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## Board of Selectmen Minutes 06/25/2013

Town of Hillsborough  
Board of Selectmen  
Meeting Minutes  
June 25, 2013

Present: Russell Galpin, Chairman; David Fullerton, Selectman; Wendy Brien-Baker, Selectman; Laura Buono, Town Administrator.

Guests: Michael Pon, Jon Gibson, Gordon Scott.

Chairman Galpin opened the meeting at 6:00 p.m.

- **OPEN SESSION**

There was no public comment.

- **LUKE LEVESQUE – CONCORD CO-OP AGREEMENT**

Luke Levesque, Transfer Station Manager, reviewed the updated contract with the Co-op. The new contract is an eight year contract and the price will stay the same as long as they get the correct percentage of participation from the other communities. Mr. Levesque stated that he had received a quote from Casella with regard to shipping our material to Bethlehem. Casella would charge \$42/ton but once you get done with the expense of trucking it that distance, it would end up at \$66/ton which is what we are paying now. Although we would probably initially save about \$23,000 annually in trucking fees by signing with Casella, we would need to factor in wear and tear on our equipment by traveling such a distance and driving it over a landfill versus dumping it at an incinerator. Mr. Levesque said when you truck into that location, the equipment is being driven over other waste and there will be maintenance costs incurred since it can beat up equipment. A brief discussion ensued with regard to revenues that will be received by Hillsborough under the new contract with the Co-op and how it would be more of a benefit to remain with the Co-op. Mr. Levesque said that for a lot of years the Co-op was much lower in price and its only been the last few years that the price has escalated. The adjustments built in the contract were discussed as well as the comfort of having pricing and a contract that is spelled out. None of the Selectmen were in support of trucking to Bethlehem. Selectman Brien-Baker moved to authorize Mr. Levesque to vote to sign Hillsborough up with the Co-op. Chairman Galpin reluctantly seconded the motion. A vote was taken. Motion passed unanimously.

- **ADMINISTRATOR'S REPORT**

On Site Drug Testing – Laura Buono stated that she met with a representative from an on site drug testing company last week with regard to the possibility of having our testing done here versus the employees traveling to. She will be checking the difference in pricing with regard to paying an employee to go to Peterborough for the testing as well as the gas/mileage reimbursement and lab testing costs versus having the company come here.

Phone System – Ms. Buono said Red River will be sending a quote with regard to outfitting the Town Hall and Fire Station with phone systems that will add on to the Police Department system. Although TDS no longer services the phone system that is used in the Town Hall, we have found a company who does service them. Ms. Buono will be comparing the pricing between simply

keeping our system and having them serviced when and if needed and purchasing new equipment from Red River.

Fire Alarm Panel – Ms. Buono reported that during a recent fire alarm inspection, we found that one of our alarm panels was not functioning. A quote has been received from the company who conducted the inspection. Ms. Buono said she would like to obtain one or two more quotes for the same equipment before purchasing.

Conservation Commission – Ms. Buono said that Thomas Fournier who serves on the Conservation Commission has resigned due to a change in his work schedule.

Veterans' Tax Credit – An application for a Veterans' Tax Credit has been received however; it is past the deadline for submittals. Does the Board wish to review the application for approval or have it denied due to the late submittal? The Board did not feel comfortable processing the application for the current year due to the date of submittal. The application will be held and processed for next year.

Department of Labor Hearing – Ms. Buono informed the Selectmen that she has scheduled an informal hearing with the Department of Labor to discuss the penalty associated with the labor audit and to request a reduction or waiver of such. The hearing is scheduled for Monday, July 29<sup>th</sup> @ 9:00 a.m.

Gordon Scott – Chairman Galpin asked if Ms. Buono had spoken to the Assessor with regard to Mr. Scott's objection to the denial of his abatement request. Ms. Buono said the Assessor is going to forward information to her however, he recommends that Mr. Scott be directed to the BTLA as is the process for anyone who disagrees with the abatement request decision. The Selectmen agreed that Mr. Scott should file with the BTLA and that the denial will stand. Ms. Buono will send a letter to Mr. Scott with regard to this.

