



# TOWN OF HILLSBOROUGH

NEW HAMPSHIRE



*"Stone Arch Bridge" at Jones and Beard Roads  
Photo courtesy of Karen Booth*

## 2012 ANNUAL REPORT

## ***2012 ANNUAL REPORT INDEX***

2012 Annual Town Meeting Minutes	45
Administrator's Report	7
Audit Report	56
Building Inspector's Report	19
Caroline Fox Fund	105
Central NH Regional Planning Commission	39
Community Planning Report	8
Conservation Commission Report	35
Debt Schedule	64
Detailed Statement of Expenses	69
Economic Development Commission Report	37
Emergency Management Report	36
Financial Report	57
Fire Department and Rescue	16
Forest Fire Warden Report	42
Fuller Library Report	30
Fuller Library Financial Report	101
Highway Department Report	18
Municipal Services Directory	2
Notes Page	106
Planning Board Report	12
Police Department Report	14
Project Lift Report	33
Selectmen's Report	6
Senior Affairs Report	25
Summary of Town Valuation	61
Summer Recreation Program Report	22
Tax Collector's Report	88
Tax Rate Computation	60
Town Clerk's Report	13
Town Officers	3
Transfer Station Tonnage Report	23
Treasurer's Report	62
Trustees of Trust Funds	66
Water & Sewer Commissioners' Report	21
Water & Sewer Commissioners' Treasurer Reports	91
Welfare Department Report	24
Youth Services Report	26
Zoning Amendments	10
Warrant	W1
Budget	B1

## ***MUNICIPAL SERVICES DIRECTORY***

<b>Town Office</b>	464-3877 ext. 223
Monday – Friday 8:30 a.m. to 5:00 p.m.	
Fax	464-4270
E-Mail: hillsboro@hillsboroughnh.net	
Web Site: www.town.hillsborough.nh.us	
<b>Town Clerk/Tax Collector</b>	464-3877 ext. 224
Monday – Friday 9:00 a.m. to 4:45 p.m.	
Tuesday 9:00 a.m. to 6:45 p.m.	
Last Saturday of every month 10:00 a.m. to 11:45 a.m.	
<b>Selectmen</b>	464-3877 ext. 221
Second, Fourth & Fifth Tuesday	
Open Session 6:00 p.m. to 6:15 p.m. or By Appointment. Please call the Town Office.	
<b>Planning Board</b>	464-5378 ext.227
First & Third Wednesday at 7:00 p.m.	
<b>Board of Adjustment</b>	464-3877 ext. 227
By Application	
<b>Building Inspector/Code Enforcement</b>	464-3877 ext. 259
<b>Community Planning</b>	464-3877 ext. 227
Tuesday – Friday 9:30 a.m. to 3:00 p.m. or by appointment	
Email: robyn@hillsboroughnh.net	
<b>Conservation Commission</b>	464-3877 ext. 221
Second & Fourth Thursday at 7:00 p.m.	
<b>Health Officer</b>	464-3877 ext. 259
By Appointment	
<b>Welfare Officer</b>	464-3877 ext. 226
By Appointment	
<b>Highway Department</b>	464-3877 ext. 253
<b>Parks &amp; Recreation</b>	464-3877 ext. 258
<b>Transfer Station</b>	464-3877 ext. 254
Tuesday, Friday & Saturday 8:30 a.m. to 4:30 p.m.	
Thursday 12:00 p.m. to 8:00 p.m.	
<b>Youth Services Office</b>	464-3877 ext. 230
<b>Supervisors of the Checklist</b>	464-3877 ext. 221
<b>Water and Sewer Commissioners</b>	464-3877 ext. 229
Office Hours: Monday – Friday 8:30 a.m. to 3:00 p.m.	
Water meets the 2 <sup>nd</sup> Thursday of each month at 6:00 p.m.	
Sewer meets the 4 <sup>th</sup> Tuesday of each month at 6:00 p.m.	
<b>Wastewater Treatment Plant</b>	464-3877 ext. 255
<b>Library</b>	464-3595
Monday & Friday 12:00 p.m. to 5:00 p.m.	
Tuesday & Thursday 9:00 a.m. to 8:00 p.m.	
Saturday 9:00 a.m. to 1:00 p.m.	
<b>Emergency Telephone Number</b>	911
<b>Police</b>	464-5512
<b>Fire Department</b>	464-3477

## ***TOWN OFFICERS***

### **Moderator**

Chris Pinkham – 2014

### **Selectmen and Assessors**

Russell S. Galpin, Chairman – 2014

Steven J. Venezia – 2013

David N. Fullerton – 2015

### **Town Administrator**

Laura G. Buono

### **Town Clerk/Tax Collector**

Deborah J. McDonald – 2014

### **Town Treasurer**

Robert R. Charron – 2014

### **Chief of Police**

David Roarick

### **Fire Chief**

Kenneth J. Stafford Jr.

### **Fire Warden**

Kenneth J. Stafford Jr.

### **Community Planning Director**

Robyn L. Payson

### **Youth Services Director**

Peter Brigham

### **Library Director**

Tamara McClure

### **Highway Foreman**

William Goss

### **Solid Waste Facility Manager**

Luke Levesque

### **Building Inspector/Zoning Officer**

Kelly Dearborn-Luce

### **Health Officer**

Kelly Dearborn-Luce

### **Welfare Officer**

Dana Brien

### **Emergency Management**

Scott Murdough

### **Supervisors of the Checklist**

Mary Lou Kulbacki, Chairman – 2014

Joyce Bosse - 2016

Richard Cullen – 2018

### **Trustees of the Fuller Public Library**

Robert Woolner, Chairman – 2015

Patricia S. Mathison – 2014

Philip Daley - 2015

Andrew Horton – 2013

Frances Charron - 2013

### **Trustee of Trust Funds**

Hudson Lemkau – 2014

Douglas S. Hatfield – 2015

Richard Baldwin – 2013

### **Planning Board**

Herman C. Wiegelman, Chairman – 2014

Kenneth Stafford, Sr. – 2013

E. Ann Poole – 2015

Martha L. Caron – 2014

Clarence (Larry) Baker – 2015

Paris wells – 2013

David N. Fullerton – Selectman Ex-Officio

### **Park Board**

James C. Bailey, III, Chairman – 2014

Brigid Howell – 2014

Vacancy – 2014

Vacancy – 2015

Vacancy – 2015

Allan Kingsbury – 2013

Clinton Brake - 2013

### **Conservation Commission**

Brett Charrington, Chairman – 2013

Linda White – 2014

Vacancy – 2014

Thomas Fournier – 2015

Terry Yeaton – 2013

Vacancy – 2015

Rachel Hawkinson – 2015

### **Water/Sewer Commissioners**

Douglas J. Parker, Chairman – 2013

Herman Wiegelman – 2015

Peter Mellen - 2014

**Zoning Board of Adjustment**

Roger Racette, Chairman – 2014  
Robert Hill – 2014  
Richard Booth – 2013  
James Bailey, III – 2015  
George Seymour – 2013

**Historic District Commission**

Jonathan Gibson, Chairman – 2014  
Gilman Shattuck – 2015  
James Bouchard – 2013  
Vacant – Planning Board Ex-Officio  
Russell S. Galpin – Selectman Ex-Officio

**Cemetery Trustees**

Iris Campbell, Chairman – 2013  
Raymond Barker – 2014  
Wendy Brien-Baker – 2015

**Solid Waste Advisory Board**

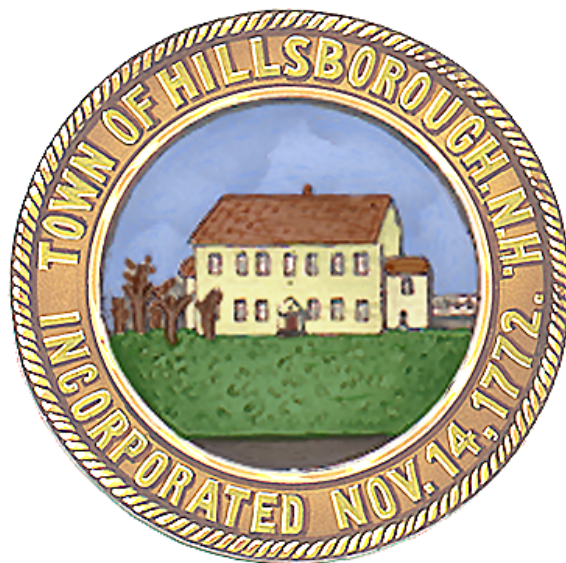
Vacant – Hillsborough  
Vacant – Windsor  
Vacant – Windsor  
Vacant – Deering  
Vacant – Deering  
Luke Levesque – Facility Manager

**PUBLIC NOTICE TO HILLSBOROUGH RESIDENTS AND PROPERTY OWNERS**

[RSA 674:39-aa.VI]

Pursuant to Chapter 206 (HB 316) of the 2011 Legislative session, and RSA 674:39-aa, notice is hereby given to all Hillsborough residents and property owners that any involuntarily merged lots may be restored to premerger status upon the owner's request to the Board of Selectmen. Notice was posted at the Hillsborough Town Offices on October 24, 2011 and shall remain posted through December 31, 2016. Notice shall also be published in the Town's 2011 through 2015 annual reports.

# *Town of Hillsborough*



## *Boards & Departments*



## ***SELECTMEN'S REPORT***

The last year has been both difficult and rewarding for the Board of Selectmen and the Town of Hillsborough. The Selectmen are very enthusiastic about two new additions to our team: Town Administrator, Laura Buono and Town Planner, Robyn Payson. They both bring a lot of energy and experience to the Town and provide hope for the immediate and distant future.

The Selectmen took the opportunity to change the Planner position to part-time after the resignation of both the previous Town Administrator and Planner, with some of the Planner's duties going to our Code Enforcement Officer.

The Selectmen are also very encouraged by the proposed Weatherstone Crossing commercial/housing preliminary plans for development located off of Rte. 202 (Antrim Road) between the District Court/State Liquor Store complex and the newly constructed Chrysler/Jeep dealership building. The complex will actually be a good distance up on and over the hill; but the preliminary plans are quite impressive. The completion of that proposal could certainly improve the economic and employment opportunity in Hillsborough.

Other new commercial buildings in town are the previously mentioned Chrysler/Jeep dealership on Rte. 202 and the Dollar General store located on Municipal Drive across from the police station. There are rumors of other development in town, but nothing tangible at this time. Needless to say, it is an exciting time to be in Hillsborough.

Other changes of note are the District Court moving back to Hillsborough at the old Cricenti complex on Rte. 202; the renovation of space on the second floor over the Town offices at 27 School St. (Community Building) which moved the Town Administrator, Town Planner, and the Financial Director and brings nearly all of the town operations to one location; Farmsteads of N.E., on Center Road, construction project completed; Safe Routes to School contract awarded; Sand Brook Bridge on Gould Pond Road completed; the former Kemp property with the Pierce Oven prepared for use; and the reassessment of all properties in town, to conform to State law, were completed.

One of the most noticed and appreciated improvements in Town was the Department of Transportation's reconstruction of School Street as far as the bridge over Rte. 202-9 north of Town. There were some drainage issues with the first design; but the DOT seems to have properly addressed them. It certainly is much more pleasant driving to the schools and Maple Leaf Village. Now, if we can only convince the DOT to complete the road through Hillsborough Center, many people north of town will breathe a sigh of relief.

Hillsborough still has far too many tax foreclosed properties due mostly to the economic downturn. That affects our tax rate as well as leaving us cash short because the taxes charged are not collected.

Overall the Town has survived 2012 reasonably well. It appears that our proposed budget plus Warrant Articles for 2013 will be very close or possibly less than last year. That is astounding considering that the State no longer contributes their original 35% of mandated retirement costs. It is difficult when the Legislature creates a program such as mandatory retirement and then drops the total cost on municipalities. Welcome to the REAL world of politics.

Despite the many challenges faced, we believe Hillsborough is in a position to thrive in the future.

Respectfully submitted,

Russell S. Galpin, Chairman  
Board of Selectmen

Steven J. Venezia

David N. Fullerton

## ***TOWN ADMINISTRATOR'S REPORT***

I am thrilled to be writing my first report to the residents of Hillsborough as your new Town Administrator. For those who don't know, I took over the position of Town Administrator at the end of November. Since that time, I have had the opportunity to meet many residents and attend various civic organization meetings. I have to say that the warm welcome I've received has been wonderful!

Having worked in the municipal field for almost 16 years, I come to Hillsborough with experience in many aspects of town government. Outside of working as Town Administrator in three other communities, I have served as a Selectman, a Moderator, on and with finance/budget committees, as an elected School District Clerk, and with many other volunteer organizations and committees throughout the years. I have worked in both Town Meeting settings as well as SB2 (ballot voting). All of these offer experiences that are beneficial in my role as your Town Administrator.

I am looking forward to connecting with various businesses and organizations throughout the year to both introduce myself and extend any assistance I can on behalf of the Town. I feel it is important for everyone in a community to work together in order to reach our common goal of making Hillsborough an inviting community for both residents and visitors. I have met many people who are passionate about the town and who have the motivation to get things done.

Outside of working alongside members of the community, budgeting is one of my favorite parts of my job. Although there are always items which may prevent certain savings from being realized, it is a main focus of mine to work with the Board of Selectmen, department heads, and employee unions to keep the bottom line in check and explore ways of saving money while offering the same level of service residents expect. On top of that, Hillsborough is fortunate to have many long-standing dedicated employees. Retaining experienced employees is crucial in providing continuity to the community, which is something that cannot be overlooked as part of this process.

Another focus is the continued efforts for economic development in town. As many of you have heard, there is a substantial development (Weatherstone Crossing) that has been presented to the Planning Board which is proposed to be built on Antrim Road. A development such as this would provide both stimulation and momentum to the community and go far to boost our local economy. Not only would retail businesses provide jobs, it will also encourage visitors to come to Hillsborough and enhance the existing businesses at the same time. This project includes 250,000 sq. ft. of retail space, the development of which is proposed to occur in five phases. There is also a proposed residential cluster at the rear of the property which is expected to be the final and sixth phase of development. As you can see, this is an exciting prospect for the community.

Understanding that change takes time and commitment, I am excited to be in Hillsborough and to be part of the positive change that everyone is working toward. I invite residents, business owners, civic organizations, and visitors to contact me either by visiting, calling, or emailing ([Laura@hillsboroughnh.net](mailto:Laura@hillsboroughnh.net)) with ideas, suggestions or concerns you may have.

Respectfully submitted,

Laura Buono  
Town Administrator



## ***COMMUNITY PLANNING REPORT***

The Planning Department assists the Board of Selectmen, the Planning Board, the Zoning Board of Adjustment, and other local boards, committees and organizations with a wide variety of community development issues. The Town's Planning Director also serves as a primary contact for members of the general public, state, and federal governments with questions related to community and economic development within the town of Hillsborough.



The year 2012 has proven to be a year full of change and new possibilities.

In October of this year, I was given the privilege of being chosen to be your Planning Director. Since my arrival, I have enjoyed meeting with the Economic Development Commission, The Living History Event Steering Committee, the Sewer Commission and the Chamber of Commerce. It is wonderful to meet so many people with so much passion and energy for their town; and I am looking forward to the upcoming year as we move toward the common goal of making Hillsborough meet its potential as a destination town.

I am also eagerly anticipating the opportunity to meet more of the residents of Hillsborough. It is important to get as much input as possible directly from the townspeople to learn how you would like to see your town develop and grow.

I would be remiss if I did not recognize the support of the town officials and staff as I have settled in to my new position. I am especially grateful to Lauralee LoMonaco and Kelly Dearborn-Luce who have gone out of their way to help me feel at home in the town office. It has also been a great experience getting to know the department heads, and working with the Planning Board, Board of Adjustment, Conservation Commission and our new Town Administrator, Laura Buono.

Hillsborough is a town rich in history; and it is important to remember as we embrace economic development, that it need not be at the price of Hillsborough's uniqueness and character. A well-balanced approach to development satisfies the townspeople's needs, expands the tax base, and is also attractive, and respectful of the environment. That notion is not a pipe dream; it is why we plan.

There were 7 applications reviewed in 2012 by the Planning Board:

### **Applications**

Minor Subdivision/Lot Line Adjustment

Exemption from Site Plan Review

Change of Use

Exemption From Site Plan Review

Exemption from Site Plan Review

Exemption from Site Plan Review

Exemption from Site Plan Review

Vehicle Sales

Real Estate Office to Consignment Shop

Video Store to District Court

Placement of Food Trailer

Single-family Residence to Mixed Use

Barn Renovation to Residential Apartments

As 2013 begins, a new mixed use development is currently moving through the hearing process with an anticipated 250,000 sq ft. of retail space and up to 85 housing units. Once this project has completed the approval process, we shall see if the apparent uptick in commercial development finds a home in Hillsborough. As we move forward, I will be working with developers and landowners, as they navigate through the planning process on a positive path to approval.

From the time I joined the town in October, I have learned much about ongoing projects and grants. I completed my “Local Public Agency Certification Training for Federal Aid” on November 30, and am looking forward to meeting with the Safe Routes to School Task Force. This important work that has been in process needs to continue to provide safe passage for children and families for years to come.

In 2013, another goal of the Planning Department is to work with the Planning Board to begin updating the Town Master Plan, which hasn’t been fully reviewed since 1999. Specific updates related to the downtown and the Emerald Lake Village District were completed in 2004 and 2010, respectively. With the 2010 Census information having been released in the last couple of years, the Board can now complete its master planning efforts based on the latest available data.

As we close 2012, considered a year of change and new possibility, we can look to 2013 as a year of optimism and accomplishment.

Planning for our community’s future is an important job for us all; the Planning Department acts as a facilitator. I would like to encourage everyone to feel free to call, email or stop by to introduce yourself and share your vision of Hillsborough with me. The only way we can move forward is with an active, interested population. Please consider participating in, and attending town events. You may be pleasantly surprised by what is going on and by what is coming. You can reach me at the Office of Community Planning at 464-3877, extension 227, [robyn@hillsboroughnh.net](mailto:robyn@hillsboroughnh.net), or stop by the office, which is located at 27 School Street.

Respectfully submitted,

Robyn L. Payson  
Community Planning Director

# ***TOWN OF HILLSBOROUGH ZONING ORDINANCE***

## **Zoning Amendments proposed for 2013 March Town Meeting**

### **Proposal to change size of a Ground Sign**

**Purpose:** Proposed change will be to change the size of a ground sign. Presently we have a ground sign can be as large as 150 square feet. The size is too large for our districts. The 150 square foot dimensions are not consistent with the other sign sections in the ordinance. In three area Town sign ordinances, their ground signs are limited to an average of 40 square feet or specified within their Districts. When and if we propose a re-codification, we could then incorporate a “chart” of sign regulations as it relates to the District. For this year, I think it would be best to just propose a change in the ground sign size to a maximum of fifty (50) square feet.

### **Our Existing Ordinance:**

*Section 229-35 C. (1) (b): Ground Sign. One ground sign is allowed per property. A property on a corner facing two streets may have two ground signs. The maximum height for a ground sign is 18 feet and the maximum area is 150 square feet.*

### **New proposed wording to be:**

Section 229-35 C. (1) (b): Ground Sign. One ground sign is allowed per property. A property on a corner facing two streets may have two ground signs. The maximum height for a ground sign is 18 feet and the maximum area is 50 square feet.

### **Proposal for the “Building Height”**

**Purpose:** There are several definitions of the building height within the ordinance and we need to be consistent and have just one building height limit. The height would be in conformance with the Life Safety Code, Fire Chief and Building Codes.

### **Our existing Ordinance:**

*Section 229-8 Building Height – shall not exceed 35 feet nor 2 ½ stories.*

*Steeple, cupolas, chimneys, antennas and other service appurtenances shall not be considered in determining height. Barns designated for livestock occupancy and silos where necessary to carrying on an agricultural operation are exempt from the height provisions in this chapter.*

*Section 229-20.1 (F) maximum height for central business district is four stories.*

### **NEW PROPOSED WORDING:**

Section 229-8: The maximum height of all buildings shall not exceed fifty (50) feet above grade level. Steeple, cupolas, chimneys and other service appurtenances shall not be considered in determining height, and to delete Section 229-20.1 (f)

## Proposal for “Exempting Housing for Older Persons from the Impact Fee Ordinance”

A motion was made and carried at a meeting on July 5, 2006 to exempt Housing for Older Persons from the Impact Fee Ordinance, it was not added to the ordinance with a vote by the citizens of the town. Thus the exemption was not officially adopted.

**Purpose:** To make exempt from the Impact Fee Ordinance, for “Housing for Older Persons” as defined in New Hampshire RSA 354-A:15.

Amend Article 149 of the Town Code (Impact Fee Ordinance) to adopt the following new § 149-5 and re-index the sections following the new § 149-5:

§ 149-5 Exemption. (New) A development that is maintained in compliance with the provisions of RSA 354-A: 15, Housing for Older Persons, shall not be subject to the Impact Fee Ordinance.

### **PROPOSED WORDING**

#### **TO SEE IF THE TOWN WILL VOTE TO ADOPT ZONING ORDINANCE AMENDMENTS NUMBER 1 through 4 AS PROPOSED BY THE PLANNING BOARD.**

1. Section 229-35 C. (1) (b): Ground Sign. One ground sign is allowed per property. A property on a corner facing two streets may have two ground signs. The maximum height for a ground sign is 18 feet and the maximum area is 50 square feet.

2. Section 229-8: The maximum height of all buildings shall not exceed fifty (50) feet above grade level. Steeples, cupolas, chimneys and other service appurtenances shall not be considered in determining height, and to delete Section 229-20.1 (f) *maximum height for central business district is four stories.*

3. Amend Article 149 of the Town Code (Impact Fee Ordinance) to adopt the following new § 149-5 and re-index the sections following the new § 149-5:

§ 149-5 Exemption (New) A development that is maintained in compliance with provisions of RSA 354-A: 15, Housing for Older Persons, shall not be subject to the Impact Fee Ordinance.

### **Citizen Petition**

To see if the Town will vote to discontinue the collection of residential “Public School Impact Fees” until further action is taken by the Town or if the Town takes further action in relation thereto. The Planning Board Voted to Support this petition with a vote of 4 in favor and 2 not in favor.

## ***PLANNING BOARD REPORT***

A year of changes, some good and a few less than good.

First, the members of our dedicated Planning Board/ZBA joint committee were disappointed when your ballot vote defeated their five proposed amendments to the zoning ordinances, most of which were designed to simplify and speed new business approvals in Hillsborough.

We felt the defeat was due to a misunderstanding, and we will bring forth modified revisions this year. Please support the changes, which basically clarify and simplify several of the less clear ordinances.

We were saddened by the loss of our Town Planner, Shane O'Keefe, as he grew into a position of greater responsibility in the town of Swanzey. It was unfortunate that our select board elected to make the Town Planner position part-time at 24 hours per week; we are confident this will be corrected as commercial developers place greater demands on our Planning Department services.

We were pleased to welcome Robyn Payson as our new Planner. Robyn comes from the Planner position in Rindge with glowing recommendations from her previous supervisors and brings a philosophy toward growth that matches that of many of our residents.

A bright light last year was the renewed activity of a developer with significant plans for commercial and residential development on the land in back of the current liquor store building. Initial proposals include 240,000 square feet of commercial stores plus an 80 unit residential site.

The welcomed activity is continuing into 2013. Due to Hillsborough's ideal location, we expect to see increased development activity as the economy improves.

Respectfully submitted,

Herman Wiegelman  
Board Chair

## ***TOWN CLERK'S REPORT***

FOR THE PERIOD JANUARY 1, 2012 - DECEMBER 31, 2012

2012 Registrations	\$718,791.91
Dog Licenses	3,508.50
Dog Fines	714.00
Marriage Licenses	1,935.00
UCC Fees/Certified copies	3,414.00
<b>Paid to the Town of Hillsborough</b>	<b>\$728,363.41</b>

### VITAL STATISTICS

Births	42
Marriages	44
Deaths	42

### YEAR END REPORT OF 2012 DEATHS IN HILLSBOROUGH

Phyllis Burns	Antonio Simoes
Mary Goode	Joseph Levangie
Robert Lewis	Carol Dalphond
Robert St. Lawrence	Winnifred Hoyt
Joyce Philbrook	Jeanne Brissette
Gerald McDonald	Clyde Barnard
Glen Johnson	Jean Belson
Lynn Hauser	Mary Rousseau
Armond J. Souza	Henry Heath
Lucia Heath	Sidney Blanchard
Wayne Dawson	Wendy Houghton
Herman Barrett	Charles McCarron
Myrtle St. Pierre	Lawrence Dolan
John Milligan	Matthew Brissette
Jean Verville	Richard LaPlante
Michelle McCarron	Jeanne Kellett
Ennio Gerini	Richard Merrill
Raoul Sullivan	Mary Perham
Judith Bartlett	Ruby Lee Martin
Kyara Mailhot-Kuck	May Steiner
Juanita Dixon	Frank Taylor

Respectfully submitted,

Deborah J. McDonald  
Hillsborough Town Clerk



## ***POLICE DEPARTMENT REPORT***

In 2012, we were again reminded of the dangers of police work as a large group of officers and dispatchers attended Greenland Police Chief Michael Maloney's funeral. Unfortunately we see the trend of violence towards one another increasing once more this year as the number of assaults was up by 32%. Most of the other crimes and issues that the police department handles stayed fairly consistent with last year's totals.

