

## 2015 ANNUAL REPORT INDEX

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# MUNICIPAL SERVICES DIRECTORY

<b>Town Office</b> Monday – Friday 8:30 a.m. to 5:00 p.m. Fax E-Mail: hillsboro@hillsboroughnh.net Web Site: www.town.hillsborough.nh.us	464-3877 ext. 223  464-4270
<b>Town Clerk/Tax Collector</b> Monday – Friday 9:00 a.m. to 4:45 p.m. Tuesday 9:00 a.m. to 6:45 p.m. Last Saturday of every month 10:00 a.m. to 11:45 a.m.	464-3877 ext. 224
<b>Selectmen</b> Second & Fourth Tuesday Open Session 6:00 p.m. to 6:15 p.m. or By Appointment. Please call the Town Office.	464-3877 ext. 221
<b>Planning Board</b> First & Third Wednesday at 7:00 p.m.	464-5378 ext.227
<b>Board of Adjustment</b> By Application	464-3877 ext. 227
<b>Building Inspector/Code Enforcement</b>	464-3877 ext. 223
<b>Community Planning</b> Monday – Thursday 9:30 a.m. to 3:00 p.m. or by appointment Email: robyn@hillsboroughnh.net	464-3877 ext. 227
<b>Conservation Commission</b> First & Third Thursday at 7:00 p.m.	464-3877 ext. 221
<b>Health Officer</b> By Appointment	464-3877 ext. 230
<b>Welfare Officer</b> By Appointment	464-3877 ext. 226
<b>Highway Department</b>	464-3877 ext. 253
<b>Parks &amp; Recreation</b> Third Tuesday at 7:00 p.m.	464-3877 ext. 230
<b>Transfer Station</b> Tuesday, Friday & Saturday 8:30 a.m. to 4:30 p.m. Thursday 12:00 p.m. to 8:00 p.m.	464-3877 ext. 254
<b>Youth Services Office</b>	464-3877 ext. 230
<b>Supervisors of the Checklist</b>	464-3877 ext. 221
<b>Water and Sewer Commissioners</b> Office Hours: Monday – Friday 8:30 a.m. to 3:00 p.m. Water meets the 2 <sup>nd</sup> Thursday of each month at 6:00 p.m. Sewer meets the 4 <sup>th</sup> Tuesday of each month at 6:00 p.m.	464-3877 ext. 229
<b>Wastewater Treatment Plant</b>	464-3877 ext. 255
<b>Library</b> Monday & Friday 12:00 p.m. to 5:00 p.m. Tuesday & Thursday 9:00 a.m. to 8:00 p.m. Saturday 9:00 a.m. to 1:00 p.m.	464-3595
<b>Emergency Telephone Number</b>	911
<b>Police</b>	464-5512
<b>Fire Department</b>	464-3477

## TOWN OFFICERS

### **Moderator**

Russell S. Galpin - 2016

### **Selectmen and Assessors**

Wendy A. Brien-Baker, Chairman - 2016

Alan B. Urquhart - 2017

James C. Bailey, III - 2018

### **Town Administrator**

Laura G. Buono

### **Town Clerk/Tax Collector**

Deborah J. McDonald - 2017

### **Deputy Town Clerk/Tax Collector**

Denise DeForest

### **Town Treasurer**

Robert R. Charron - 2017

### **Deputy Treasurer**

Gail Crimmins - 2017

### **Chief of Police**

David Roarick

### **Fire Chief**

Kenneth R. Stafford Jr.

### **Fire Warden**

Kenneth R. Stafford Jr.

### **Community Planning Director**

Robyn L. Payson

### **Youth Services Director**

Peter Brigham

### **Library Director**

Robin Sweetser

### **Highway Foreman**

William Goss

### **Solid Waste Facility Manager**

Luke Levesque

### **Building Inspector/Zoning Officer**

Michael Borden

### **Health Officer**

Peter Brigham

### **Welfare Officer/Senior Services**

Dana Brien

### **Emergency Management**

Scott Murdough

### **Supervisors of the Checklist**

Mary Lou Kulbacki, Chairman - 2020

Joyce Bosse - 2016

Arlene Johns - 2018

### **Trustees of the Fuller Public Library**

Philip Daley, Chairman – 2018

Patricia S. Mathison - 2017

Robert Woolner - 2018

Melinda S. Gehris - 2016

Benjamin James Ainslie - 2016

### **Trustee of Trust Funds**

Hudson Lemkau - 2017

Douglas S. Hatfield - 2018

Arthur Kaufman - 2016

### **Planning Board**

Herman C. Wiegelman, Chairman - 2017

Gary Sparks - 2016

Clarence (Larry) Baker - 2016

Denise Dargie DeForest – 2016

Donald Solomon - 2018

John Penny - 2018

James C. Bailey, III - Selectman Ex-Officio

Pamela Stohrer - Alternate - 2018

### **Parks Board**

Don Decowski, Chairman - 2016

Michael Greene - 2016

Reverend Eric Jackson - 2017

Robert Casavecchia - 2017

Doris Beane - Deering Representative (non-voting)

Peter Brigham - Recreational Director

Wendy A. Brien-Baker - Selectman Ex-Officio

John Penny - Alternate - 2017

John Segedy - Alternate - 2017

**Conservation Commission**

Brett Cherrington, Chairman - 2016  
Linda White - 2017  
Richard Head - 2017  
Robert E. Drummond, Jr. - 2018  
Terry Yeaton - 2016  
Dr. W. James Young - 2018  
Ann Ford – Alternate - 2017  
John Segedy – Alternate – 2017  
Vacancy - Alternate – 2017

**Water/Sewer Commissioners**

Peter Mellen, Chairman - 2017  
Christopher Sieg - 2016  
Herman Wiegelman - 2018

**Zoning Board of Adjustment**

Roger Racette, Chairman - 2017  
David Rogers - 2017  
Nancy Torres - 2016  
John Segedy - 2016  
Russell Galpin - 2018  
Clarence (Larry) Baker - Alternate – 2017  
Paul Ruggerio - Alternate - 2018

**Historic District Commission**

James Bouchard, Chairman - 2016  
Gilman Shattuck - 2018  
James Larkin III - 2017  
Vacant - Planning Board Ex-Officio  
Wendy A. Brien-Baker - Selectman Ex-Officio

**Economic Development Commission**

Steven Venezia, Chairman - 2016  
Jack Wells - 2015  
Douglas Hatfield - 2015  
Jane Williams - 2016  
Russell S. Galpin - 2017  
Alan B. Urquhart, Selectman Ex-Officio  
Herman Wiegelman, Planning Board/Water &  
Sewer Commission/Hillsborough Pride Ex-  
Officio  
Laura Buono - Town Administrator  
Robyn Payson - Community Planning Director  
Laurel Boivin - Chamber of Commerce

**Cemetery Trustees**

Iris Campbell, Chairman - 2016  
Raymond Barker - 2017  
Wendy Brien-Baker - 2018

**Solid Waste Advisory Board**

Luke Levesque - Facility Manager  
Wendy A. Brien-Baker - Selectman Ex-Officio  
Audrey Bethel - Hillsborough  
Vacant - Windsor  
Vacant - Windsor  
Vacant - Deering  
Vacant - Deering

**Senior Advisory Committee**

Russell S. Galpin, Chairman - 2016  
Joyce Peace - 2017  
Margaret B. Curtis - 2017  
Arlene V. Johns - 2018  
Dana Brien - Senior Affairs Officer

**PUBLIC NOTICE TO HILLSBOROUGH RESIDENTS AND PROPERTY OWNERS**

[RSA 674:39-aa.VI]

Pursuant to Chapter 206 (HB 316) of the 2011 Legislative session, and RSA 674:39-aa, notice is hereby given to all Hillsborough residents and property owners that any involuntarily merged lots may be restored to premerger status upon the owner's request to the Board of Selectmen. Notice was posted at the Hillsborough Town Offices on October 24, 2011 and shall remain posted through December 31, 2016. Notice shall also be published in the Town's 2011 through 2015 annual reports.

