

Present: Russell Galpin, Joyce Peace, Arlene Johns, Dana Brien

Mr. Galpin called the meeting to order at 10:05am.

Minutes: Ms. Johns made a motion to approve the minutes from May 11<sup>th</sup>, 2015. Mrs. Peace seconded. The motion passed.

Financial: Ms. Johns moved to accept the expense report. Mr. Galpin seconded. The motion passed.

Charge and Purpose: Mr. Galpin stated that he had worked with Laura Buono to come up with the Purpose and Responsibilities of the SAC. Mr. Galpin distributed his suggested wording, which read as follows:

“The purpose of the Senior Advisory Committee is to advise the Senior Activities Director and the Board of Selectmen, to help promote senior activities in the Town of Hillsborough and to recommend the approval of expenditures of tax funds raised and appropriated for that purpose. The Senior Advisory Committee shall work cooperatively with all responsible groups or individuals who promote services of programs designed for senior citizens of Hillsborough and surrounding towns.

The committee shall submit a request for funds along with a justifying budget each year in time for approval by the Board of Selectmen and the annual Budget Hearing, as well as write a report of the past year’s programs and future proposals for inclusion in the Annual Town Report.”

Ms. Johns moved to approve the Purpose and Responsibility statement formulated through Russ and Laura for submission to the Board of Selectmen. Mrs. Peace seconded. The motion passed.

Mr. Galpin discussed his concerns regarding luncheon and other activities participation numbers and how SAC might be able to assist in improving the attendance at events. He was particularly concerned that some who had been attending in the past, such as Maple Leaf residents, weren’t coming anymore. Ms. Johns stated she would ask folks from Maple Leaf to find out why they no longer take part in the activities to see if it is something that can be addressed.

Calendar: Discussion was held regarding what activities to include in the calendar that Mrs. Brien is publishing on the website and in Town Hall on the Senior Information bulletin board. Consensus was that the calendar should concentrate on Hillsborough and Deering events. The calendar should also have information on how to get schedules from other towns and programs.

11:15am Meg Curtis entered meeting.

Mrs. Brien got the contact information for Joan McFarlane to get current info to be included in Senior Moments. Mr. Galpin asked that more information be included in the Calendar for Senior Moments regarding the locations of events and that the Alzheimer and SAC meetings be in the calendar as well. Ms. Johns stated she would relay that and Mrs. Brien said she would include the request in her email to Pat Mathison with the SAC page for the next Senior Moments.

Further discussion of the reconsideration of expenses on the latest invoice including the Membership to New Hampshire for non-PROFITS Annual Membership Dues, Staples Brochures, and Bus for us campaign materials. Mr. Galpin stated that expenses should be cleared before the money is spent, and Mrs. Brien agreed that this would speed up reimbursements to GHSS or even allow the reimbursements to go directly to those who spent the money, perhaps from Petty Cash on the same day. Mrs. Brien made a motion to approve the payment of \$179.99 for the printing of Brochures. Mr. Galpin seconded. The motion passed with Ms. Curtis abstained.

Ms. Johns made a motion to approve the \$13.54 for the printing of the bus for us sign materials. Mr. Galpin seconded. The motion passed with Mrs. Brien abstained.

Ms. Curtis reported one new attendee at the Support Group and requested that her email address be added to the publicity materials.

Mr. Galpin reported receiving a call from Gene Gould that he is no longer a part of fundraising at GHSS.

Mrs. Brien reported the August 31<sup>st</sup> trip to Cabbage Island Clambakes is open for reservations.

Mr. Galpin made a motion to adjourn, Ms. Johns seconded. The motion passed.

The meeting closed at 11:45am.

Respectfully submitted,

Dana Brien

Secretary.