In September we conducted a DWI checkpoint in partnership with NH Highway Safety Agency. Captain Donovan was able to obtain a grant through the Highway Safety Agency to fund this project. The checkpoints are another tool to use, bolstering our efforts to keep impaired drivers off our roads. During the checkpoint every motorist was given a survey that they could complete. Of the surveys returned, ninety-five percent of the respondents stated that they felt the checkpoint was a good idea. In December Officer Chris McGillicuddy was recognized by NH Police Standards and Training Council for his outstanding efforts in reducing the drug activity in our community. Reducing illegal drug activity continues to be a primary focus for us.

We have partnered with NH ICAC Task Force (Internet Crimes Against Children). The ICAC Task Force was created to help Federal, State and Local law enforcement agencies enhance their investigative responses to offenders who use the Internet, online communication systems, or computer technology to sexually exploit children. We have worked about a half dozen of these cases this past year. We also became a member agency of the Hillsborough County Sexual Assault Resource Team (SART). The mission of this team is to support and improve the provision of services to adult victims of sexual violence using a collaborative, victim-centered response to achieve justice.

In 2012 we had a few personnel changes. In July, Danielle Normand was hired to fill our vacant patrolman's slot. We were very fortunate as she was already certified as a full-time Police Officer in NH. This saved our community a lot of money. Sgt Brian Reopel left the department to fill an open slot in his hometown of Antrim. We conducted a promotional testing process to fill the Sergeant's position and as a result promoted Officer Nicholas Hodgen. After almost a year of "Acting Captain", Lt. Ian Donovan was promoted to Captain. By the time you read this report Sgt. Mark Philibert will be serving his second tour in Afghanistan with the US Army. We pray for his safe return. In Dispatch we hired William Bannister and Kathryn Flanders to fill vacant part-time dispatchers' positions.

Please remember, the safety of our community starts with you!! Please report anything that appears to be suspicious or "out of place" and remember to utilize the Concord Crime Line (226-3100) to provide anonymous tip information which will aid in solving crimes in Hillsborough.

### **Hillsborough Police Department Statistics (partial)**

#### **Investigations/Patrol**

Assaults - 82  
Burglary – 10  
Motor Vehicles Stolen – 9  
Drug Cases – 44  
Criminal Mischief – 63  
Sexual Assaults/Rape – 9  
Thefts – 90  
Liquor Law Violations – 88  
DWI Arrests - 46  
Motor Vehicle Collisions – 163  
Cars Stopped for Violations – 2,419

**Communications**

Incoming phone calls handled by Dispatch – 36,324

911 calls – 2,228

Police calls dispatched – 22,155

Rescue calls dispatched – 709

Fire calls dispatched - 246

In closing, I would like to thank all of the staff at the Police Department for all the hard work and dedication they give on a daily basis and to the citizens for all of the support you continue to provide us during these difficult times.

Respectfully Submitted,

David M Roarick  
Chief of Police

## ***HILLSBORO FIRE DEPARTMENT and EMERGENCY MEDICAL SERVICES REPORT***

The Hillsboro Fire Department and Emergency Medical Services have been busy in 2012.

In 2012 the department responded to: 1153 calls for service (not including inspections)

FIRE: 356

EMS: 797

Inspections: 151

Total Fire/EMS/Inspections: 1304 Total

The department is actively working toward preventing fires through intensive fire inspection and prevention programs. During 2012 the department conducted 151 fire/life safety inspections. These inspections urge, and sometimes demand, building owners to make their homes and businesses compliant with state and local fire codes and standards. We continued our tradition of fire safety education at the elementary school during National Fire Prevention Week in November of 2012. This program teaches students as well as staff to be fire safe at school and at home.



During 2012 the department has continued the cover shift plan for EMS with great success. In 2012 a third provider was added to the day shift to cover the provider shift that was vacant after the full-time chief position was added. The shifts are still being filled with current members. This has proven to be a great addition to the department. Also in 2012 the department has gone to a per diem list that is filling shifts that are open, rather than hiring more fulltime positions, saving the department and the town money.

In 2012 the Hillsboro Rescue Squad celebrated their 50<sup>th</sup> anniversary. During the 2012 Balloon Fest the past and present members marched in the parade as a group once again. The members were wearing t-shirts that were made celebrating the event. Some of these shirts are still available at the station for purchase.

At the 2013 town meeting the department will be coming forth with a warrant article asking the taxpayers for \$21,103.87 to fund the department in joining the Capital Area Fire Compact. The Town of Windsor's portion will be \$688.13 and the first year price is based on July 2013-December 2013 and includes the Town of Windsor. A full year will be \$ 43,584.00 and also includes Windsor. The Town of Windsor's portion will be \$1,376.26 bringing the total for the town of Hillsborough to \$ 42,207.74 for a full year. One of the issues we have encountered is federal Government grants that we have been unsuccessful as of yet to receive. Joining the compact will aid the department's grant writing process by combining department resources from other compact towns for a common cause. Being part of a compact can aid in many ways; and the Capital Compact meets every month to discuss issues that we all face. This gives the Chief Officers a chance to share their issues with others and find out how others facing the same issues have solved the problems. The department does not currently have ties with a Hazardous Materials Team that is at the technician level. The department did belong to a Hazardous Materials Team until 2009 that was based out of Lebanon, NH. At that time the department was paying \$ 2,500.00 to belong to the team for a one-year period. This team proved not to be the best choice for the department; and at that time the

department decided to leave the team, leaving us without a team to help us cover the town. Joining the compact will give us this team and enable us to have our members join the team. Training is also a large part of what the fire service does; and by joining a compact that aids us to train together with other compact towns. By Hillsborough joining the Compact the town will become part of this team as it is included in the cost of joining the Capital Compact. All of the towns that border Hillsborough belong to one compact or another. As stated before, the department feels very strongly that this will aid us in better serving the town and assisting us with some of the issues that face fire departments and emergency medical services today. At the 2012 town meeting, the department decided to withdraw the warrant article due to the economic times facing the taxpayers. Due to the budget presented by the department in 2013, we feel this should be the year to try to join the compact.

On behalf of the Chief Officers, Company Officers, and members of the Fire Department, we would like to thank all of the town departments for their continued support as well as team work throughout the year. Without the team effort put forth by all of the town departments, the town would not run as smoothly as it does in an emergency. Also we would like to thank the businesses and town's people for the support we are given. Without this continued support, the department could not perform to the standard expected of a fire department.

Respectfully submitted,

Kenny Stafford Jr.  
Fire Chief  
Hillsboro Fire Department  
Emergency Medical Services

## ***HIGHWAY DEPARTMENT REPORT***

In 2012 the bridge over Sand Brook on Gould Pond Road was installed. This was completed after nearly two years of planning, fund-raising and gathering permits from D.E.S. The bridge was installed in August; and the guard rail and paving was finally finished in October.

The State of New Hampshire has control over all bridges and brook culverts. There could be more new bridges or large diameter culverts needed in the future as some of our culverts are nearly thirty years old.

Along with the bridge job, the highway department also reclaimed and repaved Old Driftway, Kemp Road, Childs Way and Windsor Terrace. We also shimmed and overlayed Sawmill Road with asphalt – nice ride.

The Highway Department also put the final layer of pavement on Brown and Walnut Streets. Sadly this had to be done before the sidewalks and curbing were done, per Safe Routes to School, because of the lack of the Federal grant money to do the job. The grant did come in though; and the sidewalks and curbing should be done in 2013.

Lastly, it is time to upgrade our road grader, which is ten years old and has 10,000 hours on it. Just like a car, you have to trade when it's time in order to get all you can for it. Thank you for your support in this matter.

As always – any questions or comments, please call 464-5509, ext. 253. Thank you.

Respectfully submitted,

William F. Goss  
Highway Foreman



Finished product of Bridge Replacement at Gould Pond Road

## ***BUILDING INSPECTOR/CODE ENFORCER/HEALTH OFFICER REPORT***

### **Building Department**

Houses	1 and 1 foundation and 3 conversions
Renovations	10
Rebuild	5
Garages	11
Porch	2
Decks	8
Demo	3
Additions	4
Sheds	2
Signs	14
Plumbing/Electrical	17
Commercial projects	7
Pools	3
Misc. (dock)	6
<b>Total = 94</b>	

(Total for year 2011 was 75)

### **Notes:**

Rebuild after fire: Willowrock Apt. Building, MH on Merrill Rd. and Barn on Newman St.  
2 new residential homes that will require Impact Fee.  
3 vacant/condemned homes were renovated.

**New Businesses:** Farmers Market, Dollar General, Court House, Optical, Car Sales,  
Chrysler Sales, x2 Consignments, Bakery, Repair Garage at Wyman's,  
Nail Salon and Photography.  
(2 restaurants changed to new owners)

### **Code Enforcement**

Code Enforcement issues = over 55  
Health related issues = over 35  
Zoning related issues = over 40

### **Some of the Code and Health Enforcement issues are:**

Vacant / Foreclosed homes  
Kemp property demolition and final testing of materials  
Septic system failures  
Landlord/Tenant – Housing violations  
Beach water testing for public swim areas  
Yard sale ordinances  
House numbering – 911 system

In August of 2012 – This office became responsible to streamline all applications for Code, Building, Signs, Land-Use, Planning and Zoning. The “streamline” concept for all the applications is to assist the applicant(s) with a more business, economically friendly process.



**Pictures:**

New Chrysler building was completed after an extensive year of construction and with a new Dollar General Store, both new businesses helped our economy.

Respectfully Submitted,

Kelly Dearborn-Luce  
Building Inspector, Code Enforcer, and  
Health Officer



## ***2012 WATER & SEWER COMMISSIONERS REPORT***

The year 2012 brought the commission closer to completion of upgrades to the Waste Water Treatment Facility (WWTF) plant and further design and engineering for an improved filter system at the Water Filtration Plant (WFT) at Loon Pond.

The WWTF upgrades include the addition of Magnesium Hydroxide and Ferric to the wastewater treatment system. These chemical systems will be test run in the spring and then utilized on a full-time basis when the flow of wastewater requires it. The purpose of these improvements is to allow for expansion of the plant's capacity. The replacement of the two screw pumps at the facility, the funding for which was approved at last year's town meeting, is slated to be completed this year.

In our continuing efforts to reduce infiltration of groundwater to the sewer collection system, the commission last year replaced a portion of the collection line on School Street, a project done in conjunction with the State of NH Department of Transportation's street reconstruction. These improvements included bursting the existing clay sewer main, then pulling a new continuous plastic pipe through the old burst pipe. Once the new pipe was in place, excavations were done to connect each of the individual house services to the new main.

The commission would like to thank the residents of the School Street area for their patience and cooperation during the construction period, and also the Hillsboro-Deering School District for allowing the use of their parking lot for a staging area for the project. Overall the commission felt the pipe-bursting technology represented a great savings for the users when compared with other, more traditional methods of main replacement. It will likely be utilized in the future as we continue to replace those mains that have been identified as the greatest sources of infiltration.

In cooperation with the commission's engineers Hoyle, Tanner and Associates, design has been proceeding on a new filter system at the WTF. While the commission initially hoped to install a Granular Activated Carbon filter system, tests revealed that such a system did not provide adequate treatment to bring our water into accordance with State and Federal guidelines. Efforts are now focused on using our existing sand filters, adding ultra-violet light for primary disinfectant, and Chloramines, as a secondary disinfectant. Chloramines are formed when chlorine and ammonia are combined, creating a disinfectant that will maintain throughout the distribution system.

The commission also instituted a new Backflow Prevention program to monitor the adequacy and operational quality of backflow devices at sites which have been identified as sources of potential contamination. The state-mandated program includes regular inspection and testing of the backflow devices in place.

In October 2012 the commission voted to raise water rates by 15 percent, and in February the rate for sewer service will rise 5.88 percent, from \$85.00 to \$90.00 per unit. The sewer rate increase is the first rate hike since 2007.

As a reminder to residents, while the commission's sewer and water budgets are subject to approval by the voters at the annual town meeting, they are entirely funded through user fees and do not impact the community's tax rate. As always, we would like to thank our customers for their continued support; and we would like to take this opportunity to thank our employees – Administrative Assistant Penny Griffin, WWTF Operator Paul Dutton, and WWTF Assistant Operator Mike Billings - for their continued efforts on behalf of the commission and the community.

The Water & Sewer Commissioners

Douglas Parker, Chairman

Peter Mellen

Herman Wiegelman

## ***2012 SUMMER RECREATION PROGRAM REPORT***

The Summer of 2012 was exciting at Manahan Park. The old dock that had been on Pierce Lake for many, many years was retired; and a new one replaced it. The dock was met by the summer programs' children and local patrons with a lot of smiles.

A Theatre Program was added to our summer activities. The younger theatre campers went to see a play at the Capital Center for the Arts in Concord; and the older campers went to a play performed by the Peterborough Players. We are hoping this program will grow in 2013; and we are looking forward to having a few performances for our community to enjoy at our pavilion.

The Middle School Program went to Wallis Sands State Beach (the ocean), Lake Sunapee State Park and Mel's Funway. Our big trip was to Water Country in Portsmouth and included campers and families. A great time was had by all!!!

During our camp weeks, the campers enjoyed swimming, field games, theatre games, arts & crafts, volleyball, scavenger hunts, fishing and much, much more.

Look for a new information packet and registration forms to be out at the end of April for the Summer of 2013 programs.

Respectfully submitted,

Cathy Bennett  
Hillsborough Summer Recreation Director

### ***2012 TENNIS CAMP***

Thank you to the volunteer instructors and helpers, we could not do it without you!  
Gail Burgess, Arlene Johns, Jennifer Macfarlane, Tom McClure, Bill Shee,  
Anne Whitney and Molly Wilson



**HILLSBOROUGH TRANSFER STATION**  
**TONNAGE REPORT FOR COMMODITIES**  
*January – December 2012*

Month	Aluminum Cans	Cardboard	CRT – TVs/Monitors	Co-Mingled Recyclables	Demolition	Metal
January	0.66			22.22	28.31	
February	0.75	24.81	6,218	17.58	23.61	6.42
March	0.58			15.99	27.85	6.73
April	1.02		6,774	20.00	57.69	6.15
May	0.66	22.71		21.02	42.97	12.19
June	1.12		7,014	21.14	59.52	12.62
July	0.55	23.47		26.35	74.26	11.60
August	1.00		7,792	21.25	71.48	6.19
September	0.61		7,549	22.03	71.04	12.86
October	1.20	23.16		17.28	79.24	6.27
November	0.57		3,821	17.71	49.87	7.18
December	0.66		7,673	23.27	26.22	6.24
<b>Total Tonnage</b>	<b>9.38</b>	<b>94.15</b>	<b>46,841.00 lbs</b>	<b>245.84</b>	<b>612.06</b>	<b>94.45</b>

Month	Mixed Paper	Refrigeration/ AC Units	Municipal Solid Waste	Commercial Solid Waste	Used Oil
January	8.19		118.49	79.73	
February	7.33	11	91.66	48.90	
March	8.32		120.64	57.08	
April	7.35		120.11	48.41	
May	8.88		128.31	75.08	
June	6.08	21	87.84	32.49	
July	8.64	34	125.68	72.25	
August	8.00	43	155.28	55.19	
September	7.99		117.01	59.50	
October	6.99	35	122.59	66.81	
November	9.17		120.62	45.46	
December	9.09	43	118.17	45.31	
<b>Total Tonnage</b>	<b>96.03</b>	<b>187 units</b>	<b>1426.40</b>	<b>686.21</b>	<b>1800 gal. estimate</b>

\*Weight in Tons unless otherwise noted

## **WELFARE DEPARTMENT REPORT**

The Office of General Assistance exists to meet the Town of Hillsborough's responsibility as outlined in RSA 165, which states "Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseer of public welfare of such town." RSA165:1-I

As you can see from the budget history printed here every year, there is a need in town for financial assistance. Yet, the expenditures have come down in spite of the failing economy and the challenges that this poses to our residents. This is a direct result of doing targeted referrals, payment plan negotiations, budget counseling, and application assistance for those families and individuals who come into the office. The office advocates for those having trouble negotiating the complicated process of applying for Unemployment, Fuel Assistance, Food Stamps, Section 8 and other programs which reduce the need for town financial involvement. The office assists in housing searches for more affordable housing; teaches people how to use the computer for online job searching; and holds people accountable to put that teaching to good use and show verifiable results. This year has seen a definite trend of people approaching the office for assistance with these items in order to avoid the need for town financial involvement. Planning ahead and anticipating short term income losses or expense increases, has reduced or eliminated the "emergency" situations that previously would have cost the department direct assistance money out of the budget.

Total reimbursements to the department from repayment by clients, paid off liens and social security garnishments were \$3,387.83 and the department came in \$21,240.00 under our projected budget for the year. Next year the budget request is for \$160,636.00.

Respectfully submitted,

Dana P. Brien  
Welfare Administrator

### **Welfare Budget History**

2007		2008		2009		2010		2011		2012	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
\$301,164	\$229,909	\$287,187	\$204,526	\$257,242	\$179,983	\$209,186	\$149,302	\$179,649	\$169,720	\$168,029	\$146,789

***SENIOR AFFAIRS and GREATER HILLSBOROUGH  
SENIOR SERVICES COMMITTEE***



This year has been an exciting one in the world of Senior Services and Activities. We have had several successful trips for Seniors including: A Foliage Tour of the North Country, The Peabody Essex Museum in Salem, Ma, and 2 trips to Foxwoods. Word is spreading about the trips; and I'm pleased to report that some of the trip possibilities for 2013 will be: Medieval Manor in Boston, MA; The Bridge of Flowers in Sheldon Falls, MA; the Norman Rockwell and Grandma Moses Museums, Boston's best museums; and a clambake at Cabbage Island, ME.

Also, 2012 saw the birth of the Greater Hillsborough Senior Services Committee. One of the revelations that have come out of the committee's work is that 25% of Hillsborough residents are over 55; and regionally that number is closer to 30%. Certainly we know that there is a large population of both Hillsborough and the surrounding towns that would benefit from activities, services and opportunities offered by a vibrant and active Senior Community Group. The Committee has organized activities such as luncheons, shopping trips, card and board games, educational events and craft activities...all of which are happening right now at St Mary's Church on Church Street. The Committee has begun a Facebook page to publicize the events; and it has a monthly newsletter which reaches over 350 households. To be added to the mailing list, please contact Pat Mathison at 464-5029. The schedule is also available on the new Senior Services community bulletin board at the town offices.

We are happy to announce that the new Volunteer Driver Program is up and running; thanks to a number of folks who have volunteered to become drivers for our area. The program serves both the elderly and disabled who are unable to drive; and it offers transportation for medical appointments, shopping, or any other errand the rider may need. To volunteer to become a driver, please call Susan Jutras at Belknap/Merrimack County CAP at 603-224-8043. To ask for a ride, please call the dispatch through 800-856-5525.

This year, the goal of both the Senior Affairs Department and the Greater Hillsborough Senior Services Committee is to increase the number of seniors using the available activities, to increase the visibility of the services offered, and to build more activities into our schedule.

Respectfully submitted,

Dana Brien



## ***2012 OFFICE OF YOUTH SERVICES***

### ***Director's Report***

The Office of Youth Services provides programs and services aimed at preventing juvenile delinquency, reducing court involvement and empowering youth. The Office of Youth Services is committed to advocating for youth and seeks to improve the quality of life of children and youth at risk in Hillsborough. Programs and services emphasize accountability, education, self-advocacy, self-esteem, development and decision making skills in a positive, non-judgmental and confidential atmosphere.

#### **Services Provided**

Juvenile Court Diversion

Young Adult (17-20) Court Diversion

Challenge Course/ Prime for Life (Early drug & alcohol intervention & education courses for teens & young adults)

Project Genesis (Drop-in Teen Center)

Community Service & Restitution

Short-term counseling, assessment, crisis intervention and educational programs for children & families

Coordination of local Substance Abuse Coalition (Community Action Team)

#### **2012**

**Court Diversion Referrals** **45**

**Number of Teen visits to Drop-in Teen Center** **1896**  
**(Project Genesis)**

**Community Service hours completed** **1100**  
**by youth supervised or set up by OYS**

#### **The 2013 Youth Services Budget**

The 2013 Youth Services budget supports all our basic programs and services with no increase in operating costs for fiscal year 2013. Youth Services began instituting program fees for Court Diversion in February of 2012 and began shifting the cost of this particular program to youthful offenders. Between \$7,000 - \$8,000 was generated in program fees in 2012; and it is estimated that approximately \$10,000 will be generated in 2013. Youth Services does regular fund-raising events and also generates revenues through service projects and donations to support teen center activities, special events, scholarships and any other incidentals not included in our regular budget. The Office of Youth Services would like to thank all of the individuals and businesses that made contributions and donations this past year.

#### **Juvenile Court Diversion**

One of the primary goals of the diversion program is to offer a positive alternative to court involvement for juveniles charged with criminal offenses. The Office of Youth Services is one of 18 diversion programs in the state that was accredited by the administrative office of the courts in 2012. Our diversion program utilizes a restorative justice philosophy (1. Repair the victim, 2. Repair the community, 3. Hold the offender accountable, 4. Educate the offender to make better decisions). The process of diversion saves time, money, and generally results in increased accountability. The majority of youthful offenders are required to appear before a citizen review board to talk about their offense and have an accountability contract drafted. Upon completion of the components of that contract, the charges are dropped or dismissed. This alternative is primarily offered to first time juvenile offenders (16 & under) and occasionally to young adults (17-20), depending on the circumstances.

**2012 Offenses referred to the diversion program**

Criminal Mischief	1
Possession of Controlled Drug	4
Possession of Alcohol	30
Possession of Tobacco	3
Transportation of Alcohol	1
Theft	2
Conduct After an Accident	2
Simple Assault	2
Operating Without a Valid License	1
Indecent Exposure	1
Negligent Driving	<u>1</u>
<b>Total</b>	<b>48</b>

**20 - Females                  25 - Males                  Total 45**

**OYS** utilizes a cadre of **Community Volunteers** from the greater Hillsborough area who serve as community diversion board members. These individuals donate their time by attending diversion hearings and assisting in the development of accountability contracts for youthful offenders. Since a community diversion program is only as good as its volunteers, I would like to thank the following individuals for their service on the community diversion board during the past year:

Sharon Otterson	Fran Charron	Linda Blake
Bob Charron	Paris Wells	Bill Luce
Laurel Woolner	Sylvia Pelletier	Don Decowski
Steve Waters	Sandy Vanderpool	Cindee Carter
Sydnee Smith	Barbara Currie	Alan Urquhart
Mark Bodanza	Bill Ryan	Bob Woolner
Elizabeth Licht	Virginia Luce	Chuck Gaidas
Thomas Fournier	Sandra Lowman	

**\*We have several volunteer openings for the Juvenile Diversion Accountability Board and invite anyone who has an interest in serving, to contact The Office of Youth Services for more information.**

**Community Service**

The Office of Youth Services (OYS) is the primary source and organizer of community service for young people in the greater Hillsborough area. Youth Services assists adjudicated (court involved) youth, pre-adjudicated (involved in diversion) youth and high school students who need help completing their school community service obligations. OYS does group community service projects every Friday afternoon. Young people performed over 1100 hours of service in 2012. Meaningful community service is a way for young people to make a positive connection with their community and repair any harm done to the community by youthful offenders. Some of the community service projects that The Office of Youth Services was involved with during 2012 include but are not limited to:

Hillsborough Pride – Town-Wide Clean-up  
Balloon Festival - Parking & Parade  
Car Wash fundraisers  
Shoveling Fire Hydrants (money raised funded several college scholarships)  
Schnitzelfest  
Tax Collectors Office – Rabies Clinic  
Adopt-a-Highway & Trash Pick-up  
Gables Building & Grounds - maintenance

Project Genesis Teen Center – cleaning & repairs  
 Food Pantry Garden- fertilizing & watering  
 Hillsborough Police Dept. - washing cruisers  
 Office of Youth Services Van - detailing  
 The Hillsborough Wood Bank (5 cords cut & split)  
 Numerous deliveries of wood to needy residents in Hillsborough  
 Planting & Watering Town Flowers  
 Halloween Pumpkin Trail @ HDMS  
 Fuller Public Library – miscellaneous moving projects  
 Raking & Yard Clean-up for seniors  
 The American Legion – recycling and help w/ community meals  
 Hillsboro Food Pantry – Raking, shoveling, unloading trucks & miscellaneous projects  
 Hillsboro Clothing Closet – moving items  
 Yard Sale to raise money for Teen Center special events  
 Project Lift – miscellaneous service projects  
 US Housing & Urban Development – mowing, raking & shoveling  
 Christmas Tree Bonfire collecting Christmas trees  
 Landry Garden Fall Clean-up

### **Youth Services Teen Volunteer of the Year**

Our Teen Volunteer of the year for 2012 was **Tristan Logan** who **accrued 137.5 hours of community service** working on a variety of service projects in our community. Tristan also attended New Hampshire Teen Institute Leadership Training in 2012 and is an active member of the Project Genesis Teen Center. Tristan becomes the first Youth Services teen volunteer to work in excess of 100 hours. On behalf of the Office Youth Services and the community, we are proud to honor Tristan for his service, leadership and volunteerism.



### **Community Action Team (CAT)**

The Community Action Team (CAT) has been active in our community during 2012. CAT focused its energies on teaching Project Success Drug Prevention curriculum in the middle school, doing several outreach events, supporting the new SADD chapter at the High School and Middle School, sending students to NH Teen Institute and helping to sponsor the Halloween Pumpkin Night at HDMS. The CAT substance abuse coalition is seeking new community members to assist us with carrying out our mission.



