

Economic Development Commission  
Meeting Minutes  
December 5, 2013  
DRAFT

Present: Herman Wiegelman, Jane Williams, Jack Wells, Attorney Douglas Hatfield, Russell Galpin and Alan Urquhart

Staff: Robyn Payson-Planning Director and Laura Buono-Town Administrator

Excused Absence: Attorney Steven Venezia

The meeting opened at 9:00 a.m.

**Election of Officers:**

Attorney Hatfield made the motion to nominate Alan B. Urquhart as Chairman. Mr. Wells seconded the motion. The Committee voted all in favor.

Attorney Hatfield made the motion to nominate Jack Wells as Vice-Chairman. Mr. Wiegelman seconded the motion. The Committee voted all in favor.

Attorney Hatfield made the motion to nominate Jane Williams as Secretary. Mrs. Buono seconded the motion. The Committee voted all in favor.

**Approval of Meeting Minutes November 26, 2013:**

Ms. Williams made the motion to approve the minutes. Mrs. Buono seconded the motion. The Committee voted all in favor.

**Planning Director Payson Update:**

Family Dollar Store has purchased 54 Henniker Road for their new store.

A progress report on Weatherstone Crossing, Black's Development, was noted as extremely positive for early 2014 development.

The building located on 2 School Street will be renovated into apartments.

The Dutton Twins Building has been purchased and will be renovated into dental offices.

UPS is pending the purchase of the Sausage Source.

Mr. Wells updated the Commission on the Irish Pub, a new business in Hillsborough.

**Zoning Amendment Proposals:**

Mrs. Payson presented a draft of the Zoning Changes that will be voted on at the March 2014 Town Meeting.

Attorney Hatfield suggested the proposed changes be red lined and sent to the members.

**Parking Central Business District:**

Ms. Williams made a motioned that the two hour limit on parking throughout the town should be enforced. Mrs. Buono seconded the motion. The Committee voted all in favor.

Attorney Hatfield made a motion to encumber 2013 EDC budget for the potential purchase of property for downtown parking. Mrs. Buono seconded the motion. The Committee voted all in favor.

Ms. Williams recommended parking spaces be measured to ensure consistency in the parking measurements with the possibility of increasing parking. This item will be placed on the January agenda for further discussion.

**New Business:**

Mr. Wiegelman made the recommendation that the Planning Board should be the central focal point to coordinate, direct and implement all planning and development. This item will be placed on the January agenda for further discussion.

Meeting adjourned at 10:00 a.m.

Submitted by,

Alan B. Urquhart  
Secretary