

**Board of Selectmen  
Meeting Minutes  
December 14, 2022**

Present: James Bailey, Chairman; Iris Campbell, Selectwoman; Richard Pelletier, Selectman; Laura Buono, Town Administrator.

In Attendance: Riche' Colcombe, Tom Hambleton, Richard Head, Brett Cherrington, Adam Charrette

Pledge of Allegiance was stated.

**1. OPEN SESSION**

Riche' Colcombe said where Bible Hill and Jones Roads merge there was a Stop sign before the roads were paved. The sign is still missing and she would prefer a Yield sign rather than a Stop sign. The Road Agent will be informed. And over the last couple of years, she has noticed run-off from a maintenance driveway (Barnstead of New England) on Center Road and freezing, she asked if the water can be diverted. Chairman Bailey said that is a State Road and the Road Agent has been in contact with the State and is waiting to hear back. The road needs to be ditched.

Riche' learned that there is grant money available for municipal boat launches, she thinks the grant money can be used to repair docks. Ms. Buono said she looked at the grant and is not sure if the grant will cover docks and said the launch was repaired previously.

**2. TOM HAMBLETON re: LOT 9-1 BEARD ROAD**

Mr. Hambleton talked to the Board about recent drainage issues on his property from run off on lot 9-1 on Beard Road. He said the drainage issue is costing him thousands of dollars.

Richard Head from the Conservation Commission said from the Mill Farm subdivision, lot 106 was given to the Town. Prior to the property being transferred to the Town it was timbered which the Conservation Commission objected to. There are wetlands between the Cemetery and the subdivision which was intended to be conservation property, but the developer failed to record the conservation easement which was part of the subdivision agreement. As a result, the developer sold lot 9 to the Cemetery. Then a transfer was negotiated to the Town for lot 9-1 which had a higher conservation level. Mr. Head showed a diagram of the logging that took place on lots 9 and 9-1 which was extensive and will affect the hydrology of the property which is moving towards Sheds Brook. All this disruption to the lots is causing groundwater problems on Mr. Hambleton's property. But Mr. Head feels what is going on at the Cemetery is not a contributor toward Mr. Hambleton's situation. Mr. Head said some of the impacts to Mr. Hambleton's property will ease as the Town's property continues to regrow.

Mr. Hambleton said his real worry is the wetlands are feeding into his problem and is going to get worse. He also expressed his concerns about the culverts that were put in. The owner of the Mill Farm subdivision said that those culverts were existing when they purchased the property. They have a current culvert permit but have not decided to enact it yet. The audience member also expressed her concern about a property swap, she explained the motivation for the swap is the concern for building. If the swap happens it will nullify 10 acres of buildable land (lots 9 & 9-1). The intent for the property is not to build, she provided documentation and professionals for the wetland surveys, ecological surveys and offered this information to Mr. Hambleton. She also

offered assistance in finding the issues that are affecting Mr. Hambleton's land. Mr. Hambleton accepted her offer.

Chairman Bailey feels this issue should be brought before the Planning Board to look at what happened. The Mill Farm subdivision was approved about 15 years ago and some of the water can happen in the spring from the ice dams. Chairman Bailey said he is not sure meeting with this Board is the right source to resolve this. Mr. Hambleton said he wanted to let the Board know that this is not a good idea, with further development, things could get worse. Mr. Hambleton will be noticed on any future related Planning Board meetings.

Riche' Colcombe asked if the drainage issues will affect the Bible Hill Cemetery? The answer was no because it's on a hill.

### **3. ENERGY COMMITTEE UPDATE**

Brett Cherrington of the Energy Committee talked to the Board about increasing membership to the Committee. The Committee size is 5 members but there are only 4 active members. The request to the Board is for soliciting for more members that include alternates. They would also like to know the terms of the current members.

Adam Charrette talked about the savings from the streetlight project. There will be 56 fixtures removed. Removing the fixtures will save \$263 per month, the cost to remove them is \$3,500, leaving a 14 month return on investment. Adam said the first lighting bill amounted to \$1,424 compared to the original \$4,700, a 70% savings. All the units that were removed the Town will receive full product credit as well as for all the downgrades. Ms. Buono will be talking to the contractor about the removal fee because the contractor started the work before the contract was approved.

The Committee feels where some of the lights are being removed reflectors would be good. The Committee would like some feedback from the Highway Department about this idea as well as the Highway Safety Committee.

A Committee member and Ms. Buono attended a Congestion Mitigation & Air Quality (CMAQ) Grant meeting. The deadline for the grant is January 6, 2024. The Committee will reach out to Central NH Regional Planning Commission for advisement.