The mission of the Community Action Team (CAT) is to develop community awareness and provide educational resources for teens and parents around the issue of teen substance abuse. Through prevention activities and educational initiatives, CAT seeks to reduce underage drinking and illegal drug use among young people. CAT also serves as a resource for parents and provides encouragement and support for teens with substance abuse problems who are seeking help. For more information or to get involved with CAT you may contact Peter Brigham or Judy Fournier at 464-5779. Visit our website at [www.hillsborocat.org](http://www.hillsborocat.org)

### **Project Genesis Teen Center**

The Project Genesis Teen Center was relocated in the Summer of 2012 from Depot Street to town owned space at 6 Church Street. It was estimated that moving the teen center back to this location would save approximately \$8,000 in rent and other utilities. The space is slightly smaller; but it seems to be working well. The Teen Center continues to be a popular destination for middle & high school students throughout the year. The center averages between 15-25 drop-ins on Mondays, Wednesdays & Fridays. In 2012 the Teen Center had 1896 teen visits. The Teen Center opens at 2:30pm on Mondays and Wednesdays for an hour and a half of quiet study and 5:00pm on Fridays immediately following group community service. The primary goal of the Teen Center is to give teens a safe and supervised place to socialize with friends and to keep them from engaging in other high-risk activities. The popularity of the teen center is due in large part to the caring staff and volunteers. The teen center remains one of the best prevention activities in our community to reduce juvenile delinquency.

The Office of Youth Services is located at 61 West Main Street in Hillsborough.  
Hours are generally 10:00 am – 6:00 pm, or by appointment.  
For more information about programs and services please call: **464-5779**.

Respectfully Submitted,

Peter D. Brigham M.S.  
Director, Office of Youth Services



## ***FULLER PUBLIC LIBRARY REPORT***

2012 was another busy year. School Street got a face lift with new pavement, sidewalk and curb in front of the library. It was an adventure getting to the library for a few days because School Street could not be used. Some patrons walked all the way from Main Street. The younger patrons (especially the boys) thought that the heavy equipment on School Street was just the best treat. It was better than any program we could have offered.



Work has begun on the Sprinkler System Project which was funded in part by an LCHIP grant, the Town and the Library. The work of sprinkling the first, second, third floor, the attic and the porches should be completed by the end of January 2013.

The Back Stairs Project which was funded entirely through donations and fund-raising is essentially completed. The finishing touches should be done by the end of February 2013.



The focus for the year 2013 will be to paint the walls in the main portion of the library and purchase carpeting (which has been prepaid for with a very generous donation).

How-To's-Day occurs on the first Tuesday of each month and features a craft demonstrated by a volunteer. The 2012 classes/demonstrations were learning to knit, learning to crochet, seed starting, buying and selling on e-bay, sewing pajama bottoms, stamping, making lotions and potions, canning, crafting Christmas ornaments, and starting a writers' group.

The Fuller Public Library Staff and the Elementary Library Staff together distributed books from the Library Limo at the Hillsborough Balloon Fest and Fair.

In the deep winter of 2012 the Library offered a "Cabin Fever Sing-Along" organized by the Bible Hill Boys and friends.

### **CHILDREN'S PROGRAMS**

Storytimes are Tuesday and Thursday mornings at 10 a.m. Each session ends with a craft and the Hokey Pokey led by Miss Mary Lou.





Monique Lamore facilitated two yoga programs for children.

The Summer Reading Program, “Dream Big, READ”, produced 118 fabulous readers. The program began with a Mad Hatter’s Tea Party with Miss Mary Lou. The second program was a dream catcher workshop with Anne Whitney. Thanks to Susan Dussell and Michelle Matheson another puppet play was produced especially for the Summer Reading Program, “When the Library Lights Go Out”. The closing program for the summer was a mime performance by Robert Rivest.



Susan Dussell adapted a puppet play for an Olde Fashioned Christmas Puppet Play performance titled, Many Moons. Susan was assisted by Rose Dussell, Andrew Horton, and Leah Dunbar.

## ADULT PROGRAMS

Fuller Library once again participated in the statewide Big Read Program with three separate programs. This year’s Big Read featured Edgar Allan Poe. Martha Carlson-Bradley facilitated the opening program with a book discussion and study of Edgar Allan Poe and his works titled, Why was Edgar Allan Poe considered the Master of the Macabre? Adult new readers were invited to a program, The Dark Fiction of Poe, featuring discussions of The Telltale Heart and The Raven, facilitated by Fuller Library and Project LIFT staff. The third program was a combination of several projects produced by Hillsboro-Deering High School students and facilitated by English Dept. teachers, Michelle Prentiss, Jessamyn Irwin, and Jacob Roth-Ritchie, titled An Evening with Edgar Allan Poe.

Instead of the fall and spring book discussions of the past, the library now offers a monthly book discussion on the first Thursday of each month. The books are available to borrow at the library.



Adult Programming is arranged by Robin Sweetser. In 2012, the library hosted ten monthly book discussions and four book to film discussions.

There were three adult programs offered in 2012 through the generosity of the New Hampshire Humanities Council: Steve Taylor presented “Cows and Communities”, Glenn Knoblock presented “New Hampshire Cemeteries and Gravestones” and Annette Holba presented “Lizzie Borden Took an Axe, or Did She?”



## **MUSEUM PASSES**

The library has passes to the Christa McAuliffe Planetarium in Concord, the Currier Gallery of Art in Manchester and the Museum of Fine arts in Boston. Residents may borrow a pass for a day.

## **ADULT VOLUNTEERS**

Phil Daley does all the care and feeding of the library computers and they are very happy, as are the staff. Thank you, Phil.

Piexx Co. supplies expertise, guidance and free labor for all our computer repairs for which we are very grateful. Thank you, Chris.

## **ENDOWMENTS**

The Library has an endowment fund at the New Hampshire Charitable Foundation titled the Doris V. Solomon Fund. The Library receives the yearly interest from the endowment. The Frederick Library Fund was established in 2011 to help support the children's Summer Reading Program. Donations may be made to either of these two endowments at any time.

## **MEMORIAL DONATIONS**

The Library received an anonymous donation of \$10,000 to replace the carpeting in the two main floor reading rooms.

The estate of Virginia Coleman donated \$5,000.

Thank you to these most generous donors.

## **BOOK DONORS**

Linda Duefield (and a wreath !)

Sharon Houghton

Fred Murphy

Amy Scott

Amanda Venezia

Marianne Hammond

Pat Mathison

Lorraine Nickerson

Cynthia Stosse

Lauren Warner

## **STATISTICS**

Number of titles in collection 33,365

Number of registered borrowers 4,422

Number of items borrowed 42,300

Number of items borrowed from other libraries (Interlibrary Loan): 2,050

Fuller Library belongs to a statewide consortium. This union with other libraries allows Fuller patrons a much larger selection of downloadable ebooks (5,602 titles) and audiobooks (6,344 titles).

Total ebooks downloaded 625

Total audiobooks downloaded 1,310

Number of visits to the internet (wireless visits could not be counted): 1,625

Board of Trustees:

Robert Woolner, Chairman

Frances Charron

Andrew Horton

Patricia Mathison

Phil Daley

Respectfully submitted,

Tamara McClure

Director

## ***FULLER PUBLIC LIBRARY PROJECT LIFT ADULT EDUCATION PROGRAM REPORT***

*63 West Main Street, Hillsborough , NH 03244  
(603) 464-5285  
[hillsboroadulted@hotmail.com](mailto:hillsboroadulted@hotmail.com)*

Another very successful year at Project LIFT thanks to the many volunteers, businesses and communities that supported our goals to provide free quality education to the residents of Hillsborough and surrounding towns. Nearly 70 people received services in the areas of increasing math, reading and writing skills. LIFT serves residents of not only Hillsborough, but those who live in Antrim, Henniker, Washington, Windsor, Deering, Antrim, Bennington, Peterborough, Greenfield and Franconia.

LIFT was awarded funds from the NH State Library through a Granite State Reads grant that allowed us to collaborate with Southern NH Services Family Center in Peterborough and The Grapevine Family Resource Center. With these funds, we were able to provide free instruction to 14 people who studied for their GED exam, learned basic skills as well as explored career options.

Our supporters also included Monadnock Paper Mill, NH Department of Education, Ladies Benevolent Society, and the towns we served. We provide instruction for students from the Hillsboro-Deering High School and Con-Val High School who are preparing for the GED examination.

Funding from the NH Department of Education allows us to provide three days of classroom instruction, and provided us with three new computers, a projector, and instructional materials. For the last three years, LIFT also received a College Transition Grant from the Dept. of Education that enables us to provide career counseling, employment information and visits to New Hampshire Technical Institute and Manchester Community College.

In 2012, there were 24 people who passed their GED exam; several enrolled in college or training programs, and found or retained their employment. We recently learned that we are recipients of a donation from Public Service Company-Western/Central Community Support Division and another from Newspapers of New England in support of the Monadnock Region.



Jay and his family, GED celebration  
August 2012



Kate and Rachael, GED  
graduation celebration  
August 2012

Without the support from many residents who share their talents and time, Project LIFT would not be able to continue to operate. Without the efforts and constant support from the Fuller Public Library, this free educational program would not exist. Thank you to all who have contributed to our success, which directly leads to successful transitions for all our students.

For more information about adult education throughout the state: [www.nhadulted.org](http://www.nhadulted.org) and [www.fullerlibrary.info](http://www.fullerlibrary.info).

Respectfully submitted,

Judith E. Fournier, MS, CFLE, CPS  
Program Director



NH Technical Institute - Concord field trip  
December 2012

## ***CONSERVATION COMMISSION REPORT***

In 2012 the Hillsborough Conservation Commission facilitated the preservation of 488 acres of land. Working with the Five Rivers Conservation Trust (5RCT) and The Society for the Protection of New Hampshire Forests (SPNHF), two significant areas were put into conservation. One, a 113 acre Conservation Easement, was accepted and is now held by the 5RCT, while the other consists of the new 375 acre Wenny-Baker Forest on Thompson Hill, which was donated to SPNHF.



Eastern Red Bat photographed at the new Wenny-Baker Forest on Thompson Hill

In 2012, Moosewood Ecological LLC continued working on the town-wide natural resources inventory (NRI) including holding public forums. A graduate-level intern in the Conservation Biology program at Antioch University provided assistance with the project. Wetlands, water bodies, and agricultural lands were revised using aerial photography interpretation. Field-based assessments were conducted to verify and refine the NH Fish and Game Wildlife Action Plan habitats, as well as to map additional fine-scale habitats, such as vernal pools and heron rookeries. Field assessments also were conducted to help catalogue the wildlife diversity in Hillsborough with a focus on species of conservation concern, including rare plants and natural communities. Winter mammal tracking was conducted to better understand mammal road crossings and habitat connectivity in Hillsborough. The next steps will be to prepare a final report and present the findings of the NRI.

The Conservation Commission completed digitizing its files this year, and new documents are now digitized and updated regularly. Our goal is to create a searchable database from these files. The Commission is eagerly seeking volunteers to help with this database project.

The Commission assisted the Franklin Pierce Lake Association in continuing the Lake Host program of invasive species checks at the boat launch at Manahan Park. This project has helped keep our lake free of invasive species.

The Commission continues to mark Hillsborough's conservation properties. This is an ongoing project which consists of both maintaining the property tags that have been marked as well as marking lots that have yet to be surveyed or marked. You may see some of these boundary markers on conservation land as you travel around town.

Several changes in membership occurred during 2012. Ted Millspaugh retired from the Commission and was replaced by Rachel Hawkinson. Ann Ford returned to the Commission as an alternate. Richard Head resigned his membership, leaving a vacancy on the Commission. Any resident interested in our work is encouraged to attend our meetings and consider serving with us on the Commission.

Respectfully submitted,

Brett Cherrington  
Hillsborough Conservation Commission, Chair

## ***EMERGENCY MANAGEMENT REPORT***

In June of 2012 the Office of Emergency Management joined the Capital Region Shelter Mutual Aid Agreement in Concord, NH. This is a regional plan to address shelter needs for the community and to pool personnel and resources from surrounding towns to address sheltering needs for our community. This will allow us to move forward to incorporate more grant monies and assistance from the State of New Hampshire to assist us in improving our shelter, Emergency Response Trailer and EOC.

We are also part of a POD-Point of Dispensing which is located in Weare, NH at the Weare Middle School. This is for medication and medical services.

The Office of Emergency Management had only one incident in 2012 and that was on October 29<sup>th</sup> for Hurricane Sandy. The EOC (Emergency Operation Center) was opened for 24 hours with five crews working throughout the night handling twenty-two calls. A Code Red with information was sent out to inform all citizens that the EOC was in operation at a level 1, as the shelter and personnel were on standby for any citizen that may need shelter. Also included was the EOC phone #464-6411 for citizens to ask questions or to report that they needed assistance.

The Office of Emergency Management is working with the Hillsboro-Deering Schools to assist and implement new and safer plans to be put into place to assure that our children and school staff are protected at all times.

- Common Function of EOC-(Emergency Operation Center)  
To collect, gather and analyze data, and make decisions that protect life and property.
- Common Function of the Shelter  
To provide a place for people to live temporarily when they cannot live in their previous residence.

I want to thank all of you for the opportunity to serve you as your Director of Emergency Management. Should anyone have questions in regard to Emergency Preparedness, please visit the Emergency Management link on the town's website. The Emergency Management phone number is 603-464-6411.

Respectfully Submitted,

Scott Murdough  
Deputy Chief/Director of Emergency Management

## ***ECONOMIC DEVELOPMENT COMMISSION REPORT***

*The mission of the Economic Development commission (EDC) is: to ensure that Hillsborough focuses on the future and is a community with responsible business growth as its priority; to proactively pursue a robust business climate by stimulating creative and viable avenues of growth for new and existing businesses; and to facilitate diversification of our tax base and creation of employment opportunities, thereby building an enriched quality of life.*

The Economic Development Commission was created by Hillsborough voters at the 2009 town meeting and has been approved by the voters in 2010, 2011 and 2012 at town meeting. Hillsborough EDC was created as a means of supporting the town's current and new businesses. The current members are Dennis Roberts Jr., Chair, Jack Wells, Douglas Hatfield, Alan Urquhart, Rex Gray, Philip R. Harvey, Town Administrator, Laura Buono, Planning Board Chair, Herman Wiegelman, Selectperson, David Fullerton, and Chamber of Commerce Executive, Deborah DeScenza.

From 2009 to today we have created a robust website with necessary information for businesses to find opportunity in Hillsborough, NH. This website enables current and future businesses easy access to contact information, Town of Hillsborough forms, Community Development Demographic Profile, geographical data, real estate opportunities, business financing resources offered by the Concord Regional Development Council (CRDC), and much more.

		
<p>Hillsborough EDC Website Optical</p>	<p>--</p>	<p>LaFlamme</p>

Strategic planning began in 2010 and the process culminated in the adoption of a Strategic Plan for the Economic Development in February of 2011. The goal of the EDC's work plan is to improve the quality of life of the Town's residents by the addition of diverse products, service and amenities by seeking and establishing a balance between growth and the quality of life in the community and also by encouraging suitable private and public investments that strengthen and broaden the non-residential property tax base and by the creation of good-paying new jobs from a diverse base of companies.

We have also consistently been listening to our local businesses and their needs and assist them in ways to make sure we are doing everything we can to maintain our current businesses in town.

To that end, EDC has identified strategic sites suitable for development and continuing to establish relationships with property owners and prospective developers. A comprehensive list of available sites and buildings appears on the EDC's website, easily researched by anyone interested to do business in Hillsborough. The EDC has greatly contributed to show Hillsborough is "Open for Business". We aim to continue a business climate that continues to help current and future businesses in their need for community support.

The Hillsborough EDC continues to meet with developers, State legislators, as well as other State departments to ensure we are visible to those outside of Hillsborough as a great opportunity for businesses to locate here.

Either directly or indirectly, since the EDC was created it has created a climate where there has been the relocation of the Henniker-Hillsborough District Court to Hillsborough, opening of Hillsborough Chrysler Dodge Jeep Ram, LaFlamme Optical and Eye Care, Dollar General, Fireplace Village, Bullfrogs and Butterflies Boutique, Sweet Endings Bakery, and development of "Weatherstone Crossing" which many townspeople are hoping to be a future Market Basket!

Respectfully submitted,

Dennis Roberts, Jr.  
Chairman



**CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION**  
**28 Commercial Street Suite 3 ❖ Concord, New Hampshire 03301**  
**❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ internet: www.cnhrpc.org**

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Hillsborough is a member in good standing of the Commission.

CNHRPC's mission is to comply with State statute by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC also evaluates developments of regional impact and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2012 the Central New Hampshire Regional Planning Commission undertook the following local and region-wide activities:

- Undertook Hazard Mitigation Plan update development assistance in nine communities through funding from the NH Department of Homeland Security and Emergency Management (NH HSEM) and the NH Department of Environmental Services (NH DES).
- CNHRPC completed a Land Protection Study for the Upper Merrimack River Local Advisory Committee (UMRLAC). This project included the distribution of a survey to each community's Planning Board and Conservation Commission on their resource information needs, and the preparation of information sheets tailored to each community's needs, mapping, and the development of a region-wide report on recent development trends to assist communities with watershed protection efforts.
- Provided technical assistance services for member communities, including zoning ordinance development, grant writing assistance, plan review services, local master plan development, and planning board process training.
- Undertook energy planning assistance to local communities through the New Hampshire Energy Technical Assistance and Planning Program (ETAP) using American Recovery and Reinvestment Act (ARRA) funding provided through the NH Office of Energy and Planning. Facilitated monthly meetings of the Central NH Regional Energy Committee Roundtable in 2012. This is an informal group of local Energy Committee members in the region whose mission is to share ideas and resources, pursue cooperative projects, and bring a collective regional voice to energy issues that face communities in Central New Hampshire.
- Began work in conjunction with the Southern NH Planning Commission (SNHPC) on the preparation of a Comprehensive Economic Development Strategy (CEDS) for the Central NH Region through funding provided by the US Economic Development Administration. The CEDS will cover the 20 CNHRPC communities as well as five communities in the SNHPC area. In 2012, a CEDS Strategy Committee was established that is comprised of both public and private sector representatives of the two regions. The CEDS development process is expected to be complete in fall 2013.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). Among its transportation planning services, CNHRPC offers its member communities a Road Surface Management System (RSMS) program which provides an overview and estimate of a municipal road system's condition and the approximate costs for future improvements. RSMS provides a systematic approach for local officials to answer basic questions about their road system, to gauge current network conditions and to guide future improvement and investment in line with municipal Capital Improvement Programs. CNHRPC, working through the TAC, has assisted five member



communities since 2011 to set up a local RSMS system. For more information see [www.cnhrpc.org/transportation/road-surface-management-system-rsms](http://www.cnhrpc.org/transportation/road-surface-management-system-rsms).

- Worked with the TAC to complete the preparation of the 2013-2022 Regional Transportation Improvement Program (TIP). Information related to the TIP update process can be found at [www.cnhrpc.org/transportation/transportation-improvement-program-tip](http://www.cnhrpc.org/transportation/transportation-improvement-program-tip).
- Completed over 250 traffic counts in the region as part of its annual Transportation Data Collection Program. These figures are available on the CNHRPC website at [www.cnhrpc.org/gis-a-data/traffic-count-data](http://www.cnhrpc.org/gis-a-data/traffic-count-data). In Hillsborough, CNHRPC conducted fourteen (14) traffic counts on state and local roads. Per request of the Hillsborough Planning Department, CNHRPC also conducted five (5) additional traffic counts. The Average Daily Traffic data is available on the CNHRPC website while a more detailed breakdown is available upon request from the town.
- Tracked state highway paving projects and coordinated with municipalities to ensure the lane striping on the new pavement met community needs, with a particular emphasis on bicycle and pedestrian safety.
- CNHRPC staff, working with the Mid-State Regional Coordinating Council for Community Transportation (Mid-State RCC), worked to secure NHDOT funding to offer enhanced transportation options for elderly and disabled residents in the region through an enhanced network of volunteer drivers. For more information see [midstatercc.org](http://midstatercc.org).
- Provided assistance to nine communities with Safe Routes to School (SRTS) projects including grant writing, comprehensive travel plan preparation, and technical assistance for infrastructure projects.
- Conducted monthly Park & Ride vehicle occupancy counts at eleven New Hampshire Park and Rides around the region as part of CNHRPC's transportation planning work program. At the Hillsborough Park & Ride the 2012 average vehicle occupancy was 9.4%.
- Provided assistance to the Regional Trails Coordinating Council, a coalition of local rail trail and shared-use path groups in roughly the Salem-Manchester-Concord corridor. In 2012, the group developed a draft Regional Trails Plan for the region.
- Began development of an updated Regional Bicycle and Pedestrian Plan. All 20 communities were visited and bicycle and pedestrian conditions were reviewed and reported. Work on the Plan will continue in 2013.
- Continued to work on the NH Regional Broadband Mapping and Planning Program. Data collection on existing internet service as continued including the identification of unserved and underserved areas and the collection of broadband service information for community anchor institutions. CNHRPC also organized a regional Broadband Stakeholder's group, which will work to improve Broadband in the region.
- Continued to acquire, update, and utilize Geographic Information Systems (GIS) data for planning, cartography, and analysis across all projects.
- Staff began the process to develop an updated regional Master Plan, entitled the Central New Hampshire Regional Plan. This Plan will be based upon local values and needs that together present a vision for how we can improve our communities, region, and the state. The Central New Hampshire Regional Plan will be an advisory document that communities may use as a resource when updating their own municipal Master Plans. This three-year project is part of a statewide effort by all nine New Hampshire Regional Planning Commissions (RPCs) known as A Granite State Future. In 2012, staff coordinated numerous public outreach events and opportunities throughout the region and coordinated the initial meeting of the Central NH Regional Plan Advisory Team.
- Provided coordination assistance to the Commute Green New Hampshire program, working with public, private, and non-profit partners. Work has focused on bringing partners together, establishing a strategic plan, and improving communications around the state on what

transportation options are available to residents. The Planning Team established a sustained marketing campaign to encourage people to carpool, bicycle, walk, take transit or telecommute to work. The Team established a goal of reducing 4,000 single occupancy vehicle trips from May until the end of 2012 and exceeded that goal by helping NH residents reduce more than 10,000 trips. For more information see [www.commutegreennh.org](http://www.commutegreennh.org).

- Continued to staff the Program for Alternative Transportation and Health (PATH), and focused this year on integrating under the Commute Green New Hampshire umbrella to better connect commuters in our region with transportation options in the I-93 corridor. Staff participated in the Main Street Concord redesign process by providing technical assistance to the design team on how to best incorporate bicycling, walking and transit options and infrastructure into the design. More information on PATH can be found at [www.path-nh.org](http://www.path-nh.org).

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

## ***REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER***

Your local Forest Fire Warden, Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if permit is required before doing ANY outside burning. Under State law (RAS 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

Due to a record warm winter and little snow, our first fire occurred on February 4<sup>th</sup> with several more early fires to follow. Normally a large percentage of the warm windy days with low humidity occur when the ground is saturated from a long snow covered winter. By the time the surface fuels and ground dry out enough to burn, we only have a few weeks until "green up". This year however we had an extended period of these favorable spring fire conditions. Our largest fire in the state was 86 acres. The average size fire was .6 acres. Extensive summer rains kept total acreage burned to near normal levels.

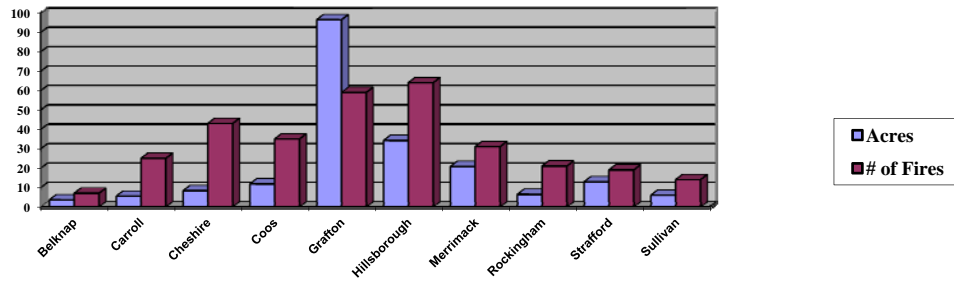
As has been the case over the last few years, state budget constraints have limited the staffing of our statewide system of 16 fire lookout towers to Class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented By the NH Civil Air Patrol when the fire danger was especially high. Several of the fires during the 2012 season threatened structures, a constant reminder that forest fires burn more than just trees. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

### **2012 FIRE STATISTICS**

(All fires reported as of October 12)

**(figures do not include fires under the jurisdiction of the White Mountain National Forest)**

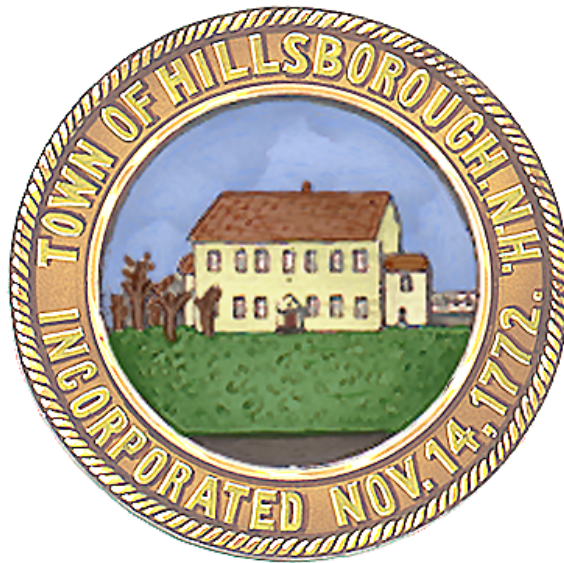
<b>COUNTY STATISTICS</b>		
<b>County</b>	<b>Acres</b>	<b># of Fires</b>
Belknap	3.6	7
Carroll	5.5	25
Cheshire	8.3	43
Coos	11.8	35
Grafton	96.5	59
Hillsborough	34.2	64
Merrimack	20.8	31
Rockingham	6.4	21
Strafford	12.9	19
Sullivan	6	14



CAUSES OF FIRES REPORTED		Year	Fires	Total Acres
Arson	14	2012	318	206
Debris	105	2011	125	42
Campfire	14	2010	360	145
Children	15	2009	334	173
Smoking	17	2008	455	175
Railroad	0			
Equipment	6			
Lightning	7			
Misc.*	140 (*Misc.: power lines, fireworks, electric fences, etc.)			

