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Board of Selectmen Minutes 04/09/2013

Town of Hillsborough
Board of Selectmen
Meeting Minutes
April 9, 2013

Present: Russell Galpin, Chairman; David Fullerton, Selectman; Wendy Brien-Baker, Selectman; Laura Buono, Town Administrator.

Guests: William Goss, Michael Pon, Larry Baker, Dave Marazoff, Leigh Bosse; Kay Bennett Lorraine Barnes.

Chairman Galpin opened the meeting at 6:00 p.m.

- **OPEN SESSION**

There was no public comment during open session

- **Public Hearing - Barnes Discretionary Easement**

Chairman Galpin opened the public hearing at 6:15. Dave Marazoff spoke about the property on North Road in which the owners have applied for a discretionary preservation easement per RSA 79 E. If approved, this action exempts portions of the value of agricultural barns. Mr. Marazoff he has visited the barn, which was built in 1814 does meet the criteria. The primary intent of the easement is that the exterior always retains its original character so that the public may enjoy it. The barn is currently used for storage and is on the national historic register. The Board reviewed the information and preliminary assessment that Mr. Marazoff prepared for them. Chairman Galpin closed the public hearing at 6:23 p.m. Selectman Fullerton moved to accept the petition at 45% of full value. Chairman Galpin seconded the motion. A vote was taken. Motion passed unanimously.

- **WILLIAM GOSS – GRADER PURCHASE**

William Goss brought in information about the Caterpillar grader to the Selectmen in the amount of \$304,992 for the grader and an additional cost of \$30,485 for the plow and wing (we will be keeping the old plow and wing for a spare). The total of the entire package is \$335,477. This pricing is \$15,000 under what was appropriated at Town Meeting. Mr. Goss said he would like permission from the Board to proceed with the purchase of this grader. He noted that they looked at both John Deer and Caterpillar and the Cat is a much better machine. He said the guys in the highway department like this machine better, it has better visibility and better seats. Mr. Goss stated that he would also be purchasing an extended warrant (6,000 hour 6 year extended warranty). When the Town is ready to trade the new machine in after owning it for about 11 years, there should be a retail value of \$90 – \$100K. We are receiving \$35K trade in value of our current grader toward this purchase. Chairman Galpin moved to purchase the Caterpillar grader w/plow & wing for \$335,477. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

Mr. Goss said he is in the process of getting his roads out to bid. He said asphalt liquidation is being pushed by a

company but he isn't comfortable trying it. Perhaps it is a good product for perfect roads but he isn't convinced it would be good on back country roads versus perfect roads and isn't sure it is good for the Town. Selectman Brien-Baker asked if the marks at the end of Jefferson Rd. are from the road crew to which Mr. Goss responded yes.

Selectman Brien-Baker asked when they will be starting that project. Mr. Goss said the bids close on April 23rd and they are trying to get the best price so he said work won't be started for another month or so. As a side note, Mr. Goss said the highway department has begun their four, 10-hour days for the season.

- **ADMINISTRATOR'S REPORT**

Safe Routes to School - The SRTS project began this week and will run for approximately three weeks. Bill Goss has been working the contractor on behalf of the Town.

111 West Main St. - Ms. Buono reported that she has been in contact with Mr. & Mrs. Harbour who are purchasing town owned property at 111 W. Main Street and they have signed the purchase and sales agreement which is now ready for the Selectmen to sign. Ms. Buono stated that she will be drawing up the quit claim deed for the closing which should take place within a couple of weeks. The paperwork would more than likely need the signature of the Chairman of the Board of Selectmen. Selectman Fullerton moved to give Chairman Galpin authority to sign closing documents. Motion was seconded by Chairman Galpin. A vote was taken. Motion passed unanimously. Ms. Buono will coordinate with Chairman Galpin once the closing is ready to take place.

Capital Area Fire Compact - As part of becoming a member of Capital Area Fire Compact as was voted at Town Meeting, a letter formally applying for membership must be sent to Chief Dick Wright. The letter was signed by the Selectmen and will be forwarded to Chief Wright.

