

Town of Hillsborough P.O. Box 7, 27 School Street, Hillsborough, NH 03244
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Board of Selectmen Minutes 04/03/2012

Board of Selectmen
Meeting Minutes
April 3, 2012

Present: Selectmen Russell Galpin, Steven Venezia and David Fullerton, Town Administrator John Stetser, Planning Director Shane O'Keefe, Larry Baker and Selectmen Secretary Iris Campbell

Mr. Galpin called the meeting to order at 6:00 p.m.

Mr. Galpin asked if there was any public business to come before the Board.

Mr. Baker asked the Board to act on the envelope in front of them on which is written the request that it be opened in a non-public session prior to the Board considering approval of last week's meeting minutes. He said the envelope was from his wife and he was there to represent her.

Mr. Galpin asked why would he be here to discuss the points in her letter.

Mr. Baker said because as her husband he was always there to represent his wife.

Mr. Galpin was unhappy with the fact that Mr. Baker had contacted the town's investigator. The investigator is working for the town on the town's time.

Mr. Baker said she should have told him at the time of their conversation, so your issue is with her. Mr. Baker felt as a taxpayer he can call anyone who deals with the town and if they refuse to talk to him that is their choice.

Mr. Venezia said there was no explanation on the envelope as to the subject to be considered in the non-public session.

Mr. Fullerton said the envelope requested that it be opened before the Board approved the minutes of the last meeting, so it must have to do with the minutes.

Mr. Fullerton made a motion to enter a non-public session per RSA 91-A:3II (c) - Matter that, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant. Mr. Galpin seconded the motion. The Board voted by roll call: Mr. Fullerton - yes, Mr. Venezia - abstained and Mr. Galpin - yes.

Mr. Baker asked to join them.

Mr. Galpin okayed his request.

6:06 p.m. The Board entered a non-public session with Mr. Galpin, Mr. Venezia, Mr. Fullerton and Mr. Baker in attendance.

Mr. Galpin made a motion to return to a public session. Mr. Fullerton seconded the motion the Board voted by roll call: Mr. Fullerton - yes, Mr. Venezia - yes and Mr. Galpin - yes.

6:17 p.m. The Board returned to a public session.

Mr. Venezia made a motion to seal the minutes. Mr. Fullerton seconded the motion. The Board voted by roll call: Mr. Fullerton - yes, Mr. Venezia - yes and Mr. Galpin - yes.

6:24 p.m. Mr. O'Keefe gave the Board a spreadsheet showing all the town roads and indicating the date of its last traffic count. So far Central Street, Municipal Drive, Hillcat Drive, Jefferson Drive, W. Main Street (west of Dascomb Street), Second N. H. Turnpike (to the Windsor town line), Sawmill Road (over Breads Brook) and Sawmill Road (at Second N. H. Turnpike) have been chosen for a traffic count this year.

Mr. Baker asked how the traffic count is done.

Mr. O'Keefe explained the process. The vehicles are counted and estimated out for the entire year.

Mr. Fullerton asked if there was a traffic count for School Street, because he will be attempting to speak to the State Executive Council about it.

Mr. O'Keefe said the traffic count is on the spreadsheet.

6:30 p.m. James Bailey III entered the meeting at this time.

Mr. Galpin made a motion to appoint Mr. Fullerton as the Selectmen's ex-officio member to the Planning Board for one year. Mr. Venezia seconded the motion. The Board voted: Mr. Galpin - yes, Mr. Venezia - yes and Mr. Fullerton - abstained.

The Board signed the following items:

- a. Selectmen's Meeting Minutes - 3/27/12 - Mr. Galpin made a motion to remove all the wording after the word retaliation in the fourth paragraph from the bottom of page 7 and to insert a period. Mr. Venezia seconded the motion. The Board voted all in favor.

Mr. O'Keefe said he has toured the upstairs and is okay with the conceptual plan for the space. He said the potential occupants should decide who will occupy which room and its paint color. He said the final choice should be left up to Mr. Stetser as the Town Administrator.

Mrs. Campbell asked if we can go out to bid.

Mr. Galpin said first, Mr. O'Keefe, Mr. Stetser and Lauralee LoMonaco should choose which office they want and where they would like the outlets, internet, telephone and computer connections to go.