**ONLY YOU CAN PREVENT WILDLAND FIRE**

# *Town of Hillsborough*



## *2012 Town Meeting Minutes*

## ***2012 TOWN MEETING MINUTES***

At a legal meeting of the Town of Hillsborough, County of Hillsborough in said State, inhabitants qualified to vote in Town Affairs of said Town on the 13th of March 2012, at seven o'clock in the forenoon at the Hillsboro-Deering Middle School Auditorium, the Moderator called the meeting to order. Articles One, election of officers and Article Two through Six were to be voted on by official ballot at the polls between seven o'clock in the forenoon and seven o'clock in the afternoon. Articles Seven through Twenty-nine were to be taken up at 7:30pm at the same auditorium.

**Article 1.** Voted that the voters of Hillsborough proceed to ballot for one Selectman for one year, one Selectman for three years, one Trustee of Trust Funds for three years, two Trustees of the Fuller Public Library for three years, one Trustee of the Fuller Public Library for one year, one Water and Sewer Commissioner for three years, two Planning Board members for three years, one Planning Board member for one year, one Cemetery Trustee for three years, one Supervisor of the Checklist for six years, one Moderator for two years, and all other necessary Town Officers or agents for the ensuing year.

**Article 2.** The Town voted not in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the town zoning ordinance as follows: Changes specific to Home Businesses and Home Occupations, under Zoning Ordinance article XIII, including applicability, purpose and standards? [The sections of the ordinance proposed for amendment are published in the Annual Report and posted with the Warrant.]

YES 261

NO 352

**Article 3.** The Town voted not in favor of the adoption of Amendment No. 2 as proposed by the planning board for the town zoning ordinance as follows: Establish of a new Section 229-13, under Zoning Ordinance article I, specific to and regulating Trailers? [The sections of the ordinance proposed for amendment are published in the Annual Report and posted with the Warrant.]

YES 297

NO 322

**Article 4.** The Town voted not in favor of the adoption of Amendment No.3 as proposed by the Planning Board for the town zoning ordinance as follows: Changes specific to the powers, duties and administrative procedures of the Zoning Board of Adjustment under Zoning Ordinance article VIII? [ The sections of the ordinance proposed for amendment are published in the Annual Report and posted with the Warrant.]

YES 270

NO 326

**Article 5.** The Town voted not in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the town zoning ordinance as follows: Reduce the maximum area of a ground sign, specified under Section 229-35.C(1)(b), from 150 square feet to 100 square feet in the Commercial and Central Business zoning districts? [The sections of the ordinance proposed for amendment are published in the Annual Report and posted with the Warrant.]

YES 311

NO 314

**Article 6.** The Town voted not in favor of the adoption of Amendment No.5 as proposed by the Planning Board for the town zoning ordinance as follows: Comprehensive changes to definitions, zoning district use listings, and appendix tables, including the establishment of a chart of uses, an increased maximum building height in the Central Business district, a reduction of minimum parking space dimensions, and clarification that uses are prohibited unless specifically allowed? This article specifically affects portions of Zoning Ordinance articles II, III, V, and XIV. [The sections of the ordinance proposed for amendment are published in the Annual Report and posted with the Warrant.]

YES 254

NO 357

The 2012 Hillsborough Town Meeting was called to order at 7:33pm by Moderator Christopher Pinkham. Residents stood at attention while the Legion Post 59 posted colors. Pledge of Allegiance was recited by all residents. The Hillsboro-Deering High School Acappella Choral Group led by Heidi Welch sang the National Anthem. Mr. Pinkham spoke on the rules of the meeting and how Town Meeting was a true form of democracy, how as a group we were here to make decisions for the good of the Town. We needed to do so with respect and courtesy for each resident of the town.

Mr. Pinkham then introduced the Board of Selectmen, Mr. Russell Galpin, Mrs. LouAnn Rousseau and Mr. Steven Venezia, also introduced was Town Administrator John Stetser and Town Clerk Deborah McDonald.

**Article 7.** Moved by Mr. Douglas Parker and seconded by Mr. Herm Wiegelman, the Town voted to raise and appropriate the sum of Eight Hundred Thousand Dollars (\$800,000) for all related costs for the replacement of the 2 screw pumps at the waste water facility; and to authorize issuance of not more than Eight Hundred Thousand Dollars (\$800,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen and Treasurer to issue and negotiate such bonds or notes and to determine the rate of interest thereon. Principal and interest shall be repaid through user fees. This will be a special, non-lapsing, non-transferable appropriation for a period of two years per RSA 32:7, VI and will not lapse until the project is complete or by December 2014. [Explanation: This project is necessary as one of the existing screw pumps has failed and the second one also 25 years old, as is the first, and stressed due to having to do the work of 2.] 2/3rds majority, ballot vote required. After some discussion on this article Mr. Pinkham opened the polls at 8:00pm to vote on this article . After a voice vote the polls were closed at 8:30pm.

Results of voting: YES 131 NO 14

**Article 8.** Moved by Mr. Parker and seconded by Mr. Donald Soloman, the Town voted to raise and appropriate the sum of Nine Hundred Four Thousand Dollars (\$904,000) to complete the design, engineering and construction for the purpose of installing a Granular Activated Carbon (GAC) filtration system or alternative treatment methods to the existing water treatment process, along with any related activities; and to authorize the Selectmen to enter into an agreement with the State of New Hampshire NHDES to borrow up to Nine Hundred Four Thousand Dollars (\$904,000) from the State Revolving Fund. Principal and interest shall be repaid through user fees. This will be a special, non-lapsing, non-transferable appropriation for a period of two years per RSA 32:7, VI and will not lapse until the project is complete or by December 2014. [Explanation: This project is to resolve the disinfection by products issue in the water system.] 2/3rds majority, ballot vote required.

Following some discussion on the article the polls were opened, along with Article 7, polls at 8:00pm and after a voice vote to close the polls, the polls were closed at 8:30pm.

Results of voting: YES 122 NO 23

**Article 9.** Moved by Mr. Galpin and seconded by Mrs. LouAnn Rousseau, the Town voted to accept the reports of the Town Officers, Auditors, Agents, Committees or other officers heretofore chosen or appointed; or to take any other action in relation thereto.

Mr. John Segedy was recognized and presented Mr. Pinkham with a petition to have Articles 10, 11 and 13 voted by ballot.



Petition read as such: We the undersigned request ballot votes on Articles 10, 11 and 13, including any votes on amendments. Signed by voters: John Segedy, Mary Lannon, Mike Massoud, Andy Horton and Jeanette Herrick.

**Article 10.** Moved by Mr. Galpin and seconded by Mr. Stetser, the Town voted to raise and appropriate the sum of Six Million Six Hundred Seventy-two Thousand Three Hundred Eighty-nine Dollars (\$6,672,389.00) for the operating expenses of the Town including General Government, Public Safety, Highways, Streets, and Bridges, Sanitation, Health, Welfare, Culture and Recreation, Debt Service, Operating Transfers Out and all other current expenses of the Town. Some discussion on this article, it was stated the budget is up 2.5% and several reasons were given for the increase. Polls opened at 9:02 and closed at 9:18.

Voting Results: YES 120 NO 34

**Article 11.** Moved by Mr. Venezia and seconded by Mr. Galpin, the Town voted to approve the cost items included in the three (3) year collective bargaining agreement reached between the Board of Selectmen and New England Police Benevolent Association Local No. 51, which covers fulltime police patrol officers and fulltime and part-time dispatchers in the Police Department, and which calls for the following increases in wages and benefits at the current staffing levels:

Estimated Increases Over Prior Year

<u>Year</u>	<u>Police</u>	<u>Dispatch</u>
2012	\$ 5,719	\$2,200
2013	\$18,552	\$5,568
2014	\$34,924	\$6,764
2015	\$9,576	\$4,790

and further to raise and appropriate the sum of Seven Thousand Nine Hundred Nineteen Dollars (\$7,919) for the 2012 fiscal year, such sum representing the additional costs attributed to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the 2011 fiscal year. Notes: (1) The collective bargaining agreement includes the same Step Plan which has been in effect in the Police Department for several years, adjusted by the negotiated cost of living adjustments (COLA's). It is not a new Step Plan. (2) The COLA's in the agreement are: 2012: 2.2% Police Officers, 2.5% dispatchers; 2013: 2.2% Police Officers, 2.5% dispatchers; 2014: 2.0% Police Officers, 2.2% dispatchers. (3) The collective bargaining agreement provides for employee sharing of health insurance premiums at 5% effective July 1, 2012; 7% effective July 1, 2013; and 9% effective July 1, 2014 and other provisions which will reduce the town's expense for employee health insurance. Much discussion on this article, Mr. Venezia spoke on if failed, negotiations were very costly. Polls opened at 9:36 and closed at 9:48.

Results of voting: YES 95 NO 37

**Article 12.** No action was taken on this article, because Article 11 passed. Town of Hillsborough, if Article 11 is defeated, would authorize the governing body to call one special meeting, at its option, to address Article 11 cost items only?

**Article 13.** Moved by Mr. Venezia and seconded by Mr. Galpin, the Town voted to approve the cost items included in the three (3) year collective bargaining agreement reached between the Board of Selectmen and American Federation of Teachers Local No. 3912, which covers full-time highway department personnel, full-time and part-time transfer station personnel; the welfare director; the deputy town clerk/tax collector

and the paramedic, and which calls for the following increases in wages and benefits at the current staffing levels:

<u>Year</u>	<u>Estimated Increases Over Prior Year</u>
2012	\$1,104
2013	\$8,484
2014	\$8,273
2015	\$3,892

and further to raise and appropriate the sum of One Thousand One Hundred Four Dollars (\$1,104) for the 2012 fiscal year, such sum representing the additional costs attributed to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the 2011 fiscal year. Notes: (1) The collective bargaining agreement includes the same Step Plans which have been in effect for these employees for several years, adjusted by the negotiated cost of living adjustments (COLA's). (2) The COLA's in the agreement are: 2012: 0%; 2013: 2.0%; 2014: 2.0%. (3) The collective bargaining agreement provides for employee sharing of health insurance premiums at 5% effective July 1, 2012; 6.5% effective July 1, 2013; and 8.5% effective July 1, 2014 and conversion to a less costly health insurance plan on July 1, 2012; (4) Longevity stipends will be paid to employees with 10 years of service to the town: \$250 in 2012; \$400 in 2013; \$500 in 2014. Some discussion on the article, Mr. Leigh Bosse stated that Hillsborough had good Town employees and if they had been treated fairly this union would not have to be. Polls opened at 9:50 and closed at 9:58.

Results of voting: YES 100 NO 26

**Article 14.** The Town of Hillsborough, took no action on this article as a result of Article 13 passing. Only if defeated would The Town authorize the governing body to call one special meeting, at its option, to address Article 13 cost items only?

Mrs. Kathleen Eckberg moved to move Article 28 to be discussed and voted on before Article 15. Voice vote passed the article 28 to be moved. Article 28 was voted on next.

**Article 28.** Moved by Mr. Robert Hutchinson and seconded by Mr. Dave Stefanelli, the Town will vote to raise and appropriate the sum of One Hundred and Twenty-five Thousand Dollars (\$125,000) for the purpose of removing about 2,500+/- (estimated) cubic yards of material deposited in the channel of the inlet of Gould Pond, and to begin an engineering study to confirm the causes of the erosion which has caused the material to be deposited in the inlet, and to recommend appropriate long term solutions. Petitioned Article. Mr. Hutchinson submitted an amendment to the article to change the sum to Thirty-five Thousand Dollars (\$35,000) instead of the original \$125,000.00. The amendment was voted and approved. After some discussion on the amended article, voice vote passed the article as amended.

**Article 15.** Mr. Stetser moved and, Mr. Galpin seconded, the Town voted to raise and appropriate the sum of Six Hundred Seventy-eight Thousand, Eight Hundred Ten Dollars (\$678,810) for the purpose of operating the Water Department during 2012; said funds to be offset by the income to the Water Department of an equal amount. The article passed by voice vote.

**Article 16.** Mr. Donald Solomon moved and Mr. Galpin seconded, the Town voted to raise and appropriate the sum of Six Hundred Twenty-nine Thousand, Seven Hundred Ten Dollars (\$629,710) for the purpose of operating the Sewer Department during 2012; said funds to be offset by the income to the Sewer Department of an equal amount. Passed by a voice vote.

**Article 17.** Moved by Mr. Stetser and seconded by Mr. Galpin, the Town voted to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) for the purpose of reconstructing and repaving of Childs Way, Windsor Terrace, Kemp Road and Old Drift Way. Also to shim and overlay a portion of Sawmill Road from old 202 and 9 to Fullers Corner. This will be a non-lapsing, non-transferable appropriation for a period of two (2) years per RSA 32:7, VI and will not lapse until the projects are completed or by December 31, 2013. No discussion and the article passed with voice vote.

**Article 18.** Mr. Galpin moved and Mr. Solomon seconded, the Town voted to raise and appropriate the sum of Ninety-five Thousand Dollars (\$95,000) for the purpose of completing the fire suppression sprinklers at the Governor John B. Smith House/Fuller Public Library approved by Article 6 of the 2010 annual meeting; of this amount, the sum of Forty Thousand Dollars (\$40,000) shall be offset by a grant from the Land and Community Heritage Investment Program, Forty Thousand Dollars (\$40,000) shall be raised by general taxation and Fifteen Thousand Dollars (\$15,000) paid from Library savings. Library Trustee Chairman Robert Woolner spoke on the article and said that Mr. Thomas McClure would be the supervisor of the project and hire local workers to do the construction as much as possible. The article passed by voice vote.

Mr. Pinkham announced a five minute break at this point.

**Article 19.** Moved by Mr. Galpin and seconded by Mr. Stetser the Town will vote to raise and appropriate the sum of Eighty Thousand Dollars (\$80,000) for the purpose of re-placing the Gould Pond Road Bridge over Sand Brook. Mr. Stetser submitted an amendment to this article which added to the original article the statement: This will be a non-lapsing, non-transferable appropriation for a period of two years (2) per RSA 32:7,VI and will not lapse until the project is completed or by December 21, 2013. Mr. Stetser moved to amend the article and was seconded by Mr. Solomon, after voice vote the amendment was passed. There was some discussion on the amended article and the amended article then passed by voice vote.

**Article 20.** Moved by Mr. Stetser and seconded by Mr. Galpin, the Town voted to authorize the Board of Selectmen to enter into a three year municipal lease purchase agreement for Sixty Thousand Dollars (\$60,000) for the purpose of leasing a new fully equipped 1 ton 4x4 pick-up truck with plow and dump body for the highway department to replace a 1985 ½ ton pick-up truck, and to raise and appropriate he sum of Twenty Thousand Dollars (\$20,000) for the first years payment for that purpose. This lease shall contain an escape clause and the second and third years payment shall be included in the highway budget for those years. Mr. William Goss (Highway Foreman) was recognized as a non-resident to speak on the need of this vehicle. Voice vote passed this article.

**Article 21.** Moved by Mr. Donald Solomon and seconded by Mr. Galpin, the Town voted to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) for the purpose of renovating the second floor of the Town Office Building, located at 27 School Street, into three offices. NOTE: This would allow for the relocation of the Town Administrator, Planning Director and Finance Administrator from 63 West Main Street to 27 School Street. This would bring all of the town administrative offices to one location. Some discussion on this article, it was stated that 63 West Main Street would be sold. The article passed by voice vote.

**Article 22.** Mr. Galpin moved and Mr. Solomon seconded, the Town voted to raise and appropriate the sum of Thirty-five Thousand Dollars (\$35,000) to be added to the Capital Reserve Fund previously established for the future purpose of purchasing new ambulance vehicles. Article passed on a voice vote.

**Article 23.** Moved by Mrs. Barbette Haley and seconded by Mr. Stetser, the Town voted to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to assist the Kemp Park Committee in the removal of asbestos, lead paint and the demolition of the old Kemp building on River Street, as required for the development of Kemp Park. Some discussion on this article, after which a voice vote passed the article.

**Article 24.** Moved by Mr. Donald Solomon and seconded by Mrs. Jean Mogan, the Town voted to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) for the purpose of purchasing a new fully equipped Police cruiser. There was some discussion on the number of cruisers needed and Chief David Roarick spoke on the article. Voice vote passed the article.

**Article 25.** Mr. Stetser moved and Mr. Galpin seconded, the Town voted to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of supporting the Economic Development Commission established at the 2009 town meeting under Article 31. Article passed with a voice vote.

**Article 26.** Moved by Mr. Galpin and seconded by Mrs. Ann Poole, the Town voted to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500) for the purpose of providing support for a six-week downtown concert series. The article passed with a voice vote.

**Article 27.** Mr. Galpin moved and Mr. Ernie Butler seconded, the Town voted to appropriate the amount of Two Hundred Fifty Dollars (\$250.00) from the account "Hillsboro Senior Outings" for the purpose of recognizing and supporting the Hillsborough Senior Services Committee to research and develop programs for seniors. Passed with a voice vote.

**Article 28.** Voted on earlier.

**Article 29.** Moved by Mr. Stetser and seconded by Mr. Galpin, the Town voted to authorize the Selectmen to sign a deed adjusting the boundary line between land of the Town of Hillsborough (Map 24 Lot 149) and land of Kelly D'Errico on River Street in Hillsborough (Map 24 Lot 150) to complete the boundary line agreement entered into by the Town when they acquired the property from Evelyn Kemp as part of Kemp Park. This article passed with a voice vote.

**Article 30.** Mr. Galpin moved and Mr. Donald Solomon seconded, the Town voted to name the Town owned island below the hydro dam (Map 12 Lot 135) on Contoocook River after Capt. Daniel McNeil who was the builder of the first bridge over Contoocook River in 1779. He was drowned in the falls below the bridge in 1790 while repairing the bridge. Passed with a voice vote.

Moderator Christopher Pinkham adjourned the 2012 Town Meeting at 10:08pm

A True Copy of Attest:

Deborah J. McDonald

Town Clerk of Hillsborough

2012 TOWN MEETING MINUTES (Results of Article 1 - voted on at the polls)

**Selectman for Three Years:**

Paris Wells	119
David Fullerton	239
Lou Ann Rousseau	82
Gary Sparks (write in)	188

**Selectman for One Year:**

Steven J Venezia	519
Gary Sparks (write in)	17

**Moderator for Two Years:**

Christopher Pinkham	544
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**Trustee of Fuller Public Library for Three Years (Two Positions):**

Robert Woolner	482
Philip Daley	454

**Trustee of Fuller Public Library for One Year:**

Andrew Horton	526
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**Planning Board for Three Years (Two Positions):**

E. Ann Poole	340
Clarence (Larry) Baker	287
Rachel Hawkinson	244

**Planning Board for One Year:**

Paris Wells	437
Gary Sparks (write in)	8

**Supervisor of Checklist for Six Years:**

Richard Cullen	537
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**Trustee of the Trust Funds for Three Years:**

Douglas Hatfield	585
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**Water and Sewer Commissioner for Three Years:**

Herman Wiegelman	529
Ernie Butler (write in)	6

**Cemetery Trustee for Three Years:**

Wendy Brien-Baker	543
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**SCHOOL OFFICIALS:** (These results are Hillsborough only, Deering results are not included)

**School Board Member At Large for Three Years (Two Positions):**

Nancy Egner Denu	370
Daniel Donovan	223
Richard Pelletier	320
John Segedy	228

**Moderator for One Year:**

Russell S. Galpin	572
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A True Copy of Attest:

Deborah J. McDonald  
Town Clerk of Hillsborough

## ***2012 SPECIAL TOWN MEETING***

At a legal meeting of the Town of Hillsborough, County of Hillsborough in said State, inhabitants qualified to vote in the Town Affairs of said Town on the 10<sup>th</sup> day of April 2012, at seven o'clock in the afternoon at the Hillsboro-Deering High School Cafeteria, Moderator Christopher Pinkham called the meeting to order at 7:04pm.

Mr. Pinkham then lead the residents in the Pledge of Allegiance to the Flag.

Mr. Pinkham spoke on the reason for having this special meeting and apologized for not having left the polls opened long enough at the Town Meeting in March.

Mr. Pinkham read Article One as written on the warrant posted by the Selectmen on March 26, 2012.

Mr. Pinkham explained that no changes could be made to the article, that the polls would be open for one hour and a 2/3 majority vote was required.

Article 1. Moved by Mr. Russell Galpin and seconded by Mr. Douglas Hatfield, the Town voted pursuant to RSA 31:5-b, to legalize and ratify the action taken by the Town at its meeting of March 13, 2012 where the Town passed Article 7 and Article 8 of the warrant for the Town's 2012 annual meeting and appropriated the sum of up to \$1,704,000 to be used to finance (i) the replacement of the two screw pumps at the waste water facility and related costs (Article 7, \$800,000) and (ii) the completion of the design, engineering and construction for the purpose of installing a Granular Activated Carbon (GAC) filtration system or alternative treatment methods to the existing water treatment process, along with any related activities (Article 8, \$904,000), such sums which were to come from the issuance of bonds and notes pursuant to the provisions of the Municipal Finance Act, RSA 33, as amended (together, the "Bond Issue"); the votes on the Bond Issue being procedurally defective due to the fact that the polls at the 2012 annual meeting were not kept open for voting on the Bond Issue for at least one hour, in violation of the provisions of RSA 33:8-a(II); provided, however, that should this article not pass, such vote will not rescind the original bond authorization.

Mr. Pinkham opened the polls at 7:05pm to vote on Article 1 as moved. Polls closed at 8:06pm.

Results of the Ballot Vote: YES 28 NO 3

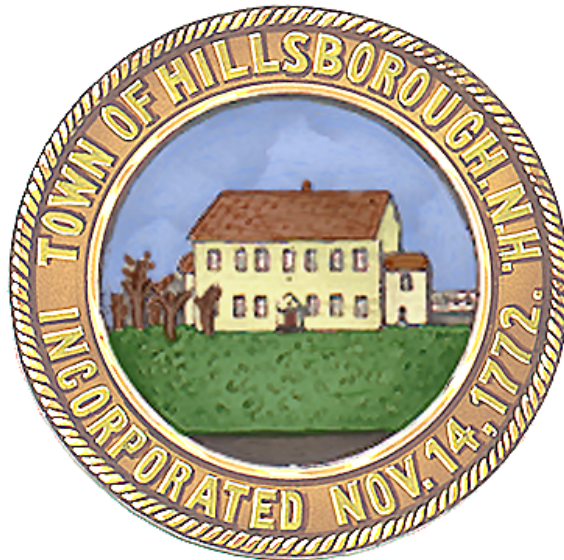
Douglas Hatfield moved to adjourn the meeting at 8:12pm, seconded by Mr. Galpin. Mr. Pinkham adjourned the meeting.

A True Copy of Attest:

Deborah J McDonald  
Town Clerk of Hillsborough



# *Town of Hillsborough*



## *Town Warrant & 2013 Town Budget*

**TOWN WARRANT**  
For the Town of Hillsborough  
The State of New Hampshire

TUESDAY, MARCH 12, 2013  
HILLSBORO-DEERING MIDDLE SCHOOL

TO THE INHABITANTS OF THE TOWN OF HILLSBOROUGH, IN THE COUNTY OF  
HILLSBOROUGH,  
IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Hillsboro-Deering Middle School in said Hillsborough, NH on Tuesday, March 12, 2013 at seven o'clock in the morning. Balloting on Article One, election of officers through Article Six will take place between seven o'clock in the morning through seven o'clock in the evening. Articles Seven through Twenty-five will be taken up at 7:30 P.M.

**Article 1**

To choose Town Officers for the ensuing year.

**Article 2**

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the town Zoning Ordinance as follows: Section 229-35 C. (1) (b): Ground Sign. One ground sign is allowed per property. A property on a corner facing two streets may have two ground signs. The maximum height for a ground sign is 18 feet and the maximum area is 50 square feet.

**Article 3**

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the town Zoning Ordinance as follows: Section 229-8: The maximum height of all buildings shall not exceed fifty (50) feet above grade level. Steeples, cupolas, chimneys and other service appurtenances shall not be considered in determining height, and to delete Section 229-20.1 (f) *maximum height for central business district is four stories*.

**Article 4**

Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the town Zoning Ordinance as follows: Amend Article 149 of the Town Code (Impact Fee Ordinance) to adopt the following new § 149-5 and re-index the sections following the new § 149-5:

§ 149-5 Exemption (New) A development that is maintained in compliance with the provisions of RSA 354-A: 15, Housing for Older Persons, shall not be subject to the Impact Fee Ordinance.

**Article 5**

To see if the Town will vote to discontinue the collection of residential "Public School Impact Fees" until further action is taken by the Town or if the Town takes further action in relation thereto. (By Petition) The Planning Board voted to support this petition with a vote of 4 in favor - 2 not in favor.