# ***Town of Hillsborough***



## ***Boards & Departments***

# SELECTMEN'S REPORT

What a year 2015 has been for the Town of Hillsborough. Our community is growing with so many new building projects and most importantly with pride of being a Hillsborough resident!

This year, the Selectmen's office has been very busy putting together a list of goals and more importantly, seeing some of those goals started and completed. We hosted our very first "Round Table" inviting all Town Board and Committee members to try and spark positive communication between everyone. It was a success! It has always been a challenge to fill volunteer vacancies on many of the Town Boards and Committees. This year we have had several new community members come forward with an interest to serve. Thank you to all of the new and existing members on all of our Boards and Committees, without you we would not be able to keep the Town running the way we do!

We came together for the Town's annual parade and as we watched all of the community members gather along the parade route we were again reminded of how many love and support Hillsborough! They come to watch all of the wonderful floats, parade marchers and our fire trucks, everyone loves seeing and hearing those trucks!!

The Town has approved and moved forward with a Solar Garden on our landfill. This project is one of many happening around the state but we are the 1<sup>st</sup> approved landfill project in New Hampshire. The expected construction of the solar garden will be over the winter months. The Tractor Supply building was built and opened in the fall and what a wonderful addition to West Main Street it is! We thank them for bringing more choices and more jobs to our community.



The updating of the Master Plan has been well underway for all of 2015. From sending out surveys, to a visioning session that was very well attended and to countless meetings where the committee has been working very hard to bring forth a smart, resourceful plan for our Town. This was a huge undertaking and we thank all of those volunteers involved.

One area the Selectmen are very concerned about is substance abuse and how to help our community educate people and fight back against this growing problem. An initial Hillsborough Substance Abuse Meeting was held in November and there are plans to continue this effort. If you would like to get involved, you can contact the Town Office to see when and where the next meeting will be held.

One of our goals was to start offering tax deeded land parcels to abutters in a silent auction process. This not only is beneficial for the abutter, but it is putting these parcels back onto the tax rolls, which is positive for the Town. In the future we will continue this program and may eventual hold an auction on other pieces of tax deeded property as well. Stay tuned.....



We'd also like to mention something that happened in the fall with our High School girls and boys soccer teams going very far in both of their respective tournaments.



Our small community of Hillsborough pulled together enormous pride for our teams. The players wore t-shirts that said "I Love my Town". This outpouring was all over the news and everyone saw what a wonderful Town we live in!



In closing, the Selectmen's office and the Department Heads work extremely hard to bring you a reasonable budget that covers what our town needs. We would also like to thank all of our valued employees for their hard work and continuing to make Hillsborough a welcoming town for our residents and future residents.

Respectfully submitted,

The Hillsborough Board of Selectmen  
Wendy A. Brien-Baker, Chairman  
Alan B. Urquhart  
James C. Bailey, III

# TOWN ADMINISTRATOR'S REPORT



As I'm writing this report on December 14<sup>th</sup> it's 44 degrees with a light mist in the air, quite a difference compared to this time in 2014 when we were up to our waist in snow. I suppose it's one of the reasons we love living in New Hampshire! Just like the weather, the residential and business landscape in Hillsborough consistently changes from year to year and we're excited that it is happening at a manageable rate.

We were fortunate to have Tractor Supply, Precision Sheet Metal, and Bara Dental build and expand their businesses in town as well as several smaller businesses that have opened shop throughout the year. These changes along with various other projects which are in the pipeline have been keeping the Planning Department quite busy and it looks as though it's going to continue moving forward.

Our building department has also been very busy not only with commercial construction, but with residential as well. This demand for service has prompted us to expand the hours for our Building Inspector/Code Enforcement Officer beginning in April 2016.

Currently, the emergency management team, along with several department heads and volunteers are working at updating the Town's Hazard Mitigation Plan. The funding for this update is provided by a grant with salary amounts being used as "in-kind" matches. The update of this plan will enable the Town to continue to be eligible for FEMA funding when it becomes available for disasters and other projects.

We had another successful year of both providing senior events through our Senior Advisory Committee as well as sponsoring various services through Greater Hillsborough Senior Services. Various trips are scheduled throughout the year and are advertised well in advance for anyone wishing to attend. It's a great way to get out and meet new people!

I'm very pleased with the budget we are bringing forward to the residents this year. This budget allows us to provide more services in the areas we are feeling more demand. We are also asking the public to support starting a couple more capital reserve funds which I anticipate will be the end of new funds for quite awhile. The Capital Reserve Funds (CRF's) have allowed us to begin taking care of our buildings and purchase equipment for various departments while keeping the town tax rate level.

As always, I'd like to thank the residents of Hillsborough for being supportive and constructive as well as the many volunteers who serve on various committees. If you're interested in volunteering and would like to know what positions are available, please let us know. Lastly I'd like to extend my appreciation to the Town's employees who provide outstanding service to our residents as well as support they provide to me on a daily basis. We are truly lucky to have them!

Respectfully submitted,

Laura Buono  
Town Administrator



# INDEPENDENT AUDITOR'S REPORT

Roberts & Greene, PLLC

To the Members of the Board of Selectmen  
Town of Hillsborough, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hillsborough, as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

## **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Basis for Adverse Opinion on Governmental Activities**

As discussed in Note I.B.3 to the financial statements, management has not recorded the capital assets in the governmental activities and, accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that those assets be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities has not been determined.

As discussed in Note I.B.3. to the financial statements, management has not determined its liability or annual cost for postemployment benefits other than pensions (OPEB) in governmental activities. Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid contributions, which would increase the liabilities, decrease net position, and increase expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position and expenses of the governmental activities is not reasonably determinable.

## **Adverse Opinion**

In our opinion, because of the significance of the matters discussed in the “Basis for Adverse Opinion on Governmental Activities” paragraphs, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Town of Hillsborough, as of December 31, 2014, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Unmodified Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund, and the aggregate remaining fund information of the Town of Hillsborough, as of December 31, 2014, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### **Required Supplementary Information**

The Town of Hillsborough has not presented a management’s discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management’s discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

### **Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hillsborough’s financial statements as a whole. The combining nonmajor and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements. The schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

## **Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report dated November 9, 2015, on our consideration of the Town of Hillsborough’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that reports is to describe the scope of our testing of internal control over financial reporting and reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the Town of Hillsborough’s internal control over financial reporting and compliance.

November 9, 2015

*Roberts & Heine, PLLC*

# BUILDING INSPECTOR/CODE ENFORCEMENT REPORT

I would like to introduce myself formally to the Town of Hillsborough. My name is Michael Borden and I reside in Greenfield, NH. I have lived and worked in the area most of my life and know many local people because of this. I have a 30-year history in construction in the region and have always enjoyed working with people. I hold ICC certifications in both Building and Fire Inspection. I volunteer in my community on many different levels and believe that what makes any community great are the people that live, work and give back. I work with youth as a volunteer in Scouting and feel that through good leadership, character development and setting a good example we can guide our future leaders to make good decisions for themselves and others they will ultimately come in contact with.

This year has been a very busy year for construction both regionally and locally. New housing is up 20% over the past year and locally over the past 5 years up 100%. We have had a sharp increase in additions and we continue to see people moving toward solar photovoltaics as an energy alternative. We have welcomed Tractor Supply to West Main Street and I would say they're off to a good start. The construction went very well and the general contractor in charge of the construction did a great job. Dr. Bara's dental office is nearing completion as I write this and by the time you read this report they should be in full operation. With a new larger facility Dr. Bara should be able to serve the community well for many years to come.

Commercial construction is also on the increase here in town with many other projects going on. I believe that due to Hillsborough's location in the region it will continue to grow with both residential and commercial opportunities and it is an exciting time to be here and be part of this great and historic town. I have a philosophy; I work for you and therefore I also look out for your best interest when doing my job. I always encourage citizens to get permits based on the fact that they are a very small portion of the total job cost and in return, you get a professional set of eyes on your project looking out for your best interests. I hope you see it that way too and look forward to seeing you out and about town.

