

Board of Selectmen  
Meeting Minutes  
June 14, 2016

Present: Alan Urquhart, Chairman; James Bailey III, Selectman; David Fullerton, Selectman; Laura Buono, Town Administrator.

In Attendance: Michael Pon, Leigh Bosse, Mark Rodier, Russ Galpin, Arlene Johns, Yvonne Wiegleman, Dana Brien, Trim Hahn, John Segedy.

Chairman Urquhart opened the meeting at 6:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

**1. PUBLIC COMMENT**

*Mark Rodier* – Mr. Rodier brought up the boat ramp at Emerald Lake and said that someone was stuck for 5 hours over the weekend because they backed too far in. The ramp was briefly discussed. Ms. Buono will bring it up to Mr. Goss so that it can be discussed during budget season. Selectman Fullerton said he feels the boat ramps are part of what draws people to town and by doing so, supporting the area businesses. Mr. Rodier asked if anything had come of his request to have the dry hydrants repaired. Ms. Buono said she spoke to Chief Stafford again and he mentioned that he had already spoken to Mr. Rodier about them. Chief Stafford said they are owned by the precinct and the town would not put money into them.

**2. SENIOR ADVISORY COMMITTEE (SAC)**

Members of the SAC met with the Selectmen to bring forward an idea for a community building that they would like to propose to be built on the Manahan Park property. They envision a structure similar to the Friendly Kitchen in Concord although the dimensions and interior space would be customized for Hillsborough. Various scenarios for use were presented as well as the area they would suggest the building be located (upper parking lot) which they feel would allow ample parking and accessibility. At present, plowing is done to keep the boat ramp open for use of the lake during the winter, so perhaps the upper part of Manahan could also be kept open. Currently, there is need for a space that was large enough to be used for large groups (to seat 115) and yet be divided for smaller groups to meet and include a commercial kitchen. Arlene Johns said the building could be used by seniors for activities; youth camp in inclement weather; large space for heavily attended town committee meetings, i.e. planning and zoning boards, and an emergency shelter as well as rented out for weddings, snowmobile functions, showers (bridal and baby), dances, concerts and birthday parties. Mrs. Johns stated that they feel based on the trust fund, such a building would qualify for funds from the trust and they also believe there was a building such as this on the original plans for that area. The Selectmen discussed the need as well as the possible use of trust fund money for a portion of this project. The Selectmen gave the SAC a green light to continue to look into the concept and try and piece together a plan with the understanding that updates will be given to the Selectmen who will have the final approval.

**3. TRIM HAHN – HILLSBOROUGH REBORN**

Trim Hahn spoke with the Selectmen and said she is the Chairman of the Beautification Committee and is representing the Greater Hillsborough Area Chamber of Commerce. She outlined a project which they have dubbed “Hillsborough Reborn” and brought up various areas in town that they would

like to green up and beautify, basically the downtown area and the west strip. She spoke about the three Bradford Pear trees in front of German John's bakery and that stretch of road. And said these should be three times the size that they currently are. The trees can indeed be easily removed and new ones planted. She also brought the triangle in between Depot and Main Street for a possible flower box made from granite curbing but they would want to speak with Billy Goss about this first. Selectman Fullerton said he feels the parking in that area is more important than flowers. There is also a small area by Premier Printing that has a garden that would need some cleaning out and probably zapped with some roundup to get rid of an invasive plant that is growing. Drought hearty plants were discussed. Mrs. Hahn also said they feel the two trees that were removed in front of the library should also be replaced. The bridge area by Hillsboro Ford was also discussed along with a past proposed kiosk for visitor information. Mrs. Hahn suggested that a line item be placed in future operating budgets for beautification so that plantings can be done each year. Selectman Bailey feels that one of the problems in the past was the businesses on Main Street not taking care of the flowers that were planted. Mrs. Hahn agreed and said the Town should set a standard around town owned buildings and plant things that aren't too much work. She said they would like to start by focusing on the basics and the areas that have perennial gardens and start to clean them up. After a brief discussion, the Selectmen gave the approval to get started by pruning some deadwood off the downtown trees as well as starting with the tiered garden by Premier Printing, as well as using roundup to get rid of the invasive plants that are currently there.

#### **4. LIAISON REPORTS**

*Planning Board* – Selectman Bailey said at the last meeting they were working on the Master Plan. Selectman Fullerton brought up appointing an alternate ex-officio for times when Selectman Bailey cannot attend a meeting. Selectman Bailey stated that it was rare that he is not able to attend. After a brief discussion the Selectmen asked Ms. Buono to speak with the Planning Director about this.

*Conservation Commission* – Selectman Fullerton said he was not at the Conservation Commission Meeting the other night.

*Economic Development Committee* – Chairman Urquhart said they had a second meeting this month to discuss the economic development chapter of the master plan. He said it was a very productive meeting and they talked about TIFF districts, property clean-up, water and sewer, infrastructure, etc. They also talked about a design for street signs.

