

# **HILLSBOROUGH CONSERVATION COMMISSION**

**January 2, 2020**

**Hillsborough Town Office**

**Approved Minutes**

Present:

Commissioners: Richard Head, Chair; Linda White, Vice-Chair; Sam Stark; Roger Shamel; Richard McNamara, Russ Galpin.

John P. Segedy, Recording Secretary & Alternate.

Chair Head called the Hillsborough Conservation Commission (HCC) meeting to order at 7:00 pm.

## **MINUTES**

### **1. December 19, 2019**

Linda White suggested a couple of corrections.

**Linda White moved: *To approve the minutes of December 19, 2019 as amended.***

**Richard McNamara seconded. Motion passed 5-0-1 (Russ Galpin abstained).**

## **CORRESPONDENCE**

1. **Anonymous E-mail** – Richard Head read an e-mail he had received regarding a bridge that appeared to have been constructed and/or moved crossing Beard Brook on property accessed at the juncture of Beard Road and East Washington Road (M 5, L 59). He also shared photos that had been attached to the e-mail. John Segedy pointed out the Intent to Cut for two lots (M 4, L 27 & M 5, L 5) that was reviewed at a prior meeting was shown in one of the photos and that it appears the bridge was used to access the ‘rear’ lot (M 4, L 27). Richard Head noted that he checked the NHDES (Department of Environmental Services) web site and that a Statutory Permit by Notification (SPN) had been filed for forestry on November 25, 2019. He noted that on reviewing Rule Env-WT 303 (old rules some of which changed on December 15, 2019), a temporary bridge may be allowed under certain conditions. It was noted that the Conservation Commission was not permitted by law to enter the property to investigate the complaint. Consensus was to forward the complaint to DES to determine if follow up was necessary. Chair Head will do so.

2. **NHDES** – Notice of Incomplete SPN – County Road (M 2, L 32 ).

## **OLD BUSINESS**

### **a. 2020 Activities**

i. **Property List & Presentation Update** – Linda White reported she had spoken with Ingeborg Seaboyer at Fox Forest and she was open to the HCC holding the presentation there, that it was probably not feasible to piggyback on their mailing, and that the HCC could leave materials at the Lecture Series. Inga suggested Beth at Five Rivers Conservation Trust as a presenter. Richard Head said he would contact her to see if she would be interested in doing so. Consensus of the Commission was to focus on larger properties (50 acres+). Richard McNamara and Linda White will work on preparing a mailing list. John Segedy said he would check with Dianne Rutherford regarding what is needed for the office to print mailing labels. Roger Shamel agreed to prepare a draft announcement / invite for the presentation.

**ii. Confluence Trail Update (M 11K, L 330-1)** - Richard Head asked for feedback on what to include in an RFP (Request for Proposal). Ideas provided were: Wetlands delineation and topographic survey; map with location and type of structures for each wetland crossing; permit requirement list; assess current trail location relative to permit requirements and recommend any changes; cost and time estimate; and recommendations for contractors to construct structures. He will prepare a draft RFP and circulate it for discussion at the next meeting. He noted he hadn't had a chance to speak with the adjoining property owner regarding the possibility of an easement to extend the trail to the actual confluence but would do so.

Russ Galpin reported he hadn't heard from DOT regarding the curb cut yet.

**iii. Additional Items to add** – River Walk trail extension and sign updating, Website Development, Possibility of presenting a wetlands ordinance for the towns consideration.

**b. Bio-Blitz** – Linda White noted that when this was presented last year, there wasn't enough time to prepare an application so she was bringing it up to perhaps do so earlier this year. Possible properties were discussed. Linda will check to see if there is an updated application form on line.

**c. Recycling** – The HCC discussed briefly. Consensus was this was a topic of concern and should be added to list of things to work on.

### **NEW BUSINESS**

1. Contact List – John Segedy noted it was out of date. Information was collected and an updated list will be circulated.

### **ADJOURNMENT**

**Roger Shamel moved: *To adjourn.***

**Sam Stark seconded. Motion passed 6-0 at 8:42 pm.**

Respectfully Submitted:

John P. Segedy

Recording Secretary

Approved January 16, 2020