## **2015 TOTAL PERMITS 182**

Additions	15	Lift	1
Barns	3	Misc	1
Car Port	4	Plumbing / Electrical	36
Commercial New Build	3	Pools	1
Commercial Projects	1	Porch	7
Decks	14	Ramp	2
Demo	10	Renovations/Misc	21
Foundations	2	RV permit	1
Garages	10	Sheds	5
Gas/Mechanical	14	Signs	15
Generator	4	Solar Array	6
Houses	6		

Respectfully submitted,

Michael Borden  
Building Inspector/Code Enforcement

# **CAPITAL AREA MUTUAL AID FIRE COMPACT**

The 2015 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2015. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact's operational area is 769 square miles with a resident population of 132,983. The Equalized Property Valuation in our coverage area is currently listed as over twelve billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to its twenty-two member communities. This service is contracted with the City of Concord Fire Department's Communications Center. Dispatched calls totaled 22,348 in 2015, an increase of 2.1% from the previous year. The detailed activity report by town/agency is attached.

The 2015 Compact operating budget was \$ 1,133,108. Funding of all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. During 2015 we were awarded a grant of \$161,284.05 for Phase 3 of our communication system improvements. Work funded by this grant will begin during 2016. The Compact was also the recipient of a grant for \$5,250 on behalf of the Hazmat Team to fund their medical surveillance program. The Phase 1 and 2 communications work funded in 2014 with a \$499,403 grant has been started. Equipment purchases are being made and FCC licensing and tower site-use agreements are underway. During 2015 work for the \$19,500 grant for a continuity of operations plan to formalize our backup operations with the Lakes Region Mutual Fire Aid was completed and that plan is now in place. The Compact has received a total of \$1,499,225.59 in grant funding since 2007.

The Chief Coordinator responded to 196 incidents throughout the system in 2015, and provided command post assistance on those mutual aid incidents. He also aids all departments with response planning, updating addressing information, and represents the Compact with several organizations related to public safety.

Compact officers serving during 2015 were:

President, Chief Ray Fisher, Boscawen  
Vice President, Chief Jon Wiggin, Dunbarton  
Secretary, Chief Alan Quimby, Chichester  
Treasurer, Assistant Chief Dick Pistey, Bow

The Training Committee chaired by Henniker Captain Mick Costello; with members Bow Assistant Chief Dick Pistey, Chichester Deputy Chief Matt Cole and Warner Deputy Chief Jon France assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire HazMat Team represents 58 Capital Area and Lakes Region area communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Hazardous Materials Team Chief Bill Weinhold encourages all communities to participate in the Regional Emergency Planning Committee (REPC) planning programs and to take advantage of hazardous materials training for local departments.

The Compact worked to facilitate some group purchasing during 2015. 13 EMS services responding to 17 of the Compact communities were in need of a new EMS billing service. We met as a group and investigated several companies who offered the required services. Acting as a group, we were able to secure an attractive rate and 11 of the services chose the same vendor to benefit from the enhanced pricing. Work is currently underway to secure pricing as a group for SCBA purchases to be made during 2016.

2015 was marked by significant brush fires throughout the Compact and all of the State. The importance of mutual aid was highlighted by these large scale incidents as Compact departments travelled far outside their normal response areas to provide help to other communities and some received assistance from multiple departments. The dispatch center was busy coordinating compact responses and fulfilling their role as the primary contact for the Statewide Mobilization Plan.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

<i>Capital Area Mutual Aid Fire Compact</i> <i>2014 Incidents vs. 2015 Incidents</i>				
<b>ID #</b>	<b>Town</b>	<b>2014 Incidents</b>	<b>2015 Incidents</b>	<b>% Change</b>
<b>50</b>	<b>Allenstown</b>	<b>640</b>	<b>620</b>	<b>-3.1%</b>
<b>51</b>	<b>Boscawen</b>	<b>180</b>	<b>200</b>	<b>11.1%</b>
<b>52</b>	<b>Bow</b>	<b>1190</b>	<b>1066</b>	<b>-10.4%</b>
<b>53</b>	<b>Canterbury</b>	<b>282</b>	<b>305</b>	<b>8.2%</b>
<b>54</b>	<b>Chichester</b>	<b>432</b>	<b>437</b>	<b>1.2%</b>
<b>55</b>	<b>Concord</b>	<b>7652</b>	<b>8096</b>	<b>5.8%</b>
<b>56</b>	<b>Epsom</b>	<b>854</b>	<b>803</b>	<b>-6.0%</b>
<b>57</b>	<b>Dunbarton</b>	<b>190</b>	<b>186</b>	<b>-2.1%</b>
<b>58</b>	<b>Henniker</b>	<b>915</b>	<b>958</b>	<b>4.7%</b>
<b>59</b>	<b>Hillsboro</b>	<b>915</b>	<b>930</b>	<b>1.6%</b>
<b>60</b>	<b>Hopkinton</b>	<b>1051</b>	<b>1092</b>	<b>3.9%</b>
<b>61</b>	<b>Loudon</b>	<b>1063</b>	<b>987</b>	<b>-7.1%</b>
<b>62</b>	<b>Pembroke</b>	<b>286</b>	<b>302</b>	<b>5.6%</b>
<b>63</b>	<b>Hooksett</b>	<b>2166</b>	<b>2068</b>	<b>-4.5%</b>
<b>64</b>	<b>Penacook RSQ</b>	<b>717</b>	<b>836</b>	<b>16.6%</b>
<b>65</b>	<b>Webster</b>	<b>176</b>	<b>158</b>	<b>-10.2%</b>
<b>66</b>	<b>CNH Haz Mat</b>	<b>7</b>	<b>8</b>	<b>14.3%</b>
<b>71</b>	<b>Northwood</b>	<b>618</b>	<b>612</b>	<b>-1.0%</b>
<b>72</b>	<b>Pittsfield</b>	<b>722</b>	<b>726</b>	<b>0.6%</b>
<b>74</b>	<b>Salisbury</b>	<b>122</b>	<b>120</b>	<b>-1.6%</b>
<b>79</b>	<b>Tri-Town Ambulance</b>	<b>1033</b>	<b>1032</b>	<b>-0.1%</b>
<b>80</b>	<b>Warner</b>	<b>301</b>	<b>392</b>	<b>30.2%</b>
<b>82</b>	<b>Bradford</b>	<b>190</b>	<b>177</b>	<b>-6.8%</b>
<b>84</b>	<b>Deering</b>	<b>187</b>	<b>237</b>	<b>26.7%</b>
		<b>21889</b>	<b>22348</b>	<b>2.1%</b>

Total Amount of Fire Alarm Systems placed Out of Service / In Service for maintenance in 2015: **3076**

Mutual Aid Coordinator Responded to **196** incidents in 2015

Concord Hospital's Medical Director Responded to **77** incidents in 2015

# CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

*28 Commercial Street Suite 3 ❖ Concord, New Hampshire 03301*

❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ internet: [www.cnhrpc.org](http://www.cnhrpc.org)

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Hillsborough is a member in good standing of the Commission. Herman Wiegelman is the Town's representative to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC also evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2015, the Central New Hampshire Regional Planning Commission undertook the following local and region-wide activities:

- Provided technical assistance services for member communities, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation guidance, and planning board process training. In Hillsborough, staff provided assistance to the Master Plan Committee to continue work on the update of the 1999 Master Plan, including support during the June 24<sup>th</sup> Community Visioning Session. Staff also provided support to the Economic Development Commission related to parking in the Central Business District and potential improvements in the Depot Street area.
- Provided Hazard Mitigation Plan update development assistance to seven community Hazard Mitigation Committees and developed Plan implementation and evaluation documents available for use by all communities. In Hillsborough, began the update of Hillsborough's Hazard Mitigation Plan with the Hazard Mitigation Committee.
- Completed Fluvial Geomorphic Assessment (FGA) planning activities for eight communities along the Piscataquog River, Turkey River, Soucook River, and Suncook River, including coordinating a public information meeting for the Suncook River FGA assessment results, and compiling data, preparing maps of river features, meeting with communities, and developing Hazard Mitigation Plan Addendums for several communities. In Bow, developed the Bow Turkey River Fluvial Geomorphic Assessment (FGA) Addendum to Hazard Mitigation Plan with the Hazard Mitigation Committee by compiling the newly surveyed river data and developing a set of fluvial geomorphic feature maps.
- Completed the preparation of the Central NH Regional Plan which was adopted by the CNHPRC Full Commission on February 12, 2015.
- Completed the preparation of the Central NH Region Broadband Plan which was adopted by the CNHPRC Full Commission on June 11, 2015.
- Began the development of the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency. Tasks completed in 2015 included the formation of the regional Brownfields Advisory Committee (BAC) and the initial steps to select qualified environmental professionals to prepare assessments of potential brownfields sites in the region. Robyn Payson is the Town's BAC representative. For more information on brownfields and the CNHRPC Brownfields Program please go to [www.cnhrpc.org/cnhrpc-brownfields-program](http://www.cnhrpc.org/cnhrpc-brownfields-program).
- Assisted the Currier and Ives Byway with its member towns of Henniker, Hopkinton, Webster, Warner, and Salisbury. In 2015, the Council continued to meet quarterly to support its efforts in public outreach to promote the Byway.



