

Town of Hillsborough P.O. Box 7, 27 School Street, Hillsborough, NH 03244
Phone: (603) 464-3877 Fax: (603) 464-4270



Board of Selectmen Minutes 08/26/2014

Town of Hillsborough
Board of Selectmen
Meeting Minutes
August 26, 2014

Present: David Fullerton, Chairman; Wendy Brien-Baker, Selectman; Alan Urquhart, Selectman; Laura Buono, Town Administrator.

Chairman Fullerton opened the meeting at 6:00 p.m.

In Attendance: Michael Pon, Susan Kingsbury, Matt Dean, Robert Casavetria, Allan Kingsbury, Rhiannon Crooker, Matthew Sampson, Tracey Schoeneman, John Segedy, Amber Lane, Amy Coleman-Collins, Joyce Bosse, Leigh Bosse, Ian Donovan, Travis Bennett, John Manley, Joe McGregor, Andrew Madison, Larry Baker.

- **NONPUBLIC SESSION**

Chairman Fullerton moved to go into nonpublic session at 6:00 p.m. under RSA 91A:3II (b) hiring. Motion was seconded by Selectman Brien-Baker. A roll call vote was taken. Chairman Fullerton – yes; Selectman Brien-Baker – yes; Selectman Urquhart – yes. Motion passed unanimously.

In attendance: Chairman Fullerton, Selectman Brien-Baker, Selectman Urquhart, Laura Buono, Town Administrator, Ian Donovan, Travis Bennett.

Ian Donovan introduced Travis Bennett to the Selectmen and discussed his background and qualifications which has lead to the recommendation to hire him to fill the vacant police officer position.

Chairman Fullerton moved to come out of nonpublic session at 6:06 p.m. Motion was seconded by Selectman Brien-Baker. A roll call vote was taken. Chairman Fullerton – yes; Selectman Urquhart – yes. Motion passed unanimously.

Chairman Fullerton moved to hire Travis Bennett as a police officer. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

- **OPEN SESSION**

There was no public comment.

Chairman Fullerton asked everyone to rise for the Pledge of Allegiance.

- **APPOINTMENTS**

John Manley – Contoocook River Water Shed Assn. – Mr. Manley from the Contoocook River Watershed Association attended

with Joe McGregor. Mr. McGregor said they started working on a project approximately three years ago where they dedicate a portion of the river to a volunteer and this year it is a Hillsborough resident. They would like to place a plaque where the river walk begins at Grimes field on the grassy knoll before it goes down to the river. They are not stating the individuals name at this time because they would like it to be a surprise. Selectman Urquhart moved to allow the plaque to be placed in the area requested. The motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously. Mr. Manly also mentioned that they need a representative on the committee from Hillsborough and they will contact Ms. Buono with the specifics.

Andrew Madison – Granite State Rural Water Assn. – Mr. Madison from Granite State Rural Water Association briefly discussed a project that the Town Planner has asked him to complete for Hillsborough. Ms. Payson asked him to develop a source water protection plan similar to what was done for the Emerald Lake Village District. The plan will outline drinking water sources (public water supplies) and identify potential sources of contamination. They will also develop management strategies as well as public education and outreach. This will cover all public drinking water systems that are identified by the Department of Environmental Services. There is no cost to the Town of Hillsborough for this service and the Water and Sewer Department will be involved.

• SELECTMEN BUSINESS

Lions Club – Police Detail – Ms. Buono said Discussion with regard to the Lions Club request to have the \$910.00 police detail invoice which was from the circus. Chairman Fullerton moved to waive the fee. Motion was seconded by Selectmen Urquhart. Motion passed by a vote of 2 -1

Concession Stand - Selectman Urquhart handed out a Mobile Concession Stand proposal the he would like to see discussed. He said he spoke to the Supt. of Schools and discussed this and they are going to explore this. Selectman Urquhart stressed that this is exploratory only and said he doesn't want to step on anyone's toes. Chairman Fullerton asked how this fits in with DECA at the school? Selectman Urquhart said it would work very closely with them. This will also be sent to the Parks Board for their review and Selectman Urquhart said he would like to pursue this further.

