Board of Selectmen

Meeting Minutes

October 27, 2021

Present: James C. Bailey, Chairman; Meleny Nagy, Selectwoman; Iris Campbell, Selectwoman; Laura Buono, Town Administrator.

In Attendance: Sara Edie, Riche’ Colcombe, Ernie Butler, Harold Hunt.

Chairman Bailey called the meeting to order at 6:00 p.m.

1. **NONPUBLIC SESSION**

Chairman Bailey moved to go into nonpublic session at 6:05 p.m. under RSA 91A:3II (b) hiring. Motion was seconded by Selectwoman Nagy. A roll call vote was taken. Chairman Bailey – yes; Selectwoman Nagy – yes; Selectwoman Campbell -yes.. Motion passed unanimously.

In attendance: Chairman Bailey, Selectwoman Nagy, Selectwoman Campbell, Town Administrator Laura Buono, Road Agent Ernie Butler, Harold Hunt.

Mr. Butler introduced Mr. Hunt to the Board with a recommendation to hire him to fill the open Heavy Equipment Operator position in the Highway Department.

Chairman Bailey moved to come out of nonpublic session at 6:11 p.m. Motion was seconded by Selectwoman Nagy. A roll call vote was taken. Chairman Bailey – yes; Selectwoman Nagy – yes; Selectwoman Campbell -yes.. Motion passed unanimously.

Chairman Bailey moved to hire Harold Hunt as a Heavy Equipment Operator for the Highway Department. Motion was seconded by Selectwoman Nagy. A vote was taken. Motion passed unanimously.

1. **OPEN SESSION**

*There was no public comment during Open Session.*

1. **OTHER BUSINESS**

*Parks Board* – Chairman Bailey said he would like to have the Parks Board reinstated to assist with long-term needs. The other members of the Board agreed, and it was decided that it would be a committee of five members. Ms. Buono will circulate the word that we are looking for volunteers.

*ARPA Funds* – Ms. Buono informed the Board that the public hearing for the acceptance of the ARPA (American Rescue Plan Act) Funds is scheduled for the meeting of November 10th. She said she also gave each of them a printout of some information on how the funds can currently be used although some of that may change a little before we are actually ready to spend the funds but, she wanted them to each have a little background in case any questions are asked.

1. **LONG TERM PROJECTS**

*Woods Woolen Mill* – Ms. Buono reported that the State Historic Preservation Office ruled the buildings on the Woods Woolen Mill site were not considered a historic resource because they have degraded so much. She said that EPA brought contractors through the site yesterday for them to begin premobilization planning and scheduling for the removal of the boiler house.

*Sidewalk Project* – Ms. Buono said Dubois and King have approached NHDOT to find out if we are able to use leaching basins for drainage in a couple of areas. She said if DOT says they can be used, our Highway Department will dig test pits for the samples to be taken to find out if the soil will work for leaching.

*Town Office Complex* – Ms. Buono brought up the subject of either a new Town Office Complex/Building or an addition to the building the offices are currently in. She would like the Board to consider beginning to discuss this and put extra money into the Buildings CRF for the purpose of having engineering work done to get price estimates. Ms. Buono said the current building setup does not provide an environment which allows the Town to provide safety for the staff in the event of an active shooter or other issues from irate customers, etc. She said the building also needs an actual meeting room which provides enough space for the many committees to meet.

*E911 Road Names* – Selectwoman Nagy asked what this project entails. Chairman Bailey explained that E911 had some roads which they had recommended being changed due to the similarity with other roads names in Town. He said the Fire Department and 911 did not agree with these changes and he thinks this has been straightened out. Ms. Buono will inquire as to the status with the Fire Chief.

*Sewer System Upgrades* – Selectwoman Campbell asked where we stand with the capacity of the current sewer system. Ms. Buono said she believes the additional capacity had been approved a few years ago plus work has been done to repair leaks. Chairman Bailey said he spoke with Chris Sieg, one of the Water & Sewer Commissioners, about the Commissioners and the Selectboard meeting to discuss this, and it was decided to invite them to the November 24th meeting.

1. **MANIFEST MOTION**

Chairman Bailey moved to authorize the Selectmen to sign check numbers 017095 - 017131 a/k/a Vouchers 42 & 43 in the amount of $190,447.87 (includes 219 direct deposit stubs) and Accounts Payable Check numbers 026022 - 026073 a/k/a Voucher 29 in the amount of $309,557.22. Motion was seconded by Selectwoman Nagy. A vote was taken. Motion passed unanimously.

1. **CONSENT AGENDA**

Chairman Bailey moved to approve the Consent Agenda for October 27, 2021. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.

* Cemetery Deed – Carlisle
* Veteran Tax Credit – Map 24 Lot 128
1. **APPROVAL OF MINUTES**

Chairman Bailey moved to approve the Selectmen’s Minutes of October 13, 2021. Motion was seconded by Selectwoman Nagy. A vote was taken. Motion passed unanimously.

1. **NONPUBLIC SESSION**

Chairman Bailey moved to go into nonpublic session at 6:35 p.m. under RSA 91A:3II (e) legal. Motion was seconded by Selectwoman Nagy. A roll call vote was taken. Chairman Bailey – yes; Selectwoman Nagy – yes; Selectwoman Campbell -yes.. Motion passed unanimously.

In attendance: Chairman Bailey, Selectwoman Nagy, Selectwoman Campbell, Town Administrator Laura Buono.

Ms. Buono discussed the Granite State Assessment negotiation information that was forwarded by Town Council. The Board discussed and approved a response to send back to Granite State via the Town’s Attorney.

Chairman Bailey moved to come out of nonpublic session at 6:52 p.m. Motion was seconded by Selectwoman Campbell. A roll call vote was taken. Chairman Bailey – yes; Selectwoman Nagy – yes. Selectwoman Campbell – yes. Motion passed unanimously.

1. **ADJOURNMENT**

Chairman Bailey moved to adjourn at 6:53 p.m. Motion was seconded by Selectwoman Nagy. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono

Town Administrator

Approved by: Date:

Hillsborough Selectboard

James C. Bailey III, Chairman

Meleny Nagy, Selectwoman

Iris Campbell, Selectwoman