- Provided assistance to the Warner River Nomination Committee, including representatives from Bradford, Warner, Sutton, Webster, and Hopkinton, related to the possible future nomination of the Warner River into the NH Rivers Management and Protection Program.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). Robyn Payson is the Town's TAC representative. In 2015, CNHRPC staff worked with the TAC to complete the preparation of the 2017-2026 Regional Transportation Improvement Program (TIP) to ensure that the region's needs were adequately addressed in the State Ten Year Highway Transportation Plan. Information related to the TIP update process can be found at [www.cnhrpc.org/transportation/transportation-improvement-program-tip](http://www.cnhrpc.org/transportation/transportation-improvement-program-tip).
- Offered its member communities a Road Surface Management System (RSMS) program, through transportation planning activities, which provides an overview and estimate of a municipal road system's condition and the approximate costs for future improvements.
- Completed over 200 traffic counts in the region as part of its annual Transportation Data Collection Program. In Hillsborough, CNHRPC conducted twenty (20) traffic counts along state and local roads.
- Assisted five communities with the preparation of Transportation Alternatives Program (TAP) grant applications for pedestrian and bicycle improvement projects.
- Continued to support an enhanced volunteer driver program (VDP) in our region that was established in November 2011 through CNHRPC's 2010 Coordinated Transportation Plan efforts. In 2015, the VDP provided over 5,000 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. The goal of the planning effort was to reduce transportation costs for those in need while increasing coordination between existing transportation providers. In Hillsborough, there are currently six (6) drivers providing rides and seventeen (17) residents receiving rides through the enhanced Mid-State RCC Volunteer Driver Program. For more information, visit [www.midstatercc.org](http://www.midstatercc.org).
- CNHRPC provided assistance to the Regional Trails Coordinating Council, a coalition of local rail trail and shared-use path groups in roughly the Salem-Manchester-Concord corridor. In 2015, the group worked on implementing tasks recommended in the Regional Trails Plan for the region. Activities included awareness and outreach activities such as distributing trail marker signs, developing interactive maps for the public, and other activities to promote the use and development of rail trails in the region.
- Provided assistance to NH Department of Transportation's (NHDOT) Bicycle and Pedestrian Transportation Advisory Committee (BPTAC), advising NHDOT on bicycle and pedestrian related matters. BPTAC activities included various projects such as level of traffic stress analysis, lane striping policies, and the development of a statewide bicycle and pedestrian traffic counting program.
- CNHRPC provided assistance with the development of a regional transportation model comprised of over 400 traffic analysis zones as part of the I-93 Bow-Concord expansion project. The transportation model was developed using a base year of 2010 and a future year of 2035 using projections for population and employment. The model allows CNHRPC to demonstrate what effects specific demographic changes and roadway projects may have on traffic throughout the region.
- CNHRPC completed a NHDES 604(b) impervious cover study for the Upper Merrimack River Local Advisory Committee (UMRLAC) with its member towns of Bow, Concord, Boscawen, and Canterbury. CNHRPC completed the creation of an impervious cover GIS layer for the UMRLAC region, developed several maps of the region and each town displaying impervious cover and other pertinent map layers. Reports with a detailed discussion of local areas of concern were developed for each community.
- Continued to acquire, update, and utilize Geographic Information Systems (GIS) data for planning, cartography, and analysis across all projects.

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

## CONSERVATION COMMISSION REPORT

The Hillsborough Conservation Commission purchased its first conservation property this year. It is a 10.6 acre lot located off of Norton Drive and was owned by Bob Gould and Sue Rauth. It lies along the Contoocook River (a NH Designated River) and includes the River Walk. This new conservation lot is within one of the Ecologically Significant Areas identified in the Town's Natural Resources Inventory (completed in 2014). It also abuts Grimes Field, and other town-owned properties. Riverside recreational opportunities are preserved as town-owned lands along the river provide a greenway easily accessible from downtown. The conservation of this land preserves an important corridor for birds and other wildlife along the river, provides a buffer from development pressure, and protects vernal pools located on the property. The Commission would like to thank Bob and Sue for working with us to bring this project to fruition.

The Conservation Commission began planning some trail building on conservation lands. These trails, when built, will enhance access for hiking, bird watching, and other recreational activities on these public lands.

Survey work was begun on two of Hillsborough's conservation lands, the Widow Murdough Wood Lot and the Knapton Lot. This work will define and mark boundaries and should be completed in 2016.

The Commission spent considerable time working on its portion of the Planning Board's Master Plan update. Conservation priorities and action steps were identified using the Natural Resources Inventory and will be incorporated into the Plan.

Conservation easement monitoring was conducted on all easement properties under the care of the Commission. No infringements of easement stipulations were noted.

We invite you to attend our meetings, held every first and third Thursdays of the month, at 7 PM, in the Town Office. We also encourage anyone interested in natural resource conservation to volunteer to become a commission member.

Respectfully submitted,

Brett Cherrington  
Hillsborough Conservation Commission



# DEPARTMENT OF LAND USE AND ECONOMIC DEVELOPMENT



I am happy to report that 2015 was a very productive year for the Department of Land Use and Economic Development. This year we have welcomed new businesses to town and have seen existing businesses renovate and expand.

The Planning Board held 22 meetings this year which included land use applications, amendments to the Zoning Ordinance, and a joint meeting with the Zoning Board of Adjustment to review the Zoning Ordinance as a whole and discuss possible updates.

## **Applicant**

Tractor Supply  
 Stone Bridge Montessori Schools LLC  
 Riverside Precision Sheet Metal  
 Weatherstone Crossing  
 Tractor Supply  
 Thomas Gagnon/MBF Enterprises  
 Peter D Mellen LLS  
 Scott Ray  
 SUR Realty  
 Quentin and Rebecca Griffiths

## **Application**

Major Site Plan  
 Change of Use/Waiver of Site Plan  
 Lot Line Adjustment and Major Site Plan  
 Major Site Plan  
 Minor Subdivision  
 Change of Use/Waiver of Site Plan  
 Lot Line Adjustment  
 Waiver of Site Plan/Change of use  
 Minor Subdivision  
 Lot Line Adjustment

## **Status**

Approved  
 Approved  
 Approved  
 Approved  
 Approved  
 Approved  
 Approved  
 Approved  
 Approved  
 Approved

## **2015 Highlights Include:**

### **Bara Dental**

Bara Dental has been working diligently on their renovation of the “Dutton Twins” to house a new dental complex.

### **Weatherstone Crossing (Mike Black’s Development)**

The much anticipated “Weatherstone Crossing” development received Site Plan approval in April. The beautifully landscaped development is currently in the process of obtaining state and federal permits. Groundbreaking is anticipated in the spring of 2016.

### **Tractor Supply**

Tractor Supply is a well-known retailer that caters to rural communities by selling all manner of products. This project was approved by the Planning Board in February and opened its doors in October.

### **Riverside Precision Sheet Metal**

Riverside Precision Sheet Metal is a steel fabricator, approved in March of 2015. They are moving from their current location in Henniker to Intervale Drive in Hillsborough. This project is currently under construction.

