

HILLSBOROUGH CONSERVATION COMMISSION

November 28, 2023,

Approved Minutes

Hillsborough Town Hall, 27 School St.

Chair Head called the Hillsborough Conservation Commission (HCC) meeting to order at 7:00 pm.

Members present: Richard Head, Chair; James McDonough, Vice Chair; Terry Yeaton, Jim Riddle, Roger Shamel.

Also attending: John P. Segedy, Recording Secretary & Alternate.

MINUTES

a. October 24, 2023

James McDonough moved: *To approve the minutes of October 24, 2023.*

Jim Riddle seconded. Motion passed 5-0.

b. October 29, 2023

James McDonough moved: *To approve the minutes of October 29, 2023.*

Jim Riddle seconded. Motion passed 5-0.

CORRESPONDENCE

a. **Sleeper Road Complaint (M 1, L 46-2)**, Chair Head reported that Lucia Williams had shared concerns regarding a trench had been dug along her property line on the adjoining property (M 1, L 56) that appeared would be directing water on to her property. The HCC reviewed pictures that she had provided. The HCC discussed two options to suggest to her: contacting DES (Department of Environmental Services) or inviting the two parties to the next meeting to attempt to facilitate a solution. Consensus was to invite them to the next meeting. Chair Head will reach out to the two parties.

b. **NHPDIP (NH Public Deposit Investment Pool)** – Account balance \$219,895.32.

c. **Town of Hillsborough** – Monthly Expense Report.

d. **R. James & Michelle Wilderberger** – Intent to Cut, Sleeper Rd. (M 1, L 19).

e. **Victor & Ann Montanez** – Intent to Cut, Beard Rd. (M 5, L 59).

f. **Hillsborough Planning Department** – Request for Comment: Application for Amendment to Site Plan – 174 Henniker St (M 12, L 71) & Site Plan Review – Henniker St. (M 12, L 113). The HCC reviewed the Application noting the request for “waiver of formally engineered site plan”. It was noted that no site plan was submitted. Terry Yeaton reported he thought some site work had been done on M 12, L 113 perhaps by the previous owner. Richard Head pointed out that looking at an online map the property was partially in the floodplain. It was also noted that many of the things that the towns site plan regulations suggest be considered are unable to be determined without a proper site plan including flood plain and wetland locations, impervious surfaces, drainage and storm water treatments, lighting plans. The HCC expressed concern about possible pollution including to the nearby Contoocook River.

Consensus of the Commission was for Chair Head to provide comments to the Planning Board of the Commissions Concerns, particularly regarding the need for information a plan would provide.

g. **Hillsborough Planning Department** – Request for Comment: Application for Change of Use – 8 School St (M 23, L 120). It was noted that the property was in the downtown and the work would all be inside the current building. Consensus was that no conservation concerns were implicated and no comments were necessary.

OLD BUSINESS

- a. **Confluence Trail** - West Main St. (M 11K, L 330-1). Tabled.
- b. **Conservation Opportunities** – After a brief discussion this was tabled.
- c. **Wetland Report Update** – The Commission reviewed the data that Mr. Van de Pol had provided. Chair Head reported that the final report should be completed for the HCC’s December meeting.
- d. **Signs** – Roger Shamel reported that Mel Bennett of Life Forest said they are happy to have the HCC add a sign to the Life forest one but would like to review it before installation. Roger will get an estimate for making the sign.

NEW BUSINESS

- a. **Budget 2024** – The Commission reviewed the 2023 budget lines and the consensus was to request level funding for the 2024 budget, Chair Head will submit the request.
- b. **Trail Bridges** – It was noted that a Facebook post indicated some bridge/trail repair was being considered. James McDonough will reach out to the poster.
- c. **Conservation Areas Articles** – Jim Riddle suggested the Commissioners prepare informational articles about Conservation Properties in the town to be put in the town newsletter. Richard Head suggested he start by creating a list of properties.

ADJOURNMENT

Roger Shamel moved: *To adjourn.*

Jim Riddle seconded. Motion Passed 5-0 at 8:40 pm.

Respectfully Submitted:

John P. Segedy
Recording Secretary
Approved December 12, 2023