

Town of Hillsborough P.O. Box 7, 27 School Street, Hillsborough, NH 03244
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Board of Selectmen Minutes 10/09/2012

Board of Selectmen
Meeting Minutes

October 9, 2012

Present: Selectmen Russell Galpin and David Fullerton, Stephen Laurin and Selectmen's Secretary Iris Campbell.

Mr. Galpin called the meeting to order at 5:00 p.m.

Mr. Galpin made a motion to enter a non-public session per RSA 91-A:3 II(b) - The hiring of any person as a public employee. Mr. Fullerton seconded the motion. The Board voted by roll call: Mr. Fullerton - yes and Mr. Galpin - yes.

5:02 p.m. The Board entered a non-public session with Mr. Laurin.

5:25 p.m. Robyn Payson entered the meeting at this time.

Mr. Galpin made a motion to return to a public session. Mr. Fullerton seconded the motion. The Board voted by roll call: Mr. Fullerton - yes and Mr. Galpin - yes.

5:35 p.m. The Board returned to a public session.

Mr. Galpin made a motion to seal the minutes because not to do so would affect adversely the reputation of any person other than a member of the Board. Mr. Fullerton seconded the motion. The Board voted all in favor.

Mr. Galpin made a motion to enter a non-public session per RSA 91-A:3 II(b) - The hiring of any person as a public employee. Mr. Fullerton seconded the motion. The Board voted by roll call: Mr. Fullerton - yes and Mr. Galpin - yes.

5:39 p.m. The Board entered a non-public session with Ms. Payson.

5:42 p.m. Selectmen Steven Venezia entered the meeting at this time and entered the non-public session.

6:00 p.m. Peter Chamberlin entered the meeting at this time.

Mr. Galpin made a motion to return to a public session. Mr. Fullerton seconded the motion. The Board voted by roll call: Mr. Fullerton - yes, Mr. Venezia - yes and Mr. Galpin - yes.

6:14 p.m. The Board returned to a public session.

Mr. Galpin made a motion to seal the minutes because not to do so would affect adversely the reputation of any person other than a member of the Board. Mr. Fullerton seconded the motion. The Board voted all in favor.

Mr. Fullerton made a motion to offer the position of part-time Planning Director to Robyn Payson. Mr. Galpin

seconded the motion. The Board voted all in favor.

Mr. Galpin made a motion to enter a non-public session per RSA 91-A:3 II(b) - The hiring of any person as a public employee. Mr. Venezia seconded the motion. The Board voted by roll call: Mr. Fullerton - yes, Mr. Venezia - yes and Mr. Galpin - yes.

6:20 p.m. The Board entered a non-public session with Mr. Chamberlin.

6:26 p.m. Laura Buono entered the meeting at this time.

Mr. Galpin made a motion to return to a public session. Mr. Fullerton seconded the motion. The Board voted by roll call: Mr. Fullerton - yes, Mr. Venezia - yes and Mr. Galpin - yes.

6:39 p.m. The Board returned to a public session.

Mr. Venezia made a motion to seal the minutes because not to do so would affect adversely the reputation of any person other than a member of the Board. Mr. Galpin seconded the motion. The Board voted all in favor.

Mr. Venezia made a motion to enter a non-public session per RSA 91-A:3 II(b) - The hiring of any person as a public employee. Mr. Galpin seconded the motion. The Board voted by roll call: Mr. Fullerton - yes and Mr. Galpin - yes.

6:41 p.m. The Board entered a non-public session with Ms. Buono.

6:54 p.m. Galen Stearns entered the meeting at this time.

Mr. Venezia made a motion to return to a public session. Mr. Fullerton seconded the motion. The Board voted by roll call: Mr. Fullerton - yes, Mr. Venezia - yes and Mr. Galpin - yes.

7:14 p.m. The Board returned to a public session.

Mr. Venezia made a motion to seal the minutes because not to do so would affect

adversely the reputation of any person other than a member of the Board. Mr. Fullerton seconded the motion. The Board voted all in favor.

Mr. Venezia made a motion to enter a non-public session per RSA 91-A:3 II(b) - The hiring of any person as a public employee. Mr. Fullerton seconded the motion.