## **Article 6**

Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Town of Hillsborough on the second Tuesday of March? (By Petition. 3/5 vote required)

## **Article 7**

Shall the Town raise and appropriate the sum of \$6,540,141.00 (Six Million Five Hundred Forty Thousand One Hundred Forty-one Dollars) as a 2013 Operating Budget? This amount does not include amounts from any other warrant articles. (Recommended by the Board of Selectmen).

## **Article 8**

Shall the Town raise and appropriate the sum of \$654,690.00 (Six Hundred Fifty-four Thousand Six Hundred Ninety Dollars) for the purpose of operating the Water Department during 2013? Of that sum, \$654,690.00 (Six Hundred Fifty-four Thousand Six Hundred Ninety Dollars) to come from Water Department income. (Recommended by the Board of Selectmen)

## **Article 9**

Shall the Town raise and appropriate the sum of \$681,800.00 (Six Hundred Eighty-one Thousand Eight Hundred Dollars) for the purpose of operating the Sewer Department during 2013? Of that sum, \$681,800.00 (Six Hundred Eighty-one Thousand Eight Hundred Dollars) to come from Sewer Department income. (Recommended by the Board of Selectmen)

## **Article 10**

Shall the Town raise and appropriate the sum of \$5,000.00 (Five Thousand Dollars) for the purpose of supporting senior events and to formally recognize the "Senior Advisory Committee" as a Selectman's Committee? (Recommended by the Board of Selectmen)

## **Article 11**

Shall the Town raise and appropriate the sum of \$21,792.00 (Twenty-one Thousand Seven Hundred Ninety-two Dollars) for the purpose of joining the Capital Area Mutual Aid Fire Compact? Of that amount, \$688.00 (Six Hundred Eighty-eight Dollars) to come from the Town of Windsor and \$21,104.00 (Twenty-one Thousand One Hundred Four Dollars) to be raised from taxation. This amount represents the half year cost for the service. (Recommended by the Board of Selectmen)

## **Article 12**

Shall the Town raise and appropriate the sum of \$75,000.00 (Seventy-five Thousand Dollars) for the purpose of repairing masonry at the Smith House? Of that sum, \$25,000.00 (Twenty-five Thousand Dollars) to come from Library Funds. (Recommended by the Board of Selectmen)

### **Article 13**

Shall the Town vote to establish a Capital Reserve Fund for the purpose of Building Maintenance and Repair of the Smith House and to raise and appropriate the sum of \$100,000.00 (One Hundred Thousand Dollars) to deposit in such fund and to name the Board of Selectmen as agents to expend? (Recommended by the Board of Selectmen)

### **Article 14**

Shall the Town raise and appropriate the non-lapsing sum of \$60,000.00 (Sixty Thousand Dollars) for the purpose of repairing and replacing Bog Road Bridge? This article to be non-lapsing until December 31, 2014. (Recommended by the Board of Selectmen)

### **Article 15**

Shall the Town raise and appropriate the non-lapsing sum of \$150,000.00 (One Hundred Fifty Thousand Dollars) for the purpose of reconstructing Washington Circle and Jefferson Drive to the power lines and to shim Bog Road? This article to be non-lapsing until December 31, 2014. (Recommended by the Board of Selectmen)

### **Article 16**

Shall the Town vote to authorize the Selectmen to enter into a 4-year lease purchase agreement containing a non-appropriation clause, in the amount of \$350,000.00 (Three Hundred Fifty Thousand Dollars) for the purpose of purchasing a Grader for the Highway Department and to raise and appropriate the amount of \$95,000.00 (Ninety-five Thousand Dollars) for the first six months of payments for that purpose? (Recommended by the Board of Selectmen)

### **Article 17**

Shall the Town raise and appropriate the amount of \$42,000.00 (Forty-two Thousand Dollars) for the purpose of purchasing a Police Cruiser and related equipment for the Police Department? (Recommended by the Board of Selectmen)

### **Article 18**

Shall the Town raise and appropriate the sum of \$35,000.00 (Thirty-five Thousand Dollars) to be added to the already established Ambulance Capital Reserve Fund? (Recommended by the Board of Selectmen)

### **Article 19**

Shall the Town raise and appropriate the sum of \$13,000.00 (Thirteen Thousand Dollars) for the purpose of the care, development, maintenance and benefit of Manahan Park? Of that sum, \$13,000.00 (Thirteen Thousand Dollars) to come from the Manahan Trust previously set up for this purpose. (Recommended by the Board of Selectmen)

## **Article 20**

Shall the Town raise and appropriate the sum of \$3,500.00 (Three Thousand Five Hundred Dollars) for the purpose of providing support for a downtown concert series? (Recommended by the Board of Selectmen)

## **Article 21**

Shall the Town vote to ratify the three-year Lease/Purchase which was entered into by the Board of Selectmen in the amount of \$29,364.60 (Twenty-nine Thousand Three Hundred Sixty-four Dollars and Sixty Cents) in 2010 for the purpose of purchasing a police cruiser and to raise and appropriate the sum of \$9,632.00 (Nine Thousand Six Hundred Thirty-two Dollars) for the 2013 payment? (Recommended by the Board of Selectmen)

## **Article 22**

Shall the Town vote to adopt the provisions of RSA 72:37 Exemption for the Blind, to allow an inhabitant who is legally blind as determined by the blind services program, to be exempt each year on the assessed value, for property tax purposes, of his or her residential real estate to the value of \$15,000.00 (Fifteen Thousand Dollars)? (Recommended by the board of Selectmen)

## **Article 23**

Shall the Town vote to discontinue as a public highway, a piece of highway running from the east side of Bear Hill Road, approximately 80 (eighty) feet to the Hillsborough-Henniker town line? Said roadway was originally laid out as a 36-foot wide road and is recorded in Book 5, Page 304 of the Town records, or to take any other action in relation thereto?

## **Article 24**

Shall the Town vote to have the name, position, and salary of every Hillsborough town employee printed in the Annual Town Report? (By Petition)

## **Article 25**

To transact any other business that may legally come before the meeting.

Given under our hands and seal this 12th day of February in the year of our Lord Two Thousand Thirteen

### **Hillsborough Board of Selectmen**

Russell S. Galpin, Chairman  
Steven J. Venezia, Selectman  
David N. Fullerton, Selectman

# ***BUDGET OF THE TOWN OF HILLSBOROUGH***

## **GENERAL GOVERNMENT**

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4130-4139	Executive	7	\$ 346,323.00	\$ 324,640.68	\$ 368,262.00
4140-4149	Election, Reg. & Vital Statistics	7	\$ 10,377.00	\$ 12,085.15	\$ 6,365.00
4150-4151	Fin Admin - Audit & Clerk/Collector	7	\$ 175,648.00	\$ 195,535.53	\$ 182,506.00
4152	Revaluation of Property	7	\$ 83,000.00	\$ 78,370.28	\$ 53,720.00
4153	Legal Expense	7	\$ 30,000.00	\$ 59,610.83	\$ 20,000.00
4155-4159	Personnel Administration			.	
4191-4193	Planning & Zoning Boards	7	\$ 34,457.00	\$ 13,826.33	\$ 32,982.00
4194	General Government Buildings	7	\$ 204,830.00	\$ 201,172.24	\$ 222,268.00
4195	Cemeteries	7	\$ 31,200.00	\$ 23,929.08	\$ 31,200.00
4196	Insurance	7	\$ 154,288.00	\$ 155,983.42	\$ 161,000.00
4197	Advertising & Regional Assoc.				
4199	Other General Govt - Tax Map	7	\$ 4,000.00	\$ 892.57	\$ 4,000.00

## **PUBLIC SAFETY**

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4210-4214	Police	7	\$ 1,516,466.00	\$ 1,473,345.30	\$ 1,544,496.00
4215-4219	Ambulance				
4220-4229	Fire Dept. & Forest Fire	7	\$ 557,625.00	\$ 538,822.79	\$ 551,122.00
4240-4249	Planning Dept. & Bldg. Inspection	7	\$ 165,599.00	\$ 130,156.49	\$ 130,608.00
4290-4298	Emergency Management	7	\$ 10,617.00	\$ 9,761.07	\$ 11,317.00
4299	Dispatch	7	\$ 420,434.00	\$ 408,609.12	\$ 448,556.00
4299	Youth Services	7	\$ 138,921.00	\$ 130,987.37	\$ 139,674.00

## **AIRPORT/AVIATION CENTER**

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4301-4309	Airport Operations				

## **HIGHWAYS & STREETS**

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4311	Administration				
4312	Highways & Streets	7	\$ 984,223.00	\$ 965,951.19	\$ 1,024,717.00
4313	Bridges	7	\$ 5,000.00		\$ 5,000.00
4316	Street Lighting	7	\$ 48,500.00	\$ 48,770.51	\$ 52,500.00
4319	Other				

## **SANITATION**

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4321	Administration				
4323	Solid Waste Collection				
4324	Solid Waste Disposal	7	\$ 516,826.00	\$ 466,143.86	\$ 503,621.00
4325	Solid Waste Clean-up				
4326-4329	Sewage Coll. & Disposal & Other				



# ***BUDGET OF THE TOWN OF HILLSBOROUGH***

## **WATER DISTRIBUTION & TREATMENT**

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4331	Administration				
4332	Water Services				
4335-4339	Water Treatment, Conserv. & Other				

## **ELECTRIC**

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4351-4352	Admin. and Generation				
4353	Purchase Costs				
4354	Electric Equipment Maintenance				
4359	Other Electric Costs				

## **HEALTH**

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4411	Administration				
4414	Pest Control	7	\$ 19,516.00	\$ 18,415.68	\$ 19,516.00
4415-4419	Health Agencies & Hosp. & Other	7	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00

## **WELFARE**

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4441-4442	Administration & Direct Assistance	7	\$ 50,809.00	\$ 48,909.43	\$ 52,661.00
4444	Intergovernmental Welfare Pymts				
4445-4449	Vendor Payments & Other	7	\$ 117,220.00	\$ 97,879.35	\$ 107,975.00

## **CULTURE & RECREATION**

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4520-4529	Parks & Recreation	7	\$ 181,939.00	\$ 147,771.78	\$ 179,780.00
4550-4559	Library	7	\$ 165,534.00	\$ 164,283.83	\$ 173,498.00
4583	Patriotic Purposes	7	\$ 18,636.00	\$ 16,193.72	\$ 18,636.00
4589	Other Culture & Rec - Senior Van	7	\$ 4,715.00	\$ 3,949.19	\$ 4,445.00

## **CONSERVATION**

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4611-4612	Admin. & Purch. of Nat. Resources				
4619	Other Conservation	7	\$ 15,285.00	\$ 15,285.00	\$ 15,335.00
4631-4632	Redevelopment and Housing				
4651-4659	Economic Development	7			\$ 10,000.00

# ***BUDGET OF THE TOWN OF HILLSBOROUGH***

## **DEBT SERVICE**

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4711	Princ.- Long Term Bonds & Notes	7	\$ 530,266.00	\$ 530,386.51	\$ 364,940.00
4721	Interest-Long Term Bonds & Notes	7	\$ 88,158.00	\$ 72,763.95	\$ 48,441.00
4723	Int. on Tax Anticipation Notes	7	\$ 47,000.00	\$ 1,762.04	\$ 47,000.00
4790-4799	Other Debt Service				

## **CAPITAL OUTLAY**

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4901	Land				
4902	Machinery, Vehicles & Equipment				
4903	Buildings				
4909	Improvements Other Than Bldgs.				

## **OPERATING TRANSFERS OUT**

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4912	To Special Revenue Fund				
4913	To Capital Projects Fund				
4914	To Enterprise Fund				
	- Sewer				
	- Water				
	- Electric				
	- Airport				
4918	To Nonexpendable Trust Funds				
4919	To Fiduciary Funds				
<b>OPERATING BUDGET TOTAL</b>			\$ 6,681,412.00	\$ 6,360,194.29	\$ 6,540,141.00

# ***BUDGET OF THE TOWN OF HILLSBOROUGH***

## **SPECIAL WARRANT ARTICLES**

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4915	Smith House Exp. Trust	13			\$ 100,000.00
4909	Bog Road Bridge Repair/Replacement	14			\$ 60,000.00
4909	Road Reconstruction	15	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
4915	Ambulance Exp. Trust	18	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
4520	Manahan Park Development/Maint.	19			\$ 13,000.00
	Screw Pump Replacement		\$ 800,000.00	\$ 800,000.00	
	GAC Filtration System		\$ 904,000.00	\$ 904,000.00	
	Gould Pond Erosion Issues		\$ 35,000.00	\$ 35,000.00	
<b>SPECIAL ARTICLES RECOMMENDED</b>			<b>\$ 1,924,000.00</b>		<b>\$ 358,000.00</b>

## **INDIVIDUAL WARRANT ARTICLES**

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4332	Water Dept. Operating Budget	8	\$ 678,810.00	\$ 635,817.86	\$ 654,690.00
4326	Sewer Dept. Operating Budget	9	\$ 629,710.00	\$ 513,735.47	\$ 681,800.00
4651	Senior Advisory Committee	10	\$ 250.00	\$ 250.00	\$ 5,000.00
4220	Capital Area Mutual Aid Fire Compact	11			\$ 21,792.00
4903	Gov. Smith House Masonry	12			\$ 75,000.00
4902	Highway Grader	16			\$ 95,000.00
4902	Police Cruiser	17	\$ 30,000.00	\$ 30,000.00	\$ 42,000.00
4651	Summer Concerts	20	\$ 3,500.00	\$ 3,000.00	\$ 3,500.00
4902	Police Cruiser 2010 Ratification	21			\$ 9,632.00
	Gov. Smith House Fire Suppression		\$ 95,000.00	\$ 81,980.00	
	Gould Pond Bridge Replacement		\$ 80,000.00	\$ 78,687.21	
	One-ton Pickup Truck		\$ 20,000.00	\$ 20,000.00	
	Town Office Second Flr. Renovations		\$ 50,000.00	\$ 45,031.50	
	Kemp Building Demolition		\$ 30,000.00	\$ 19,317.35	
	Economic Dev. Comm. Support		\$ 10,000.00	\$ 6,481.96	
<b>INDIVIDUAL ARTICLES RECOMMENDED</b>			<b>\$ 1,627,270.00</b>		<b>\$ 1,588,414.00</b>

# ***BUDGET OF THE TOWN OF HILLSBOROUGH***

## **SOURCES OF REVENUE**

### **TAXES**

Acct. #	Source of Revenue	Warrant Article #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
3120	Land Use Change Taxes-General Fund		\$ 1,800.00	\$ 1,817.50	
3180	Resident Taxes				
3185	Yield Taxes		\$ 10,850.00	\$ 10,849.92	\$ 10,000.00
3186	Payment in Lieu of Taxes		\$ 26.00	\$ 25.90	
3189	Other Taxes				
3190	Int. & Penalties on Delinquent Taxes		\$ 219,756.00	\$ 227,427.32	\$ 209,250.00
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		\$ 365.00	\$ 365.33	\$ 350.00
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits		\$ 765.00	\$ 945.00	\$ 900.00
3220	Motor Vehicle Permit Fees		\$ 699,250.00	\$ 718,794.21	\$ 715,000.00
3230	Building Permits		\$ 9,000.00	\$ 9,453.25	\$ 12,100.00
3290	Other Licenses, Permits & Fees		\$ 3,925.00	\$ 4,312.50	\$ 4,050.00
<b>3311-3319</b>	<b>FROM FEDERAL GOVERNMENT</b>				
<b>FROM STATE</b>					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		\$ 267,835.00	\$ 267,792.33	\$ 265,000.00
3353	Highway Block Grant		\$ 154,363.00	\$ 154,362.90	\$ 140,000.00
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimb.		\$ 2,717.00	\$ 2,716.68	\$ 3,000.00
3357	Flood Control Reimbursement				
3359	Other		\$ 89,900.00	\$ 89,899.97	\$ 38,765.00
<b>3379</b>	<b>FROM OTHER GOVERNMENTS</b>	11	\$ 16,466.00	\$ 16,466.13	\$ 19,268.00
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments		\$ 554,094.00	\$ 596,708.60	\$ 585,825.00
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property		\$ 1,800.00	\$ 1,950.10	\$ 1,400.00
3502	Interest on Investments		\$ 22,625.00	\$ 22,634.00	\$ 20,165.00
3503-3509	Other	12	\$ 19,381.00	\$ 20,175.99	\$ 28,350.00

### **INTERFUND OPERATING TRANSFERS IN**

Acct. #	Source of Revenue	Warrant Article #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)	9	\$ 629,710.00	\$ 513,735.47	\$ 681,800.00
	Water - (Offset)	8	\$ 678,810.00	\$ 635,817.86	\$ 654,690.00
	Electric - (Offset)				
	Airport - (Offset)				

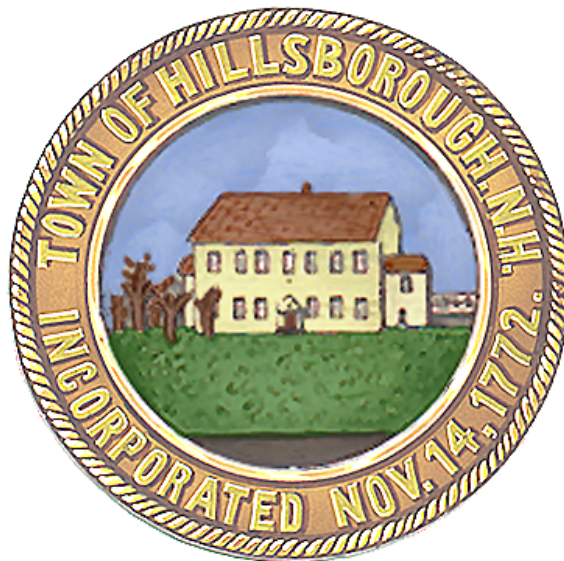
# ***BUDGET OF THE TOWN OF HILLSBOROUGH***

Acct. #	Source of Revenue	Warrant Article #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds	19	\$ 16,945.00	\$ 16,945.88	\$ 29,000.00
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes		\$ 1,704,000.00	\$ 1,704,000.00	
	Amount Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes				
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			\$ 5,104,383.00	\$ 5,017,196.84	\$ 3,418,913.00

## **\*\*BUDGET SUMMARY\*\***

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from Page B)	\$ 6,681,412.00	\$ 6,540,141.00
Special Warrant Articles Recommended (from Page B)	\$ 1,924,000.00	\$ 358,000.00
Individual Warrant Articles Recommended (from Page B)	\$ 1,627,270.00	\$ 1,588,414.00
TOTAL Appropriations Recommended	\$ 10,232,682.00	\$ 8,486,555.00
Less: Amount of Estimated Revenues & Credits (from above)	\$ 5,104,383.00	\$ 3,418,913.00
Estimated Amount of Taxes to be Raised	\$ 5,128,299.00	\$ 5,067,642.00

# *Town of Hillsborough*



## *Town Budgets & Financial Records*

# AUDIT REPORT



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

### INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen  
Town of Hillsborough  
Hillsborough, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hillsborough as of and for the year ended December 31, 2011, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Hillsborough's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

The government-wide statement of net assets does not include any of the Town's capital assets nor the related accumulated depreciation on those assets, and the government-wide statement of activities does not include the depreciation expense related to those assets. These amounts have not been determined. Accounting principles generally accepted in the United States of America require that capital assets, including infrastructure, be capitalized and depreciated, which would increase the assets, net assets, and expenses of the governmental activities. The amount by which this departure would affect the assets, net assets, and expenses of the governmental activities is not reasonably determinable.

As discussed in Note 17 to the financial statements, management has not recorded the long-term costs of retirement health care and obligations for other postemployment benefits in governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities and expenses of the governmental activities. The amount by which this departure would affect the liabilities, net assets, and expenses of the governmental activities is not reasonably determinable.

In our opinion, because of the effects of the matters discussed in the preceding two paragraphs, the government-wide financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities of the Town of Hillsborough as of December 31, 2011, or the changes in financial position thereof for the year then ended.

In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Hillsborough as of December 31, 2011, and the respective changes in financial position thereof for the year then ended and the respective budgetary comparison for the general fund in conformity with accounting principles generally accepted in the United States of America.

The Town has not presented a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hillsborough's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the financial schedules themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

February 13, 2013

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*Plodzik & Sanderson*  
*Professional Association*

[Copies of the audit are available for viewing at the town office and are also available electronically in PDF format.]



## ***FINANCIAL REPORT***

*December 31, 2012*

*This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge.*

February 12, 2013

Russell G. Galpin, Steven J. Venezia, David N. Fullerton

Selectmen of Hillsborough, NH

<b>General Fund</b>	<b>Assets</b>	
Checking - Lake Sunapee Bank	2,446,213.28	
NH Public Deposit Investment Pool	24,728.50	
TD Bank-Certificate of Deposit	37,720.63	
Petty Cash	300.00	
Payroll Checking	768.63	
School Impact Fees	37,625.30	
Sewer Bond Proceeds Investment Account	604,469.05	
<b>Total Cash</b>		<b>\$3,151,825.39</b>
<b>Taxes</b>		
Property Taxes Receivable	4,939,440.68	
Unredeemed Receivable	998,850.41	
Excavation Tax - Gravel	60.79	
Yield Tax Receivable	1,881.07	
Water Receivable	53,385.52	
Sewer Receivable	49,719.25	
Allowance For Uncollectible & Elderly Lien	-45,000.00	
<b>Total Tax Receivable</b>		<b>\$5,998,337.72</b>
<b>Due From Others</b>		
Due From Water Fund	198.24	
Due From Sewer Fund	153.41	
Due From Private Waste Haulers	3,239.06	
Due From JAG Grant	12,398.76	
Due From Water Transmission Bond	101.60	
Due From 2007 Sewer Bond	-362,105.53	
Due From 2010 Library Phase I Bond	20,894.87	
Due From Capital Reserve	10,320.00	
Due From CRHSC Billing	41,750.24	
Due From Safe Routes to School Grant	2,875.83	
<b>Total Due From Others</b>		<b>-\$270,173.52</b>

<b>Other Assets</b>		
Pre-Paid Expense & Other Assets	264,463.00	
<b>Total Other Assets</b>		<b>\$264,463.00</b>
<b>Total Assets</b>		<b>\$9,144,452.59</b>
<b>Accounts Payable</b>	<b>Liabilities</b>	
Police Retirement Payable	1,912.29	
Fire Retirement Payable	275.33	
Insurance-Colonial	436.16	
Employee Share - Health Insurance	-1,526.64	
Fort Dearborn - Short-Term Disability	-39.63	
ICMA Loan	-328.94	
VALIC	128.84	
Emerald Lake Water Payable	4,118.30	
Emerald Lake Water Interest Payable	75.60	
Emerald Lake District Payable	83,365.25	
ELVD Property Tax Interest Payable	64.17	
Insurance Claim Repairs	-553.17	
Franklin Pierce	88.43	
Historic Dist. Building Donations	202.30	
Local Education Tax Payable	3,317,851.27	
State Education Tax Payable	566,127.93	
TANS Payable	2,250,000.00	
Bonds Payable	700.00	
Planning Board Engineering Studies	2,639.78	
Accounts Payable	-2,806.99	
<b>Total Accounts Payable</b>		<b>\$6,222,730.28</b>
<b>Due To</b>		
Due To Conservation Commission	762.33	
Due To Sale of Trash Bags	13,158.24	
Due To History Book Trust	25.00	
Due To Capital Project - Highway	15,499.29	
<b>Total Due To</b>		<b>\$29,444.86</b>
<b>Other Liabilities</b>		
Tax Collector Deposit Overage-Shortage	-920.07	
Butler Park Renovations	282.92	
School Impact Fees Payable	37,625.30	
Stone Bridge TCE Project	6,184.00	
Partners Farm/Black Pond Brook Bond	25,000.00	
Deferred Revenue	150.00	

2006 DAR Collection	440.99	
2007 Sewer Improvement Bond	602,887.74	
<b>Total Other Liabilities/Encumbrances</b>		<b>\$671,650.88</b>
<b>Total Liabilities</b>		<b>\$6,923,826.02</b>
<b>Total Fund Balance</b>		<b>\$2,220,626.57</b>
<b>Total Liabilities &amp; Fund Balance</b>		<b>\$9,144,452.59</b>
<b>Conservation Commission</b>		
<b>Assets</b>		
Cash-NHPDIP Investment Account	111,275.30	
Petty Cash	0.00	
Due From General Fund	762.33	
<b>Total Assets</b>		<b>\$112,037.63</b>
<b>Liabilities</b>		
Due to General Fund	0.00	
<b>Undesignated Equity</b>		<b>\$112,037.63</b>
<b>Total Liabilities and Fund Balance</b>		<b>\$112,037.63</b>

## STATEMENT OF TAX RATE SETTING

		2012 Tax Rate	2011 Tax Rate	Difference
Appropriations	10,232,682.00			
Less: Revenues	-5,104,383.00			
Less: Shared Revenues-BPT	0.00			
Add: Overlay	49,942.00			
War Service Credits	167,000.00			
<b>Net Town Appropriation</b>	<b>5,345,241.00</b>	<b>\$10.51</b>	<b>\$7.88</b>	<b>\$2.63</b>

Regional School Apportionment	13,717,939.00			
Less: Adequate Education Grant	-5,237,415.00			
Less: State Education Taxes	-1,094,914.00			
<b>Net Local School Appropriation</b>	<b>7,385,610.00</b>	<b>\$14.52</b>	<b>\$12.14</b>	<b>\$2.38</b>