- b. Payroll Voucher - #14
- c. Tax Collector's Deed - 111 W. Main Street
- d. Tax Anticipation Note
- e. A letter to LGC RE: Establishing a new health insurance plan per union contract
- f. Initial Purchase Order RE: 2012 Ford F550 - the quotes were: Hillsboro Ford - \$55,285 and Grappone Ford - \$56,260.

6:45 p.m. Robert Hutchinson entered the meeting at this time.

CORRESPONDENCE & NEW BUSINESS:

- a. A letter from Hall, Morse, Anderson & Spinella RE: Marazoff v. Cross Country Appraisal Group, LLC

6:52 p.m. Douglas Parker and Wendy Parker entered the meeting at this time.

- b. A letter from the Park Board - They are requesting a meeting with the Selectmen and the Trustees of the Trust Funds. Mr. Stetser was asked to make the arrangements.
- c. E-mail from Planning Director Shane O'Keefe RE: Appointment of ex-officio Member to the Planning Board - this was done earlier in the meeting.
- d. A letter from Mary Ann Fournier RE: a current logging permit - Mr. Galpin made a motion to extend the time

- period for filing her report of cut. Mr. Venezia seconded the motion. The Board voted all in favor.
- e. Notice to Board of Tax and Land Appeals from Tax Collector
 - f. A letter from Hillsboro-Deering Middle School RE: Rachel's Challenge

Mr. Galpin asked about the Board responding to Herbert Spillers' letter from the meeting of March 20, 2012.

Mr. Venezia said we clearly dispute the amount of interest being charged on invoices we never received because the Town pays what it owes.

Mr. Stetser will compose a response for the Board to review.

Mr. Galpin asked for a motion to adjourn the meeting in order to attend the hearing for the Special Town Meeting.

Mr. Venezia made a motion to adjourn the meeting. Mr. Galpin seconded the motion. The Board voted all in favor.

7:02 p.m. The meeting was adjourned.

7:08 p.m. Mr. Galpin called the Selectmen's meeting back to order.

Mr. Hutchinson, Commissioner for ELVD, came in to talk to the Board about both Boards working together to do the best job for the citizens of Hillsborough.

Mr. Galpin said he was planning on contacting the Commissioners regarding the dredging of the inlet.

Mr. Hutchinson said he would like include the ELVD engineer when they meet.

Mr. Bailey asked if the Board had accepted the request from the Deering Selectmen to rescind a previous letter which canceled the contract for the use of Hillsborough's parks and recreation facilities and activities.

Mr. Galpin said yes.

Mr. Bailey said he would like to be involved in the negotiations of a new contract, because the present contract expires January 1, 2013.

Mr. Venezia said he would compose a response to the letter received at the beginning of the meeting and e-mail it to the other Board members.

Mr. Venezia made a motion to adjourn the meeting. Mr. Fullerton seconded the motion. The Board voted all in favor.

The meeting was adjourned at 7:22 p.m.

Respectfully submitted,

Iris Campbell
Selectmen's Secretary

Approved by:

Dated: April 24, 2012

Russell S. Galpin, Chairman

Steven J. Venezia

David N. Fullerton
Board of Selectmen

SELECTMEN'S MEETING AGENDA
April 3, 2012

APPOINTMENTS:

- 6:00 p.m. - Open Session
- 6:15 p.m. - Shane O'Keefe RE: Traffic Count
- 7:00 p.m. - Public Hearing for Special Town Meeting

TO BE SIGNED:

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- d. Tax Anticipation Note
- e. Letter to LGC RE: Establishing new health insurance plan per union contract
- f. Initial Purchase Order RE: 2012 Ford F550

CORRESPONDENCE & NEW BUSINESS:

- a. Letter from Hall, Morse, Anderson & Spinella RE: Marazoff v. Cross Country Appraisal Group, LLC
- b. Letter from the Park Board
- c. E-mail from Planning Director Shane O'Keefe RE: Appointment of Ex-Officio Member to the Planning Board
- d. Letter from Mary Ann Fournier RE: current logging permit
- e. Notice to Board of Tax and Land Appeals from Tax Collector
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