Guy Kimball – The Selectmen signed the certificate for Mr. Kimball as the oldest resident in Hillsborough and will try and make an appointment with the nursing facility to present him with the certificate on July 9<sup>th</sup>.

Animal Officer – Chairman Galpin noted that Chief Roarick informed him that the animal officer is planning on resigning at the beginning of July. Ms. Buono said that she has discussed this with the Chief and he has a plan in place.

- **MANIFEST MOTION**

Chairman Galpin moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 5146 – 5220 a/k/a Vouchers 25 & 26 in the amount of \$119,438.52 (includes 126 direct deposit stubs) and Accounts Payable check numbers 7414 - 7524 a/k/a Voucher #14 in the amount of \$156,008.19. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

\*\* A/P Check #s 7414 – 7417 are re-issues

- **CONSENT AGENDA**

Chairman Galpin moved to approve the Consent Agenda for June 25, 2013. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

- Intents to Cut – Map 6 Lot 34 & Map 10 Lot 9
- Abatements Granted in the amount of \$4,051.77
- Sign Permit – Hillsborough County Courthouse (Map 11K Lot 310)

- **APPROVAL OF MEETING MINUTES**

Chairman Galpin moved to approve the meeting minutes of June 11, 2013 as written. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

- **ABATEMENTS**

Chairman Galpin moved to approve the following abatements (listed by property value amounts not tax dollars):

- Jon & Nancy Bryan - \$1,000 (Map 6 Lot 49)
- Schmid Rev Family Trust - \$5,200 (Map 18 Lot 3)
- Schmid Rev Family Trust - \$10,000 (Map 18 Lot 2)
- Samuel & Christine Zerillo - \$20,200
- Robert Poutre - \$15,600
- 133 West Main Street, LLC - \$13,400
- Stanley Kazimierczak - \$4,200
- Tim & Maria Petrakos - \$45,900
- Jon & Nancy Bryan - \$29,200 (Map 6 Lot 50)
- Nancy & Stephen Kelley - \$57,200
- Robert Edlund & Barbara Doherty - \$9,000
- Steven Luger - \$3,100
- Stephen & Alison Crossman - \$13,400
- William & Nancy Shee - \$26,778
- Lewis Revocable Trust - \$12,000
- 202 West Main St., LLC - \$51,700 (Map 11P Lot 339)
- Brown & Koelewijn Properties, Inc. - \$11,800 (Lot 26 Lot 65)
- Brown & Koelewijn Properties, Inc. - \$23,200 (Map 26 Lot 31)
- Brown & Koelewijn Properties, Inc. - \$45,570 (Map 26 Lot 70)
- Brown & Koelewijn Properties, Inc. - \$42,400 (Map 26 Lot 66)
- Brown & Koelewijn Properties, Inc. - \$73,200 (Map 26 Lot 33)
- Ralph & Carole Whitney - \$50,100
- 202 West Main Street, LLC - \$109,600 (Map 11P Lot 339 Sub 3)
- 365 West Main Street, LLC - \$6,000 (Map 12 Lot 184)
- 365 West Main Street, LLC - \$63,600 (Map 11K Lot 70)
- Barbara Colbath - \$70,800
- Joshua & Dianna Hahn - \$14,200

Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

- **NONPUBLIC SESSION**

Chairman Galpin moved to enter into nonpublic session at 7:53 under RSA 91A:3II (a) compensation of employees. Motion was seconded by Selectman Fullerton. A roll call vote was taken. Chairman Galpin – yes; Selectman Fullerton – yes; Selectmen Brien-Baker – yes. Motion passed unanimously.

In attendance: Chairman Galpin, Selectman Fullerton, Selectman Brien-Baker, Laura Buono, Town Administrator.

The Board reviewed and discussed employment agreements for the police and fire chiefs.

Chairman Galpin moved to come out of nonpublic session at 8:23 p.m. Motion was seconded by Selectman Brien-Baker. A roll call vote was taken. Chairman Galpin – yes; Selectman Fullerton – yes; Selectmen Brien-Baker – yes. Motion passed unanimously.

- **ADJOURNMENT**

Selectman Brien-Baker moved to adjourn at 8:24 p.m. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono  
Town Administrator