

Board of Selectmen
Meeting Minutes
December 23, 2020

Present: James C. Bailey III, Chairman; John P. Stohrer, Selectman; David J. Rogers, Selectman; Laura Buono, Town Administrator.

In Attendance: There was no public in attendance.

Chairman Bailey called the meeting to order at 6:00 p.m.

1. OPEN SESSION

There was no public comment.

2. OTHER BUSINESS

Audit Scope of Service – Ms. Buono presented the Selectmen with a Scope of Service for audit services for the next three years worth of audits (2020, 2021, and 2022). She said the pricing is submitted by the audit firm the Town currently uses (Roberts & Greene) and they are \$20,500 for the 2020 Audit, \$20,750 for 2021, and \$21,000 for 2022. Ms. Buono said the amount paid for the 2019 Audit was \$21,750. Chairman Bailey moved to enter into the Agreement with Roberts & Greene, PLLC as discussed for the 2020, 2021, and 2022 Municipal Audits. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

Board of Land & Tax Appeal (BTLA) – Ms. Buono said that after a long delay first by the BTLA postponement in 2019 and then COVID in 2020, the tax abatement appeals by four waterfront property owners over the 2017 revaluation is scheduled for Wednesday, January 6th. She said that two of the owners have asked to meet prior to the hearings in order to settle even though they have had over a year to do so and, after the Town has issued initial abatements after their initial request. Ms. Buono said she will be out of the office until January 4th and our Assessor will also be taking time off due to the holidays. Ms. Buono recommends that at this point in time to let the BTLA rule on the appeals. The Board agreed.

Transfer Station – Ms. Buono asked the Board if they would like to meet with Luke Levesque with regard to the Transfer Station Budget since he wasn't able to meet with them before, and to also get an update on the facility. The Board would like him to sit with him to receive an update at their next meeting. Ms. Buono also mentioned that the claim filed by the gentleman who fell off the back of his truck into the metal pile has been denied by the Town's insurance carrier. They reviewed the tapes and had conversations with both the gentleman and employees and said it was simply an unfortunate accident and there was nothing the Town could have done to prevent it.

2021 Budget - Ms. Buono gave the Board a brief update on the operating budget. She said the Conservation Commission will be zeroing the Contracted Services line due to the fact they were unable to spend that line in 2020. Because of that, the \$10,000 that was budgeted in 2020 will be placed in their Conservation Fund. The Chairman said they will simply pay for the planned survey

work that went undone out of that Fund in 2021. Ms. Buono said she has also placed \$10,000 into a line item for the 250th Celebration. The Planning Board articles for the Warrant are completed.

3. **LONG TERM PROJECTS**

Manahan Boat Dock – Chairman Bailey said we received a set of plans for the dock but they don't look like the final version. We are still waiting for DES approval on the project. Ms. Buono brought up a meeting she and the Assessor had with an abutter to the park on an unrelated issue but during the discussion, he mentioned that sometimes it sounds like people are partying on the dock in the evening because it's loud. Ms. Buono will bring it to the attention of the police so they can make stop there in the evenings during the summer.

4. **MANIFEST MOTION**

Chairman Bailey moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 16339 - 16375 a/k/a Vouchers 51 & 52 in the amount of \$176,514.17 (includes 152 direct deposit stubs) and Accounts Payable Check number 024355– 024430 a/k/a Voucher 43 in the amount of \$235,539.76. Motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.

5. **CONSENT AGENDA**

Chairman Bailey moved to approve the Consent Agenda for December 23, 2020. Motion was seconded by Selectman Stohrer. A vote was taken. Motion passed unanimously.

- Veterans' Tax Credits – Map 14 Lot 1; Map 9 Lot 160
- Intents to Cut – Map 2 Lot 32 County Rd.; Map 10 Lot 19 Hall Rd.
- Property Tax Abatement – Map 17 Lot 149 (Town Owned) \$183.67

6. **APPROVAL OF MINUTES**

Chairman Bailey moved to approve the Selectmen's Meeting Minutes of December 9, 2020. Motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.

7. **NONPUBLIC SESSION**

Chairman Bailey moved to go into nonpublic session at 6:32 p.m. under RSA 91A:3II (c) reputation. Motion was seconded by Selectman Rogers. A roll call vote was taken. Chairman Bailey – yes; Selectman Stohrer – yes; Selectman Rogers - yes. Motion passed unanimously.

In attendance: Chairman Bailey, Selectman Stohrer, Selectman Rogers, Town Administrator Laura Buono.

The Board briefly discussed the request made by Alan Dobrowolski at their last meeting and decided to grant it based on the information submitted and will have Ms. Buono contact Mr. Dobrowolski and request a couple of other of items as part of the approval.

Chairman Bailey moved to come out of nonpublic session at 6:36 p.m. Motion was seconded by Selectman Stohrer. A roll call vote was taken. Chairman Bailey – yes; Selectman Stohrer – yes; Selectman Rogers - yes. Motion passed unanimously.

8. ADJOURNMENT

Chairman Bailey moved to adjourn at 6:37 p.m. Motion was seconded by Selectman Rogers. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

James C. Bailey III, Selectman

John P. Stohrer, Selectman

David J. Rogers, Selectman