### **4. APPROVAL OF MEETING MINUTES**

Chairman Bailey made a motion to approve meeting minutes dated October 26, 2022. Selectman Pelletier seconded the motion; the motion passed unanimously.

Chairman Bailey made a motion to approve budget meeting minutes dated November 29, 2022. Selectwoman Campbell seconded the motion; the motion passed unanimously.

Chairman Bailey made a motion to approve budget meeting minutes dated November 15, 2022. Selectman Pelletier seconded the motion; the motion passed unanimously.

Chairman Bailey made a motion to approve meeting minutes dated November 9, 2022. Selectman Pelletier seconded the motion; the motion passed unanimously.

## **5. MANIFEST**

Chairman Bailey made a motion to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 18118 – 18147 a/k/a Vouchers 49 & 50 in the amount of \$190,976.69 (includes 235 direct deposit stubs) and Accounts Payable Check numbers 028344 - 028518 a/k/a Vouchers 41, 42, 43 & 44 in the amount of \$1,811,368.23.

A/P Checks include payment to HDSD in the amount of \$1,459,784.98

Selectman Pelletier seconded the motion; the motion passed unanimously.

## **6. CONSENT AGENDA**

Chairman Bailey made a motion to approve the Consent Agenda for December 14, 2022. Selectman Pelletier seconded the motion; the motion passed unanimously.

- Police Appointment – Tyler Davy
- Intent to Cut – Map 8 Lot 144 Center Road; Map 9 Lot 002 Center Road; Map 7 Lot 119 Windsor Road
- Land Use Change Tax – Map 6 Lot 44-8 \$3,000; Map 6 Lot 44-2 \$3,000
- Veterans Tax Credit – Map 16 Lot 24
- Cemetery Deed – Lawson (Harvey Memorial Cemetery)

## **7. OTHER BUSINESS**

*Fire Department* – Ms. Buono had forwarded pricing from Arcomm Communications for cameras and a doorbell system for the Fire Department and asked that if they didn't have any questions on it, to allow the Chief to move forward with the project. Chairman Bailey made a motion to approve the Fire Chief to initiate the new cameras at the Fire Station through Arcomm for \$13,518 along with a new doorbell system in the amount of \$2,576. Selectman Pelletier seconded the motion; all were in favor, the motion passed.

*Tennis Court* – Ms. Buono said that bids were solicited for refurbishing the two tennis courts at Grimes Field as well as build a pickleball court. She said the bid specifications were mailed to vendors and posted as well. Only one bid was received which was from Vermont Recreational Surfacing & Fencing in the amount of \$141,764 for the courts and the cost for adding a separate pickle ball court amounts to \$39,911. Currently there is \$141,764.00 in the capital reserve. Ms. Buono is recommending the Board approve the tennis courts and then present the pickle ball court in a warrant article. Chairman Bailey made a motion to approve the construction/replacement of the 2 tennis courts at Grimes Field for \$141,764 along with the construction of a pickle ball court for \$39,911 contingent upon approved funding. Selectwoman Campbell seconded the motion; the motion passed unanimously.

*Unanticipated Revenues* – Ms. Buono said that at the December 28<sup>th</sup> meeting, there will be a public hearing for the purpose of accepting unanticipated revenues for Block Grant Aid and Bridge Aid from State of NH and the donation of the Reeds Ferry Gazebo at Kemp Park.

## **8. LONG-TERM PROJECTS**

Parking Regulations - Ms. Buono said the Highway Safety Committee met about the no parking signs installed on Bear Hill Road and to enforce the signs the Board needs to make a motion. The Highway Safety Committee agreed the signs should remain on Bear Hill Road.

Chairman Bailey made a motion to approve the no parking signs on Bear Hill Road. Selectman Pelletier seconded the motion, the motion passed unanimously.

Ms. Buono provided the Board with a copy of Pembroke's parking regulations for a future discussion regarding signage. There will also be a future discussion about changing to parallel parking on Depot St.

Woods Woolen Mill - Ms. Buono received notification last week, the Town has been awarded a grant through ARMS Program in the amount \$258,285.00 to do the reclamation work.

Sidewalk Project – Ms. Buono reported that the project is moving along and said the State Traffic Control Committee has approved the plans. The NEPA needs to be resubmitted.

## **9. ADJOURNMENT**

Chairman Bailey moved to adjourn the meeting which was seconded by Selectman Pelletier. A vote was taken. Motion passed unanimously.

A true record

Mary Whalen  
Recording Secretary

Date: \_\_\_\_\_

Approved by:  
Hillsborough Selectboard

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James C. Bailey, III, Chairman

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Iris Campbell, Selectwoman

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Richard Pelletier, Selectman