

Board of Selectmen  
Budget Meeting Minutes  
November 20, 2019

Present: Jonathan M. Daley, Chairman; James C. Bailey, III, Selectman; John P. Stohrer, Selectman; Laura Buono, Town Administrator.

In Attendance: Kenny Stafford.

Chairman Daley opened the meeting at 4:00 p.m.

1. **MANIFEST MOTION**

Chairman Daley moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 15299 - 15314 a/k/a Voucher 47 in the amount of \$85,077.59 (includes 63 direct deposit stubs) and Accounts Payable Check number 21939 – 22056 a/k/a Vouchers 46 in the amount of \$739,133.23. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

2. **FIRE DEPARTMENT BUDGET**

Chief Stafford reviewed the proposed 2020 Fire Department budgets with the Selectmen. He said that not much has changed and they are continuing to run the department with individuals filling shifts in order to cover as necessary. Chief Stafford said there is no equipment that needs to be purchased this year and as of now, the bottom line of the budget is practically level funded.

3. **OTHER BUSINESS**

Highway Department – Ms. Buono said that the Highway Department would like to put the Town's name in for a street sweeper through the Federal Surplus Program. She said they are anticipating the cost for the machine to be \$6,000 or less and if awarded the purchase, the money would come from the Highway Equipment Capital Reserve Fund. Ms. Buono said this would pay for itself in just over a year since we budget for street sweeping every year. The Selectmen agreed that it would be a worthwhile purchase if we're able to get it.

Kemp Park Committee – Ms. Buono said she was contacted by Kelly D'Errico who would like to volunteer to serve on the Kemp Park Committee. Actually, both Kelly and her husband Bob would like to be on it if the Selectmen so choose to appoint them both. Ms. Buono said they are in the process of buying Dick Kemp's garage which still has original items hanging from the walls and said the D'Errico's plans are to clean it up and open it to the public. The Selectmen will discuss how they would like to form the Committee at their next regular Selectmen's Meeting.

Real Estate Auction – Ms. Buono said that both she and Selectman Stohrer will be attending the real estate auction on Saturday but need the Board's authorization to sign the purchase and sales for the highest bidders on the properties. Chairman Daley moved to authorize Selectman Stohrer and Ms. Buono to sign the purchase and sales agreements on behalf of the Town. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

#### **4. ADJOURNMENT**

Chairman Daley moved to adjourn at 5:15 p.m. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono  
Town Administrator

Approved by:  
Hillsborough Board of Selectmen

Date: \_\_\_\_\_

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Jonathan M. Daley, Chairman

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James C. Bailey III, Selectman

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John P. Stohrer, Selectman