

# **HILLSBOROUGH CONSERVATION COMMISSION**

**December 17, 2020**

**Virtual Meeting on Zoom Platform**

**Approved Minutes**

Chair Head called the Hillsborough Conservation Commission (HCC) meeting to order at 7:00 pm and read Emergency Authorization for virtual meeting – see Appendix 1.

Members were polled indicating their presence and any others at their location:

Richard Head, Chair – no one else present; Linda White, Vice-Chair– no one else present; Roger Shamel– Susan Shamel present, Terry Yeaton– no one else present, Sam Stark– no one else present & Richard McNamara– no one else present.

Also attending:

John P. Segedy, Recording Secretary & Alternate.

Susan Shamel

## **MINUTES**

a. **December 3, 2020**

**Richard McNamara moved: *To approve the Minutes of December 3, 2020.***

**Roger Shamel seconded. Roll Call Vote: Linda White – Yes, Terry Yeaton – Yes, Richard Head – Yes, Roger Shamel – Yes, Sam Stark – Yes, Richard McNamara – Yes. Motion passed 6-0.**

## **CORRESPONDENCE**

- a. **E. R. Ames Forestry** – Colby Hill Road (M 6, L 38) Intent to cut.
- b. **David Gamache**– East Washington Road, (M 5, L 96) Intent to cut.
- c. **New Hampshire Association of Conservation Commissions (NHACC)** – Handbook for New Hampshire’s Municipal Conservation Commissions.
- d. **Town of Hillsborough** – Monthly Expense Report.

## **OLD BUSINESS**

- a. **Website** – Tabled.
- b. **Confluence Trail -West Main St. (M 11K, L 330-1)** – Roger Shamel noted he had sent some comments regarding the draft RFQ. Richard Head suggested that the RFQ process may be more cumbersome than it needs to be. He suggested having a few potential contractors attend meetings to discuss the HCC’s needs. Richard Head will reach out to Ann Poole (previous responder to RFQ) and Terry Yeaton will reach out to a few other companies.
- c. **Old Mill Farm Subdivision**, Beard Road (M 8, L 106 et. al. & M 11E, L 9 & 9-1).  
Chair Head noted they were still waiting for the easements to be received from the owners Attorney, Andy Sullivan.
- d. **Rowe Marsh** (M 9, L 99). Chair Head reported he spoke with Mr. Siciliano who estimated a cost of \$525 for a Mylar of plan. It was suggested that \$1,000 should cover that and marking the access easement.  
**Linda White moved: *To approve the expenditure of up to \$1,000 to complete the mylar.***  
**Terry Yeaton seconded. Roll Call Vote: Linda White – Yes, Terry Yeaton – Yes, Richard Head – Yes, Roger Shamel – Yes, Sam Stark – Yes, Richard McNamara – Yes. Motion passed 6-0.**

e. **RV Park**, Carr Road (M 1, L 21-1 & 27). Chair Head reported that The Washington Planning Board had made comments about the project. He is planning on attending the continued hearing on January 6<sup>th</sup>.

f. **Conservation Land Discussion** – The HCC discussed the four potential properties. After discussion the consensus was to prioritize them in the following order: 1. - East Washington Road property; 2. - Bog Road property; 3. - Colby Road property; and 4. - Windsor Road property. Richard Head also noted he was awaiting information from 5Rivers to continue assessment process.

### **ADJOURNMENT**

**Roger Shamel moved: To adjourn.**

**Linda White seconded. A Roll Call vote was taken: Linda White – Yes, Terry Yeaton – Yes, Richard Head – Yes, Roger Shamel – Yes, Sam Stark – Yes, Richard McNamara - Yes. Motion passed 6-0 at 8:02pm.**

Respectfully Submitted:

John P. Segedy  
Recording Secretary  
Approved January 7, 2021

Appendix 1:

### **Town of Hillsborough Conservation Commission Emergency Authorization notice**

As Chair of the Hillsborough Conservation Commission, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that:

We are utilizing the Zoom Meeting platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through the Zoom Meeting platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through the following:

You can join the meeting from your computer, tablet or smartphone by going to:

<https://us02web.zoom.us/j/82029173666>

Or by One tap mobile: +13017158592,,88061194986# US (Washington D.C)

Or Dial in by your location: +1 929 205 6099 US (New York).

Or find your local number at: <https://us02web.zoom.us/u/kdyoT6w8tt>

Use Meeting ID: 820 2917 3666

We previously gave notice to the public of how to access the meeting using Zoom Meeting and instructions are provided on the Town of Hillsborough's website at: [www.town.hillsborough.nh.us](http://www.town.hillsborough.nh.us).

If unable to connect to the meeting call Chair Richard Head at 603-716-8235

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.