### **The Brick House Family Restaurant**

The Brick House Family Restaurant is another long-anticipated project that we were delighted to see completed this year.

### **Other Businesses**

This year we have welcomed a Montessori school, restaurants, salons, a florist, as well as other small retailers and businesses. I continue to meet with and talk to developers who have expressed interest in establishing or moving a business to Hillsborough. It appears that the word is out that Hillsborough is open for business!

### **Master Plan**

The dedicated volunteers of the Master Plan Committee were hard at work throughout 2015. Under the guidance of the Central New Hampshire Planning Commission, the Master Plan Committee developed and distributed a comprehensive survey to the townspeople. In June, a visioning session was held to review the results of the survey. The turnout to this event was excellent, and many passionate points of view were expressed. The Committee is now working on updating individual chapters of the Master Plan and would love to see more volunteers join the group. This process can be a lot of fun and the more voices involved the better! Anyone interested in volunteering should send me an e-mail so I can add you to the list.

### **Economic Development Commission**

One of the primary goals for this year was the “Branding and Marketing” project initiated at the end of last year. Members of the Economic Development Commission have been working with a marketing company (Civicplus) to give the town a greater presence on the internet with the new Economic Development Portal Page, Website and Smart Phone Application that will promote Hillsborough as a prime location to live, start a business or visit. The website will go live in early 2016.

The Commission has also been working with the Central New Hampshire Planning Commission to track the use of parking in the Central Business District. Over the past year, the utilization of existing parking was tracked and analyzed. The results of this analysis include improving the use of signage, maximizing the use of existing parking, exploring options for expansion of parking, and ways to improve pedestrian access.

**Woods Woolen Mill**

The Woods Woolen Mill project has been named highest priority project in the Comprehensive Economic Development Strategy for the Central region. I have been invited, along with representatives from 20 other communities, to serve on the Brownfields Advisory Committee. This committee will identify properties for assessment, cleanup, and planning. I am looking forward to representing Hillsborough during this process and working toward making the Wood's Woolen Mill Property an asset the town can enjoy and be proud of.

**Looking Forward**

In 2016, I am looking forward to seeing Hillsborough continue to grow in a positive direction by welcoming new businesses while respecting the natural beauty and history of the town.

As your Planning Director, it has been my pleasure to work with my colleagues on town boards, with department heads, town office staff, the Economic Development Commission, Chamber of Commerce, Hillsborough Pride, and Town Administrator Laura Buono. I encourage anyone who wishes to come by during my office hours or call with any questions or concerns you have about Planning, Economic Development or Land Use.

Please forward your questions, comments, and concerns to me, or stop by the office which is located at 27 School Street.

Respectfully submitted,

Robyn L. Payson  
Planning Director



# **ECONOMIC DEVELOPMENT COMMISSION REPORT**

The mission of the Hillsborough Economic Development Commission (EDC) is to ensure that Hillsborough focuses on the future and is a community with responsible business growth as its priority; to proactively pursue a robust business climate by stimulating creative and viable avenues of growth for new and existing businesses; and to facilitate diversification of our tax base and creation of employment opportunities; thereby building an enriched quality of life.

The EDC members are made up of diverse volunteers from the community, including business owners, realtors, real estate owners, taxpayers and town employees and officials. Our current members: Steve Venezia, Chairman; Jane Williams; Doug Hatfield; Russell Galpin; and Jack Wells. Ex Officio members: Alan Urquhart, Selectman; Herm Wiegelman, Chairman of the Planning Board; Laura Buono, Town Administrator; Robyn Payson, Planning Director; and Laurel Boivin, Chamber of Commerce.

The EDC has worked very hard this year to produce tangible results that can be seen by and will help the community at large. After adding twelve new parking spaces to Depot Street last year, we have enlisted Central New Hampshire Regional Planning (CNHRP) to further review the downtown area and make recommendations for improvement. The EDC recently received a proposal for improvements to that area that include beautification and an increase in the utility of Depot Street. The EDC hopes to continue with that project in 2016.

In addition, the EDC, through education from outside sources, has learned how important it is to market the town to business owners and “scouts” looking for places for businesses to form and grow. To that end, the EDC has continued its work with Civicplus, with the help of Town Planner Robyn Payson, to carry out this plan. The EDC believes that this marketing plan will help to attract business and industry to Hillsborough, thereby broadening the tax base and ultimately decreasing each individual taxpayer’s burden. The EDC hopes to launch this marketing plan in 2016.

In 2015, the EDC commissioned CNHRP to complete a parking utilization analysis in the downtown area. That analysis concluded that there was ample parking in downtown Hillsborough within .25 miles of the downtown area. CNHRP recommended that the Town increase signage and educate the population about the location of free parking. The EDC hopes to have improved and increased parking signage up in 2016.

The EDC has continued its work on the Comprehensive Economic Development Strategy (CEDS). The CEDS has now been accepted by the federal government and the EDC hopes to begin grant applications in 2016 in order to begin to work on projects including downtown revitalization, sidewalk expansion, water and sewer improvement and expansion, a community center and mobile community education.

One of the EDC’s functions is also to welcome and cultivate business relationships in the community. In 2015, Bara Dental has erected a largely new building, Tractor Supply Company has come to Town, and new construction is underway on a sheet metal fabricator. The EDC will make every effort to aid in future development as well, with Michael Black’s “Weatherstone Crossing” and several other commercial developments hopeful for 2016.



The EDC's detailed goals for 2016 are as follows:

- Continue to cultivate a vision for what the Town of Hillsborough wants to be so that we can create our strategies to achieve that vision
- Launch the Civicplus marketing plan, which will help the Town to achieve its goals
- Implement ideas for improvement to the downtown area
- Create a plan to retain existing businesses while attracting new businesses
- Erect new parking signage to improve the perceived parking problem downtown
- Advance the Wood's Woolen Mill project
- Develop a Hometown Pride video
- Apply for grant funding to begin to carry out CEDS projects
- Explore possibilities for the Associated Electric site on West Main Street

Hillsborough is a town rich with resources, including history, beauty and strong culture. We all need to learn to work together to spread the message that Hillsborough wants to send in order to provide an attractive environment for businesses and individuals. This requires a profitable place to do business, an attractive place to live, work and play for individuals, good schools, and a strong community presence. Together we can make the vision for Hillsborough a reality and the EDC is working hard to do its part.

Respectfully submitted,

Steven J. Venezia  
Chairman

## **EMERGENCY MANAGEMENT REPORT**

During 2015, the Emergency Management Department had only one incident that we needed to respond to which was in January. It was a blizzard storm standby which resulted in no incidents. We had several strike teams working the streets and checking on residents to make sure they were safe.

We've also put together a Hazard Mitigation Committee team to work with Central NH Regional Planning Commission to update our Hazard Mitigation Plan. This is something that needs to be done every five years to insure the Town's continued eligibility for FEMA funding.

In addition, we completed our annual siren test (alert system) in June. The system is not only old, it is also difficult for citizens to hear. Because of that, we will be looking into replacing it in the near future.

I would like to thank the Town of Hillsborough for the opportunity to serve as your Emergency Management Director. If you have any questions or concerns with regard to emergency preparedness, please visit the Emergency Management Link on Hillsborough's website or call 603-464-6411.

Respectfully submitted,

Scott Murdough  
Deputy Fire Chief/Emergency Management Director

# FIRE DEPARTMENT EMERGENCY MEDICAL SERVICES REPORT

The Hillsborough Fire Department and Emergency Medical Services have been busy in 2015. In 2015 the department responded to:

Calls for service (not including inspections):

FIRE:	319
EMS:	821
Inspections:	159

**Total Fire/EMS/Inspections: Total                      1,299**

2015 found the fire department to be very busy. This year we continued to support the Fire Prevention Program starting with the annual visit to the Elementary School in October. We held an assembly with grades K through 3 in the gymnasium. After a lengthy discussion on fire safety all, the children were given packets and Jr. Fire Chief Hats.