Senior Advisory Committee - Ms. Buono said she was informed that at their meeting last week, the Senior Advisory Committee had a discussion about van and luncheon fees that are typically charged to participants of the luncheons and van trips. Apparently it was mentioned that since the \$5,000 that was in the recent passed warrant article included money for trips, instead of "charging" for those using the van, they would now ask for a "donations" and place that money in their Friends of the Seniors account. Ms. Buono said when the discussion took place with regard to asking for money from the taxpayers, the van trips and luncheons were part of that discussion. It was reported at that time that the luncheons typically pay for themselves and the money that is charged to those who take part in the van trips, is used to offset the cost of the van. It was Ms. Buono's and Dana Brien's understanding based on the meeting where requesting the funds was discussed, that the warrant article money would allow more to be done for seniors. Ms. Buono said to now take the money that has been used to offset cost in the past and funnel it to a non-municipal account, and then pay the expenses out of the funds that were appropriated in order to offer additional events, is definitely not what was presented when asking for the \$5,000. Chairman Galpin said that he, along with Dana Brien and Chuck Gaides told them the money collected couldn't be used in that manner. Selectman Fullerton said he hasn't been actively involved in the senior events but asked if some of the \$5,000 would be used for people who can't afford to go some of the trips. Ms. Buono said the money may in certain instances be used to offset some of the cost of trips in order to make the amount the participants have to pay more affordable. This was discussed. Selectman Fullerton said he's supportive of the program but he is concerned about this misunderstanding because there is also money coming from Deering. He said he doesn't want this to go by the wayside because of this issue. Chairman Galpin said within the \$5,000, there is money to pay the church \$100/month to utilize their facility. Chairman Galpin noted that Deering is planning on sending the entire \$2,000 to the committee however, that is not the manner in which Hillsborough agreed to set it up. Ms. Buono will draft a letter from the Selectmen to the Committee stating that they cannot use the money that is collected in the manner they intend to and if they have any questions, they can set up an appointment with the Selectmen to discuss it.

Hillsborough Pride - Ms. Buono gave a reminder that on Saturday evening (4/13), Hillsborough Pride is holding an Award Banquet honoring Heidi Welch as Citizen of the Year and OSRAM Sylvania as Business of the Year. The banquet is at 6 p.m. at the American Legion. Hopefully there is a good showing in support of both Heidi and OSRAM that evening.

Deputy Fire Warden Appointments - The Board reviewed paperwork submitted by Chief Stafford for Deputy Fire Warden appointments. Chairman Galpin moved to appoint Darin LaBier and Christopher Pletcher as Deputy Forest

Fire Wardens. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

Parade – Chairman Galpin asked how many Selectmen will be in the annual Balloon Festival parade on July 21st this year. All the Selectmen plan on attending. Chairman Galpin said there will be a convertible for them to ride in this year.

Solid Waste Committee Appointments – Names for the Solid Waste Committee were forwarded to the Board by Luke Levesque, Solid Waste Facility Manager. Chairman Galpin moved to appoint Craig Ohlson and Christa Courturier from Deering to the committee as well as Audrey Bethel from Hillsborough. Selectman Brien-Baker will serve as ex-officio as will Luke Levesque in his roll as manager. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

- **MANIFEST MOTION**

Chairman Galpin moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 4833 – 4885 a/k/a Vouchers #14, 14A & 15 in the amount of \$103,290.99 (includes 135 direct deposit stubs) and Accounts Payable check numbers 6958– 7029 a/k/a Voucher #8 in the amount of \$952,000.02. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

- A/P Checks include payments to the Hillsboro-Deering School District totaling \$647,329.87 and payments to the Hillsborough Water & Sewer Department totaling \$176,315.03.
- **CONSENT AGENDA**

Chairman Galpin moved to approve the Consent Agenda for April 9, 2013. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

- Intents to Cut – Map 1 Lots 66 & 67; Map 10 Lot 22; Map 4 Lots 14, 17, 22, 23, 51, 65 & 66; Map 1 Lots 58, 80 & 81; Map 1 Lot 11; Map 2 Lot 9
- Elderly Exemption – Map 12A Lot 287
- Veterans' Tax Credit – Map 1 Lot 1
- Applications for Current Use – Map 9 Lots 49 & 50; Map 7 Lot 136
- Lien Discharge – Kellett
- Intents to Excavate – Map 7 Lot 71; Map 10 Lot 44

- **APPROVAL OF MEETING MINUTES**

Chairman Galpin moved to approve the meeting minutes as written. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

- **ADJOURNMENT**

Selectman Fullerton moved to adjourn at 7:21 p.m. Motion was seconded by Chairman Galpin. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

