

Town of Hillsborough P.O. Box 7, 27 School Street, Hillsborough, NH 03244  
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## Board of Selectmen Minutes 01/22/2013

Town of Hillsborough  
Board of Selectmen  
Meeting Minutes  
January 22, 2013

Present: Russell Galpin, Chairman; Steven Venezia, Selectman; David Fullerton, Selectman; Laura Buono, Town Administrator.

In Attendance: Bob Fredette, Larry Roy, Dick Rafferty, Peter Brigham, Karen Burchinal, Jim Coffey, Tristan Logan, James Logan, Peter Brigham.

Chairman Galpin opened the meeting at 6:00 p.m.

- **Open Session:**

Bob Fredette – Mr. Fredette would like to see a letter from the Board of Selectmen addressed to the School Board encouraging them not to increase the budget. The Board said it was too late for that since the budget is set. Mr. Fredette said in that case, he would like a letter from the Selectmen to the community via a local newspaper, objecting to the \$900,000 increase to the School budget. Chairman Galpin said he has already sent a personal objection with regard to this subject. A brief discussion ensued about the difference between the proposed and default budgets. Mr. Fredette said that other school systems seem to be able to lower or level fund their budgets and suggested that the business manager needs to be fired and one from another district should be hired. Selectman Venezia discussed the need to improve the quality of the school in order to encourage diverse people to move into town. He said parental involvement is essential in the formula. The Board said that they will have to discuss whether or not to send a letter as requested.

- **APPOINTMENTS:**

Youth Services Award - Peter Brigham introduced Tristan Logan, a sophomore at Hillsboro/Deering High School and the recipient of the 2012 Youth Services Volunteer of the Year award. Tristan spent more hours than anyone they have ever had in the program and has done 137.5 hours in one year. Chairman Galpin read a proclamation to those in attendance and presented it to Tristan on behalf of the Town and Youth Services.

James Coffey – Mr. Coffey began by mentioning that there has been an interesting relationship over the last few years between him and the Town and said that he brings things forward that in his opinion are done wrong. Mr. Coffey said that tonight he is bringing them the last concerns and passed out a Right to Know request. Mr. Coffey began to discuss the items within in the request and Selectman Venezia interrupted by suggesting that Board simply take the request under advisement and process the request. A brief discussion ensued with regard to hearing the same information over and over again from Mr. Coffey. Mr. Coffey said one of the items is the conversion of the second floor of the Town Offices said based on information from the Governor's Commission on Disability, he believes the Town cannot move offices from one non-ADA office to another non-ADA compliant office. It is his opinion that when the Town changed the use from residential to offices it was not done correctly. Chairman Galpin noted that #6 on the RTK request (access to Emily Rice's report) cannot happen since it is not public information. The legal

agreement was that the report will be sealed and only Superior Court can open the report. Mr. Coffey said he understands and respects that. Mr. Coffey went on to bring up past impact fees which were paid in by some residents in the Emerald Lake area. Selectman Venezia pointed out that this is irrelevant since it has been addressed many times in the past and Mr. Coffey knows it has been addressed. Selectman Venezia feels that Mr. Coffey needs to either bring something new forward or move on. Mr. Coffey requested a nonpublic session to discuss an issue he has with an employee.

- **NONPUBLIC SESSION**

Chairman Galpin moved to enter into nonpublic session under RSA 91A:3 II (c) – reputation at 6:53 p.m. Motion was seconded by Selectman Fullerton. A roll call vote was taken. Selectman Fullerton – yes; Selectman Venezia – yes; Chairman Galpin – yes. Motion passed unanimously.

In Attendance: Chairman Galpin, Selectman Venezia, Selectman Fullerton, Laura Buono, Town Administrator, James Coffey.

Selectman Venezia moved to come out of nonpublic session at 7:05 p.m. Motion was seconded by Chairman Galpin. A roll call vote was taken. Selectman Fullerton – yes; Selectman Venezia – yes; Chairman Galpin – yes. Motion passed unanimously.

Selectman Venezia moved to seal the minutes of nonpublic session under RSA 91-a:3 III. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

- **OTHER BUSINESS**

Approval of Meeting Minutes – Selectman Venezia moved to approve the meeting minutes of January 8, 2013. Seconded by Chairman Galpin. A vote was taken. Motion passed unanimously.

Manifest Motion – Chairman Galpin moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 4464 - 4498 a/k/a Voucher #3 in the amount of \$52,914.49 (includes 69 direct deposit stubs) and Accounts Payable check numbers 6519 – 6596 (includes voided checks totaling \$187.37) a/k/a Vouchers #26A, 26B & 2 in the amount of \$ 120,953.40. Motion was seconded by Selectman Venezia. A vote was taken. Motion passed unanimously.

Consent Agenda – Chairman Galpin moved to approve the Consent Agenda for January 22, 2013. Seconded by Selectman Venezia. A vote was taken. Motion passed unanimously.

Selectmen's Report – The Board reviewed the Selectmen's Report for submission in the 2012 Town Report and approved it in its current form.

The Annual Report was brought up. Selectman Venezia mentioned that a resident requested to speak with the Town Administrator with regard to the format of the report. Ms. Buono said that she received a note about this and will be calling her tomorrow. The note stated that she wanted the salary for all employees listed within the report. The pros and cons of this were briefly discussed.

Town Warrant – The Board reviewed the draft warrant and decided who would speak or introduce each article at the budget hearing and Town Meeting.

Town Budget – Chairman Galpin said that he would like to have the Board approve the budget as it stands at this time. Selectman Fullerton brought up that the Economic Development Commission is supportive of including additional money within the budget for the Planner. Chairman Galpin said he feels there is a campaign to push this position to full time and stated that he is against it. Selectman Venezia said if there is an increase in business they can address it at that time and money can be moved around to accommodate that need if it arises. Selectman

Fullerton said there are people who are pushing for full time and it is not coming from Ms. Payson. Diverting funds to cover additional hours if needed was briefly discussed. Selectman Fullerton said his only concern is making sure there is money there so that we can work on bringing business to town. Selectman Fullerton said members of this board say they don't want to micromanage when he has brought up the Police Department budget but the Planning Board and Economic Development Commission want to increase the planning budget in this area. Selectman Venezia said that if the Selectmen recommend a cut to the Police Department budget, they should simply say how much and leave it up to the Chief to figure out where to cut it. Selectman Fullerton said he would still like to cut \$28,000 out of the PD budget and asked for support. Chairman Galpin said he won't support that but will fight next year to keep it down. The salaries and benefits within the PD budget were discussed. Last year the Town passed \$24,120 in wage increases for the PD plus the downshift for New Hampshire Retirement System has increased the bottom line as well. The heating/cooling system at the PD was also discussed. There is a decrease in the overall operating budget of \$139,271 over 2012 budget. The Board agreed to post the budget as it stands.

- **ADJOURNMENT**

Selectman Venezia moved to adjourn at 7:51 p.m. Seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono  
Town Administrator

Approved by:  
Hillsborough Board of Selectmen

Date: \_\_\_\_\_

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Russell Galpin, Chairman

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Steven Venezia, Selectman

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Dave Fullerton, Selectman