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## Board of Selectmen's Minutes 09/09/2014

Town of Hillsborough  
Board of Selectmen  
Meeting Minutes  
September 9, 2014

Present: David Fullerton, Chairman; Alan Urquhart, Selectman; Laura Buono, Town Administrator.

Chairman Fullerton opened the meeting at 6:00 p.m.

In Attendance: Michael Pon, Connie Sampson, Jon Segedy, Russ Galpin, Guy Heckman, Leigh Bosse.

Chairman Fullerton asked everyone to rise for the Pledge of Allegiance.

- **OPEN SESSION**

Russ Galpin – Mr. Galpin said that as Moderator, he has not been notified of the Special Town Meeting Scheduled for September 23<sup>rd</sup> and said that the Supervisor's of the Checklist had not been notified either. Laura Buono said that she had spoken to the Town Clerk with regard to scheduling the meeting and the Town Clerk said that she would have to have one Supervisor in attendance and had agreed that the date was okay. Ms. Buono apologized and said that she would take responsibility for the communication breakdown but thought the Town Clerk was notifying the Supervisors. Mr. Galpin accepted the apology. Mr. Galpin then brought up the vote that was taken to waive the special police detail fee for the Lions Club Circus Fundraiser. Mr. Galpin said that he supports this and fees that Selectman Brien-Baker should not have voted "no" on the request. Mr. Galpin also feels that Chairman Fullerton should have recused himself from the vote since he is a member of the Lions Club and it is considered a conflict of interest. Mr. Fullerton said he is not a member because he has not paid dues in over a year nor has he attended any meetings of the Club since he became a Selectman almost three years ago. Mr. Galpin said that the Lions Club had paid \$40 to the national organization last year in Mr. Fullerton's name. Ms. Buono said that there was no personal gain to Chairman Fullerton with regard to this vote. Regardless, Mr. Galpin stated that the Selectmen should take a new vote on the issue. The third item Mr. Galpin brought up was the resignation of Cathy Bennett. Mr. Galpin gave his opinion as to the reason Ms. Bennett resigned and stated that it was a loss for the Town and for the Manahan Park program. Mr. Galpin had harsh criticism of Chairman Fullerton and the Selectmen with regard to medaling and creating tension.

- **APPOINTMENTS**

Guy Heckman – Mr. Heckman met with the Selectmen to complain about the roadside mowing and said that he had 7' high flowers that were mowed down even though he had put a sign up. Ms. Buono asked if he had photos of his garden because when she went over this afternoon, the lawn was very overgrown. Mr. Heckman said he's more concerned with the type of machine that was used and whether or not safety precautions were in place. Ms. Buono said that the work is subcontracted out with a professional company and they are required to provide insurance. A brief discussion ensued. Ms. Buono will bring the issue of the machine to Bill Goss' attention and discuss it with him.

- **SELECTMEN BUSINESS**

Chamber of Commerce Request – Ms. Buono said that the Chamber of Commerce has sent a request that police detail for the

annual Schnitzelfest be waived which is estimated to be \$780. Selectman Urquhart moved to approve the Chamber of Commerce request to waive police detail charges. The motion was seconded by Chairman Fullerton. A vote was taken. Motion passed unanimously. Selectman Urquhart said he feels there should be a standard policy as to how they should support all the volunteers. If they need police support then the town should help with that. Chairman Fullerton agreed and said they should support all the organizations in Town. Selectman Urquhart said he disagrees with the former Selectman (Russ Galpin) they are all volunteers and whether they service other clubs and churches, sooner or later it's going to happen that they are all members of the same organization. Hillsborough is a small town and we need to realize that we're lucky enough to have volunteers and we have to support their endeavors whether they are involved in one club or another. Selectman Urquhart said he feels Mr. Galpin was unfair. A discussion ensued with regard to the fact that many organizations are involved in the Balloon Fest, Chamber of Commerce, etc. and many of them are members of those organizations. Selectman Urquhart asked why they have to have another vote on the Lion's Club issue. Chairman Fullerton said they don't and added that as far as he knows, he's not a member of the Lions Club and said he's going to check into that as well. Ms. Buono will also look into the legal side of the concern. Selectman Urquhart said he's concerned with having that type of information circulated around the community and feels it's no different than him donating to Peter Brigham's group there is a conflict of interest. Selectman Urquhart said he's had Peter's kids helping him before he became a Selectman. Chairman Fullerton said as a member of Hillsborough Pride, he's a representative on the Chamber of Commerce so does that mean he can't vote on that issue? Ms. Buono noted that the Chamber of Commerce also has a representative on our Economic Development Committee. Chairman Fullerton said the organizations do good things for the town with services and scholarships and he supports helping all of these. Selectman Urquhart agreed.

Public Works – Laura Buono read a letter that was addressed to the Public Works Department from Peter Brigham in the Office of Youth Services. Mr. Brigham wrote: "Dear Bill: I am writing to thank you for excavating for a new gas line and landscaping around our new fire escape. I did not expect you to respond as quickly as you did and just wanted you to know how appreciative we are for what you did. You and your employees (Jim in particular) have helped my office with many projects this year including installing a drainage pipe for our sump pump, collecting wood for our wood bank and helping us clean up Kemp Park. You have worked hard to earn the trust and respect of everyone in Hillsborough and you are a true asset to this community. Thank you again for everything you do for this community and for the way you are able to work with people." Selectman Urquhart said he likes to see departments working together like this.

