

# **HILLSBOROUGH CONSERVATION COMMISSION**

**November 5, 2020**

**Hillsborough Fire Station**

**Approved Minutes**

Present:

Commissioners: Richard Head, Chair; Linda White, Vice-Chair; Roger Shamel, Terry Yeaton, Russ Galpin.

John P. Segedy, Recording Secretary & Alternate.

Chair Head called the Hillsborough Conservation Commission (HCC) meeting to order at 7:00 pm.

## **MINUTES**

a. October 15, 2020

**Russ Galpin moved: *To approve the Minutes of October 15, 2020***

**Roger Shamel seconded. Motion passed 5-0.**

b. October 11, 2020

**Roger Shamel moved: *To approve the Minutes of October 25, 2020***

**Linda White seconded. Motion passed 4-0-2 (Linda White and Russ Galpin abstained).**

c. November 1, 2020

**Roger Shamel moved: *To approve the Minutes of November 1, 2020***

**Linda White seconded. Motion passed 4-0-2 (Linda White and Russ Galpin abstained)..**

## **CORRESPONDENCE**

a. **Peter Palmer** – County Road (M 5, L 53). Intent to Cut

b. **Town of Hillsborough** – Request for Annual Report. Linda White agreed to prepare a draft report.

c. **Department of Environmental Services (DES)** - Beard Road, (M 11E, L 9) Complaint received.

d. **DES** – Red Fox Crossing (M 16, L 15). Wetland Permit

e. **Town of Hillsborough** – Expense report & Budget planning form for 2021.

f. **DES** – Town of Hillsborough, 732 West Main St. (M 10, L 62). Acceptance of Wetlands Permit application.

## **OLD BUSINESS**

a. **Website** – Tabled.

b. **Confluence Trail -West Main St. (M 11K, L 330-1).** - John Segedy reported that he had spoken to Town Administrator, Laura Buono regarding the Driveway Permit expiration date and the possibility of having the town begin the opening. He reported that Ms. Buono will follow up on a possible need for an extension.

c. **Old Mill Farm Subdivision**, Beard Road (M 8, L 106 et. al. & M 11E, L 9 & 9-1).

Richard Head reported that he was meeting with Robyn Payson on Monday November 9<sup>th</sup> regarding scheduling the Planning Board to consider the matter and conduct hearing as necessary. As there will not be time to provide required notice for the next November PB meeting, it will probably be at the first December meeting.

**d. Colby Road Forestry Lot** (M 6, L 62) – Alison Scheiderer from 5 Rivers Conservation Trust (5RCT) was unable to attend but hopefully will be able to attend the next meeting.

**e. Rowe Marsh** (M 9, L 99). Surveying has been completed and map was shared with Commissioners. Richard Head noted that a record-able Mylar of the plan had not been provided although the contract hadn't specified one would. John Segedy noted that the access easement wasn't on the plan. It isn't clear if the access easement is across neighboring property or the road. Richard Head said he would drive by and see if the markers show the property bordering the road. He will then contact Mr. Siciliano regarding the easement and a Mylar of plan.

**f. RV Park**, Carr Road (M 1, L 21-1 & 27. Richard Head reported that the Zoning Board of Adjustment (ZBA) had denied the Special Exception request "without prejudice, so the applicant can reapply with information the ZBA requested (Traffic study and municipal effects from similar facilities). He also reported that the Planning Board accepted the Site Plan application and viewed an initial presentation. A site walk has been scheduled and the HCC has been specifically invited along with the public. The HCC discussed the 100 year flood plain.

**g. Easement Monitoring** – The Commission completed easement monitoring walks of the Smith Easement and Black Brook easement and there was nothing significant to report. Linda White update the log and Richard Head will send a letter to the owners of the property letting them know the monitoring was completed and no violations of the easement were noted.

**h. 2021 Budget** – Richard Head shared his review of the budget and the HCC discussed it. The consensus was that with the exception of a couple of minor changes, a level funded budget would be appropriate.

#### **NEW BUSINESS**

**a. Easements** – Richard Head reported he had walked the Hope Thomas and Coffin easements on behalf of the 5RCT.

**b. 250<sup>th</sup> Celebration** – John Segedy reported he had attended a meeting of those planning the 2022 celebration of the town's 250<sup>th</sup> anniversary. They are looking to see what different groups might be interested in doing. The Commissioners will think about the matter.

#### **ADJOURNMENT**

**Roger Shamel moved: *To adjourn.***

**Linda White seconded. Motion passed 5-0 at 8:25 pm.**

Respectfully Submitted:

John P. Segedy

Recording Secretary

Approved November 19, 2020