<b>State Education Taxes Assessment</b>	<b>1,094,914.00</b>	<b>\$2.31</b>	<b>\$2.07</b>	<b>\$0.24</b>
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<b>Due to County</b>	<b>537,938.00</b>			
Less: Shared Revenue	0.00			
<b>Net County Appropriation</b>	<b>537,938.00</b>	<b>\$1.06</b>	<b>\$0.88</b>	<b>\$0.18</b>

<b>Combined Tax Rate</b>		<b>\$28.40</b>	<b>\$22.97</b>	<b>\$5.43</b>
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<b>Total Property Taxes Assessed</b>	<b>14,363,703.00</b>
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<b>Commitment Analysis</b>	
Total Property Taxes Assessed	14,363,703.00
Less: War Service Credits	-167,000.00
Add: Village District	156,609.00
<b>Total Property Taxes Commitment</b>	<b>14,353,312.00</b>

<b>Town</b>	
Net Assessed Valuation	<b>508,566,139.00</b>

<b>Emerald Lake District</b>				
			<b>Tax Rate</b>	<b>Commitment</b>
<b>Net Assessed Valuation</b>	<b>\$73,525,300.00</b>		<b>\$2.13</b>	<b>\$156,609.00</b>

## *SUMMARY OF TOWN VALUATION*

Total Taxable Land	\$150,356,664.00	
Total Taxable Buildings	\$326,432,400.00	
Public Utility	\$34,448,030.00	
<b>Valuation Before Exemptions</b>		<b>\$511,237,094.00</b>

Blind Exemptions	\$60,000.00	
Elderly Exemptions	\$1,864,100.00	
Solar/windpower	\$38,755.00	
Disabled Exemptions	\$708,100.00	
<b>Total Exemptions</b>		<b>-\$2,670,955.00</b>

<b>Net Value for Tax Rate(Town, County &amp; Local School)</b>		<b>\$513,908,049.00</b>
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<b>Net Valuation for State Education Rate(Less: Public Utilities)</b>		<b>\$479,460,019.00</b>
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<b>Emerald Lake Valuation</b>		
Total Taxable Land	\$25,761,700.00	
Total Taxable Buildings	\$45,636,000.00	
Public Utility	\$2,567,600.00	
<b>Valuation Before Exemptions</b>		<b>\$73,965,300.00</b>

Blind Exemptions	\$15,000.00	
Disabled Exemptions	\$125,000.00	
Elderly Exemptions	\$300,000.00	
<b>Total Exemptions</b>		<b>-\$440,000.00</b>

<b>Net Valuation for Tax Rate</b>		<b>\$73,525,300.00</b>
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## ***TREASURER'S REPORT***

**Fiscal Year Ended December 31, 2012**

### **General Fund**

<b>Opening Balances</b>		<b>January 1, 2012</b>
Checking-Lake Sunapee Bank	\$3,078,990.09	
Payroll Checking-Lake Sunapee Bank	\$692.73	
Public Deposit Pool-General Fund	\$24,701.62	
Certificate of Deposit-TD Bank	\$37,681.10	
Petty Cash Accounts	\$300.00	
<b>Total-Open Balances</b>		<b>\$3,142,365.54</b>
<b>Receipts</b>		
Checking-Lake Sunapee Bank	\$19,724,769.32	
Payroll Checking-Lake Sunapee Bank	\$2,090,383.89	
Public Deposit Pool-General Fund	\$26.88	
Certificate of Deposit-TD Bank	\$39.53	
Petty Cash Accounts	\$0.00	
<b>Total-Receipts</b>		<b>\$21,815,219.62</b>
<b>Disbursements</b>		
Checking-Lake Sunapee Bank	\$20,357,546.13	
Payroll Checking-Lake Sunapee Bank	\$2,090,307.99	
Public Deposit Pool-General Fund	\$0.00	
Certificate of Deposit-TD Bank	\$0.00	
Petty Cash Accounts	\$0.00	
<b>Total-Disbursements</b>		<b>\$22,447,854.12</b>
<b>Closing Balances</b>		<b>December 31, 2012</b>
Checking-Lake Sunapee Bank	\$2,438,970.21	
Payroll Checking-Lake Sunapee Bank	\$768.63	
Public Deposit Pool-General Fund	\$24,728.50	
Certificate of Deposit-TD Bank	\$37,720.63	
Petty Cash Accounts	\$300.00	
<b>Total-General Fund Cash</b>		<b>\$2,509,731.04</b>

**School Impact Fees**

		<b>January 1, 2012</b>
Certificate of Deposit-TD Bank	\$37,585.85	
Income	\$39.45	
Disbursements	\$0.00	
<b>Ending Balance - December 31, 2012</b>		<b>\$37,625.30</b>

**Conservation Fund**

		<b>January 1, 2012</b>
NHPDIP Investment Account	\$134,432.51	
Income	\$2,342.79	
Disbursements	\$25,500.00	
<b>Ending Balance - December 31, 2012</b>		<b>\$111,275.30</b>

**Hillsboro Senior Outings**

		<b>January 17, 2012</b>
Savings-TD Bank	\$3,243.05	
Income	\$4,371.44	
Disbursements	\$6,259.00	
<b>Ending Balance - January 15, 2013</b>		<b>\$1,355.49</b>
This Account held by Treasurer for Senior Citizen Group		

**Parks & Recreation Revolving Fund**

		<b>January 6, 2012</b>
Checking-TD Bank	\$528.08	
Income	\$2,901.04	
Disbursements	\$2,388.00	
<b>Ending Balance - January 5, 2013</b>		<b>\$1,041.12</b>

**Police Department Revolving Fund**

		<b>January 12, 2012</b>
Checking-TD Bank	\$31,401.53	
Income	\$10,832.47	
Disbursements	\$22,787.52	
<b>Ending Balance - January 11, 2013</b>		<b>\$19,446.48</b>

**Office of Youth Services**

		<b>January 1, 2012</b>
Checking-TD Bank	\$11,437.99	
Income	\$6,633.14	
Disbursements	\$6,778.31	
<b>Ending Balance - December 31, 2012</b>		<b>\$11,292.82</b>

## ***DEBT SCHEDULE***

### **Debt Analysis Through 2018**

<b>Long Term Debt</b>	<b>Year</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Water Filtration	Balance	\$1,392,840	\$97,884	\$144,430	\$139,360	\$134,850	\$130,340	\$125,155
RDC-EXP 2024	Principal	\$107,144	\$57,000	\$103,000	\$101,000	\$100,000	\$99,000	\$98,000
	Interest	\$61,473	\$37,884	\$41,430	\$38,360	\$34,850	\$31,340	\$27,155
Water Dept.		\$112,411	\$63,256	\$96,287	\$92,907	\$89,900	\$86,893	\$83,437
Town		\$56,206	\$31,628	\$48,143	\$46,453	\$44,950	\$43,447	\$41,718
<b>Total Payment</b>		<b>\$168,617</b>	<b>\$94,884</b>	<b>\$144,430</b>	<b>\$139,360</b>	<b>\$134,850</b>	<b>\$130,340</b>	<b>\$125,155</b>
Police/Fire Stations	Balance	\$150,000	\$75,000					
NHMBB	Principal	\$75,000	\$75,000					
	Interest	\$7,500	\$3,750					
<b>Total Payment</b>		<b>\$82,500</b>	<b>\$78,750</b>					
Landfill Closure	Balance	\$423,480	\$282,320	\$141,160				
State Revolving	Principal	\$141,160	\$141,160	\$141,160				
Loan Fund	Interest	\$9,761	\$6,507	\$3,254.00				
<b>Total Payment</b>		<b>\$150,921</b>	<b>\$147,667</b>	<b>\$144,414</b>				
Advest. Nov. 2004 Bond	Balance	\$1,562,000	\$1,372,000	\$1,192,000	\$1,062,000	\$937,000	\$812,000	\$707,000
Issue	Principal	\$190,000	\$180,000	\$130,000	\$125,000	\$125,000	\$105,000	\$105,000
	Interest	\$29,342	\$52,509	\$46,389	\$39,496	\$37,152	\$32,464	\$28,526
<b>Total Payment</b>		<b>\$219,342</b>	<b>\$232,509</b>	<b>\$176,389</b>	<b>\$164,496</b>	<b>\$162,152</b>	<b>\$137,464</b>	<b>\$133,526</b>
Water Main	Principal	\$83,000	\$72,000	\$91,000	\$84,000	\$84,000	\$90,000	\$90,000
	Interest	\$42,578	\$39,881	\$37,433	\$34,248	\$31,098	\$27,948	\$24,573
<b>Total Payment</b>		<b>\$125,578</b>	<b>\$111,881</b>	<b>\$128,433</b>	<b>\$118,248</b>	<b>\$115,098</b>	<b>\$117,948</b>	<b>\$114,573</b>
Fire Station Addition	Principal	\$12,000	\$10,000	\$14,000	\$15,000	\$15,000	\$15,000	\$15,000
	Interest	\$6,861	\$6,471	\$6,131	\$5,641	\$5,079	\$4,518	\$3,954
<b>Total Payment</b>		<b>\$18,861</b>	<b>\$16,471</b>	<b>\$20,131</b>	<b>\$20,641</b>	<b>\$20,079</b>	<b>\$19,518</b>	<b>\$18,954</b>
Sewer Refinance 1987	Principal	\$23,000	\$25,000	\$25,000	\$26,000	\$26,000		
	Interest	\$4,423	\$3,675	\$2,825	\$1,950	\$975		
<b>Total Payment</b>		<b>\$27,423</b>	<b>\$28,675</b>	<b>\$27,825</b>	<b>\$27,950</b>	<b>\$26,975</b>		
Sewer Refinance 1985	Principal	\$72,000	\$73,000					
	Interest	\$4,822	\$2,482					
<b>Total Payment</b>		<b>\$76,822</b>	<b>\$75,482</b>					
2006 WTL Bond Issue	Balance	\$880,580	\$808,234	\$732,780	\$654,085	\$572,011	\$486,411	\$397,134
Water Main-2	Principal	\$72,346	\$75,454	\$78,695	\$82,075	\$85,600	\$89,277	\$93,111
Sovereign Bank	Interest	\$36,664	\$33,557	\$30,315	\$26,935	\$23,410	\$19,733	\$15,899
<b>Total Payment</b>		<b>\$109,010</b>	<b>\$109,011</b>	<b>\$109,010</b>	<b>\$109,010</b>	<b>\$109,010</b>	<b>\$109,010</b>	<b>\$109,010</b>



2007 Sewer Upgrades	Balance	\$150,000						
	Principal	\$150,000						
TD Bank	Interest	\$6,435						
<b>Total Payment</b>		<b>\$156,435</b>						
2010 Smith House	Balance	\$400,000	\$378,611	\$356,516	\$333,692	\$310,115	\$285,759	\$260,600
	Principal	\$21,389	\$22,095	\$22,824	\$23,577	\$24,356	\$25,159	\$25,159
	Interest	\$12,639	\$11,933	\$11,204	\$10,450	\$9,672	\$8,869	\$8,869
<b>Total Payment</b>		<b>\$34,028</b>	<b>\$34,028</b>	<b>\$34,028</b>	<b>\$34,027</b>	<b>\$34,028</b>	<b>\$34,028</b>	<b>\$34,028</b>

## ***TRUSTEES OF TRUST FUNDS REPORT***

Name of Fund	Purpose of Trust	How Invested	PRINCIPAL				INCOME					End Balance Prin. & Income
			Begin Balance	New Funds Created	With-drawals	End Balance	Begin Balance	Xfrs In	Earned	Expended	End Balance	
Cemetery	Perp. Care	MBIA 05	77,732.43	600.00		78,332.43	56.17		85.18	56.17	85.18	78,417.61
Els Dist Rd Upgr	Cap. Res.	MBIA 07	6,616.18			6,616.18	3,495.46		10.97		3,506.43	10,122.61
Bridge Repairs	Cap. Res.	MBIA 08	40,304.22			40,304.22	19,891.07		65.45		19,956.52	60,260.74
Rescue Squad	Cap. Res.	MBIA 24	2,317.05			2,317.05	6.20		3.09		9.29	2,326.34
Hillsboro Hist Fund	Town	MBIA 31	1,337.20			1,337.20	0.57		0.57	0.57	0.57	1,337.77
Library Space Need	Library	MBIA 53	29,336.08			29,336.08	5,801.94		38.29		5,840.23	35,176.31
Ambulance Cap Res	Town	MBIA 54	35,000.00	35,000.00		70,000.00	7,765.21		64.06		7,829.27	77,829.27
Town History Exp	Town	MBIA 55	4,314.17			4,314.17	752.09		5.58		757.67	5,071.84
ELVD Water Mtr	Cap. Res.	MBIA 60	13,000.00			13,000.00	531.99		14.78		546.77	13,546.77
Maint. Expend Fund	School Lib	MBIA 61	183,700.00			183,700.00	18,067.90		219.72		18,287.62	201,987.62
Spec Educ Fund	Cap. Res.	MBIA 63	100,000.00	50,000.00		150,000.00	3,594.67		139.17		3,733.84	153,733.84
Water Cap Res	Cap. Res.	MBIA 64	25,080.05	10,000.00		35,080.05	2,767.02		40.61		2,807.63	37,887.68
Sewer Cap Res	Cap. Res.	MBIA 65	130,193.28	10,000.00		140,193.28	2,769.62		155.44		2,925.06	143,118.34
Penstock FD (PS Co)	Conservation	MBIA 68	15,000.00			15,000.00	694.97		17.04		712.01	15,712.01
ELVD Water Mtr	Cap. Res.	MBIA 69	5,000.00			5,000.00	84.94		5.58		90.52	5,090.52
Sewer Sludge C R	Cap. Res.	MBIA 72	117,627.21	40,000.00		157,627.21	109.29		171.21		280.50	157,907.71
Sewer Inflow C R	Cap. Res.	MBIA 73	72,615.47	20,000.00	73,322.98	19,292.49	94.14		71.23		165.37	19,457.86
Sewer Sys Impr	Cap. Res.	MBIA 74	160,000.00			160,000.00	178.63		174.46		353.09	160,353.09
Water Sys Impr	Cap. Res.	MBIA 75	72,986.50			72,986.50	117.9		79.55		197.45	73,183.95
Sand Repl Cap Res	Cap. Res.	MBIA 80	50,000.00			50,000.00	17.35		54.35		71.70	50,071.70
Cons Comm Mon FD		MBIA 87	2,500.00			2,500.00	0.06		3.15		3.21	2,503.21
ELVD Water Surp.	Cap. Res.	MBIA 88		50,000.00		50,000.00	0.00		19.24		19.24	50,019.24
Manahan Trust	Town	UBS 06	349,513.21			349,513.21	88,305.76		31,007.37	9,000.00	110,313.13	459,826.34

Name of Fund	Purpose of Trust	How Invested	PRINCIPAL				INCOME					End Balance Prin. & Income
			Begin Balance	New Funds Created	With-drawals	End Balance	Begin Balance	Xfrs In	Earned	Expended	End Balance	
Hills Med Serv Tr	Scholarship	UBS 09	200,000.00			200,000.00	30,763.17		16,093.21	12,000.00	34,856.38	234,856.38
S & G Smith Mem	Library	UBS 10	11,732.96			11,732.96	576.98		629.01	576.98	629.01	12,361.97
Tingley School FD	Scholarship	UBS 11	2,327.38			2,327.38	137.99		140.43	100.00	178.42	2,505.80
M.NelsonChildRec	Child Activ	UBS 12	3,000.00			3,000.00	1,853.46		345.19		2,198.65	5,198.65
Etta Gile	Library	UBS 13	9,503.73			9,503.73	467.35		509.5	467.35	509.50	10,013.23
J. Simoes School	Scholarship	UBS 14	3,200.00			3,200.00	190.17		193.1	150.00	233.27	3,433.27
EM Barnes School	Scholarship	UBS 15	36,346.84			36,346.84	2,176.59		2,194.35	2000.00	2,370.94	38,717.78
Humphrey Mem RM	Library	UBS 16	4,853.53			4,853.53	238.68		260.2	238.68	260.20	5,113.73
Nelson Libr FD	Library	UBS 17	3,792.71			3,792.71	186.52		203.33	186.52	203.33	3,996.04
CN Murdough Mem	School Libr.	UBS 18	572.05			572.05	41.73		43.65		85.38	657.43
JM Kimball Mem	Libr Books	UBS 19	722.85			722.85	36.01		38.78		74.79	797.64
Peaslee Schol	Scholarship	UBS 20	3,635.04			3,635.04	215.44		219.33	200.00	234.77	3,869.81
Haslet Schol	Scholarship	UBS 22	37,003.11			37,003.11	2,199.35		2,233.03	2,000.00	2,432.38	39,435.49
C A Fox Fd (Boys Activ)	Library	UBS 23	50,579.14	71.95		50,651.09	4,024.83		3,883.54	4,024.83	3,883.54	54,534.63
Abney Simonds	Town	UBS 25	2,660.00			2,660.00	194.46		203.01	194.46	203.01	2,863.01
Mark Fuller Lib	Library	UBS 26	1,866.25			1,866.25	91.55		100.04	91.55	100.04	1,966.29
Inness Schol	Scholarship	UBS 28	1,133.52			1,133.52	67.07		68.39	50.00	85.46	1,218.98
Haslet Tr	Town	UBS 29	48,338.58			48,338.58	3,936.57		3,717.91	3,936.57	3,717.91	52,056.49
Center School	School Libr.	UBS 32	900.00			900.00	490.94		98.93		589.87	1,489.87
Old School Fund	Scholarship	UBS 33	3,771.17			3,771.17	223.80		227.56	200	251.36	4,022.53
Isabel Ward	Library	UBS 34	1,000.00			1,000.00	49.21		53.61	49.21	53.61	1,053.61
T Henson Schol	Scholarship	UBS 36	1,800.00			1,800.00	106.69		108.61	100.00	115.30	1,915.30
S & G Smith Mem	Scholarship	UBS 37	32,238.00			32,238.00	1,910.63		1,945.16	1,800.00	2,055.79	34,293.79
Butler Park	Town	UBS 38	2,769.44			2,769.44	202.46		211.37	202.46	211.37	2,980.81
Sarah Fuller Lib	Library	UBS 40	1,000.00			1,000.00	49.21		53.61	49.21	53.61	1,053.61
Haslet Library	Library	UBS 41	2,000.00			2,000.00	98.42		107.22	98.42	107.22	2,107.22

Name of Fund	Purpose of Trust	How Invested	PRINCIPAL				INCOME					End Balance Prin. & Income
			Begin Balance	New Funds Created	With-drawals	End Balance	Begin Balance	Xfrs In	Earned	Expended	End Balance	
V Woods/A Bailey	Needy Kids	UBS 43	3,838.73			3,838.73	1,966.50		412.88		2,379.38	6,218.11
Bernice Miller Lib	Library	UBS 44	267.06			267.06	13.11		14.32	13.11	14.32	281.38
E A Butler Schol	Scholarship	UBS 45	11,275.75			11,275.75	668.56		680.37	500	848.93	12,124.68
Sarah White	Library	UBS 46	27,693.28			27,693.28	1,361.97		1,484.66	1,361.97	1,484.66	29,177.94
Sarah Grimes	Town	UBS 47	400.00			400.00	29.18		30.52	29.18	30.52	430.52
W&L Dubben FD	?	UBS 51	10,437.35			10,437.35	762.96		796.59	762.96	796.59	11,233.94
Gert Adams Fund	Scholarship	UBS 62	13,565.04			13,565.04	807.81		818.70	700.00	926.51	14,491.55
Coca Cola Sch FD	Scholarship	UBS 66	2,135.35			2,135.35	243.90		169.22	200.00	213.12	2,348.47
Withington Award	Scholarship	UBS 67	25,000.00			25,000.00	2,169.77		1,978.18	1,000.00	3,147.95	28,147.95
Lila Murphy Schol	Scholarship	UBS 70	423,997.85			423,997.85	39,494.03		30,514.23	25,000.00	45,008.26	469,006.11
Gert Fredericks FD	Library	UBS 79	3625.00			3,625.00	94.81		185.29		280.10	3,905.10
Dana Crane Fund	Scholarship	UBS 95	100,000.00			100,000.00	30,044.58		9,353.07	3,500.00	35,897.65	135,897.65
<b>Totals</b>			<b>2,583,154.76</b>	<b>215,671.95</b>	<b>73,322.98</b>	<b>2,725,503.73</b>	<b>283,289.41</b>	<b>-</b>	<b>112,766.19</b>	<b>70,840.20</b>	<b>325,215.40</b>	<b>3,050,719.13</b>

## ***DETAILED STATEMENT OF EXPENSES***

*And Associated Department Revenues*

<b>EXECUTIVE ADMINISTRATION</b>		
<b>Appropriated Amount: \$346,323.00</b>		
<b><i>Revenues</i></b>		
Cash Management	\$22,634.00	
Town Office Receipts	\$651.10	
Sale of Town Property	\$1,500.10	
Rent of Town Property	\$1,591.80	
<b><i>Total Revenues</i></b>		<b>\$26,377.00</b>
<b><i>Expenses</i></b>		
Officers Salaries	\$10,250.00	
Officers-FICA	\$635.50	
Officers-Medicare	\$148.63	
Advertisement	\$1,601.28	
Box Rent-Bank	\$63.53	
Box Rent-Postal	\$70.00	
Computer System & Support	\$26,069.46	
Town Clock Repairs	\$97.88	
Equipment Rental	\$5,723.60	
Equipment Repair	\$1,710.00	
Health Insurance	\$45,512.63	
Dental Insurance	\$3,890.40	
Legal Publications	\$1,074.57	
Mileage	\$674.09	
Miscellaneous Expense	\$2,896.20	
Office Equipment	\$1,166.88	
Office Supplies	\$4,327.89	
Payroll	\$170,434.75	
Payroll Overtime	\$5,008.86	
Postage	\$2,756.00	
Printing Costs	\$5,635.03	
Code Red	\$800.00	
Professional Dues	\$4,691.64	
Professional Publication	\$320.10	
Registry Copies	\$301.96	
FICA	\$11,110.12	
Medicare	\$2,598.32	
Telephone	\$6,197.18	
Training Costs	\$642.86	
Retirement	\$7,659.57	
Contracted Services	\$571.75	
<b><i>Total Expenses</i></b>		<b>\$324,640.68</b>

<b>CONSERVATION COMMISSION</b>		
<b>Appropriated Amount: \$15,285.00</b>		
<b><i>Expenses</i></b>		
Advertising	\$91.00	
Contract Services	\$12,975.00	
Payroll	\$1,809.45	
Postage	\$44.08	
Professional Dues	\$265.00	
FICA	\$112.17	
Medicare	\$26.23	
Training	\$355.00	
Trns. In/Out	(\$1,055.17)	
Material	\$662.24	
<b><i>Total Expenses</i></b>		<b>\$15,285.00</b>

<b>FULLER PUBLIC LIBRARY</b>		
<b>Appropriated Amount: \$165,534.00</b>		
<b><i>Expenses</i></b>		
Clock Maintenance	\$750.00	
Books	\$12,000.00	
Computer Maintenance	\$1,000.00	
Health Insurance	\$21,971.94	
Dental Insurance	\$1,430.76	
Payroll	\$99,627.49	
Overtime	\$25.20	
Media	\$2,600.00	
Programs	\$1,000.00	
FICA	\$6,178.46	
Medicare	\$1,444.77	
Transfer Excess Appropriations	\$0.00	
Retirement	\$3,326.23	
LIFT Payroll	(\$394.16)	
LIFT FICA	(\$24.44)	
LIFT Medicare	(\$5.72)	
LIFT Retirement	(\$146.70)	
Literacy Program	\$13,500.00	
<b><i>Total Expenses</i></b>		<b>\$164,283.83</b>

<b>AUDIT</b>		
<b>Appropriated Amount: \$25,000.00</b>		
<b><i>Expenses</i></b>		
Professional Services	\$57,668.50	
<b><i>Total Expenses</i></b>		<b>\$57,668.50</b>

<b>ELECTIONS &amp; REGISTRATIONS</b>		
<b>Appropriated Amount: \$10,377.00</b>		
<b><i>Expenses</i></b>		
Advertisement	\$299.00	
Ballot Clerks/Moderator	\$570.00	
Set-up Booths	\$450.00	
Election Meals	\$3,172.39	
Equipment Purchase	\$266.00	
Payroll	\$3,390.97	
Printing Cost	\$3,647.37	
FICA	\$210.26	
Medicare	\$49.19	
Postage	\$29.97	
<b><i>Total Expense</i></b>		<b>\$12,085.15</b>

<b>COMMUNITY BUILDING</b>		
<b>Appropriated Amount: \$27,125.00</b>		
<b><i>Revenues</i></b>		
Trust Funds	\$3,264.08	
<b><i>Total Revenues</i></b>		<b>\$3,264.08</b>
<b><i>Expenses</i></b>		
Advertising	\$230.00	
Maintenance Projects	\$1,185.40	
Building Upgrades	\$1,000.00	
Regular Maintenance	\$4,050.42	
Electricity	\$4,305.35	
Equipment Purchase	\$319.99	
Equipment Repair	\$242.76	
Fuel Oil	\$3,717.53	
Gasoline	\$18.45	
Janitor Supplies	\$675.94	
Payroll	\$7,438.90	
FICA	\$461.20	
Medicare	\$107.88	
Water	\$244.55	
Sewer	\$340.00	
<b><i>Total Expenses</i></b>		<b>\$24,338.37</b>

<b>SMITH MANSION</b>		
<b>Appropriated Amount: \$30,853.00</b>		
<b><i>Expenses</i></b>		
Improvements	\$7,289.36	
Regular Maintenance	\$8,321.95	
Electricity	\$14,251.57	

