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Board of Selectmen Minutes 11/13/2012

Board of Selectmen
Meeting Minutes
November 13, 2012

Present: Selectmen Russell Galpin, Steven Venezia and David Fullerton, Michael Pon, Finance Director Lauralee LoMonaco, Virginia Burton, Joshua Merva, Zane Merva, William Clohessy, Supervisor of the Checklist Mary Lou Kulbacki and Joyce Bosse, Leigh Bosse, Michael Manley, Welfare Director Dana Brien, Norman Cote and Selectmens Secretary Iris Campbell.

Mr. Galpin called the meeting to order at 6:00 p.m.

Mr. Galpin asked if anyone wished to speak during the open session.

Mrs. Burton asked why we now had a Chief of Dispatch and did it mean he was receiving more money?

Mr. Venezia answered he is still titled as a supervisor and no more money is involved.

Mrs. Brien came in to discuss the release of an assistance lien on a trailer located in Stonebridge Cooperative Mobile Home Park. She said a foreclosure or park purchase will erase the assistance lien. She added the potential buyer is willing to pay \$500 to release the \$1,100 lien.

The Board is willing to wait to see how the transfer plays out and to discuss a settlement at a later time.

Mr. Zane Merva said he owns a home in ELVD and there are four horses being housed on a lot next to his. He said the smell is terrible and the lot is too small to support four horses.

Mr. Galpin asked if he had spoken to Kelly Dearborn-Luce about this being a health or code enforcement issue.

Mr. Merva said he had and was told there was nothing she could do.

Mr. Venezia said there may be some civil recourse.

Mr. Clohessy said he has an issue with a neighbor's goat.

Mr. Galpin said they should speak to the planning board about creating some animal ordinances. He said this is the time to do it because we are getting ready for our annual town meeting which would be where an ordinance would be presented and voted on.

6:26 p.m. Norman Cote asked for a two month extension to the tax deeding of his property.

Mr. Galpin made a motion to grant Mr. Cote a two month extension for the payment of his 2010 property tax liens. Mr. Fullerton seconded the motion. The Board voted all in favor.

6:29 p.m. Mrs. Kulbacki and Mrs. Bosse came in to present the proposed 2013 budget for elections and registrations.

Mrs. Kulbacki said they need to purchase a laptop and four drawer filing cabinet.

The Board accepted the budget as presented.

- 6:37 p.m. The Board signed the following items:
- a. Selectmens Meeting Minutes - 10/30/12
 - b. Expense Voucher - #22
 - c. Payroll Voucher - #45 & #46

6:39 p.m. Highway Foreman William Goss entered the meeting at this time.

- d. Equalization Data Certification – Mr. Venezia made a motion to authorize Mr. Galpin to sign on behalf of the Board the NHDRA “Equalization Data Certification” section regarding on-line changes.
Mr. Fullerton seconded the motion. The Board voted all in favor.

6:41 p.m. Mr. Goss presented the proposed 2013 Highway, Bridges, Roads & Sidewalks and Road Reconstruction budgets.

Mr. Galpin said line painting is up.

Mr. Goss said it was because people have been asking for street line painting on several streets in town, including Bog Road and Henniker Street. He said there are about six to seven miles of road which could use a fog line.

Mr. Fullerton asked about painting a line to delineate between School Street and the new sidewalk as it is hard to see in the areas where the sidewalk is almost even with the street. He has also received complaints regarding the condition of the sidewalk north of the section the State fixed.

Mr. Goss said he would like to reconstruct the sidewalk from where the State stopped to beyond Mr. Fullerton's property.

6:54 p.m. Christine Sanborn and Head Librarian Tamara McClure entered the meeting at this time.

Mr. Goss said the Bog Road Bridge has been red listed by the State. He said to install a liner would cost \$51,518 and to install a new culvert would cost \$22,440 plus permits and engineering. He said either method would cost approximately \$60,000. He added the liner would really be only a Band-Aid for a few years.

Mr. Galpin suggested a \$60,000 two year non-lapsing warrant article.

The Board agreed.

Mr. Goss asked for a two year non-lapsing article for \$150,000 to reconstruct Washington Circle and Jefferson Drive to the power lines and shim Bog Road.

The Board agreed.

7:06 p.m. Planning Board Chairman Herman Wiegelman entered the meeting at this time.

Mr. Venezia asked if the road and sidewalk budget could be cut from \$110,400 to \$100,000.

The Board and Mr. Goss agreed to this change.

7:07 p.m. Library Trustee Frances Charron entered the meeting at this time.

Mr. Goss asked if the board would be willing to support a warrant article to purchase a new grader to replace the 2001 grader which has approximately 300,000 miles on it. He would like to pre-bid it so the amount in the article can be exact and obtain leasing information.

The Board agreed to his request and accepted the budgets as amended.

Mr. Goss met with ELVD and gave his approval to their request to begin digging in Patten Hill Road as part their water project. He didn't want to be reason the project was delayed.

7:17 p.m. Mrs. McClure and Mrs. Charron presented to the proposed 2013 Library and Smith Building budgets.

Mrs. McClure said the budget for health and dental coverage was up due to the possibility of a change in the coverage from single to family. She said the electric budget was up but the building no longer used fuel oil.

She also said the library would have to start paying for internet service which was previously being paid for by a library benefactor who could no longer afford to do so as of December 31.

7:20 p.m. Conservation Commission Chairman Brett Cherrington entered the meeting at this time.

Mrs. McClure is waiting to hear if the town received an LChip Grant to repair some of the masonry work on the Smith Building. She said the project would cost \$50,000 if no grant is received and \$34,000 is needed to paint the white trim work on the building.

The Board accepted the budgets as presented.

7:28 p.m. Christine Sanborn was back regarding the outstanding liens on her property.

