

Present: Doug Hatfield, and Jane Williams, Steve Venezia, Jack Wells David Fullerton, Herm Wiegelman.  
Staff: Robyn Payson Planning Director  
Alan Urquart was excused from attending due to medical issues.

### **Approval of Minutes**

Corrections to meeting minutes of Sept 11, 2013:

Steve Venezia's status at the meeting was changed from "member" to "guest".

The motion to adjourn was made by "Herm Wiegelman" not "Steve Venezia".

Jane Williams made a motion to approve the meeting minutes of Sept 11, 2013 with corrections. Herm Wiegelman seconded the motion. The motion carried unanimously.

Jane Williams nominated Steve Venezia for recommendation to the Selectmen as a member of the Economic Development Commission. David Fullerton seconded that motion. The motion carried unanimously.

### **Planning Director Update**

Robyn updated the Commission about the ongoing discussions with Michael Black as he works toward bring the first Site Plan of Weatherstone Crossing to the Planning Board (Phase 1)

She also stated that there were other projects that were in the process of being developed that she was not able to go in to detail about yet.

### **Bylaws**

Robyn distributed copies of the updated Bylaws with the edits from the Sept 11<sup>th</sup> meeting included.

Following review, Herm Wiegelman made a motion to approve the Bylaws and present them to the Board of Selectmen for ratification. Jane Williams seconded the motion. The motion carried unanimously.

### **Membership**

There was discussion about membership which included a suggestion by Jane Williams that the seats on the Commission be representatives of specific entities , for example having a representative from PSNH would be good for the Commission and the town.

Following further discussion, the following positions and terms were recommended to the Board of Selectmen for appointment:

| <b>Citizens at Large (5)</b> | <b>Term Expires</b> |
|------------------------------|---------------------|
|------------------------------|---------------------|

|                |           |
|----------------|-----------|
| Steven Venezia | June 2016 |
| Jane Williams  | June 2016 |
| Doug Hatfield  | June 2015 |
| Jack Wells     | June 2015 |
| Alan Urquhart  | June 2014 |

#### **Ex-Officio Members**

|                 |  |
|-----------------|--|
| David Fullerton | Board of Selectmen   |
| Herm Wiegelman  | Planning Board/Water and Sewer Commission/Hillsborough Pride |
| Laura Buono     | Town Administrator   |
| Robyn Payson    | Director of Land Use and Economic Development                |

## **Central NH Planning Commission Parking Inventory**

Following a brief review of the Parking inventory, Robyn suggested inviting Mike Tardiff and Ruairi O'Mahony of Central NH Planning Commission to the next EDC meeting to discuss the parking challenges Hillsborough is facing and explore options to overcome them.

Meeting adjourned 10:00 a.m.

Respectfully submitted,  
Robyn L. Payson  
October 10, 2013