Equipment Purchase	\$240.39	
Equipment Repairs	\$108.80	
Gasoline	\$36.59	
Janitor Supplies	\$351.05	
Water	\$244.55	
Sewer	\$340.00	
<b>Total Expenses</b>		<b>\$31,184.26</b>

<b>INSURANCE</b>		
<b>Appropriated Amount: \$154,288.00</b>		
<b>Expenses</b>		
NHMA Property & Liability	\$73,313.25	
Unemployment Comp.	\$8,235.73	
Workers Compensation	\$60,182.76	
LT Disability & Life	\$14,251.68	
<b>Total Expenses</b>		<b>\$155,983.42</b>

<b>PLANNING BOARD</b>		
<b>Appropriated Amount: \$28,680.00</b>		
<b>Revenue</b>		
Planning Fees	\$1,550.00	
<b>Total Revenue</b>		<b>\$1,550.00</b>
<b>Expenses</b>		
Advertisement	\$449.00	
Legal Expenses	\$816.36	
Office Equipment	\$59.99	
Office Supplies	\$55.02	
Payroll	\$1,486.66	
Postage	\$320.70	
CNHRPC Annual Dues	\$6,312.00	
FICA	\$92.21	
Medicare	\$21.55	
Training Costs	\$100.00	
<b>Total Expenses</b>		<b>\$9,713.49</b>

<b>ZONING BOARD OF ADJUSTMENT</b>		
<b>Appropriated Amount: \$5,777.00</b>		
<b>Revenue</b>		
Zoning Fees	\$880.00	
<b>Total Revenue</b>		<b>\$880.00</b>
<b>Expenses</b>		
Advertisement	\$137.00	
Legal	\$3,044.06	



Supplies	\$137.05	
Payroll	\$401.69	
Postage	\$227.34	
FICA	\$24.90	
Medicare	\$5.80	
Training	\$135.00	
<b>Total Expenses</b>		<b>\$4,112.84</b>

<b>LEGAL</b>		
<b>Appropriated Amount: \$30,000.00</b>		
<b>Expense</b>		
Legal Fees	\$56,894.20	
Union Negotiations	\$2,716.63	
<b>Total Expense</b>		<b>\$59,610.83</b>

<b>FRANKLIN PIERCE HOMESTEAD UPKEEP</b>		
<b>Appropriated Amount: \$4,500.00</b>		
<b>Expenses</b>		
Electricity	\$1,417.41	
Fuel Oil	\$2,596.98	
Telephone	\$862.59	
<b>Total Expenses</b>		<b>\$4,876.98</b>

<b>CEMETERY DEPARTMENT</b>		
<b>Appropriated Amount: \$31,200.00</b>		
<b>Revenues</b>		
Cemetery Lots	\$300.00	
Trust Accounts	\$161.26	
<b>Total Revenues</b>		<b>\$461.26</b>
<b>Expenses</b>		
Advertisements	\$87.00	
Major Projects	\$2,225.00	
Maintenance Contract Expense	\$20,400.00	
Electricity	\$175.73	
Grass & Loam	\$1,000.00	
Miscellaneous Expense	\$41.35	
<b>Total Expenses</b>		<b>\$23,929.08</b>

<b>TAX MAP UPDATE/OTHER ITEMS</b>		
<b>Appropriated Amount: \$4,000.00</b>		
<b>Expenses</b>		
Professional Services-Tax Map	\$1,625.00	
Bank Charges	\$31.87	
Nonsufficient Fund Checks	(\$764.30)	
<b>Total Expenses</b>		<b>\$892.57</b>

<b>FIRE STATION</b>		
<b>Appropriated Amount: \$30,340.00</b>		
<i>Fire Station Expenses</i>		
Building Maintenance	\$2,011.03	
Contract Cost	\$1,513.02	
Electricity	\$8,834.57	
Fuel Oil	\$11,059.13	
Water	\$473.53	
Sewer	\$340.00	
Janitorial Supplies	\$988.57	
<b>Total Expenses</b>		<b>\$25,219.85</b>
<b>TOWN CLERK/TAX COLLECTOR'S EXPENSE</b>		
<b>Appropriated Amount: \$150,648.00</b>		
<i>Revenues</i>		
Motor Vehicle Agent Fees	\$12,922.50	
Motor Vehicle Town Tax	\$705,871.71	
Costs Before Sale	\$3,388.95	
Uniform Comm. Code	\$945.00	
Certified Copies	\$865.00	
Marriage License Fees	\$263.00	
<b>Total Revenues</b>		<b>\$724,256.16</b>
<i>Expenses</i>		
Advertisements	\$60.00	
Box Rental-Postal	\$110.00	
Data Processing	\$3,527.04	
Equipment Repair	\$426.00	
Health Insurance	\$21,837.54	
Dental Insurance	\$1,430.76	
Mileage	\$722.07	
Office Equipment	\$111.48	
Office Supplies	\$1,355.80	
Payroll	\$78,710.87	
Overtime	\$310.39	
Postage	\$4,482.28	
Printing Costs	\$1,815.05	
Professional Dues	\$80.00	
Professional Publication	\$40.00	
Audit Extra Labor	\$700.00	
FICA	\$4,899.01	
Medicare	\$1,145.91	
Telephone	\$234.06	
Training Costs	\$951.00	
ICMA Retirement	\$3,938.54	

Tax Lien Expenses	\$10,979.23	
<b>Total Expenses</b>		<b>\$137,867.03</b>
<b>POLICE DEPARTMENT</b>		
<b>Appropriated Amount: \$1,516,466.00</b>		
<b>Revenues</b>		
Pistol Permits	\$1,140.00	
Accident Reports	\$2,525.00	
Police Department Income	\$8,697.02	
Windsor Agreement	\$3,000.00	
SRO Reimbursement	\$49,000.00	
Payroll Reimbursement	\$6,425.43	
<b>Total Revenues</b>		<b>\$70,787.45</b>
<b>Expenses</b>		
Advertisement	\$238.99	
Ammunition	\$8,574.88	
Clothing Expense	\$18,742.18	
Computer System & Support	\$29,833.58	
Contract Services	\$12,532.08	
Cruiser Expense	\$8,263.03	
Equipment Purchase	\$13,893.25	
Equipment Repair	\$269.03	
Gasoline	\$32,771.34	
Health Insurance	\$191,482.95	
Dental Insurance	\$15,815.38	
Investigative Aids	\$5,285.25	
Legal Publications	\$1,546.93	
Meals	\$214.00	
Mileage	\$402.38	
Miscellaneous	\$62.42	
Firing Range Expense/Maintenance	\$505.84	
K-9	\$1,210.37	
Office Equipment	\$3,946.48	
Office Supplies	\$3,289.17	
Payroll	\$745,878.95	
Payroll Overtime	\$107,470.53	
Payroll Worked Holidays	\$30,934.71	
N.H. Retirement	\$167,648.29	
Postage	\$1,454.40	
Post Office Box Rental	\$110.00	
Printing Costs	\$416.09	
Code Red	\$800.00	
Professional Dues	\$300.00	
Professional Publications	\$366.49	

Professional Services	\$750.00	
Radio Maintenance	\$1,405.67	
Safety Supplies	\$2,111.55	
FICA	\$3,122.92	
Medicare	\$12,985.29	
Special Investment	\$110.22	
Telephone	\$16,096.60	
Tires	\$3,564.38	
Training Costs	\$11,920.52	
V.R. Cruiser	\$14,969.70	
ICMA Retirement	\$2,049.46	
<b>Total Expenses</b>		<b>\$1,473,345.30</b>
<b>POLICE STATION</b>		
<b>Appropriated Amount: \$86,051.00</b>		
<b>Expenses</b>		
Contract Services	\$15,693.64	
Electricity	\$18,643.19	
Equipment Purchase	\$363.38	
Fuel	\$12,036.81	
Janitorial Supplies	\$2,197.91	
Maintenance	\$35,677.73	
Water	\$960.05	
Sewer	\$340.00	
<b>Total Expenses</b>		<b>\$85,912.71</b>
<b>FOREST FIRE</b>		
<b>Appropriated Amount: \$4,037.00</b>		
<b>Revenue</b>		
Reimbursement	\$993.83	
<b>Total Revenue</b>		<b>\$993.83</b>
<b>Expenses</b>		
Clothing Expense	\$547.88	
Equipment Purchase	\$1,273.79	
Miscellaneous Expense	\$435.96	
Payroll	\$1,580.05	
FICA	\$76.39	
Medicare	\$19.12	
<b>Total Expenses</b>		<b>\$3,933.19</b>
<b>ANIMAL CONTROL</b>		
<b>Appropriated Amount: \$19,516.00</b>		
<b>Revenues</b>		
Dog Licenses	\$2,176.00	

Dog Fines	\$714.00	
<b>Total Revenues</b>		<b>\$2,890.00</b>
<b>Expenses</b>		
Clothing Expense	\$250.00	
Contract Services	\$3,960.00	
Gasoline	\$2,068.00	
Payroll	\$11,274.99	
FICA	\$699.03	
Medicare	\$163.66	
<b>Total Expenses</b>		<b>\$18,415.68</b>

## **FIRE DEPARTMENT & RESCUE COMPANY**

**Appropriated Amount: \$553,588.00**

<b>Revenues</b>		
Windsor Agreement	\$11,503.13	
Fire Department Receipts	\$97.08	
Hillsboro Rescue	\$183,666.41	
Oil Burner Permits	\$15.00	
<b>Total Revenues</b>		<b>\$195,281.62</b>
<b>Expenses</b>		
Chemicals/Hazmat	\$916.24	
Clothing Expense	\$2,849.09	
Computer	\$4,170.65	
Equipment Purchase	\$123,929.30	
Equipment Repair	\$362.44	
Alarm Maintenance	\$2,269.34	
Fire Prevention	\$1,545.75	
Vehicle Fuel	\$3,943.11	
Health Insurance	\$19,774.74	
Dental Insurance	\$1,609.74	
Investigative Aids	\$616.04	
Medical Expense	\$50.00	
Miscellaneous Expense	\$180.49	
Office Equipment	\$781.94	
Office Supplies	\$877.69	
Payroll	\$114,932.36	
Retirement	\$16,911.96	
Postage	\$105.80	
Code Red	\$800.00	
Professional Dues	\$670.00	
Professional Publications	\$213.91	
Radio Maintenance	\$8,517.37	
Shoveling Hydrants	\$504.00	
FICA	\$2,612.50	

Medicare	\$1,666.51	
Telephone	\$2,681.76	
Tires	\$1,877.16	
Training Costs	\$586.76	
Repairs 59R1 Chief's Cruiser	\$140.00	
Repairs 59M1 E1 Pumper	\$210.00	
Repairs 59M2 E-One	\$140.00	
Repairs 59L1 Ladder Truck	\$280.00	
Repairs 59k1 2002 Intl. Tanker	\$332.50	
Repairs 59 Tanker 2 - 2008	\$52.50	
Repairs 59U1 Utility	\$227.50	
Repairs Miscellaneous	\$5,691.22	
Fire/Rescue Uniforms	\$207.00	
Fire/Rescue Equipment Purchase	\$3,535.07	
Fire/Rescue Equipment Repair	\$759.50	
Fire/Rescue Fuel	\$8,549.61	
Fire/Rescue Health Insurance	\$7,256.82	
Fire/Rescue Dental Insurance	\$494.46	
Fire/Rescue Medical Expense	\$136.00	
Fire/Rescue Miscellaneous	\$70.03	
Fire/Rescue Payroll	\$139,847.45	
Fire/Rescue Overtime	\$7,494.03	
Fire/Rescue FICA	\$9,135.25	
Fire/Rescue Medicare	\$2,136.29	
Fire/Rescue Telephone	\$621.39	
Fire/Rescue Training Cost	\$3,080.16	
Fire/Rescue Vehicle Repair	\$4,518.59	
Fire/Rescue Intercept Expense	\$15,348.00	
Fire/Rescue Medical Supplies	\$6,409.02	
Fire/Rescue 401 Retirement	\$2,260.56	
<b>Total Expenses</b>		<b>\$534,889.60</b>

## STREET LIGHTING

**Appropriated Amount: \$48,500.00**

<b>Expenses</b>		
Electricity	\$48,219.63	
Miscellaneous	\$550.88	
<b>Total Expenses</b>		<b>\$48,770.51</b>

## DISPATCH CENTER

**Appropriated Amount: \$420,434.00**

<b>Revenues</b>		
Windsor Agreement	\$1,960.00	
General Receipts	\$5,158.25	
Town of Deering	\$18,489.07	

Town of Antrim	\$24,534.53	
Town of Washington	\$17,223.98	
Town of Bennington	\$13,516.34	
<b>Total Revenues</b>		<b>\$80,882.17</b>
<b>Expenses</b>		
Clothing Expense	\$983.40	
Computer-Support	\$18,643.14	
Contract Service	\$6,670.99	
Electricity-Bible Hill Tower	\$864.88	
Equipment Purchase	\$1,440.16	
Health Insurance	\$70,102.14	
Dental Insurance	\$5,144.70	
Miscellaneous Expense	\$205.17	
Office Equipment	\$22.55	
Office Supplies	\$559.27	
Payroll	\$225,360.59	
Payroll Overtime	\$22,238.36	
Payroll w/ Holiday	\$14,653.61	
Radio Maintenance	\$10,214.55	
FICA	\$16,259.63	
Medicare	\$3,802.79	
Telephone	\$3,693.78	
Training	\$570.00	
Retirement	\$7,179.41	
<b>Total Expenses</b>		<b>\$408,609.12</b>

**PLANNING DEPARTMENT**  
**Appropriated Amount: \$117,527.00**

<b>Revenue</b>		
Sign Permit Fees	\$180.00	
<b>Total Revenue</b>		<b>\$180.00</b>
<b>Expenses</b>		
Advertisement	\$461.60	
Contract Services	\$5,297.65	
Health Insurance	\$16,258.49	
Dental Insurance	\$1,324.31	
Legal	\$136.96	
Mileage	\$333.35	
Office Equipment	\$782.07	
Office Supplies	\$392.51	
Payroll	\$47,635.89	
Postage	\$17.61	
Printing Costs	\$51.50	
Professional Dues & Memberships	\$527.20	

FICA	\$2,953.41	
Medicare	\$690.67	
ICMA Retirement	\$2,103.10	
Telephone	\$389.20	
Training	\$132.50	
<b>Total Expenses</b>		<b>\$79,488.02</b>

#### **BUILDING INSPECTOR/CODE ENFORCER**

**Appropriated Amount: \$48,072.00**

<b>Revenue</b>		
Building Permit Fees	\$9,273.25	
<b>Total Revenue</b>		<b>\$9,273.25</b>
<b>Expenses</b>		
Computer	\$1,475.06	
Health Insurance	\$3,133.30	
Dental Insurance	\$203.95	
Office Supplies	\$328.10	
Payroll	\$39,333.75	
Professional Dues	\$365.00	
Professional Publications	\$11.25	
FICA	\$2,438.87	
Medicare	\$570.30	
Telephone	\$895.36	
Postage	\$578.43	
Prevent	\$398.04	
Training Cost	\$165.00	
ICMA 401 Retirement	\$772.06	
<b>Total Expenses</b>		<b>\$50,668.47</b>

#### **EMERGENCY MANAGEMENT/CIVIL DEFENSE**

**Appropriated Amount: \$10,617.00**

<b>Expenses</b>		
Equipment Purchase	\$4,576.20	
Office Supplies	\$500.01	
Payroll	\$2,500.00	
Code Red	\$800.00	
FICA	\$92.99	
Medicare	\$36.25	
Telephone	\$791.62	
Professional Publications	\$464.00	
<b>Total Expenses</b>		<b>\$9,761.07</b>



<b>HIGHWAY DEPARTMENT</b>		
<b>Appropriated Amount: \$984,223.00</b>		
<b>Revenue</b>		
Receipts	\$5,335.50	
Highway Block Grant	\$154,362.90	
<b>Total Revenue</b>		<b>\$159,698.40</b>
<b>Expenses</b>		
Advertising	\$494.00	
Building Maintenance	\$5,495.65	
Chemicals/Paint	\$9,967.88	
Clothing Expense	\$4,593.80	
Contract Blasting	\$1,830.00	
Cold Patch/Hot Top	\$23,998.84	
Line Painting	\$7,310.00	
Miscellaneous Projects	\$7,942.37	
Roadside Mowing	\$6,500.00	
Culvert	\$2,003.80	
Diesel Fuel	\$59,765.35	
Electricity	\$2,469.08	
Equipment Purchase	\$7,617.14	
Equipment Rental	\$8,005.50	
Equipment Repair	\$4,897.90	
Equipment Leases	\$67,375.66	
Gasoline	\$2,438.57	
Gravel & Sand	\$13,899.49	
Hardware	\$4,645.52	
Health Insurance	\$98,826.84	
Dental Insurance	\$7,443.54	
Janitorial Supplies	\$123.38	
Lubricants	\$5,622.50	
Miscellaneous Expense	\$1,069.29	
Gases	\$719.35	
Payroll	\$278,150.10	
Payroll Overtime	\$7,511.80	
Payroll w/ Holiday	\$363.75	
Plow Blades/Shoes	\$8,620.76	
Code Red	\$800.00	
Prof. Services-Drug Testing	\$295.00	
Propane	\$3,493.17	
Radio Maintenance	\$8,376.00	
Salt	\$95,893.93	
Signs	\$1,078.92	
FICA	\$17,733.79	
Medicare	\$4,147.14	

Steel	\$275.25	
General Supplies	\$1,626.61	
Telephone	\$1,150.72	
Tires	\$2,030.65	
Tree Removal	\$1,500.00	
Repairs #701 Pickup	\$1,616.94	
Repairs #702 Volvo D.T.	\$1,224.16	
Repairs #703 Chevy D.T.	\$2,467.97	
Repairs #704 Int. Sander	\$1,087.20	
Repairs #705 Int. D.T.	\$1,805.89	
Repairs #706 Int. Sander	\$1,871.17	
Repairs #707 Int. Sander	\$1,811.34	
Repairs #710 Loader	\$944.00	
Repairs #711 Grader	\$5,994.74	
Repairs #712 JD Backhoe	\$2,219.52	
Repairs #709 Water Truck	\$1,782.74	
Repairs #714 Chevy 1 Ton	\$288.88	
Repairs #708 Platform 4x4	\$545.18	
Retirement	\$12,573.39	
Sidewalk Plow	\$351.75	
Water	\$244.55	
Winter Labor Regular	\$20,756.97	
Winter Labor Overtime	\$31,169.70	
Winter Labor Holiday	\$771.89	
Winter FICA	\$3,267.35	
Winter Medicare	\$764.17	
Winter Retirement	\$1,772.18	
Road/Side Maint.-Hot Top	\$43,655.47	
Road/Side Maint.-Sealing	\$35,511.00	
Road/Side Maint.-Sidewalks	\$9,405.00	
Highway-Labor Other Dept.	(\$6,055.00)	
<b>Total Expenses</b>		<b>\$965,951.19</b>

#### **BRIDGE REPAIR**

**Appropriated Amount: \$5,000.00**

<b>Expenses</b>		
Engineering	\$0.00	
Equipment & Labor	\$0.00	
<b>Total Expenses</b>		<b>\$0.00</b>

#### **LANDFILL/TRANSFER STATION**

**Appropriated Amount: \$516,826.00**

<b>Revenues</b>		
General Receipts	\$76,159.26	

Tipping Fees	\$49,730.10	
Town of Deering	\$58,335.47	
Town of Windsor	\$14,802.88	
Recycling	\$27,976.65	
<b>Total Revenues</b>		<b>\$227,004.36</b>
<b>Expenses</b>		
Advertisement	\$109.00	
Building Maintenance	\$4,632.17	
Clothing Expense	\$2,012.73	
Trash Hauling Contract	\$23,429.65	
Tipping Fees	\$121,536.80	
Metal Removal	\$2,250.00	
Tire Removal	\$15.00	
Recycling Hauling	\$2,400.00	
Recycling Tipping	\$3,049.11	
Brush Hauling	\$8,000.00	
E-Waste Recycling	\$3,540.47	
Demolition Removal	\$63,130.30	
Diesel Fuel	\$2,474.44	
Electricity	\$2,469.15	
Equipment Purchase	\$7,440.67	
Equipment Repair	\$1,327.60	
Gasoline	\$105.29	
Hardware	\$261.41	
Hazardous Waste Removal	\$11,187.68	
Health Insurance	\$18,263.58	
Dental Insurance	\$1,872.60	
Property & Liability Insurance	\$3,048.28	
Mileage	\$183.71	
Miscellaneous Expense	\$277.92	
Office Supplies	\$1,634.82	
Payroll	\$126,614.55	
Payroll Overtime	\$5,244.89	
Postage	\$1.55	
Professional Dues	\$480.55	
Propane	\$378.02	
FICA	\$8,407.41	
Medicare	\$1,966.25	
Telephone	\$1,552.76	
Tires	\$75.00	
Training	\$200.00	
Heavy Equipment Repair	\$6,577.30	
Water	\$244.55	
Workers Compensation	\$5,410.27	

Retirement	\$4,258.38	
Contract Services	\$2,180.00	
Water & Gas Testing	\$17,900.00	
<b>Total Expenses</b>		<b>\$466,143.86</b>

**GENERAL ASSISTANCE**  
**Appropriated Amount: \$168,029.00**

<b>Revenue</b>		
General Assistance Reimbursement	\$3,387.83	
<b>Total Revenue</b>		<b>\$3,387.83</b>
<b>Expenses</b>		
Advertising	\$210.00	
Office Supplies	\$755.58	
Health Insurance	\$3,750.00	
Mileage	\$238.10	
Telephone	\$703.67	
Payroll	\$37,939.20	
Postage	\$56.40	
Professional Dues	\$30.00	
FICA	\$2,584.98	
Medicare	\$604.54	
Retirement	\$1,896.96	
Training	\$140.00	
Food Voucher	\$12,473.41	
Gasoline Voucher	\$60.00	
Medical Voucher	\$4,657.57	
Miscellaneous Voucher	\$13.40	
Direct Assistance Telephone	\$116.73	
Rent Voucher	\$57,052.35	
Heating Fuel Voucher	\$15,939.83	
Electricity Voucher	\$3,146.06	
St. Joseph's Appropriation	\$4,420.00	
<b>Total Expenses</b>		<b>\$146,788.78</b>

**YOUTH SERVICES**  
**Appropriated Amount: \$138,921.00**

<b>Revenues</b>		
Youth Services Receipts	\$6,890.00	
Challenge Receipts	\$150.00	
CAT Receipts	\$375.00	
<b>Total Revenues</b>		<b>\$7,415.00</b>
<b>Expenses</b>		
Box Rent-Postal	\$70.00	
Office Equipment Repair	\$632.95	

Health Insurance	\$14,647.98	
Dental Insurance	\$936.30	
Mileage	\$753.34	
Miscellaneous Expense	\$225.47	
Office Equipment	\$724.00	
Office Supplies	\$134.95	
Payroll	\$87,427.48	
Postage	\$46.33	
Printing Cost	\$882.11	
Professional Publication	\$420.00	
Volunteer Appreciation & Training	\$25.98	
Diversion	\$972.50	
Challenge Course Expenses	\$436.79	
Retirement	\$2,644.01	
Social Security	\$5,420.77	
Medicare	\$1,267.86	
Telephone	\$2,908.57	
Training & Staff Development	\$590.98	
Gasoline	\$692.01	
Vehicle Repair	\$159.81	
Teen Center Rent	\$3,300.00	
Teen Center Utilities	\$1,002.06	
Teen Center Heat	\$1,721.38	
CAT-Programs & Events	\$2,895.54	
CAT-Miscellaneous	\$48.20	
<b>Total Expenses</b>		<b>\$130,987.37</b>

#### **PATRIOTIC PURPOSES**

**Appropriated Amount: \$18,636.00**

<b>Expenses</b>		
Fireworks	\$7,500.00	
Flag & Marker Purchase	\$830.52	
Police Town Event Details	\$7,770.00	
Police Town Events Medicare	\$93.20	
<b>Total Expenses</b>		<b>\$16,193.72</b>

#### **PARKS & RECREATION**

**Appropriated Amount: \$181,939.00**

<b>Revenues</b>		
Park Board Receipts	\$20,808.97	
Butler Park Trust	\$202.46	
Manahan Trust	\$8,500.00	
Other Trusts	\$762.96	
<b>Total Revenues</b>		<b>\$30,274.39</b>

<b><i>Expenses</i></b>		
Athletic Programs	\$9,249.63	
Contract-Plumbing	\$1,080.00	
Electricity	\$2,405.08	
Equipment Purchase	\$1,903.98	
Equipment Repair	\$992.98	
Gasoline	\$2,432.07	
Hardware/Tools	\$475.08	
Medical Insurance	\$3,628.44	
Dental Insurance	\$247.20	
Miscellaneous	\$58.50	
Park Maintenance	\$11,343.77	
Payroll	\$91,652.82	
Payroll Overtime	\$25.13	
FICA	\$5,684.10	
Medicare	\$1,329.69	
Telephone	\$1,938.95	
Water	\$2,054.32	
Sewer	\$305.00	
Butler Park Improvements	\$593.95	
Manahan Improvements	\$7,093.00	
Manahan Electricity	\$227.16	
Manahan Park Maintenance	\$2,325.77	
Manahan Telephone	\$725.16	
<b><i>Total Expenses</i></b>		<b>\$147,771.78</b>

#### **DEBT SERVICE INC. TANS**

**Appropriated Amount: \$665,424.00**

<b><i>Expenses</i></b>		
Notes - Principal	\$530,386.51	
Notes - Interest	\$72,763.95	
Interest on TANS	\$1,762.04	
<b><i>Total Expenses</i></b>		<b>\$604,912.50</b>

