

# **Reservation Application for Manahan Pavilion or Club House**

Town of Hillsborough, 27 School Street, Hillsborough NH 03244  
Phone (603) 464-3877 / Fax (603) 464-4270 / Web www.hillsborough.nh.us

Reservation is for (select one) Manahan Pavilion or Club House

Name of Individual or Organization: \_\_\_\_\_

Non-Profit: \_\_\_\_\_ Yes, \_\_\_\_\_ No (if non-profit, applicant must provide documentation or proof)

Contact Person: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Schedule of use (specific dates and times must be stated): \_\_\_\_\_

Key Deposit for Club House: \$20.00 Received \_\_\_\_\_ Returned \_\_\_\_\_  
(Date & Initial) (Date & Initial)

Insurance Certificate provided: \_\_\_\_\_ Yes \_\_\_\_\_ No

Waiver authorized by the Board of Selectmen per recommendation of the Town Administrator (if no Insurance Certificate available): \_\_\_\_\_ Yes, \_\_\_\_\_ No \_\_\_\_\_ N/A

Will you need access to power? \_\_\_\_\_

Will Food be served? \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

\*\*\*\*\*Please note there are no sanitary facilities at the Club House\*\*\*\*\*

## **To be completed by the Town Administrator:**

Request is: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date: \_\_\_\_\_

Security Deposit Received: \$ \_\_\_\_\_ Check# \_\_\_\_\_

Security Deposit Returned: \$ \_\_\_\_\_ Amount \$ \_\_\_\_\_

Signature: \_\_\_\_\_