Mr. Venezia made a motion to approve an Elderly Tax Deferral in the amount of \$13,482 for the tax liens of 2008, 2009, 2010, 2011 and 2012. Mr. Galpin seconded the motion. The Board voted all in favor.

The Board signed the abatement 11A-2012 which goes to the tax collector due to approved deferral.

7:30 p.m. Mr. Charrington presented the proposed 2013 Conservation Commission budget.

Mr. Galpin questioned the cost of payroll.

7:31 p.m. Planning Board Member Martha Caron entered the meeting at this time.

Mrs. LoMonaco said the position will be receiving the 2% increase previously approved by the Board.

Mr. Cherrington anticipates the hours will be reduced due the conclusion of a project.

The Board accepted the budget as presented.

7:33 p.m. Mr. Wiegelman and Mrs. Caron came in to meet with the Board.

Mr. Wiegelman said he and Planning Director Robyn Payson had met with Michael Black regarding a master plan for his proposed development on Antrim Road. He will be working with Mrs. Payson on his proposal to the Planning Board.

Mr. Wiegelman presented the proposed 2013 Planning Board budget.

Mrs. Caron said legal may go up because of projects.

Mr. Wiegelman asked if the Board could approve six more hours per week for the new Planning Director over the next few weeks. This would allow more time to familiarize herself to the position.

Mrs. Caron said she should record the time spent on projects in order to track and analyze her work hours.

Mr. Galpin said the Board of Selectmen is at the top, followed by the Town Administrator who is over all the department heads and the Planning Director is considered a department head. He said if there was anything the Planning Board needed to have done they should use the services of the Planning Director.

Mr. Venezia said she should keep track of how much time is spent on any task or project.

Mr. Galpin asked if they had settled the Zoning Task Force issue regarding the video taping of their recent

meeting.

Mrs. Caron answered yes. She has resigned from the task force rendering it disbanded.

Mr. Wiegelman said Mrs. Payson and Mrs. Dearborn-Luce will work together to create any zoning changes they feel should be presented to the Planning Board.

Mr. Venezia made a motion to allow the Planning Director to work up to 30 hours per week until the Town Administrator arrives. Mr. Fullerton seconded the motion. The Board voted all in favor.

The Board signed the following items:

- e. Land Use Change Tax
- f. Notice of Intent to Cut
- g. Purchase Orders: #152 - Ossipee Mountain Electronics
#153 - Dell Marketing L.P.
#154 - DTC Communications, Inc.

The Board reviewed and acted on the following correspondence and new business:

- Time Limit at Swap Shop at Transfer Station (requested by David Fullerton) – Mr. Fullerton said someone has found a loop hole in the Board's previous decision to limit visits to the swap shop to one per day. He said they come and stay all day. He suggested a 15 minute limit.

Mr. Venezia said when you set a rule people will find a way around it. He is in favor of closing the swap shop down.

Mr. Fullerton wants to give it one last shot.

Mr. Galpin will speak to the Transfer Station Manager, Luke Levesque to get his side of the issue.

Mr. Venezia said the swap shop was originally created as a place to leave charitable donations and that purpose is no longer the case.

Mr. Galpin suggested tabling the issue until the next Board meeting.

Mr. Venezia and Mr. Fullerton agreed.

- b. Discuss Planning Board Issues (requested by David Fullerton) – discussed earlier in the meeting.
- c. Tate & Howard RE: ELVD Patten Hill Road Project
- d. NHDES - Wetland Complaint
- e. PSNH - Wetland Permit Application Penstock Repair Project
- f. CRSW/RRC - 09/11/12 Draft Meeting Minutes
- g. NHDOT - Driveway Permit for Matthew Morgan

TABLED ITEMS FROM THE LAST MEETING:

- a. Transfer Station Agreement with the Town of Deering – the Board signed the agreement.

Mr. Venezia spoke to Attorney Douglas Hatfield regarding the Wing's request to discontinue a road which abuts their property located on Bear Hill Road. The Board had a question regarding the effect the discontinuation would have on the portion of the road which exists in the Town of Henniker. Attorney Hatfield said the road doesn't exist in Henniker.

The Board agreed to include the article in the 2013 Town meeting Warrant.

The Board signed the employment contract with Robyn Payson as Planning Director.

The Board signed the employment contract with Laura Buono as Town Administrator.

Mrs. Campbell explained to the Board when they had agreed to increase the hourly pay of Robert Beard by \$2.25 it put him off the contracted union scale for light equipment operator by four cents.

Mr. Galpin made a motion to amend Robert Beard's hourly rate to \$17.56. Mr. Venezia seconded the motion. The Board voted all in favor.

Mrs. Campbell asked the Board to clarify their previous decision to allow an AFLAC representative to speak to the police department to include all town employees.

Mr. Venezia made a motion to allow the AFLAC representative to speak to all town employees. Mr. Galpin seconded the motion. The Board voted all in favor.

After a short discussion Mr. Galpin made a motion to move the Tuesday, December 25, 2012 Selectmen's meeting to Tuesday, December 18. Mr. Venezia seconded the motion.

Mrs. Campbell asked for a motion by the Board to formalize the decision made at the previous meeting by making an official motion to set the EDC budget at \$10,000 and to include it as a line item in the town budget.

Mr. Venezia made a motion to set the EDC 2013 budget request at \$10,000 and to include it as a line item in the town's budget. Mr. Galpin seconded the motion. The Board voted all in favor.

Mrs. LoMonaco asked if the Board would accept the amended budgets for the Gable's Building, Youth Services and Building Inspector.

The Board accepted the changes to the above mentioned budgets.

Mr. Venezia made a motion to adjourn. Mr. Fullerton seconded the motion. The Board voted all in favor.

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Iris Campbell
Selectmens Secretary