#### **SENIOR CITIZENS ACTIVITIES**

**Appropriated Amount: \$4,715.00**

<b><i>Expenses</i></b>		
Gasoline	\$1,196.55	
Miscellaneous	\$7.54	
Senior Van Payroll	\$2,550.00	
Senior Van FICA	\$158.10	
Senior Van Medicare	\$37.00	
<b><i>Total Expenses</i></b>		<b>\$3,949.19</b>

<b>61-63 W. MAIN STREET</b>		
<b>Appropriated Amount: \$23,201.00</b>		
<b><i>Expenses</i></b>		
Repairs	\$12,017.53	
Electricity	\$4,637.46	
Fuel Oil	\$3,660.13	
Propane Gas	\$3,903.48	
Water	\$489.10	
Sewer	\$1,360.00	
<b><i>Total Expenses</i></b>		<b>\$26,067.70</b>

<b>OLD FIRE STATION</b>		
<b>Appropriated Amount: \$2,760.00</b>		
<b><i>Expenses</i></b>		
Electricity	\$874.58	
Maintenance & Supplies	\$339.99	
Propane Gas	\$1,325.33	
Water	\$244.55	
Sewer	\$340.00	
<b><i>Total Expenses</i></b>		<b>\$3,124.45</b>

<b>REVALUATION</b>		
<b>Appropriated Amount: \$83,000.00</b>		
<b><i>Expenses</i></b>		
Appropriated Amount	\$78,370.28	
<b><i>Total Expenses</i></b>		<b>\$78,370.28</b>

<b>TAX DEEDED</b>		
<b>Appropriated Amount: \$0.00</b>		
<b><i>Expense</i></b>		
Property Expense	\$447.92	
<b><i>Total Expense</i></b>		<b>\$447.92</b>

<b>HEALTH AGENCIES</b>		
<b>Appropriated Amount: \$4,000.00</b>		
<b><i>Expense</i></b>		
Riverbend Community Health	\$4,000.00	
<b><i>Total Expense</i></b>		<b>\$4,000.00</b>

**TAX COLLECTOR'S REPORT**  
**SUMMARY OF TAX ACCOUNTS**

Deborah J. McDonald - Tax Collector  
Fiscal Year January 1 through December 31, 2012

<b>DEBITS</b>	<b>2012</b>	<b>2011</b>
<b>Uncollected Taxes - Beg. of Fiscal Year</b>		
Property Taxes		\$4,579,915.43
Yield Taxes		\$3,438.56
Water Taxes		\$58,031.36
Sewer Taxes		\$46,701.43
Emerald Lake Water		\$77,850.89
Current Use Tax		\$0.00
Gravel Tax		\$123.36
<b>Taxes Committed to Collector</b>		
Property Taxes	\$14,338,529.69	
Yield Taxes	\$10,849.92	
Current Use Taxes	\$3,635.00	
Emerald Lake Water	\$279,840.00	
Gravel Tax	\$365.33	
Interest & Cost After Sale		\$110,202.15
Interest (delinquent taxes)	\$14,780.08	
Refunds	\$19,525.21	
Water Taxes (2011 Delinquent)	\$87,927.80	
Sewer Taxes (2011 Delinquent)	\$82,771.77	
<b>Total Debits</b>	<b>\$14,838,224.80</b>	<b>\$4,876,263.18</b>



<b>CREDITS</b>	<b>2012</b>	<b>2011</b>
<b>Remitted to Treasurer During Fiscal Year</b>		
Property Taxes	\$9,413,605.20	\$3,984,880.38
Yield Taxes	\$8,968.85	\$1,989.27
Water Taxes (2011 Delinquent)	\$39,054.62	\$34,257.61
Sewer Taxes (2011 Delinquent)	\$37,829.85	\$23,566.22
Emerald Lake Water	\$203,814.01	\$45,857.42
Current Use Tax	\$3,635.00	\$0.00
Gravel Tax	\$304.54	\$123.36
Interest on Taxes	\$14,780.08	\$46,677.09
Taxes Sold/Executed to Deed	\$0.00	\$2,073.30
Taxes Taken to Lien		\$721,979.96
<b>Abatements Allowed</b>		
Property Taxes	\$5,384.81	\$5,123.45
Emerald Lake Water	\$265.00	\$0.00
Water Taxes	\$233.33	
Sewer Taxes	\$212.12	
Gravel Tax	\$0.00	
<b>Uncollected Taxes End of Fiscal Year</b>		
Property Taxes	\$4,939,440.68	
Yield Taxes	\$1,881.07	
Emerald Lake Water	\$75,760.99	
Water Taxes (2011 Delinquent)	\$48,264.06	\$4,745.67
Sewer Taxes (2011 Delinquent)	\$44,729.80	\$4,989.45
Current Use Tax	\$0.00	
Gravel Tax	\$60.79	
<b>Total Credits</b>	<b>\$14,838,224.80</b>	<b>\$4,876,263.18</b>

## ***SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS***

Deborah J. McDonald - Tax Collector  
Fiscal Year January 1 through December 31, 2012

	<b>2011</b>	<b>2010</b>	<b>PRIOR</b>
<b>Tax Sale/Lien on Account of Levies</b>			
Balance of Unredeemed Taxes Beginning of Fiscal Year		\$413,222.86	\$398,582.12
Taxes Sold/Executed to Town During Year	\$721,979.96		
Interest Collected After Sale/ Lien Execution	\$7,966.62	\$32,369.57	\$60,998.24
<b>Total Debits</b>	<b>\$729,946.58</b>	<b>\$445,592.43</b>	<b>\$459,580.36</b>

<b>CREDITS</b>	<b>2011</b>	<b>2010</b>	<b>PRIOR</b>
<b>Remittance to Treasurer During Fiscal Year</b>			
Redemptions	\$202,177.81	\$130,779.35	\$172,526.16
Interest & Cost After Sale	\$7,966.62	\$32,369.57	\$60,998.24
Abatements of Unredeemed	\$3,576.08	\$3,795.96	\$9,330.59
Deeded Property to Town	\$598.74	\$4,257.20	\$7,892.64
Unredeemed Taxes End of Year	\$515,627.33	\$274,390.35	\$208,832.73
<b>Total Credits</b>	<b>\$729,946.58</b>	<b>\$445,592.43</b>	<b>\$459,580.36</b>

# **HILLSBOROUGH WASTEWATER TREATMENT FACILITY**

## **Report of the Treasurer**

<b>TD Bank (operating Account)</b>		
Balance 1/1/2012		<b>\$207,784.70</b>
2011 Lien Warrant = \$82,771.77 (78,565.73 inv & \$4,206.04 int thru 1/31/12)	\$82,771.77	
2011 Receivables Collected	\$20,112.77	
2011 Receivables Interest Collected	\$429.44	
2012 Receivables Collected	\$466,198.39	
2012 Receivables Interest Collected	\$1,174.00	
Credit Memos	\$6,209.77	
Hook Up Fees	\$0.00	
Miscellaneous	\$0.00	
Fines	\$0.00	
Checking Account Interest Earned	\$96.33	
Due from Sewer	\$0.00	
Due to Tax Collector	\$0.00	
Collected Bank Fees	\$0.00	
Refunded Bank Fees	\$2.99	
Reimbursement from Weston & Sampson WWTF prj costs	\$0.00	
Bank Adj Deposit	\$85.00	
2012 Warrant Article 7-Screw Pump Replacement Project	\$219,072.47	
Due to Water	\$190.28	
2009-A Warrant Article 1- Plant Upgrade - Surplus	\$49,229.13	
Due from I/I Reduction Capital Reserve	\$73,322.98	
Establish New Lake Sunapee Checking Account	\$100.00	
Transer from TD Bank to New Lake Sunapee Checking Acct.	\$190,924.10	
Voided Checks	\$3,464.72	
<b>Total Income</b>		<b>\$1,113,384.14</b>
2012 Operating Budget	\$513,735.47	
NSF Checks	\$0.00	
Bank Fees	\$88.48	
Refunded Bank Fees	\$2.99	
Due from Sewer	\$0.00	
Due to Tax Collector	\$0.00	
Transfer Surplus Funds to NH PDIP	\$107,784.70	
Bank Adj Deposit	\$85.00	
2012 Warrant Article 7-Screw Pump Replacement Project	\$219,072.47	
Due to Water	\$190.28	
2009-A Warrant Article 1- Plant Upgrade - Surplus	\$49,229.13	
I/I Reduction Capital Reserve Paid Invoices	\$73,322.98	

Establish New Lake Sunapee Checking Account	\$100.00	
Transfer from TD Bank to New Lake Sunapee Checking Acct.	\$190,924.10	
Voided Checks	\$3,464.72	
<b>Total Disbursements</b>		<b>\$1,158,000.32</b>
<b>Balance as of 12/31/2012</b>		<b>\$163,168.52</b>
<b>Cash Register</b>		
Beginning Balance 1/1/2012		\$100.00
<b>Balance as of 12/31/2012</b>		<b>\$100.00</b>
<b>NH PDIP (Investment Account)</b>		
Balance as of 1/1/2012		<b>\$275,416.43</b>
Interest Earned	\$365.95	
Deposits	\$107,784.70	
2009 Warrant Article 23-Funds for WWTF Upgrade	(\$49,229.13)	
<b>Balance as of 12/31/2012</b>		<b>\$334,337.95</b>
<b>Summary of Water Treatment Funds Held</b>		
Lake Sunapee (operating account)		\$163,168.52
Cash Register		\$100.00
NH PDIP (investment account)		\$334,337.95
<b>Total Funds Held as of 12/31/2012</b>		<b>\$497,606.47</b>

***HILLSBOROUGH WASTEWATER TREATMENT FACILITY  
FINANCIAL REPORT***

**December 31, 2012**

**WASTEWATER FUND**

**ASSETS**

Lake Sunapee Bank	\$163,168.52
Cash Regisster	\$100.00
NH PDIP (investment account)	<u>\$334,337.95</u>
<b>TOTAL CASH:</b>	<b>\$497,606.47</b>

**Outstanding Income:**

Uncollected Receivables	\$113,955.24
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<b>TOTAL ASSETS:</b>	<b>\$611,561.71</b>
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**HILLSBOROUGH WASTEWATER TREATMENT FACILITY**  
**DETAILED STATEMENT OF EXPENSES**

<b>ACCOUNT</b>	<b>BUDGETED AMOUNT</b>	<b>EXPENDED AMOUNT</b>
Advertising	\$500.00	\$0.00
Building Maintenance	\$10,000.00	\$6,056.38
Chemicals	\$70,000.00	\$28,694.02
Chlorine	\$5,000.00	\$3,135.37
Clothing Expenses	\$1,000.00	\$905.50
Computer	\$1,000.00	\$869.50
Contract Mowing/Clearing	\$2,500.00	\$1,680.00
Contract Services	\$3,500.00	\$4,800.46
Electricity	\$50,000.00	\$49,204.27
Engineering	\$42,210.00	\$25,971.24
Grit Removal Elevator	\$0.00	\$0.00
Equipment Purchase	\$5,000.00	\$3,492.21
Equipment Rental	\$600.00	\$561.38
Equipment Repair	\$20,000.00	\$14,574.64
Oil-Heating/Generator	\$5,000.00	\$3,581.42
Miscellaneous Gases	\$0.00	\$0.00
Gasoline	\$2,000.00	\$1,888.25
Computer Hardware	\$0.00	\$0.00
Health Insurance	\$44,400.00	\$44,310.12
Dental Insurance	\$3,400.00	\$3,350.94
Paving	\$2,500.00	\$1,664.51
Property & Liability Insurance	\$10,000.00	\$9,113.70
Janitorial Supplies	\$500.00	\$419.54
Lab Fees	\$5,000.00	\$1,585.00
Lab Supplies	\$13,000.00	\$12,760.99
Legal Fees	\$2,500.00	\$1,350.00
Lubricants	\$250.00	\$34.20
Miscellaneous Expense	\$500.00	\$500.00
Office Supplies	\$2,000.00	\$1,458.24
Payroll	\$126,000.00	\$112,727.58
Payroll Overtime	\$15,000.00	\$12,366.80
Holiday Pay	\$2,500.00	\$1,559.79
Plant Operations	\$2,500.00	\$2,245.04
Postage	\$2,000.00	\$1,356.00
Debt. Principal	\$0.00	\$0.00
Printing Costs	\$500.00	\$4,652.01
Professional Publication	\$50.00	\$20.00

Propane	\$2,500.00	\$1,441.43
Safety Supplies	\$500.00	\$2,625.81
Sewer Piping	\$2,000.00	\$76.91
FICA	\$8,950.00	\$7,871.63
Medicare	\$2,100.00	\$1,840.83
W. Main Street State Paving	\$0.00	\$0.00
System Repair	\$30,000.00	\$24,363.33
System Improvements	\$50,000.00	\$37,985.95
Telephone	\$2,100.00	\$2,296.09
Tool Purchase	\$500.00	\$383.11
Training Cost	\$500.00	\$165.00
Transfer Out	\$0.00	\$0.00
Truck	\$1,500.00	\$99.03
Worker's Comp.	\$1,650.00	\$1,593.52
Refunds	\$0.00	\$0.00
Trans. Tax Collector	\$0.00	\$0.00
Snow Removal	\$500.00	\$0.00
ICMARC Retirement	\$6,000.00	\$6,103.73
Emergency CAP Reserve	\$10,000.00	\$10,000.00
Sludge CAP Reserve	\$40,000.00	\$40,000.00
I/I Reduce CAP Reserve	\$20,000.00	\$20,000.00
<b>Total Expenses</b>	<b>\$629,710.00</b>	<b>\$513,735.47</b>

# ***HILLSBOROUGH WATER TREATMENT FACILITY***

## **Report of the Treasurer**

<b>TD Bank (operating Account)</b>		
Balance 1/1/2012		<b>\$129,897.68</b>
2011 Lien Warrant = \$87,927.80 (\$83,543.40 inv & \$4,384.40 interest thru 1/31/12)	\$87,927.80	
2011 Receivables Collected	\$20,689.12	
2011 Receivables Collected	\$460.65	
2012 Receivables Collected	\$512,547.48	
2012 Receivables Interest Collected	\$898.10	
Credit Memos	\$6,683.82	
Hook Up Fees	\$0.00	
Miscellaneous	\$1,652.46	
Fines	\$100.00	
Checking Account Interest Earned	\$51.37	
Water Filtration Grant	\$19,964.24	
Due to Refund	\$39.04	
Establish New Lake Sunapee Checking Account	\$100.00	
Transfer from TD Bank to Lake Sunapee Checking Acct.	\$130,520.76	
Collected NSF Checks	\$531.95	
Due from Sewer	\$1,113.32	
Due to Sewer	\$1,307.44	
Due to Tax Collector	\$530.00	
Due from 2012 Warrant Article 8 Chlorination System Project	\$38,430.94	
<b>Total Income</b>		<b>\$823,548.49</b>
2012 Operating Budget	\$635,817.86	
Bank Fees	\$65.37	
Transfer Surplus Funds to NH PDIP	\$29,897.68	
Establish New Lake Sunapee Checking Account	\$100.00	
Transfer from TD Bank to New Lake Sunapee Checking Acct.	\$130,520.76	
NSF Checks	\$531.95	
Due from Sewer	\$1,113.32	
Due to Sewer	\$1,307.44	
Due to Tax Collector	\$530.00	
Due to Refund	\$0.00	
2012 Warrant Article 8 Chlorination System Project Paid Invoices	\$45,630.94	
<b>Total Disbursements</b>		<b>\$845,515.32</b>
<b>Balance as of 12/31/2012</b>		<b>\$107,930.85</b>



<b>Petty Cash</b>		
Beginning Balance 1/1/2012		\$100.00
<b>Balance as of 12/31/2012</b>		<b>\$100.00</b>

<b>NH PDIP (Investment Account)</b>		
Balance as of 1/1/2012		<b>\$242,417.18</b>
Interest Earned	\$295.07	
Deposits	\$29,897.68	
Contribution to System Improvement Capital Reserve	\$0.00	
	\$0.00	
<b>Balance as of 12/31/2012</b>		<b>\$272,609.93</b>

<b>TD Bank (2009 Bible Hill Reservoir Project Retainage)</b>		
Balance as of 01/01/2012		<b>\$8,652.93</b>
Interest Earned	\$5.34	
Reduce Retainage	\$8,658.27	
<b>Balance as of 12/31/2012</b>		<b>\$0.00</b>

<b>Summary of Water Treatment Funds Held</b>		
Lake Sunapee Bank (operating account)		\$107,930.85
Cash Register		\$100.00
NH PDIP (investment account)		\$272,609.93
TD Bank North (2009 Bible Hill Reservoir Project Retainage)		\$0.00
<b>Total Funds Held as of 12/31/2012</b>		<b>\$380,640.78</b>

**HILLSBOROUGH WATER TREATMENT FACILITY  
FINANCIAL REPORT**

**December 31, 2012**

**WATER FUND**

**ASSETS**

Lake Sunapee Bank	\$107,930.85
Petty Cash	\$100.00
NH PDIP (investment account)	\$272,609.93
TD Bank North (2009 Bible Hill Reservoir Project Retainage)	<u>\$0.00</u>
<b>TOTAL CASH:</b>	<b>\$380,640.78</b>

**Outstanding Income:**

Uncollected Receivables	\$130,930.70
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<b>TOTAL ASSETS:</b>	<b>\$511,571.48</b>
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**HILLSBOROUGH WATER TREATMENT FACILITY**  
**DETAILED STATEMENT OF EXPENSES**

<b>ACCOUNT</b>	<b>BUDGETED AMOUNT</b>	<b>EXPENDED AMOUNT</b>
Advertising	\$500.00	\$0.00
Building Maintenance	\$5,000.00	\$2,882.38
Chlorine	\$6,000.00	\$1,575.56
Clothing Expenses	\$1,000.00	\$904.97
Computer	\$2,000.00	\$1,747.50
Contract Mowing/Clearing	\$1,500.00	\$1,720.00
Contract Services	\$40,000.00	\$38,587.93
Electricity	\$6,000.00	\$6,132.77
Engineering	\$40,000.00	\$36,930.80
Equipment Purchase	\$3,000.00	\$1,886.28
Equipment Rental	\$750.00	\$361.38
Equipment Repair	\$2,000.00	\$245.38
Gasoline	\$2,000.00	\$1,888.19
Computer Hardware	\$0.00	\$0.00
Health Insurance	\$9,900.00	\$9,887.34
Dental Insurance	\$810.00	\$804.84
Paving	\$5,000.00	\$1,055.02
Property & Liability Insurance	\$1,500.00	\$1,625.51
Debt. SVC Interest	\$112,000.00	\$118,628.45
Janitorial Supplies	\$250.00	\$50.00
Lab Supplies	\$2,500.00	\$1,842.36
Legal Fees	\$5,000.00	\$690.00
Lubricants	\$100.00	\$0.00
Miscellaneous Expense	\$1,000.00	\$734.42
Office Supplies	\$1,500.00	\$1,296.15
Payroll	\$31,000.00	\$26,922.63
Payroll Overtime	\$2,000.00	\$1,254.34
Holiday Pay	\$250.00	\$0.00
Plant Operations	\$1,000.00	\$200.00
Postage	\$5,500.00	\$4,914.22
Potassium Hydroxide	\$15,000.00	\$7,636.72
Debt SVC Principal	\$266,000.00	\$251,952.22
Printing Costs	\$3,500.00	\$4,619.84
Professional Dues	\$500.00	\$783.00
Professional Publication	\$50.00	\$20.00
Propane	\$5,500.00	\$5,332.89
Safety Supplies	\$500.00	\$0.00
FICA	\$2,100.00	\$1,747.21

Medicare	\$500.00	\$408.57
State W. Main Street Project	\$0.00	\$0.00
System Repair	\$25,000.00	\$30,314.06
System Maintenance	\$25,000.00	\$25,000.00
Telephone	\$2,600.00	\$2,838.70
Tool Purchase	\$500.00	\$134.65
Training Cost	\$500.00	\$102.00
Transfer Out	\$0.00	\$0.00
Truck	\$1,500.00	\$99.01
Register Heads	\$10,000.00	\$8,820.26
Piping	\$10,000.00	\$8,937.04
Water Testing	\$9,000.00	\$10,811.50
Worker's Comp.	\$0.00	\$288.83
Refunds	\$0.00	\$39.04
Trans. Tax Collector	\$0.00	\$0.00
Snow Removal	\$500.00	\$0.00
ICMARC Retirement	\$1,500.00	\$1,163.90
Capital Reserve Funds	\$10,000.00	\$10,000.00
<b>Total Expenses</b>	<b>\$678,810.00</b>	<b>\$635,817.86</b>

## ***FULLER PUBLIC LIBRARY FINANCIAL REPORT***

Fiscal Year Ended December 31, 2012

### **RECEIPTS**

Book Sales	\$3,048.59
Copies & Faxes	\$1,652.50
Donations/Gifts	\$905.00
Fines	\$706.43
Grants	\$200.00
History of Hillsborough Books	\$659.98
Interest	\$8.71
Lost Books	\$758.45
Miscellaneous	\$251.05
Museum Passes	\$68.40
NH Humanities Council	\$1,100.00
Non-resident Fees	\$565.00
Raffle	\$325.00
Reimbursement	\$3,385.00
Tote Bags/T-shirts/CD's	\$468.25
Town Appropriations	\$151,634.85
Town of Windsor Appropriations	\$200.00
Transfers from other accounts for building project	\$41,932.17

### **TOTAL RECEIPTS**

**\$207,869.35**

Balance on hand Jan. 1, 2012

\$17,016.58

**\$224,885.96**

## ***FULLER PUBLIC LIBRARY FINANCIAL REPORT***

Fiscal Year Ended December 31, 2012

### **EXPENSES**

Payroll	\$99,652.69
FICA & Medicare	\$7,623.23
Health & Dental	\$23,402.70
Retirement	\$3,326.23
Adult Programs	\$165.65
Advertising	\$175.00
Bank Fees	\$149.08
Books	\$12,133.06
Building Project	\$55,668.47
Children's Program	\$204.79
Clock Maintenance	\$750.00
Dues & Conference Fees	\$1,980.00
Equipment	\$205.00
Furniture	\$673.50
Lost Books	\$59.90
Maintenance	\$422.00
Media	\$1,059.00
Mileage	\$274.20
Miscellaneous	\$390.23
NH Humanities Council Programs	\$1,355.50
Passes	\$515.00
Periodicals	\$1,248.21
Postage & Delivery	\$368.50
Refunds	\$25.00
Summer Reading Program	\$886.65
Supplies	\$1,822.98
Tech Support	\$21.34
Telephone	\$596.17
Workers' Comp	\$285.32
<b>TOTAL EXPENSES</b>	<b>\$215,439.40</b>
Balance on hand Dec. 31, 2012	<u>\$9,446.56</u>
	<b>\$224,885.96</b>

***FULLER PUBLIC LIBRARY ACCOUNTS WITH NH PUBLIC DEPOSIT  
INVESTMENT POOL***

**PROJECT LIFT**

Beginning balance	\$56,048.03
Contributions	86,102.88
Income earned	73.71
Total income	142,224.62
Withdrawals	68,000.00
End Balance	\$74,224.62

**LIBRARY ACCOUNT**

Beginning balance	\$317,073.21
Contributions	32,319.86
Income earned	368.50
Total income	349,761.57
Withdrawals	33,525.00
End Balance	\$316,236.57

## ***PROJECT LIFT ACTUAL EXPENSES/REVENUE 2012***

### **Project LIFT Revenue/2012**

Ladies Benevolent Society	\$40.00
Adult Learner Services-Dept. of Ed.	\$44,357.68
Dept. of Ed. College Transition	\$3,840.00
Town of Antrim, NH	\$1,000.00
Town of Frankestown, NH	\$200.00
Town of Bennington, NH	\$400.00
Town of Washington, NH	\$500.00
Town of Hillsborough, NH	\$13,500.00
Town of Greenfield, NH	\$100.00
Town of Henniker, NH	\$350.00
Southern NH Services/Peter.	\$1,690.00
Granite State Reads Grant	\$991.52
Con-Val School District SAU#1	\$7,457.00
Hillsboro-Deering School District	\$9,113.00
Monadnock Paper Mill	<u>\$525.00</u>
<b>TOTAL</b>	<b>\$84,064.20</b>

### **Project LIFT Expenses/2012**

Tutoring	\$13,179.20
Telecom/TDS	\$742.80
Materials	\$2,009.82
Postage	\$108.13
Printing	\$591.27
Office Sup	\$990.88
Student Support	\$1,622.96
Salary	\$32,333.63
FICA	\$2,004.84
Medicare	\$468.93
Retirement	\$1,566.06
Health	\$7,323.96
Dental	<u>\$494.46</u>
<b>TOTAL</b>	<b>\$63,436.94</b>



**CAROLINE FOX FUND**  
***Annual Report***  
***Year End 12/31/12***

In 2012 the Trustees of the Trust Funds of Hillsborough combined the two Caroline Fox Funds principal balance. The interest income account for children's activities was turned over to the Trustees to be added to the principal of the funds.

Respectfully submitted,  
Linda Stellato, Chairperson

***TREASURER REPORT***  
***as of 12/31/12***

Beginning balance as of 1/1/12	\$ 71.94
Interest income on savings account	<u>.01</u>
	\$ 71.95
 Bank check #20330227-1 to Trustees of Trust Fund	 <u>- 71.95</u>
 <u>Balance:</u>	 0.00

## ***NOTES***