

Board of Selectmen
Meeting Minutes
September 10, 2019

Present: Jonathan M. Daley, Chairman; James C. Bailey, III, Selectman; John P. Stohrer, Selectman; Laura Buono, Town Administrator.

In Attendance: Leigh Bosse

Chairman Daley opened the meeting at 6:00 p.m.

1. **OPEN SESSION**

Leigh Bosse – Mr. Bosse said Hillsborough Pride has a bulletin board similar to the one at the post office to be installed in Butler Park per a discussion with the Board of Selectmen approximately a year ago. Mr. Bosse said the intention was for it to be installed by Pride however they are unable to do it. He asked if the Highway crew could put it up. Ms. Buono suggested the Parks Department may have more time to do this and will discuss it with Scott Yeaton.

Mr. Bosse also said he would like the Selectmen to petition the state to take out the turn lanes in the center of Town as had been discussed during the Charrette. After a brief discussion with regard to the traffic volume in that area and what was said that the conclusion of the Charrette, the Board agreed it is a good idea. Chairman Daley reminded everyone that there is a meeting on September 25th with regard to the Charrette results.

2. **MANIFEST MOTION**

Chairman Daley moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers Check numbers 15075 - 15116 a/k/a Voucher 36 & 37 in the amount of \$168,433.88 (includes 128 direct deposit stubs) and Accounts Payable Check numbers 21645 – 21721 a/k/a Vouchers 37 in the amount of \$1,043,654.67. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

** A/P Checks include payment to HDSD in the amount of \$789,887.67

3. **CONSENT AGENDA**

Chairman Daley moved to approve the Consent Agenda for September 10, 2019. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

- Intent to Cut – Map 7 Lot 172

4. **APPROVAL OF MINUTES**

Chairman Daley moved to approve the minutes of August 27, 2019 as amended. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

5. **OTHER BUSINESS**

October Meeting Schedule – Ms. Buono said she will be attending a conference during the week of October 21st and requested to move the Selectmen's Meeting of the 22nd to the 29th. The Board agreed to the change in the schedule.

Fire Department – Ms. Buono updated the Selectmen on the ladder truck and said that it is back in service. She said the new ambulance will be picked up next week but that it won't be in service until the beginning of October since the radios still need to be installed.

Emergency Operations Plan – Ms. Buono presented the Board with the corrected updated Emergency Operations Plan which reflects Chairman Daley's changes that were made by Chief Stafford. Chairman Daley moved to approve the Emergency Operations Plan as presented. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

Town Codes – Chairman Daley mentioned that he has been going through the Town Codes and noted that there are some outdated codes that should be cleaned up. Ms. Buono said she will discuss it with the Planning Director once she gets through the next couple of months of working on Planning Board ordinances.

Historic District Commission (HDC) – Selectman Stohrer said he canceled the next meeting of the Historic District Commission since he is unable to attend and since the Planning Director had shared some information with him regarding authority. He said apparently the Planning Board can give the HDC authority for certain items such as paint color, windows, etc. and he would like to get up to speed on this before meeting. Selectman Stohrer also noted that the HDC Rules and Procedures are close to being finalized. Chairman Daley verified that the zoning ordinance update to include the HDC will be on the March ballot and Ms. Buono said yes, they are ready to go with the exception of holding the public hearings at the end of the year.

Police Department Roof – Selectman Bailey asked if the Police Department roof is still on track to be completed. Ms. Buono confirmed that it was.

6. **LONG-TERM PROJECTS**

Sidewalk Project – Ms. Buono said we have received the Notice to Proceed with Preliminary Design Engineering from DOT.

Road Names (911) – Ms. Buono said they will send notices out to residents who live on the roads that names will be changed and invite them to a meeting on October 29th.

7. **NONPUBLIC SESSION**

Chairman Daley moved to go into nonpublic session at 6:25 p.m. under RSA 91A:3II (c) reputation. Motion was seconded by Selectman Bailey. A roll call vote was taken. Chairman Daley – yes; Selectman Bailey – yes; Selectman Stohrer - yes. Motion passed unanimously.

In attendance: Chairman Daley, Selectman Bailey, Selectman Stohrer, Town Administrator Laura Buono.

Ms. Buono updated the Selectmen on the status of a probationary employee.

Chairman Daley moved to come out of nonpublic session at 6:32 p.m. Motion was seconded by Selectman Bailey. A roll call vote was taken. Chairman Daley – yes; Selectman Bailey – yes; Selectman Stohrer - yes. Motion passed unanimously.

8. ADJOURNMENT

Chairman Daley moved to adjourn at 6:37 p.m. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

Jonathan M. Daley, Chairman

James C. Bailey III, Selectman

John P. Stohrer, Selectman