consider giving the Town an easement to extend the trail onto their property. The Selectmen agreed it would be a good idea to reach out to the owners.

Mr. Head also reviewed the possibility of creating a second trail that loops behind Shaws and has a spur that ends up at the Stone Bridge Park (Bridge to Nowhere) beside Tire Warehouse. A possibility of whether the owners of Tire Warehouse would be willing to give the Commission a trail easement along the edge of the parking lot was briefly discussed as well as parking near the area.

Mr. Head briefly brought up the town owned lake lot that has Sand Brook running through it. He said it's a pretty property and although they are not sure where the access is, they may want to develop it in the future for a walking area. The Commission feels it's a great local benefit especially with the brook running through it. The Selectmen thanked Mr. Head for the update.

3. **MANIFEST MOTION**

Chairman Daley moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers Check numbers 14969 - 15074 a/k/a Voucher 32, 33, 34, 34A, 34B, 35 in the amount of \$368,807.81 (includes 391 direct deposit stubs) and Accounts Payable Check numbers 21463 – 21644 a/k/a Vouchers 33, 34, 35 & 36 in the amount of \$1,154,268.06. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

** A/P Checks include payment to HDSD in the amount of \$789,887.67

4. **CONSENT AGENDA**

Chairman Daley moved to approve the Consent Agenda for August 27, 2019. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

- Appointment Paperwork – Jan Michaels Historic District Commission
- Quit Claim Deed – Map 12 Lot 273 to Cote
- Land Use Change Tax – Map 8 Lot 111-1 (81 Jones Road)
- Class VI Road Agreement – Edward Lee Park
- Intents to Cut – Map 2 Lot 32; Map 9 Lot 1
- 2019 Emergency Operations Plan

5. **APPROVAL OF MINUTES**

Chairman Daley moved to approve the minutes of July 30, 2019 as amended. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

6. **OTHER BUSINESS**

Town Owned Property – Ms. Buono said the auctioneer picked up the property cards and tax maps for the town owned properties to sell. She said that the buyer is the one who pays the fee that the auctioneer receives so it may be worthwhile to sell the other two homes through them as well. Ms. Buono said once they take a look at all the properties they will contact her.

Longevity – Selectman Bailey asked if the Town offers any type of farewell for long-time employees who leave employment. Ms. Buono said they had a low key party when Mrs. Campbell retired because she didn't want anything big. The Board briefly discussed that it would be nice to make sure we do something for employees who retire from service from the Town.

Fire Department – Chairman Daley mentioned that the ladder truck is out for repairs and its unknown at this time how long it will be out of service.

Welcome to Hillsborough Signs – Selectman Bailey said the Chamber of Commerce is taking on the care, repair and/or replacement of the "Welcome to Hillsborough" signs that are in various locations. He said he is not sure how long the project will take at this point.

Hillsborough's 250th – Ms. Buono informed the Selectmen that Hillsborough's 250th is in 2022 and said she was contacted by members of the Historical Society who gave her some literature from the last milestone celebration. Ms. Buono suggested that this be something all organizations in Town get invited to participate in. This will be added to the "Long-Term Projects" list.

Red Fox Crossing Bridge – Chairman Daley asked if the fact that Red Fox Crossing Bridge has not been repaired yet is due to finances of Emerald Lake Village District. Selectman Stohrer said he thought it was discussed at the 2019 ELVD annual meeting that it would be a two year project. Ms. Buono will contact the ELVD Administrator and ask the status of the project.

Center Cemetery – Selectman Stohrer asked Ms. Buono the status of the repairs that are needed to various stones in the center Cemetery. Ms. Buono said she had met the Chairman of the Cemetery Trustees at the Cemetery earlier in the year with regard to the work needed. She said that although it appears the only thing needed is to straighten up some of the headstones, it takes more than that since the metal posts in most of the stones have broken and/or disintegrated. Ms. Buono said the Trustees are working with a contractor on the various cemeteries on an ongoing basis but the work takes awhile.

Granite State Telephone Hometown Heroes – Chairman Daley said he received notice from Granite State Communications that a Hillsborough resident, Jared Powers, will be awarded a Hometown Hero award at their celebration on September 14th. Chairman Daley said he is planning on attending the celebration which is being held from 11-2 that day with the awards being given out at noon.

History Alive – Ms. Buono said she received a request from the History Alive folks to sponsor a couple of the porta-potties used in the center for the event a couple weeks ago. Chairman Daley said the other units are being paid for already but these are for the center buildings and is only being requested due to the lack of funds since the event change this year. The Board approved the request.

Comcast – Ms. Buono said she has been working with Comcast to change out the internet and phones once the TDS contract ends at the end of this year. She said the fire department phones will be less expensive through Chairman Daley's phone company but the others will more than likely make sense to switch to Comcast. Ms. Buono asked the Board for authorization to work with Comcast and Mr. Daley to figure out the best method to save money overall and sign off on the contract. Selectman Bailey moved to authorize Ms. Buono to review and sign the contract. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed with two in favor and one (Chairman Daley) abstaining.

Hometown Hero Banners – Chairman Daley said he received information on banners that can be hung on telephone poles throughout town that have "Hometown Hero's" on them (Veterans') and which are sponsored by the families of the individuals. They don't cost the Town anything although the company needs permission to approach families. Chairman Daley said these are hung in eight other communities. The banners will be put up in the summer but taken down in the winter months. Ms. Buono said they can have the forms available in the Town Hall and perhaps the Library. Selectman Bailey moved to approve the request for Hometown Heroes to sell and put up banners. Motion was seconded by Chairman Daley. A vote was taken. Motion passed unanimously.

Community Center Meeting – Chairman Daley asked if anyone had attended the meeting that was held with regard to the proposed privately owned community center. Neither the Town Administrator nor members of the Board of Selectmen had attended the meeting but John Segedy who was in the audience said he did. Mr. Segedy said the group is proceeding with starting a non-profit but they need five people to start a Board and they currently have three people. Mr. Segedy said based on the meeting, it seems to be a "wish list" of items.

Associated Electric – Ms. Buono said the owners of the property that houses the Associated Electric building have met with Central NH Regional Planning Commission and Sanborn and Head Engineers to review grant money available for additional testing of the property in an effort to qualify for clean up funding. Ms. Buono said the process is long and will probably span approximately 3 years but it's encouraging that it is beginning even though testing has taken place in the past.

7. LONG-TERM PROJECTS

Sidewalk Project – Ms. Buono said the Engineers have updated the engineering study to address NHDOT's review comments and re-submitted it again and are waiting for the approval to proceed.

Town Office Complex – Ms. Buono said she spoke with a representative from Eversource with regard to their building in Hillsborough and was informed that they are only leasing the building for the next couple of years and not placing it out for sale. The Board would like Ms. Buono to find out if they would be interested in offering the Town a right of first refusal when they decide to place it up for sale.

Road Names (911) – Ms. Buono said she is aiming to have the meeting on road name changes scheduled for one of the October Selectmen's Meetings.

8. ADJOURNMENT

Chairman Daley moved to adjourn at 7:37 p.m. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

Jonathan M. Daley, Chairman

James C. Bailey III, Selectman

John P. Stohrer, Selectman