Osram Sylvania – Chairman Fullerton said he received a letter from Osram Sylvania inviting the Selectmen to their Celebration Day on October 9<sup>th</sup> @ 10:00 a.m. and is planning on attending. Selectman Urquhart said he would also try and attend. Ms. Buono will contact Selectman Brien-Baker and ask her if she would like to be there as well.

Myrtle Street Extension – Chairman Fullerton brought up Myrtle Street extension and said he would like to have the gate locked that is down near the Transfer Station. He said the gate and lock need to be worked on so that they line up or cut another slot in the post so it can be locked. Ms. Buono will speak with Billy Goss.

Hillsborough Historical Society – Ms. Buono presented a letter to the Selectmen for their signatures stating that the Hillsborough Historical Society is authorized to accept donations/contributions for the museum in the town owned building. Selectman Urquhart moved to sign the letter. Chairman Fullerton seconded the motion. Motion passed unanimously.

Police Department - Ms. Buono informed the Selectmen that the newest police cruiser was hit by a deer and is in for repairs.

Fire Department - Ms. Buono reported that Wade Stafford retired from the Fire Department and Brian Parenteau was elected as the new captain to replace him.

Library – Ms. Buono said that the trim work that is being done on the Library has hit a minor snag due to some power lines that are too close to the building. The power will have to be shut off the weekend of September 20<sup>th</sup> so the work can be finished. The change will cost the Town between \$1,500 - \$2,000 more. Ms. Buono said they received the price from Tony Ludwig to repair the portico support at the Library in the amount of \$4,300. The Board agreed to move forward with Mr. Ludwig. Selectman Urquhart asked if anyone has brought up the subject of the two other floors in the Library. Ms. Buono will invite the Trustees in at a future meeting to discuss this.

Land Donation – Ms. Buono said that a resident (Mr. Spaulding) had sent a letter wanting to donate land on Firefly Lane to the Town however; the Conservation Commission is recommending that the land not be accepted since it has no conservation value to them. They suggested that the property owner attempt to sell the land to their abutters. Ms. Buono will contact Mr. Spaulding.

Park Board – Chairman Fullerton said that Cathy Bennett resigned at the last Park Meeting and said the Park Board discussed placing an advertisement in the newspaper. Chairman Fullerton suggested that the Town Administrator contact the Park Board

about this and recommends a committee from the Park Board fielding the applications and turn them over to the Selectmen. Ms. Buono will discuss this with the Chairman Jim Bailey. Selectman Urquhart said he wasn't aware she had resigned. Chairman Fullerton said he is aware because he is the representative on the Board. Selectman Urquhart asked if they normally conduct exit interviews. Ms. Buono said they have done them in the past. Ms. Buono also said that there are records that should be at the Town Hall as well as the computer that was used. Ms. Buono will also ask Mr. Bailey if he is aware of the location of the records for the program. Selectman Urquhart said he would like to have more information on the resignation with regard to the reason she resigned. Ms. Buono said she hasn't received a copy of the letter yet. Ms. Buono will handle getting the records, computer, keys, etc. from Mr. Bailey. Ms. Buono feels there has to be a discussion on moving forward including an updated job description and qualifications. The Selectmen agreed and would like to get this moving.

- **MANIFEST MOTION**

Chairman Fullerton moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Motion to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 7479 – 7529 a/k/a Vouchers 36 & 37 in the amount of \$128,992.11 (includes 119 direct deposit stubs) and Accounts Payable Check numbers 10233 - 10341 a/k/a Voucher #25 in the amount of \$1,024,048.14. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

\*\* A/P Checks include payment to the Hillsboro-Deering School District in the amount of \$731,427.41

- **CONSENT AGENDA**

Chairman Fullerton moved to approve the Consent Agenda for September 9, 2014. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

- Replacement Cemetery Deeds: Row 11, Lot A; Row 4, Lot A-2; Row 4 Lot A-3 (Stokes)

- **APPROVAL OF MEETING MINUTES**

Selectman Urquhart moved to approve the public meeting minutes of August 26, 2014 as written. Motion was seconded by Chairman Fullerton. A vote was taken. Motion passed unanimously.

- **PUBLIC COMMENT**

Leigh Bosse – Mr. Bosse asked if there is a Capital Reserve Fund for the Smith Building and was told yes. Mr. Bosse said it's a good idea to have regular deposits to it annually for future projects. Ms. Buono said they have placed money in it for the past two years and they have many buildings that need to be taken care of. Selectman Urquhart feels that's a very good reason to discuss the 2<sup>nd</sup> and 3<sup>rd</sup> floor. An elevator is necessary before anything can be done.

John Segedy – Mr. Segedy said he feels the reality with regard to the conflict of interest may be someplace in between. He said legally they are probably correct that if the financial gain isn't for them then they legally don't have to recuse themselves. He feels the general rule of thumb should be if there may be an appearance of impropriety of any kind, the best rule is that they should recuse to avoid that. He said it can't be done every time. The other way is to state a disclaimer by stating that someone is a member but there is no financial gain. This as well as field usage requests were briefly discussed as well as future police detail services.

- **ADJOURNMENT**

Selectman Urquhart moved to adjourn at 7:30 p.m. Motion was seconded by Chairman Fullerton. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono  
Town Administrator

Approved by:  
Hillsborough Board of Selectmen

Date: \_\_\_\_\_

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David N. Fullerton, Chairman

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Wendy Brien-Baker, Selectman

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Alan Urquhart, Selectman