

**Board of Selectmen
Meeting Minutes
August 24, 2022**

Present: James Bailey, Chairman; Iris Campbell, Selectwoman; Laura Buono, Town Administrator.

In Attendance: Chelsea Mather, Dave Fullerton, Leigh Bosse, Riche' Colcombe.

Chairman Bailey called the meeting to order at 6:00 p.m.

1. OPEN SESSION

Dave Fullerton – Mr. Fullerton told the Board that in his opinion, the website is terrible and not user friendly. He said that although he was given the website address from the ladies in the office, when he searched the internet for “Hillsborough New Hampshire Board of Selectmen” it doesn’t bring him to the website, it gives him old meeting minutes. Mr. Fullerton was told, and shown, that he simply has to type in “Hillsborough NH” and the website comes up. Mr. Fullerton feels that people and businesses from out of town are not going to know how to find the website and said that it needs to be more user friendly so that people can find stuff. Ms. Buono asked what he is having problems with finding specifically, so that they know what he would like them to address. Mr. Fullerton said the website in general is difficult to find but he was shown that all he needs to do is type in “Hillsborough NH” and it will come up. Chairman Bailey said that at the Chamber of Commerce Meeting the other day, someone said they couldn’t find the hours of the Transfer Station anywhere on our site. Ms. Buono said there is a large tab on the left-hand side of the homepage entitled “Trash and Recycling” which takes you directly to the Transfer Station page which shows the hours of operation. She said they don’t mind making changes, but they would need to know specifically what is giving the user problems. Leigh Bosse said one thing he noticed today that there is an inconsistency of being able to view the agendas through the calendar of events – sometimes they are in the drop down and sometimes they are not. Mr. Fullerton feels the Town should get someone to revamp the entire site. Selectwoman Campbell made note that the company who handles Hillsborough’s website, also handles a majority of the municipalities in NH and specialize in municipal websites.

Mr. Fullerton then asked about the subject of police details that he brought up at a previous meeting, but which had not been discussed since his suggestion that non-profits not be charged for them. Ms. Buono said RSA 105:9 dictates that the entity needing a police detail is responsible for payment and municipalities do not have the authority to be more lenient than a RSA, so a change would need to be done through the legislature.

2. BOARD BUSINESS

Project Genesis Building – Chelsea Mather, Director of Youth Services, came to speak with the Board about severe mold found in the Project Genesis (PG) Building. Mrs. Mather reviewed how the areas of mold were found and said based on the testing and the types of mold present, they will not be able to use the building as is. Ms. Buono said at this point, she wanted to find out whether or not the Board wants to continue to invest money in the building since even if the mold was remediated, the building still needs a lot of work and as had been discussed in the past, the program

has really outgrown the space. A discussion took place about the plan to build a new town office building and within that plan, move PG to the building the town offices are in now. Mrs. Mather said she is coming into her busy time with school starting next week and also discussed the need for stability for the students who attend PG. Ms. Buono said there are plans which were drawn up in the past to build a town office building on Municipal Drive and suggested as they move forward with the planning of building a new facility, they could use some of the information from those plans. The Board agreed that at this point it didn't make sense to continue to spend money on the current PG building and to move forward with the plans to bring forward the building of a new town office on Municipal Drive. Ms. Buono and Mrs. Mather will work on getting pricing for modular units and find out if it would be feasible to place them on the land on Municipal Drive for the municipal staff to move into while a new building is being built. Ms. Buono will also contact Upton and Hatfield to find out if they would be interested in leasing their building on School Street to the Town for the purpose of temporarily moving the town offices.

Community Center/Town Kiosk – Ms. Buono said the plans for the kiosk which the Community Center received a grant for have been completed now that the Library and Town incorporated what they would like to have added to the project. The cost of the overall kiosk which includes benches and platters is \$10,564.00 with the Community Center paying \$5,000 from the grant they received. Ms. Buono requested that the remaining funds for the project be taken from the Dana Crane Fund. Chairman Bailey moved to authorize \$5,564.00 to be taken from the Dana Crane Fund for the kiosk project. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.

Board Vacancy – Ms. Buono said she has received one email from a resident who is interested in filling the vacant Selectman position and said that the position is still posted. The Board will address filling the position at their next meeting.

Economic Development Commission – Ms. Buono said that Meleny Nagy had been serving on the EDC as the Board of Selectmen representative and now that she is no longer on the Board, would like to be appointed as a member of the public. Chairman Bailey moved to appoint Meleny Nagy to the Economic Development Commission for a term of 3 years. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.

3. **LONG-TERM PROJECTS:**

Sidewalk Project – Ms. Buono shared the newest version of the updated schedule that was shared with the Board at the last meeting. She said she had a conversation with Dubois & King (D&K) about overlapping some of the tasks that they had spread out on the last schedule as a way of keeping with the goal of having the sidewalk built in 2023. D&K worked on changing things around and tightening up the timeline and if all goes as planned on the new schedule, the construction phase of the project will begin at the end of 2023.

4. **MANIFEST MOTION**

Chairman Bailey moved to authorize the Selectmen to sign check numbers 017854 – 017919 a/k/a Vouchers 33 & 34 in the amount of \$214,855.85 (includes 221 direct deposit stubs) and Accounts Payable Check numbers 027718 – 027773 a/k/a Voucher 31 in the amount of \$158,744.12. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.

5. CONSENT AGENDA

Chairman Bailey moved to approve the Consent Agenda for August 24, 2022. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.

- Doomage abatement – Map 12 Lot 35 \$502.88

6. APPROVAL OF MEETING MINUTES

Chairman Bailey moved to approve the Selectmen's Minutes of August 10, 2022. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.

7. ADJOURNMENT

Chairman Bailey moved to adjourn at 7:15 p.m. Motion was seconded by Selectwoman Campbell. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Selectboard

Date: _____

James C. Bailey III, Chairman

Iris Campbell, Selectwoman