#### **5. MANIFEST MOTION**

Chairman Urquhart moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 10055 - 10109 a/k/a Vouchers 22, 22A, 23 & 24 in the amount of \$249,064.38 (includes 216 direct deposit stubs) and Accounts Payable Check numbers 14404 - 14521 a/k/a Voucher 22 in the amount of \$907,477.60. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

\*\* A/P Checks include payment to HDSO in the amount of \$717,830.98

#### **6. CONSENT AGENDA**

Chairman Urquhart moved to approve the consent agenda for June 14, 2016. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

- 2015 Assessment Abatement Approval – Map 24 Lot 127
- 2015 Assessment Abatement Denial – Eversource Energy Properties (Map 999 Lot 1; Map 999 Lot 2; Map 11P Lot 178; Map 11G Lot 307; Map 010

Lot 58; Map 010 Lot 001; Map 11P Lot 180; Map 11G Lot 245; Map 11B Lot 280; Map 11B Lot 457; Map 012 Lot 008 Map 999 Lot 001)

- Intent to Cut – Map 6 Lot 73 & 74
- Yield Taxes Assessed in the amounts of \$2,221.50 & \$3,755.50

## **7. APPROVAL OF MINUTES**

Selectman Bailey moved to approve the meeting minutes of May 10, 2016 as written. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed with a vote of 2 in favor and one abstention (Chairman Urquhart).

Selectman Fullerton moved to approve the meeting minutes of May 24, 2016 as written. Motion was seconded by Chairman Urquhart. A vote was taken. Motion passed with a vote of 2 in favor and one abstention (Selectman Bailey).

## **8. OTHER BUSINESS**

Combining Parks & Recreation – Chairman Urquhart handed out a flow chart reflecting what his thoughts are with regard to a future discussion on combining parks and recreation. The Selectmen will review the information and discuss it at the next meeting.

Gould Pond & Bog Road Intersection – Selectman Fullerton brought up the intersection of Gould Pond Road and Bog Road again with regard to the third stop sign. Both he and Selectman Bailey are not comfortable having it an all way stop and asked Ms. Buono to speak with the engineer and ask his opinion on two stop signs with the right of way given so that there is no stopping on the hill.

Employee Resignation – Ms. Buono provided copies of a letter of resignation from Judy Fournier who is resigning as the Project LIFT Literacy Coordinator for the Fuller Public Library effective July 8, 2016.

Office Closing – Ms. Buono advised the Selectmen that the Town Hall will be closed tomorrow afternoon from 12 – 3 for the purpose of employee training. The information has been posted for a couple of weeks and was sent out as an email blast and posted on the town website.

Lease Resolutions – Ms. Buono said she is working with Tax Exempt Leasing for the purpose of financing the Air Packs and the new Fire Truck that was approved at Town Meeting. Ms. Buono circulated two resolutions which need to be approved by the Selectmen in association with that paperwork. The Selectmen reviewed the resolutions and Selectman Bailey made a motion to sign the resolutions as presented. Motion was seconded by Chairman Urquhart. A vote was taken. Motion passed unanimously.

Weatherstone Crossing – Robyn Payson, Planning Director sent a memorandum to the Selectmen with regard to Weatherstone Crossing and an issue that has arisen with the Water and Sewer Department. Apparently they have stated Saxton Partners and Mike Black must pay \$11,000 in engineering fees to review the plans although according to Weatherstone Crossing's engineer, the actual plans didn't even cost that. There was no breakdown submitted to Mr. Black which outlined what the \$11,000 pays for. They are also requiring \$5,000 for legal fees. Mrs. Payson pointed out that Riverside Precision Sheet Metal was not required to have an engineering review as part of their application process nor were they required to pay additional legal fees. She went on to say that NHDES is the agency responsible for approving the connection to the Water/Sewer lines; the remainder of the infrastructure is located on private property. It is not clear exactly what kind of review is being required by the Water and Sewer Commission. The Water/Sewer Commission has signed the "Can and Will Serve" letter that

demonstrates the capacity being requested is available. In order apply to NHDES for the sewer expansion, a municipal official to sign the application. Ms. Payson said she is respectfully requesting that a member of the Board of Selectmen or the Town Administrator sign off on the Department of Environmental Services application so it can be submitted and the State approval process can move forward. The Selectmen discussed their frustration at what appears to be the Water and Sewer Departments attempt at stalling this development and requesting this developer do more than has been required of other businesses. Selectman Bailey said this is the type of water and sewer issue that the public should be made aware of and he feels they are making it unnecessarily difficult for this developer. Selectman Bailey moved to sign the paperwork as requested by the Planning Director. Motion was seconded by Selectmen Fullerton. A vote was taken. Motion passed unanimously. Ms. Buono said there is one sentence at the bottom of the document that she would like to discuss with Ms. Payson prior to it being released to Saxton Partners.

Bradford Perambulation – Ms. Buono said the Town of Bradford has sent a letter offering to work on the perambulation of the town lines between the two municipalities. The Selectmen agreed that they would take Bradford up on the offer.

## 9. ADJOURNMENT

Chairman Urquhart moved to adjourn at 8:25 p.m. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono  
Town Administrator

Approved by:  
Hillsborough Board of Selectmen

Date: \_\_\_\_\_

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Alan Urquhart, Selectman

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David Fullerton, Selectman