EMS is currently working with the Town Office on our “File of Life” campaign. The File of Life is a system that allows townspeople to document their medications and pertinent medical history. This allows ambulance personnel to access this information in one location. If you would like to take part in this program, please stop by the fire station to obtain your program kit.

This year also brought about some changes in the Department. We continue to cover the ambulance 24 hours a day. This has proven to be vital for the Town of Hillsborough. We have also switched companies that handle all our billing needs for the ambulance. The new billing company Comstar, is being utilized by all members of the Capital Area Compact that provide ambulance service for their communities. By doing so we were able to get great rates and hope to collect more revenue for all calls requiring transport. We, along with three other towns in the Capital Area Compact, have looked into and obtained quotes for Self-Contained Breathing Apparatus (SCBA). Several meetings were held to address the needs of all interested parties and after receiving bids were able to save all interested towns a considerable amount of money. This would not have been possible without working together to boost our buying power.

The Fire Department decided to retire the current patch worn on our uniforms and replace it with a more modern patch. The Department is working on getting all the uniforms updated with the new patch.



In July of 2015 the department took delivery of our 2015 F-150 Utility pickup truck that was donated by Osram Sylvania. The truck will be used as a utility truck on fire scenes, motor vehicle accidents and transportation of member's to classes held out of town. The Hillsborough Fire Department would like to thank Osram Sylvania and all of those involved in getting this truck put into service.



At the 2016 Town Meeting the Fire Department will be asking the taxpayers to replace some aging equipment. Currently the Department has a 1991 E-One engine that is due for replacement as well as a 1971 American LaFrance ladder truck. The ladder truck was free to the town 13 years ago and has been in service for the same amount of years. The Department plans to replace both trucks with a single truck that would handle both jobs. This will not only cut down on maintenance costs, but on fuel as well. Also at Town Meeting the Department will be asking to enter into a lease agreement for the new SCBA mentioned earlier. Currently our SCBA (also known as air packs) will be out of compliance in the next few years and will need to be replaced. The new SCBA will have new technology to keep our firefighters safe.

On behalf of the Chief Officers, Company Officers and Members, I would like to thank all other town departments as well as all the taxpayers for your continued support. We look forward to serving the community of Hillsborough in the coming years.

Kenny Stafford Jr.  
Fire Chief  
Hillsboro Fire Department  
Emergency Medical Services

# FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The ability to obtain fire permits on line was initiated in 2015. Approximately 120 towns participated in the online system with over 4,000 permits issued. To obtain a permit on line visit [www.NHfirepermit.com](http://www.NHfirepermit.com). The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

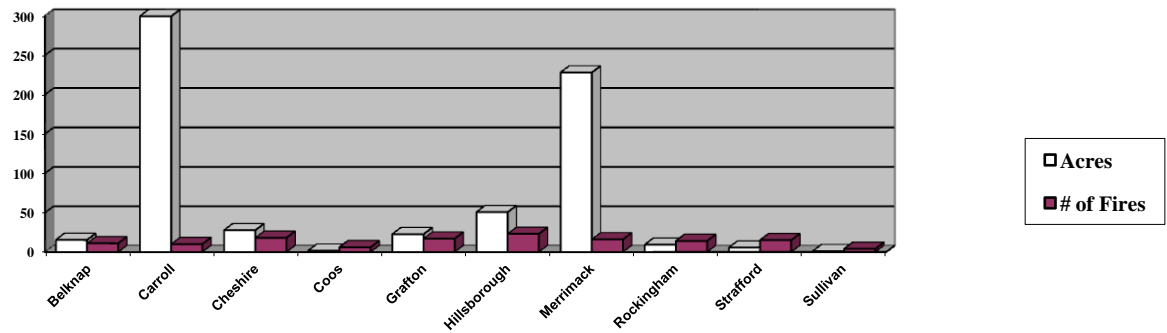
This past fire season burned **661 acres** which was the most recorded since 1989 when 629 acres burned. The fire season began in early April with the first reported fire occurring on April 8<sup>th</sup>. The largest fire was the 275 acre Bayle Mountain fire in Ossipee. This fire started on May 5<sup>th</sup> and burned for several days. The Bayle Mt. fire was also the largest individual fire in NH in over 25 years. There were also a number of other sizable fires in May which definitely kept NH's wildland firefighting resources stretched to the limit. These larger fires increased the average wildland fire size to 5.12 acres. As usual our higher fire danger days correlated well with the days that there were fires actually reported. The statewide system of 16 fire lookout towers continues to operate on Class III or higher fire danger days. Our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The tower's fire spotting capability was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2015 season threatened structures and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and by maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

## 2015 FIRE STATISTICS

(All fires reported as of November 2015)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	15.3	11
Carroll	299.5	10
Cheshire	27.6	18
Coos	1.6	6
Grafton	22.6	17
Hillsborough	50.6	23
Merrimack	228	16
Rockingham	9.2	14
Strafford	5.5	15
Sullivan	1.1	4



### CAUSES OF FIRES REPORTED

		Total	Fires	Total Acres
Arson	7	<b>2015</b>	<b>134</b>	<b>661</b>
Debris	17	<b>2014</b>	<b>112</b>	<b>72</b>
Campfire	13	<b>2013</b>	<b>182</b>	<b>144</b>
Children	3	<b>2012</b>	<b>318</b>	<b>206</b>
Smoking	12	<b>2011</b>	<b>125</b>	<b>42</b>
Railroad	0			
Equipment	6			
Lightning	5			
Misc.*	71 (*Misc.: power lines, fireworks, electric fences, etc.)			

**ONLY YOU CAN PREVENT WILDLAND FIRE**



# **FULLER PUBLIC LIBRARY REPORT**

We have spent most of the year planning our renovation project. With the addition of a fire escape and LU/LA lift we will be able to begin using the upper floors of our building again. Heat and electrical systems for the upper floors will need to be upgraded and handicapped accessible bathrooms added. Hopefully this will all be done by spring.

Over the summer the masonry on the front porch was repaired and repointed. This work was partially funded by a Mooseplate Grant the library received in 2013.

The digital newspaper archive of the Hillsborough Messenger dating from 1891-1975 is accessible at the library or from home via our website. It is well-indexed so you can type in a name and any articles about that person will come up, making it a very handy resource for those researching family history. This was paid for by the very generous gift the library received from Cliff Blanchard in 2014.

## **ADULT PROGRAMS**

We have several ongoing monthly programs. How To's Day meets on the first Tuesday of each month to demonstrate a new craft or skill. This year Luke Levesque introduced us to beekeeping, Mary Ann Gibson helped us make button tree tote bags, Stephanie Engel showed us how to knit with our fingers and arms instead of using needles, Alexandra Buciak taught beginner drawing, watercolor, and acrylic painting, Samantha Parenteau led us through making rolled paper art, yarn baskets, garden art from recyclables, homemade handscrubs, and layered jar gifts, and Ann Whitney made felted wool snowman ornaments with us. Thank you to all who volunteered and attended! If you have a craft idea or skill you'd like to share, let us know.

Our book discussion group meets on the first Thursday of each month at 7 pm and we are always looking for new members.

We received two NH Humanities Council grants in 2015 enabling us to host two of their programs. In June, Ann McClellan of Plymouth State University presented a program about the popularity of Sherlock Holmes called Not So Elementary, My Dear Watson. In August, Cal Knickerbocker presented the musical program The Wacky Songs That Made Us Laugh.

The Armchair Travel program continued in February with Tom Kamberis sharing his photos of Italy. If you have vacation photos and stories you'd like to share let us know because we would like to make this a monthly program.

The Bible Hill Boys and friends returned for the fourth annual Cabin Fever Singalong in February. Along with Chris O'Connor and Mike Bradley, talented musicians Steve Brough, Kevin Barrett, Lizz Ferdina, Heidi Welch, and Phil Swasey joined in the fun.

In March we held a Seed Swap and Garden Forum. Master Gardener Tom Kamberis acquired a donation of \$400 worth of seeds from Baker Creek Heirloom Seeds for us to share and was on hand to answer gardening questions.

For the Statewide Poetry Party in April, local poets and students read from their works and shared their favorite poems.

