

# HILLSBOROUGH PARKS BOARD

April 7, 2014

Hillsborough Town Office

Unapproved Minutes

Present: Members: Allan Kingsbury, Chair; Don Decowski, Vice-Chair; Wendy Brien-Baker; Doris E. Beane (Deering ex-officio).

John Segedy, Recording Secretary and Alternate; Peter Brigham, Youth Services and Recreation Director:

James Tomacchio

Chair Kingsbury called the Hillsborough Park Board (HPB) meeting to order at 7:30 pm.

## VISITOR BUSINESS

### **1. James Tomacchio**

Mr. Tomacchio told the Board that he was there to ask permission to open his vending truck at Grimes Field again this year. He reminded the Board that last year he had been allowed to open it during the Men's Softball League games. He said that he was hoping to also have it at HYAA (Hillsboro Youth Athletic Association) games also this year.

Allan Kingsbury asked if the members thought he should be voting on this as he is President of HYAA. Consensus of the Board was that it would be alright for him to do so. He said he had not heard any negative feedback from last year. He raised the question of what they would do if other vendors were interested.

John Segedy said they would have to look at some sort of rules if others were interested.

James Tomacchio said that if he had to split the time with others he would have to assess whether it was worth doing.

Wendy Brien-Baker said that they did need to have a policy.

Some issues were raised that should be addressed in the policy primarily centering on prioritizing applicants – such as non-profit vs. for profit organizations, Hillsborough/Deering residents vs. others.

Wendy Brien-Baker said that they should think ahead regarding events such as the Balloonfest. She passed out copies of Henniker's policy, noting they only allowed non-profits.

Allan Kingsbury said that HYAA has been opposed to bells and moving trucks attracting kids attention during games, but they weren't completely opposed to vendors. He said they did not do concessions during games as they had to concentrate on having volunteers for coaching.

Wendy Brien-Baker said she was willing to prepare a draft of the concession rules for the next meeting.

Allan Kingsbury said that they could allow James Tomacchio's request for this year and then work on the rules for the future.

Wendy Brien-Baker said she didn't think they should wait a whole year.

Peter Brigham said that Laura Buono had suggested the rules allow her to give permission since the Board only meets once a month.

**Wendy Brien-Baker moved: *To allow James Tomacchio to be a vendor at Grimes Field to sell Hot Dogs until such time as a policy is in place.***

**Allan Kingsbury seconded. Motion passed 3-0.**

The Board continued discussing rules.

Wendy Brien-Baker suggested that the rules say that non-profit group trumps a for profit group and that a resident of Hillsborough or Deering trumps a non-resident.

A number of other issues were discussed including the time of application.

Wendy Brien-Baker will put together a draft of the rules for the Board to discuss at the next meeting.

### **ELECTION OF OFFICERS**

**Wendy Brien-Baker nominated Allan Kingsbury for Chair.**

**Don Decowski seconded. Passed 3-0.**

**Wendy Brien-Baker nominated Don Decowski for Vice-Chair.**

**Allan Kingsbury seconded. Passed 3-0.**

### **MEMBERSHIP**

Wendy Brien-Baker said she does have someone who may be interested. She said she will have them put in an application.

John Segedy said that at the last Selectboard meeting he thought that it had been said that they were going to put out an advertisement for vacancies on all of the boards.

### **MINUTES**

#### **1. March 3, 2015**

**Allan Kingsbury moved: *To approve the minutes of March 3, 2015 as presented.***

**Don Decowski seconded. Motion passed 2-0-1 (Wendy Brien-Baker abstained).**

### **CORRESPONDENCE**

#### **1. Hillsboro-Deering High School (HDHS) Letter**

Allan Kingsbury reported that he had received a request from Jay Wood, HDHS Athletic Director, to use Grimes Field for the High School Baseball games until the school field is clear and dry.

There was a discussion of scheduling. Allan Kingsbury noted they have used the field in the past. He said there is one HYAA team using the field, but they should be able to work out the scheduling.

