

Board of Selectmen  
Meeting Minutes  
December 9, 2020

Present: James C. Bailey III, Chairman; John P. Stohrer, Selectman; David J. Rogers, Selectman; Laura Buono, Town Administrator.

In Attendance: Leigh Bosse, Alan Dobrowolski, Adam Charrette, Brett Cherrington, Jon Daley

Chairman Bailey called the meeting to order at 6:00 p.m.

**1. NONPUBLIC SESSION**

Chairman Bailey moved to go into nonpublic session at 6:02 p.m. under RSA 91A:3II (c) reputation. Motion was seconded by Selectman Stohrer. A roll call vote was taken. Chairman Bailey – yes; Selectman Stohrer – yes; Selectman Rogers - yes. Motion passed unanimously.

In attendance: Chairman Bailey, Selectman Stohrer, Selectman Rogers, Town Administrator Laura Buono, Alan Dobrowolski.

Mr. Dobrowolski met with the Selectmen to discuss tax matters in conjunction with his properties in Hillsborough. Chairman Bailey also voiced his disapproval to Mr. Dobrowolski's over his treatment of Town employees throughout the year with the most recent incident being at the Transfer Station.

Chairman Bailey moved to come out of nonpublic session at 6:27 p.m. Motion was seconded by Selectman Rogers. A roll call vote was taken. Chairman Bailey – yes; Selectman Stohrer – yes; Selectman Rogers - yes. Motion passed unanimously.

**2. OPEN SESSION**

Leigh Bosse – Mr. Bosse handed out flyers for an event the Hillsborough Chamber of Commerce, Hillsborough Reborn, Lions Club, American Legion, United Methodist Church, St. Mary's Church, Smith Memorial Church, Hillsborough Baptist Church and Valley Bible Chapel wish to hold on Christmas Even in Butler Park called Candlelight Community Carols. The event would take place at 7 p.m. and they will provide refreshments. The Board has no problem with the event taking place at the Park. Ms. Buono said Butler Park is currently available that evening and told Mr. Bosse that if they would like to reserve the Park in the future, they can simply fill out the reservation form but said she will place this on the calendar for the Park.

**3. ENERGY COMMISSION**

Members of the Energy Commission met with the Board to give an update on a few items the Commission has been working on and to propose a request for a Warrant Article for the purpose of converting the street lights to LED which will cost just under \$63,000. Commission Member Adam Charrette also gave a presentation in conjunction with the proposal outlining the goals of reducing energy consumption, lower operational costs of the street light system, improve visibility and safety, and reduce light pollution. He also outlined how Hillsborough can become a Dark Sky Community

and the benefits of such. With the savings that comes with the LED conversion, the cost would be recovered in about two years. Ms. Buono noted that this is something that has been on the list for a couple of years and thanked Mr. Charrette for taking on the project of reviewing the electric bills for the Town and pricing out the conversion.

The Commission is also looking into the possibility of having building energy audits which will outline upgrades recommended and if qualified, half the expense of upgrades would be covered under Eversource's Energy Program. Placing extra money into the Building CRF was also discussed. Brett Cherrington then requested that whenever the Town is going to make purchases that effect energy usage, they be allowed to review and make recommendations. Ms. Buono asked for examples of purchases Mr. Cherrington was referring to and he said HVAC, major appliances, vehicles, etc. Turn-around time for input from the Commission was briefly discussed as well as looking into electric charging stations. Ms. Buono suggested Mr. Cherrington contact the Building Inspector so that he can share some information he got through a training this week. Jon Daley said he will contact Mike Borden to talk about the stations.

#### **4. OTHER BUSINESS**

Building Secretary – Ms. Buono informed the Board that Coleen Birmingham has accepted the offer of employment to fill the open position in the Selectmen/Building Office and began on the 7<sup>th</sup>.

CDC COVID Guidelines – Ms. Buono brought up that right after the Board approved a change to the quarantine requirements for employees who travel, the CDC made changes to their guidelines. She requested that the Board simply approve following the CDC guidelines moving forward instead of changing it each time they do. The board agreed.

Museum Lift – Chairman Bailey reported that the lift in the museum building is almost completed and has had an inspection by the State.

2021 Proposed Budget – Ms. Buono said the 2021 Proposed Operating Budget is shaping up nicely especially in light of anticipated lower State revenues. She said the amounts municipalities will be receiving for Rooms & Meals as well as Highway Block Grant is up in the air in light of 2020. She said she will be estimating them very low for the purpose of budgeting in order to make sure we have a good picture as to where the Town's portion of the tax rate will fall in 2021. She reminded the Board that there is a budget work session set up for December 14<sup>th</sup> at 3:00.

