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Board of Selectmen Minutes 04/24/2012

Board of Selectmen
Meeting Minutes
April 24, 2012

Present: Selectmen Russell Galpin and David Fullerton, Planning Director Shane O'Keefe, Joyce Bosse, Leigh Bosse, State Representative Marjorie Porter and Selectmen Secretary Iris Campbell

Mr. Galpin called the meeting to order at 6:00 p.m.

6:00 p.m. Representative Porter came in to tell the Board about a law suit being filed against the State's redistricting plan and asking if the Board was considering joining the suit. She said the Town of Hillsborough's population is large enough to warrant its own representative. She said right now the Town shares one representative with Windsor and Antrim and one with other towns.

The Board made no comment regarding their intentions.

6:10 p.m. Mrs. Campbell asked the Board if they were going to offer the employees receiving the Town's health insurance, other than those in the Town Employee's Union, the option to join the Section 125 Flex Plan.

The Board would like more information on the plan.

Mrs. Campbell is meeting with the LGC representative on May 1 and will bring more information to the Board at their meeting on May 8.

Mrs. Campbell told the Board about an incident which occurred regarding a call she had received from someone at the NHDRA inquiring into a person who is presently working with Marazoff Assessing. She had a meeting last Friday with Diane Frechette, the NHDRA appraiser who is overseeing our reassessment, Gregory Hayen, her supervisor, and Mr. Marazoff to discuss the incident. They informed her if anything like this happens again she should call Ms. Frechette.

6:15 p.m. James Coffey, Robert Hutchinson and John Dahood entered the meeting at this time.

Mr. Coffey said the sand and gravel which have accumulated in the Emerald Lake inlet came from the corner of Bog Road, Melody Lane and Colby Road. He said the NHDES application for fixing the problem should be submitted jointly by the Town and the District. He would also like to work with the Conservation Commission on this project. He said there will probably be two applications, one to dredge the inlet and one to fix the source of the problem, the overflowing of the culvert at the intersection of the roads. He said ELVD has the money to cover the cost of the engineering and the Town has the funds to do the dredging. He added the overflowing of the culvert could be fixed with the installation of an overflow culvert.

Mr. Galpin and Mr. Fullerton agreed with Mr. Coffey of the District's recommendations on moving forward with this project.

Mr. Galpin would like to include Highway Foreman William Goss in any further discussions.

Mr. Coffey told the Board the bid opening for the Hummingbird Bridge will be May 4. He added the water project bids will be going out in a couple of weeks. He will keep the Board informed of the timetables on their

various projects.

6:37 p.m. Mr. O'Keefe has received an easement from the school, which is needed for one of the sidewalks proposed by the Safe Routes to School project. The Board needs to accept the easement.

Mr. Galpin made a motion to accept an easement from the Hillsboro-Deering School District related to the sidewalk being constructed as part of the Safe Routes to School Program, and to authorize the Planning Director to arrange for filing of the same with the Registry of Deeds. Mr. Fullerton seconded the motion. The Board voted all in favor.

Mr. O'Keefe said NHDOT has concerns regarding the sidewalk the Planning Board is requiring Dollar General to install on Municipal Drive. He said there appears to be a part of the town's right-of-way on the other side of the fence on the west side of Municipal Drive.

6:45 p.m. Mrs. Campbell said she had spoken to Mr. Stetser about doing some reconfiguring of the town office in order to make the space more efficient. She would like to have the main door changed to a Dutch door with a shelf which would make the office accessible from the main room. She said the glass door will be moved to the present waiting room and a pass through will be cut into the existing customer counter.

The Board approved of the changes.

Mrs. Campbell asked if the renovation project could be put out to bid while we are waiting for the three future occupants to pick which office they would like.

Mr. Galpin would like to see a spec list.

Mrs. Campbell will work with the Building Inspector, Kelly Dearborn-Luce, to have one for the Board's next meeting.

The Board signed the following items:

- a. Selectmen's Meeting & Public Hearing Minutes - 4/3/12 - Mr. Fullerton changed the ending of paragraph nine on page one of the minutes for April 3, 2012.
- b. Expense Voucher - #8 & #9
- c. Payroll Voucher - #15, #16 & #17
- d. 2 Forest Fire Reports/Bills (4 pages)
- e. Tax Collector's Deed - Corrected Copy
- f. MS-2
- g. Purchase Order - Kemp Property
- h. Current Use Applications (3)
- i. Exemption Applications (8)
- j. E-911 Data Capture Acceptance Letter
- k. E-911 Acknowledgment of Nonstandard Addressing
- l. Pole License (3 copies)
- m. Promissary Note from Lake Sunapee Bank for \$800,000 for screw pumps

Mr. Galpin asked Mr. Fullerton to take over a task Mrs. Rousseau had been working on, which was to find the oldest citizen of Hillsborough so they could be awarded the Boston Post Cane. He suggested displaying the cane at the Historic Museum and giving the recipient a plaque of recognition. He also suggested several names: Clifford Blanchard, May Rysnik and Lorraine Barnes.

The Board reviewed and acted on the following correspondence and new business:

- a. Revenues and Expenses for March 2012
- b. A letter from Attorney Michael Donovan RE: Buchanan v. Town of Hillsborough
- c. A letter from NHDES RE: Jackman Reservoir Dam
- d. A letter from NH Dept. of Resources and Economic Development RE: Forest Fire Warden Reappointment
- e. A letter from NHDOT RE: Municipal Drive Safety Concerns with Dollar General - was discussed earlier in the evening with Mr. O'Keefe.
- f. A letter from DEC TAM RE: Kemp Property - Scope of Work & New Price - a purchase order for this project was signed earlier in the meeting.
- g. A letter from TDS Telecom RE: Request for Cable Franchise Agreement - will be meeting with the Board at a later date.
- h. Copy of a letter from John Stetser to Herb and Jennifer Spiller

- l. A letter from Brennan Caron Lenehan & Iacopino RE: Application of Antrim Wind, LLC
- j. A letter from Central NH Regional Planning Commission RE: Broadband Mapping & Planning
- k. Copy of a letter from NHDES to Stephen and Anne Whitney RE: Property on Loon Pond
- l. Copy of a letter from Attorney Michael Donovan to Paul Faber, Vice President, Commercial Banking at Lake Sunapee Bank RE: Note for new screw pumps at Wastewater Facility

Mr. Fullerton made a motion to adjourn the meeting. Mr. Galpin seconded the motion. The Board voted all in favor.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Iris Campbell
Selectmen's Secretary