Project LIFT and Greater Hillsborough Senior Services have partnered to teach computer skills to seniors on Monday afternoons at the library.

In May we held our Annual Book Sale. Leah Dunbar provided live music for the day, playing her marimba. We continued selling books for \$1 a bag on the porch until cold weather put a stop to it in October. The leftover books were donated to Rolling Thunder, a NH Veteran's service organization.

The history of Comic Books was the theme of a presentation given by Professor Simon Donoghue in June. Humorist Ken Sheldon (AKA Fred Marple) came to read from his new book *Welcome To Frost Heaves*. Over the summer we held three Trivia contests for adults to test our knowledge of useless facts. Local businesses donated gift cards for prizes. Monthly this summer and fall, local chiropractor Dr. Ernest Caldwell, Jr. gave a series of health related talks.

In December Samantha Parenteau shared more of her crafty talents with us teaching a workshop on wreath-making. Thank you to Bonnie & Walter Morse for donating the greens. For Old Fashioned Christmas, Samantha showed how to make giant paper snowflakes and paper ornaments. We held our Annual Christmas Raffle and had our first ever Ugly Sweater Contest.

### **CHILDREN'S PROGRAMS**

During the school year, Mary Lou Lannon leads our Preschool Storytimes on Tuesday and Thursday mornings at 10 am. The afterschool group from Kids' Adventure visits the library on Friday afternoons.

February vacation week we hosted our first Fab Lab. Each day we had a fun activity including edible architecture, building with Legos, Heidi Doyle introduced us to electricity using Snap Circuits, and we built creations from recycled parts.

The Summer Reading Program theme this year was Every Hero Has a Story. 144 children pledged to read over 3,300 books! We held superhero training camps to make costumes & gadgets and work on our superpowers. Nineteen people marched with us in costume in the Balloon Fair parade. A Kids, Books, and the Arts Grant from the NH State Library funded a comic book drawing workshop given by Marek Bennett. We celebrated local heroes too. Sgt. Nick Hodgen brought police K-9 Gibbs and puppy-in-training Hobbes, who were a big hit with the kids. We ended the program by having Lunch With a Hero. School Resource Officer Rory Bohanan, Fire Captain Roland Bovio, Medic Amy Morss, and Firefighters Charlie Davenport and Jeff Brule brought the heavy rescue truck, new ambulance, and police car for the children and parents to see and touch.

We are participating in the 1,000 Books Before Kindergarten program which encourages parents to begin reading to their children at birth – or even before – to get them ready to learn to read independently by age 5. Register with us to keep track of your reading and your child will receive a prize for every 100 books.

To keep abreast of what is happening at the library you can look at our website [www.fullerlibrary.info](http://www.fullerlibrary.info), check us out on Facebook, pick up a copy of our monthly newsletter at the desk, or look for our monthly Between the Covers column in the Villager newspaper.

### **STAFF DEVELOPMENT**

Mary Lou Lannon attended the spring and fall Children's Librarians Conferences and the Great Stone Face awards at the NH School Library Media Assn. Conference. Samantha Parenteau has completed seven online courses in Collection Development, Technical Services, and Public Services working toward a paraprofessional certificate. Robin Sweetser took a Library Management class and attends quarterly meetings of our state library co-op to share ideas with other local librarians. In October we welcomed Tianna Tardif to our staff, replacing Camille Gibson.

## **THANK YOUS**

A big thank you to trustee Phil Daley and Chris Sieg at Piexx for keeping our computers running smoothly all year.

Thank you to Rhoda Ross & Joseph Solomon, Bank of NH, LCHIP Monitoring Fund, Rotary Club of Henniker, Shaw's, Ming Du, Sampan, Agway, Dunkin' Donuts, Sweet Expressions, Turismo, McDonald's, Tooky Mills, and Radio Shack for their monetary and prize donations.

Thanks to all in the community who have donated books over the past year for our book sales.

## **STATISTICS**

Number of titles in collection - 34,006

Number of registered borrowers - 4,137

Number of items borrowed - 34,433

Number of items borrowed from other libraries - 3,123

Number of items lent to other libraries - 937

Total ebooks downloaded - 1,108

Total audio books downloaded - 1,102

Total periodicals downloaded - 134

Streaming video - 1

Internet usage (not including wireless) - 2340

Board of Trustees:

Phil Daley, Chairman

Ben Ainslie

Pat Mathison

Robert Woolner

Melinda Gehris

Respectfully submitted,

Robin Sweetser

Director

# HIGHWAY DEPARTMENT REPORT

The winter of 2015 was another challenging season that started out with what seemed to be daily snow storms. The last snowstorm we had was March 28, with 2 inches of snow.

April: Grading and raking back roads.

May: We screened 6,000 yards of winter sand and crushed 6,000 yards of gravel in the Town pit.

June: Put in a 48-inch culvert on Old Henniker Road. We assisted the Parks & Recreation Department with underground wiring at Manahan Park and helped with the teardown of Grimes Field's public bathrooms.

July: Reconstructing and paving started on Summer Street, Vine Street, Briggs Street, Union Street, and Pearl Street.



August: The bridge job started on Bog Road; digging out big boulders and blasting. The job was completed in October. A new guardrail will be installed in 2016.

October: All reconstructed roads were paved and we overlaid Henniker Street, Merrill Road, Contoocook Falls Road, and Old Henniker Road. Roads were striped.



**The new truck is in, really nice!**

November: Back to grading and raking and gearing up for winter.

All of our employees are important to the Town and the Highway Department would cease to operate without them. I am proud to be their Department Head and very grateful for their dedication to the Town of Hillsborough.

I would also like to thank the citizens of Hillsborough for their continued support.

Respectfully submitted,

William F. Goss, Highway Foreman

# HISTORIC DISTRICT COMMISSION REPORT

Two changes in the membership of the Commission took place during the year.

Jonathan Gibson, who has served ably as chair, has moved to his new home in Washington and has resigned from the Commission. We thank him for steady and conscientious work on the Commission.

With heavy hearts we have to report the tragic death of James Bouchard in November. Jim served the Center and the greater community in so many ways. He had served on the Commission for many years. He set an example for all of us as a “good” citizen. It is not possible to list or detail everything he did; much of the beauty of the Center is a summation and reflection of his love for our little community.

James Larkin replaces Jon. Jan Michael replaces Jim. Both are permanent year-round residents of the Center and will surely carry on well the work of the Commission.

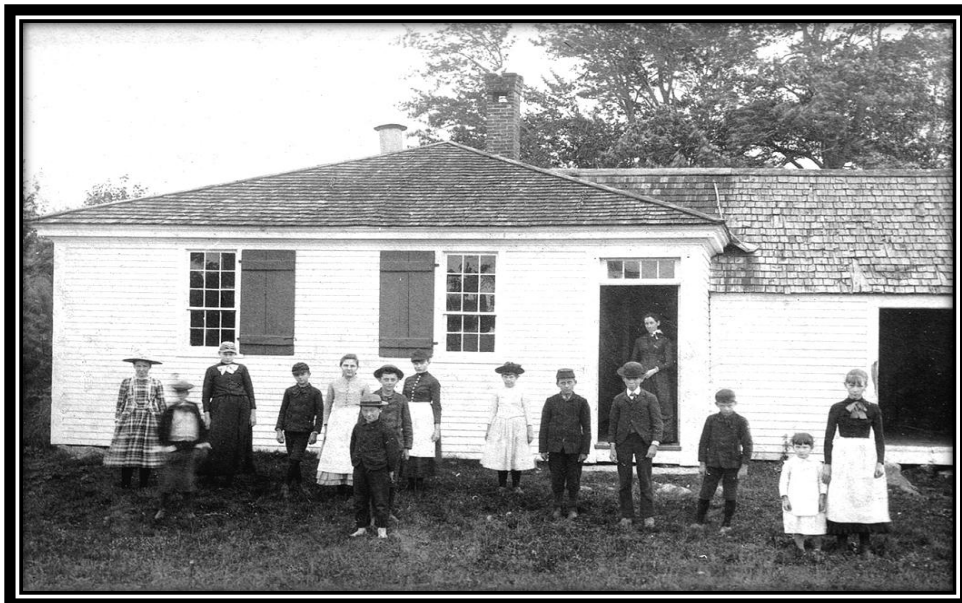
There was one Certificate of Approval issued in the Historic District for roof repair and alteration to the David Gill property at 536 Center Road.