**Don Decowski moved: *To approve HDHS use of Grimes Field as requested.***

**Allan Kingsbury seconded. Motion Passed 3-0.**

### **OLD BUSINESS**

#### **1. Recreation Directors Report**

a) Peter Brigham reported he was looking at having the Town Forester do an assessment at Manahan for trails as well as forest maintenance/harvesting. Consensus of the Board was that was all right. He also reported that School Board member had asked him about having the forester look at possibly cutting on town land south of the School Baseball field. Consensus was he should approach the Selectboard about that.

b) Peter Brigham reported that they really needed to get a second raft at the beach. He had a price of \$5,071.00 for a 2 dock section raft. The question of needing 2 bids was discussed. Consensus was to ask the Selectboard to waive the requirement.

**Allan Kingsbury moved: *To authorize the purchase of the raft as described.***

**Don Decowski seconded. Motion passed 3-0**

c) Peter Brigham reported that applications for camps have gone out. Applications for workers are coming in. He has 4 people signed up for lifeguard class in May and 2 returning lifeguards.

## **NEW BUSINESS**

### **1. Tennis Courts**

Peter Brigham said that Tammy McLure had asked about repairing the Tennis Court cracks. He said he could look into getting an estimate.

Allan Kingsbury gave him the name of the Company that had done it before.

There was also discussion of possibly resurfacing and remarking it also.

Allan Kingsbury asked Peter to get estimates for that also.

Don Decowski said he would like to have one court marked for pickle ball also but knows Tammy McClure may disagree with that.

After discussion it was decided to invite Tammy McClure to the next meeting to discuss the marking.

### **2. Trustees of the Trust Fund Request**

John Segedy reported that he had attended a meeting of the Trustee's. He said that he had clarified for the Trustees that the \$40,000.00 request voted on at Town Meeting had been intended to be in addition to the money usually spent on maintenance that was included in the budget. He reported that the Trustees said they would like to see a multi-year plan for improvements. John Segedy also reported that the Trustees had said that the Dana Crane trust was allowed for beautification projects, but that they didn't think that building a bathroom at Grimes would qualify for that. A copy of the Crane will was attached to the Trustees minutes and was shared with the board.

## **OLD BUSINESS (continued)**

### **2. Manahan Park Improvements**

Allan Kingsbury reported that the blocks were already being made for the retaining wall and would hopefully the wall will be built before the summer season begins.

### **3. Grimes Field Bathroom**

Allan Kingsbury reported that he was going to ask Billy Goss about tearing down the old one.

The Board discussed getting estimates and the need for some sort of plans to do so. Items that were named as needing to be included were: All cement block walls; a pitched roof, Stainless steel fixtures (prison style), 2 sinks & a handicapped stall in each of two bathrooms (men's and women's), an additional stall in the women's, 2 urinals in the men's, Center hallway with pipe access, steel doors, floor drains, water faucet outside.

Allan Kingsbury said that he thought that they might be able to find plans online.

If he can't find any, Peter Brigham will check with Laura Buono to see if this is something the Town's engineer can create a plan for.

## **NEW BUSINESS (continued)**

### **3. Trailer**

Allan Kingsbury reported that they may need a new trailer to move the new tractor. He said he would get back to the Board about this.

### **4. Manahan Storage Shed**

Peter Brigham said he had included money in the budget for this. It was so could keep stuff up at the pavilion. He said he was looking to see if the prison could do this.

Allan Kingsbury said he was concerned about two many buildings up there.

Consensus to wait on this as it was first Board was hearing of it.

### **5. Phones & Video**

Peter Brigham said he had been looking at the costs of different phone lines at the parks. He said he

had discussed the quality if the video with the police chief and been told they weren't that good. The Board discussed upgrading the cameras.

Peter Brigham said he would investigate the cost and get back to the Board.

**ADJOURNMENT**

Doris Beane complimented the Board on an “Awesome job tonight”

**Don Decowski moved: *To adjourn.***

**Allan Kingsbury seconded. Motion passed 3-0 at 8:50 pm.**

Respectfully Submitted:

John P. Segedy  
Recording Secretary