Kemp Park – Selectman Rogers said Kemp Park Committee Members have placed the extra siding inside the garage for storage out of the elements. He said he was able to go inside of the Cider House and said that structure itself along with the Hansen House is safe although work still needs to be done on both.

Planning Board – Chairman Bailey updated the Board on the RV Park that the Planning Board is reviewing. He said the Board conducted a site walk but the next hearing date has been postponed since some information hasn't been submitted yet. Chairman Bailey said the Town of Washington sent forward concerns over the regional impact of such a project.

Historic District Commission – Selectman Stohrer said the HDC has found someone to fill Margaret Seymour's term. He said Deanna Neal who lives in Charles Denton's house is willing to serve on the Commission for the remaining time. Ms. Buono said she will look into whether there is one or two

years left on Margaret's term and the Board can make a formal appointment at the budget work session on Monday.

## **5. NONPUBLIC SESSION**

Chairman Bailey moved to go into nonpublic session at 7:40 p.m. under RSA 91A:3II (c) reputation. Motion was seconded by Selectman Rogers. A roll call vote was taken. Chairman Bailey – yes; Selectman Stohrer – yes; Selectman Rogers - yes. Motion passed unanimously.

In attendance: Chairman Bailey, Selectman Stohrer, Selectman Rogers, Town Administrator Laura Buono, Alan Dobrowolski.

Mr. Dobrowolski apologized for his behavior that Chairman Bailey had commented on during the first nonpublic and quickly explained some personal struggles he has had.

Chairman Bailey moved to come out of nonpublic session at 7:42 p.m. Motion was seconded by Selectman Rogers. A roll call vote was taken. Chairman Bailey – yes; Selectman Stohrer – yes; Selectman Rogers - yes. Motion passed unanimously.

## **6. LONG TERM PROJECTS**

Manahan Boat Ramp & Dock – Chairman Bailey said the boat ramp was repaired last week by the Highway Department. He also said that approval for the dock is close and DES is waiting for approval from Eversource.

Woods Woolen Mills – Ms. Buono briefed the Board on a Technical Assistance Grant (TAG) that was brought to her and the Planning Director's attention. This grant is offered through EPA and will enable us to work on an after the cleanup vision and do a flood study which will possibly put us in a better position for future site funding. Unfortunately Hillsborough was not chosen for this round of clean up grants because it was deemed premature since we don't currently have a redevelopment plan for the site. The Board agreed and with an affirmative vote on a motion made by Chairman Bailey and seconded by Selectman Rogers to move forward with requesting a TAG, signed a letter to that affect which will be forwarded to EPA.

## **7. MANIFEST MOTION**

Chairman Bailey moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 16284 - 16338 a/k/a Vouchers 48, 49 & 50 in the amount of \$282,864.17 (includes 228 direct deposit stubs) and Accounts Payable Check number 024129 – 024354 a/k/a Voucher 40, 41 & 42 in the amount of \$384,909.46. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

## **8. CONSENT AGENDA**

Chairman Bailey moved to approve the Consent Agenda for December 9, 2020. Motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.

- Veterans' Tax Credits – Map 11I Lot108
- Forest Fire Warden Approval Form

- Elderly Exemption - Map 7 Lot 6
- Intent to Cut – Map 5 Lot 96 E. Washington Rd; Map 6 Loy 38 Colby Hill Rd.
- PSNH/Eversource Abatement per Settlement
- Yield Taxes in the amount of \$1,491.91, \$427.02 & \$849.43
- Welfare Lien - Map 22 Lot 30 (Chairman Only)
- Welfare Lien Discharge – Map 14 Lot 481 (Chairman Only)

#### 9. **APPROVAL OF MINUTES**

Chairman Bailey moved to approve the Selectmen's Meeting Minutes of November 11<sup>th</sup> & 16<sup>th</sup> 2020 with a change to the motion to adjourn on the minutes of the 16<sup>th</sup>. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

#### 10. **ADJOURNMENT**

Chairman Bailey moved to adjourn at 8:10 p.m. Motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono  
Town Administrator

Approved by:  
Hillsborough Board of Selectmen

Date: \_\_\_\_\_

\_\_\_\_\_  
James C. Bailey III, Selectman

\_\_\_\_\_  
John P. Stohrer, Selectman

\_\_\_\_\_  
David J. Rogers, Selectman