Villager RTK Request – Ms. Buono said that she the Villager Newspaper would like a copy of the Nonpublic Meeting Minutes from July 8th which are currently sealed. Ms. Buono passed the minutes around for the Selectmen to review once more. Chairman Fullerton moved to unseal the nonpublic minutes of July 8th with the names redacted. The motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

Special Town Meeting – Ms. Buono said that a technical issue came up with regard to lease agreement with the solar company who is interested in leasing a portion of the landfill from the Town to build a solar array. We have found that the town has not adopted RSA 41:11-a so the Selectmen can only sign a one year agreement without a vote but, the agreement is for 20 years. With that in mind, they have asked for a special town meeting for this purpose with the cost (approximately \$200) to be covered by NhSolarGarden.com. Based on the prior okay from the Selectmen, the company has already moved forward with submitting an application to the Department of Environmental Services and is due to be in front of the Planning Board in September. Selectman Urquhart said he's not in favor of holding a special meeting since the attendance will probably be low. Ms. Buono said if this was to raise and appropriate money to spend, she would agree but this is a situation that the Town will be earning revenue on a piece of land that currently costs the town money and isn't a parcel that anything can really be done with. Chairman Fullerton moved to approve a special town meeting for this purpose. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed with a vote of two in favor and one (Selectman Urquhart) abstaining.

Union Contract – Ms. Buono informed the Selectmen that she received a correspondence from the Attorney for the Employees Union. She has requested various information to use during negotiations. Ms. Buono has not yet heard from the Police Union yet. Ms. Buono asked if any Selectman wanted to be on the negotiating team although it's not mandatory to have one. Selectman Brien-Baker volunteered to be on the Employees Union team and Selectman Urquhart requested to be on the Police Union team. Ms. Buono will keep them informed of meetings that are set up.

NHMA Policy Conference – Ms. Buono stated that the NHMA Policy Conference is scheduled for Friday September 26th. Each municipality is allowed one voting member and Ms. Buono wanted to know if any of the Selectmen are interested in attending and voting. If not, Ms. Buono stated that she has been involved with the process throughout the year and will be attending the conference and would be happy to act as the voting member for Hillsborough. The Selectmen agreed that Ms. Buono should continue on and vote at the conference.

Lawn Tractor Bid – Ms. Buono said that one sealed bid was received for the lawn tractor and asked the Board if they wanted to

open it or reject it unopened. She said a minimum amount of \$500 was included in the advertisement for bids. The Selectmen decided to open the bid which was from James Tyler of Tyler's Small Engine in the amount of \$505. Selectman Brien-Baker moved to accept the bid from James Tyler in the amount of \$505. The motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

Myrtle Street Extension – Chairman Fullerton said that recently, someone dumped metal up on Myrtle Street Extension and said they were caught and had to remove it. He said there appears to be more of that happening and there Gate at middle school to keep people from going in there. Asked the Selectmen to walk up there and take a look at it so that they can discuss a solution at the next meeting.

- **MANIFEST MOTION**

Chairman Fullerton moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 7335 - 7478 a/k/a Vouchers 34, 35 & 36 in the amount of \$225,171.95 (includes 210 direct deposit stubs) and Accounts Payable Check numbers 10156 - 10232 a/k/a Voucher #23 & 24 (includes 6 voided checks) in the amount of \$151,151.93. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

- **CONSENT AGENDA**

Chairman Fullerton moved to approve the Consent Agenda for August 26, 2014. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

- Abatement - Tax Map19 Lot 10 in the amount of \$3,965.94
- Primary 9-1-1 Dispatch Agency Confirmation (Chairman Only)
- Intent to Cuts – Map 7 Lot 136; Map 9 Lot 100; Map 9 Lot 116
- Lien Discharge - Map 13 Lot 254 (Chairman Only)
- MS – 1 Extension Request Form

- **APPROVAL OF MEETING MINUTES**

Selectman Brien-Baker moved to approve the nonpublic sealed meeting minutes of August 12, 2014. Motion was seconded by Selectman Urquhart. Motion passed unanimously.

Selectman Brien-Baker moved to approve the public meeting minutes of August 12, 2014 as written. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

- **PUBLIC COMMENT**

John Segedy – Mr. Segedy asked if the Selectmen passed the motion earlier in the meeting to unseal the nonpublic minutes and was told yes.

- **ADJOURNMENT**

Selectman Brien-Baker moved to adjourn at 7:15 p.m. Motion was seconded by Chairman Fullerton Selectman Urquhart. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono

Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

David N. Fullerton, Chairman

Wendy Brien-Baker, Selectman

Alan Urquhart, Selectman