The Board voted by roll call: Mr. Fullerton - yes, Mr. Venezia - yes and Mr. Galpin - yes.

7:15 p.m. The Board entered a non-public session with Mr. Stearns.

7:17 p.m. Denise DeForest entered the meeting at this time.

7:28 p.m. Michael Minichiello entered the meeting at this time.

Mr. Galpin made a motion to return to a public session. Mr. Fullerton seconded the motion. The Board voted by roll call: Mr. Fullerton - yes, Mr. Venezia - yes and Mr. Galpin - yes.

7:43 p.m. The Board returned to a public session.

Mr. Venezia made a motion to seal the minutes because not to do so would affect adversely the reputation of any person other than a member of the Board. Mr. Galpin seconded the motion. The Board voted all in favor.

Mr. Venezia made a motion to offer the position of Town Administrator to Laura Buono. Mr. Fullerton seconded the motion. The Board voted all in favor.

Mr. Galpin made a motion to enter a non-public session per RSA 91-A:3 II(a) - The dismissal, promotion or compensation of any public employee or the disciplining of such employee or the investigation of any charges

against him unless the employee affected (1) has a right to a meeting, and (2) requests that the meeting be open, in which case the request shall be granted. Mr. Venezia seconded the motion. The Board voted by roll call: Mr. Fullerton - yes, Mr. Venezia - yes and Mr. Galpin - yes.

7:47 p.m. The Board entered a non-public session with Mrs. DeForest and Mr. Minichiello.

7:54 p.m. Leigh Bosse entered the meeting at this time.

Mr. Venezia made a motion to return to a public session. Mr. Fullerton seconded the

motion. The Board voted by roll call: Mr. Fullerton - yes, Mr. Venezia - yes and Mr. Galpin - yes.

7:56 p.m. The Board returned to a public session.

Mr. Galpin made a motion to seal the minutes because not to do so would affect

adversely the reputation of any person other than a member of the Board. Mr. Fullerton seconded the motion. The Board voted all in favor.

7:57 p.m. - Mr. Galpin opened the Open Session and seeing as there were no public comments the session was closed.

Mr. Venezia asked for a back ground check be conducted on Ms. Payson and Ms. Buono and they be scheduled to meet with the Board at the next meeting.

Mr. Fullerton will speak to Chief Roarick regarding the back ground check.

Mrs. Campbell will notify the candidates and schedule them for the next Board meeting.

The Board signed the following items:

- a. Selectmen's Meeting Minutes - 09/25/2012
- b. Expense Voucher - #20
- c. Payroll Voucher - #40 & #41
- d. November Election Official Location Notice Verification
- e. Fire Department Intercept Agreement with Concord Fire Department - Mr. Venezia made a motion to authorize Mr. Galpin to sign this form on behalf of the Board. Mr. Fullerton seconded the motion. The Board voted all in favor.
- f. Appointment of Rachel Hawkinson to the Contoocook & North Branch Rivers Local Advisory Committee
- g. Cemetery Deed - Robert and Diane Waters
- h. Sign Permit - Raymond Coon

The Board reviewed and acted on the following correspondence and new business:

- a. Motion to accept the 2012 Assessments - Mr. Galpin made a motion to accept the new 2012 assessments as determined by Marazoff Assessing Services. Mr. Venezia seconded the motion. The Board voted all in favor.
- b. 1984 Truck Bids - were opened. Two bids were received: Bill Goss - \$1,500 and Luke Bowley - \$801.00. Mr. Venezia made a motion to accept Mr. Goss' bid of \$1,500. Mr.

Fullerton seconded the motion. The Board voted all in favor.

- c. NHDOT Bridge Inspection Report - Old NH 9 over Beard Brook and Contoocook Falls Road over Contoocook River
- d. NHDOT Fax RE: Bog Road Bridge over Sand Brook
- e. NHDOT - cc Town RE: Red Fox Crossing Bridge over Nelson Brook
- f. Town of Deering RE: Parks & Recreation Agreement - was tabled until the next meeting.
Mr. Galpin will compare this agreement with the one the Board sent to Deering earlier to determine where changes had been made.
- g. Big Brothers Big Sisters RE: Request for Contribution - no action was taken.
- h. Economic Development Commission RE: Request for Inclusion in 2013 Budget - was tabled until the next meeting.

