

**Board of Selectmen
Meeting Minutes
August 10, 2022**

Present: James Bailey, Chairman; Iris Campbell, Selectwoman; Laura Buono, Town Administrator.

In Attendance: John Segedy, Riche' Colcombe, Joyce Bosse, Sean Burt.

Chairman Bailey called the meeting to order at 6:00 p.m.

1. OPEN SESSION

There was no public comment during open session.

2. BOARD BUSINESS

Board Vacancy – Ms. Buono explained that due to Selectwoman Nagy's resignation at the last Board meeting, the Board will need to ask anyone who is interested in serving on the Board to send in their letter of interest so the Board can meet with individuals and make a decision on appointing someone. Sean Burt said he would like to serve on the Board and was asked to send his interest in writing to Ms. Buono.

Release of Sewer Deed Easement – Ms. Buono presented the Board with a release for a sewer easement that dates back to 1964 and one which was not used by the Town and is no longer needed. It runs through May 12 Lot 339. Chairman Bailey moved to release the unused sewer easement dating to 1964 from Map 12 Lot 339. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.

Contoocook & North Branch Rivers Advisory Committee - Ms. Buono said she received a request from Conservation Commission Chairman, Richard Head asking for the Board to appoint Terry Yeaton and James McDonough as Hillsborough representatives to the Contoocook & North Branch Rivers Advisory Committee. Chairman Bailey moved to appoint Terry Yeaton and James McDonough as requested and recommended by the Conservation Commission. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.

Tennis Courts – Selectwoman Campbell asked about the status of the repairs for the tennis courts at Grimes Field. Ms. Buono said she has asked Scott Yeaton to get an updated price and a solid date for the work to be done in the spring.

3. LONG-TERM PROJECTS:

Woods Woolen Mill – Ms. Buono briefly reviewed the proposed park plan for the Woods Woolen Mill property with the Board. She said it's definitely not a final plan but wanted the Board to take a look at it. She also said that it had been shared with the Conservation Commission who will be kept in the loop along the way.

Sidewalk Project – Ms. Buono shared the updated schedule with the Board which was drawn up by Dubois & King. She highlighted where they are now estimating the construction timeframe will be (2024) and expressed her frustration with this delay. She said that the main delay over the past several weeks was getting the updated rates approved through the NHDOT due to a COVID grant D&K received. This was briefly discussed and Ms. Buono said she and the Planning Director have a meeting with the Engineers on Monday to discuss concerns about the new schedule.

2 Bridge Street – Ms. Buono explained that the InvestNH funds for demolition of a building would not apply to 2 Bridge Street since it is not part of a larger project as they outline within their qualifications.

Parking Regulations – Ms. Buono asked the Board if they would like to schedule a public hearing on the proposed parking regulations while they are in the process of working out the agreement with the parking app company. Chairman Bailey said that although initially he agreed with the pay for parking, he is rethinking this part of the regulations. Ms. Buono said that part was to mostly regulate the parking lots and to help fund a parking enforcement position. She said the Board has the authority to charge for some areas and times or choose to not charge and simply use it for the parking lots which are often being abused by apartment tenants. John Segedy asked if there was a way to use the parking app with cash and was told yes, it can be done over the phone or set up with the business owners who have parking spots by their businesses. The Board agreed to moving forward with the public hearing and discussing the level of enforcement via the app in the meantime.

4. MANIFEST MOTION

Chairman Bailey moved to authorize the Selectmen to sign check numbers 017803 – 017853 a/k/a Vouchers 31 & 32 in the amount of \$202,214.03 (includes 214 direct deposit stubs) and Accounts Payable Check numbers 027648 – 027717 a/k/a Voucher 30 in the amount of \$1,013,820.48. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.

**A/P Checks include payment to HDSD in the amount of \$832,697.25

5. CONSENT AGENDA

Chairman Bailey moved to approve the Consent Agenda for August 10, 2022. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.

- Class VI Road Agreement – 347 Farley Road (LaBree – corrected copy)
- Welfare Lien Discharges – Map 25 Lot 70; Map 5 Lot 83; Map 23 Lot 16; Map 12A Lot 307.
- Solar Exemption – Map 24 Lot 41
- Intent to Cut – Map 7 Lot 9 Windsor Road

6. APPROVAL OF MEETING MINUTES

Chairman Bailey moved to approve the Selectmen's Minutes of July 27, 2022. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.

7. NONPUBLIC SESSION

Chairman Bailey moved to go into nonpublic session at 6:37 p.m. under RSA 91A:3II (a) employee matter. Motion was seconded by Selectwoman Campbell. A roll call vote was taken. Chairman Bailey – yes; Selectwoman Campbell -yes. Motion passed unanimously.

In attendance: Chairman Bailey, Selectwoman Campbell, Town Administrator Laura Buono.

Ms. Buono discussed an employee matter which needed the Board's input.

Chairman Bailey moved to come out of nonpublic session at 6:44 p.m. Motion was seconded by Selectwoman Campbell. A roll call vote was taken. Chairman Bailey – yes; Selectwoman Campbell -yes. Motion passed unanimously.

8. NONPUBLIC SESSION

Chairman Bailey moved to go into nonpublic session at 6:45 p.m. under RSA 91A:3II (c) reputation. Motion was seconded by Selectwoman Campbell. A roll call vote was taken. Chairman Bailey – yes; Selectwoman Campbell -yes. Motion passed unanimously.

In attendance: Chairman Bailey, Selectwoman Campbell, Town Administrator Laura Buono.

Ms. Buono brought forward a taxpayers request with regard to dooimage which was assessed to them.

Chairman Bailey moved to come out of nonpublic session at 6:55 p.m. Motion was seconded by Selectwoman Campbell. A roll call vote was taken. Chairman Bailey – yes; Selectwoman Campbell -yes. Motion passed unanimously.

9. ADJOURNMENT

Chairman Bailey moved to adjourn at 6:55 p.m. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Selectboard

Date: _____

James C. Bailey III, Chairman

Iris Campbell, Selectwoman