

Parks Board Meeting Minutes September 21, 2023

Board Members: Tamora McClure, Larry Abbott, Sara Edie, Meg Curtis, Shaun Kelly, Laurie Jutzi and Iris Campbell – Selectwoman

Board Members in Attendance: Tamora McClure, Sara Edie, Laurie Jutzi, Shaun Kelly, and Iris Campbell – Selectwoman

Others Attending: Scott Yeaton

Meeting opened at 10:30 am

Committee Membership: The Town Administrator sent Ms. Campbell an email saying Pat Bradley would like to become a member of the Parks Board. Ms. Campbell will recommend to the Board of Selectmen to appoint Ms. Bradley as an alternate member.

Kemp Park: It was reported the Hillsborough Area Service Corporation held money for Kemp Park by donations. The Corporation has not been using the money, the money will be turned over to the town to be specifically used for Kemp Park. The amount that will be transferred is about \$1,600.

List of Focus Areas/Prioritize: Lauri Jutzi created a focus list, park by park. The intent is to go over the list as a group and prioritize the list. There is also a sample plant list to go over for each park. Ms. Jutzi has a landscape program where she can build sites from the ground up with the structures and plant material.

Shaun said he would like to walk away today with a list of attainable things so the public can see some accomplishments. The committee talked about what they are all about, and why they are here. It was agreed the committee's function is to maintain a quality of life, business attraction, heavy use of the parks, visibility of the parks and their image. It was agreed that image is very important.

Scott Yeaton explained the capital projects for the parks. A serious renovation of Beard Brook Park was submitted to the Capital Improvements Program that will be funded through a capital reserve over several years. The project will not be created by volunteers, it will need engineering and general contractors. Any project near water will require engineering.

Butler Park: Clean up the back area for a picnic table. Scott is looking to replace the benches as well. It was also suggested to add more plantings.

Grimes Field: Scott said Grimes Field is also part of the CIP. Scott would like an engineered plan for updating the fields with irrigation and new fences. The goal for this committee is to beautify many areas at Grimes. Scott is working on the flagpole.

River Walk: Signage for the river walk was talked about. It was suggested to use a boulder with River Walk carved into it and some directional signage. One problem with past signage is theft. Scott said if the committee comes up with a plan for these suggestions, he can work it into his budget for next spring. Scott said the plan is to incorporate two more trails, one being behind Shaws.

Carriage Shed: Jeremy Oak, Building Maintenance, is obtaining quotes to rebuild on and off site. It won't be repaired because there is no foundation. The church is being looked at as well. Iris is going to check

to see if the Carriage Shed is on the historic register because it belongs to the cemetery which is on the historic register.

Center: It was suggested to level the Center. There are (3) dead trees that need to be removed.

Kemp Park: A silt fence will be removed. A growth barrier was discussed. Scott said there is material at the highway department that could be used to create the barrier for next year. Shaun will research different grasses.

Meeting ended at 11:53 am

A true record
Mary Whalen
Recording Secretary