

Present: Russ Galpin, Arlene Johns, Joyce Peace, Dana Brien, Meg Curtis, Laura Buono (non-voting)

Meeting opened at 1:08pm.

Materials were distributed: Notices for upcoming Alzheimer's Caregiver Support Group, Agendas, and Copies of Senior Moments.

Appointment papers were discussed. Mrs. Brien stated that they will be signed at the next Board of Selectmen's Meeting on April 14<sup>th</sup>. The papers will be mailed the following day and Ms. Johns, Ms. Curtis and Mr. Galpin were reminded they would need to take an oath with the Town Clerk to finalize their appointments.

Officers were elected. Ms. Johns made a motion to elect Mr. Galpin to Chairman. Ms. Curtis seconded the motion. The motion passed.

Mr. Galpin suggested Mrs. Brien continue to serve as secretary and group unanimously agreed. There was a discussion as to whether there was a need for a treasurer. Mrs. Brien stated that she will be tracking expenses as she did last year and would obtain a copy of the current account print out from Town Finance Director, Lauralee LoMonaco for every meeting. No treasurer was elected.

Mrs. Brien asked that the committee start to brainstorm on their hopes for the goals and mission of the SAC.

Ms. Johns asked for clarification on the purpose of the Senior Advisory Committee.

Mr. Galpin stated that it is to advise those doing programming for seniors in town. Mrs. Brien stated that it is also to advise her on the use of town funds to support senior services and to work to increase the amount of services available.

Discussion of Senior Moments first page editorial. All members agreed that there is no reason that Senior Moments should not continue to be sponsored by SAC. Ms. Johns and Ms. Curtis had suggestions as to where the sponsorship should be listed and Mr. Galpin expressed his desire that a page of Senior Moments be used to help publicize the further efforts of SAC to bring more Senior Activities to our

area. Mrs. Johns stated that she will be bringing the article up at the next GHSS Board of Director's meeting with the suggestion that a correction be printed in the next issue.

Ms. Buono feels that any agreement going forward should be in writing between entities.

Insurance issues were discussed. Mrs. Brien pointed out that any event needs to be publicly stated to be sponsored by the Town of Hillsborough so that the Town's insurance will cover the liability for the event. Mrs. Brien suggested that SAC work with GHSS to get a list of activities that will happen over the next month, along with the costs and other details of the event. SAC can then vote to sponsor and the vote will appear in the minutes. Ms. Johns agreed to carry that suggestion to the Board of Directors Meeting as well.

Mrs. Brien made a motion to pay rent at St. Mary's going forward. Mr. Galpin seconded. The motion passed.

Ms. Johns asked how long the reimbursement process takes from the town. Mr. Galpin and Mrs. Brien explained that payments are mailed on the Friday following the meeting in which the Selectmen sign the manifest. The Selectmen meet every two weeks, so it should take 3 weeks at the most for reimbursement checks to be received. Mrs. Brien also pointed out that payments had been made from petty cash to give immediate reimbursement, but that was only possible with small amounts.

Ms. Buono suggested that in order to shorten the time it takes for individuals to get reimbursed, individuals making purchases for approved expenses could get the reimbursements from GHSS, and GHSS could send an invoice to the town with receipts, and the Town of Hillsborough could pay GHSS for the expense.

Mr. Galpin brought up his concern regarding the income from the monthly luncheons. Mrs. Brien stated that she only paid reimbursements for the Hillsborough luncheons she believed. Mr. Galpin asked how many of the Hillsborough luncheons incomes had been deposited last year? Mrs. Brien stated that three deposits had been made from luncheon income. Mrs. Brien pointed

out that the warrant article allowing up to \$2500 of deposits to be respent for Senior Services did not appear in the warrant this year. Any deposits of the income from the luncheons would not be re-usable, but would go to back to the taxpayers. Mr. Galpin suggested that if the SAC continues to sponsor the luncheons, than any income should still be deposited back to the Town, but only up to the cost of the luncheon. If any donations are received above the cost, they should go to GHSS. There was general agreement to this.

Mr. Galpin asked the committee to voice their opinion on his idea to write an editorial to the local papers to contest the assertions in the Senior Moments editorial which were not true. All other members of the committee felt that to do so would cause further difficulties in re-establishing a relationship with GHSS. Mr. Galpin agreed not to pen the letter.

Announcement: Ms. Curtis reminded the committee of the 5K FUN RUN being put on by the department of Youth and Recreation to fund Alzheimer's research. The event will be April 24<sup>th</sup>. Proceeds will go to the Skip Curtis Fund for Alzheimer's Research.

Mr. Galpin closed the meeting at 2:54pm.

Respectfully submitted,

Dana Brien

Secretary