Mr. Galpin questioned what the reason was for a \$2,000 increase.

Mr. Venezia was okay with including \$10,000 for the Economic Development Committee in the 2013 budget.

Mr. Fullerton will speak to Dennis Roberts, Jr. regarding the reason for the \$2,000 increase.

i. Hillsboro-Deering Middle School RE: Invitation to Rachel's Challenge

j. LGC RE: 2012 Municipal Law Lecture Series and copy of the 2012 The Basic Law of Budgeting: A Guide for Towns, Village Districts and School Districts

Mr. Galpin spoke about the proposal by Marazoff Assessing Services for assessing services in the amount of \$43,720.00 for 2013.

Mr. Fullerton questioned why the amount was not put aside so the assessment could be done all in one year.

Mrs. Campbell explained that by doing one quarter of the town every year kept the price constant every year which left only sales analysis and value setting to do in the fifth year. She said this method seemed to run smoother than trying to do everything in one year.

Mr. Galpin said \$10,000 had to be added, to cover the seconded year of the cost for the services of George Sansoucy for the assessing of the town's utilities, which is being paid over a five-year period.

Mr. Galpin asked Lauralee LoMonaco for the wage scale for the non-union employees. He said the police are receiving a 2.2% increase, dispatch is receiving a 2.5% increase and the town employees in the union are receiving a 2% increase.

After a short discussion Mr. Galpin made a motion to increase the wages for non-union employees by 2%. Mr. Fullerton seconded the motion. The Board voted all in favor.

Mr. Venezia made a motion to adjourn. Mr. Fullerton seconded the motion. The Board voted all in favor.

The meeting was adjourned at 8:37 p.m.

Respectfully submitted,

Iris Campbell
Selectmen's Secretary

Approved by:

Dated: October 23, 2012

Russell S. Galpin, Chairman

Steven J. Venezia

David N. Fullerton
Board of Selectmen

SELECTMEN'S MEETING AGENDA
October 9, 2012

APPOINTMENTS:

5:00 p.m. - Non-Public - Interview - Planning Director
5:30 p.m. - Non-Public - Interview - Planning Director
6:00 p.m. - Non-Public - Interview - Administrator
6:30 p.m. - Non-Public - Interview - Administrator
7:00 p.m. - Non-Public - Interview - Administrator
7:30 p.m. - Non-Public - Employee Issue
7:45 p.m. - Open Session

TO BE SIGNED:

- a. Selectmen's Meeting Minutes - 09/25/2012
- b. Expense Voucher - #20
- c. Payroll Voucher - #40 & #41
- d. November Election Official Location Notice Verification
- e. Fire Department Intercept Agreement with Concord Fire Department
- f. Appointment of Rachel Hawkinson to the Contoocook & North Branch Rivers Local Advisory Committee
- g. Cemetery Deed - Robert and Diane Waters
- h. Sign Permit - Raymond Coon

CORRESPONDENCE & NEW BUSINESS:

- a. Motion to accept the 2012 Assessments
- b. 1984 Truck Bids - Open
- c. NHDOT Bridge Inspection Report - Old NH 9 over Beard Brook and Contoocook Falls Road over Contoocook River
- d. NHDOT Fax RE: Bog Road Bridge over Sand Brook
- e. NHDOT - cc Town RE: Red Fox Crossing Bridge over Nelson Brook
- f. Town of Deering RE: Parks & Recreation Agreement
- g. Big Brothers Big Sisters RE: Request for Contribution
- h. Economic Development Commission RE: Request for Inclusion in 2013 Budget
- i. Hillsboro-Deering Middle School RE: Invitation to Rachel's Challenge
- j. LGC RE: 2012 Municipal Law Lecture Series and copy of the 2012 The Basic Law of Budgeting: A Guide for Towns, Village Districts and School Districts