Two members of the Commission met with the Town Property Assessor and Administrative Assistant to clarify and identify town properties at the Center. There are three town-owned structures: the Center School House, the Center Club House, and the ancient Carriage Sheds. The Congregational Church structure, while located on town land, is owned and maintained by the Hillsborough Center Congregational Church Society.

The condition of the three town-owned structures was reviewed and some areas of concern identified. A set of photographs was taken and is available at the Town Office.

Respectfully submitted,

Gilman Shattuck



## KEMP PARK COMMITTEE REPORT

The Kemp Park Committee continued to make progress during 2015 as it worked toward the development of the property on River Street into a significant community park to be known as Kemp Park. Having built on some of the foundation work for the development of a plan for the improvement of the facilities in the area, the old cider mill building has been made weather-tight and the Hanson cottage has been studied as an historical structure.

The Committee decided that its next focus would be the development of a structure to provide protection and housing for the two historic antique trucks that were acquired from the Kemp Park Museum at the time of Richard Kemp's death. The Committee has received some preliminary architectural sketches for the development of a building that would provide protection for the trucks but would also make them visible for the public viewing. We are in the process of getting estimates for the construction of such a building with an idea that once estimates and potential contractors are confirmed, we will request funds from the Town to be added to the contributions that the Park Committee has received so that we can proceed with construction. Once the building has been constructed, we will work with the Town to move the two trucks into the secure building where work will be undertaken to restore the vehicles to the extent practical so that they can be viewed by the public.

The Committee continues to receive contributions in support of its work; not only financial but contributions by the architect and by Jay Crowley and others as far as labor and estimating work goes. The Committee also expresses significant appreciation to the Town road agent and his crew for helping to keep the property cleaned up while we work on development.

The Committee recognizes this is a slow process but we're also trying to do as much as we can with volunteer help and resources so that we only have to ask the Town for funding in connection with the development of a physical building.

Respectfully submitted,

The Kemp Park Committee

Philip Harvey  
Michael Reopel  
John Stetser  
Babette Haley  
Rachel Hawkinson  
Jay Crowley  
Douglas S. Hatfield



## PARK BOARD REPORT

The Park Board would like to take this opportunity to thank Allan Kingsbury and Jim Bailey who resigned this year. The two of them have served the town, and especially the youth of Hillsborough for almost two decades. They have worked tirelessly to insure quality programs both at Manahan Park and Grimes Field. Their input, time and efforts will be missed.

Many projects were completed at Manahan Park before the start of another successful camping and swimming season. Electricity was added to the pavilion and electrical updates were made in the other buildings. The retaining wall was completed, and the area around it was landscaped. A new swimming dock was purchased.

Zach Rioux constructed and installed a public bulletin board in the parking area at the boat loading dock. This was done for the community as his Eagle Scout Service Project. The bulletin board will be used by the Franklin Pierce Lake Association to post their invasive specie literature, by the Recreation Director to post camp and beach program news; will provide a place for the Park Board to post pavilion usage, and much more. Thank you Zach.

The old bathroom at Grimes Field was removed, plans were drawn up for a new facility, bids are currently being accepted, and we are looking forward to construction beginning in the spring. The cracks on the tennis courts were repaired and some pickle ball lines were added, making the courts usable by more people. A new trailer was purchased, allowing the groundskeepers to move the tractor to all park locations.

The Marian Baker plaque in the river walk area at Grimes Field was rebuilt and flowers were added around it. A beautiful birdbath was placed in Butler Park by the Hillsborough Bird and Garden Club. It is in an area with several benches nearby, which should give both Hillsborough residents and visitors a lovely place to sit while enjoying the park.

Respectfully submitted,

Don Decowski, Chairman



## POLICE DEPARTMENT REPORT

Without a doubt, policing in the US is changing. I want you to know that there is not a day that goes by that I am not thankful for the support and trust that you give our department. We will always work hard to maintain that support and trust as it is essential to our effectiveness.

I am happy to report that we completed 2015 with zero turnover! This is important because losing a seasoned employee is not only costly but is a major loss in knowledge of the town and citizens.

In August of last year William Bannister graduated the Full-time Police Academy. Officer Bannister also serves as a part-time Dispatcher. We added Patricia Drake as a part-time Dispatcher. Patricia had recently retired from Manchester where she was a Police Dispatcher for 20 years.



***2015 Academy Graduation: Sgt. Philibert, Ofc. Bannister, Chief Roarick, Sgt. Hodgen, Sgt. Brown***

2015 was another busy year. Here are a couple of the projects that we have worked on. We became the first in the State of NH to become a Project Lifesaver Member Agency. Project Lifesaver is a non-profit organization whose mission is to provide timely response to save lives and reduce potential injury through the use of technology for adults and children who wander due to Alzheimer's, Autism, and other related conditions or disorders. If any of you care for an individual that may "wander", please contact the Police Department for further information.

We implemented the RUoK program which contacts seniors or homebound individuals by phone. These phone calls can occur daily or at a time and frequency that the individual would like. We hope the automated calls will reassure wellbeing and give a sense of security. If a call is not answered after a couple of attempts by the system, a police officer will go to the home and check on the person. This program is offered free of charge. To sign up please contact the Police Department or Dana at the Town Office.

Captain Ian Donovan wrote a grant to obtain and install a permanent Drug Take Back box. The National Prescription Drug Take Back addresses a vital public safety and public health issue. Many unused prescriptions that remain in home cabinets are highly susceptible to diversion, misuse, and abuse. Rates of prescription drug abuse in the U.S. are at alarming rates, as are the number of accidental poisonings and overdoses due to these drugs. Studies show that many abused prescription drugs are obtained from family and friends, including from the home medicine cabinet. In addition, many residents do not know how to properly dispose of their unused medicine, often flushing them down the toilet or throwing them away – both potential safety and health hazards. This Drug Take Back box is the best way to dispose of those old medicines. The box is installed in our lobby which is open 24/7. We encourage those who have unused medications to bring them to the police station so that we may dispose of them properly.

Sergeant Nick Hodgen has made great progress with our new Police Canine Gibbs. Over the past year, Gibbs has become both USPCA Patrol certified and Drug certified. K9 Fanto is enjoying his retirement and is living with Sergeant Hodgen.

Last year I reported that we would be holding a citizen's academy. As 2015 rolled on we realized that there was just not enough time in the day to get this accomplished. This idea, although not forgotten, has been put on the "back burner" for now. As an alternative, we hope to host periodic classes that target specific problems or issues that face our community. For example, in November Captain Ian Donovan hosted a class on internet scams that target seniors.



In 2015 we partnered with the Hillsborough County Sheriff's Street Crimes Task Force. This task force was created to effectively combat the distribution and use of illegal substances and property related crimes that affect the quality of life in Hillsborough County. This task force is made up of County Sheriffs and local Police Officers. This partnership makes needed resources available to the the Town that we would not ordinarily have. Our partnership in 2015 culminated in the arrest of numerous street level drug dealers in Hillsborough.

Sergeant Mark Philibert attended the Active Shooter Threat Instructor Training Program at the Federal Law Enforcement Training Center in Glynco, Georgia. The program is designed to provide an officer with high quality training and instill the analytical knowledge, skills and aptitudes needed for the highest proficiency in Active Shooter response training. As a department, we also trained with other local officers and a specialized training company to sharpen our skills on this same topic.

In 2015 the President's Task Force on 21<sup>st</sup> Century Policing issued recommendations for Law Enforcement Agencies across the country. These recommendations are to serve as a roadmap and guidance to Police Departments to follow as we move forward. During the next year we will be reviewing the recommendations outlined in the guide for inclusion in our long term-goals.

Although most investigations take a great deal of time, much more than you would expect, especially after watching crime shows on TV, we utilized an immense amount of resources on several complex and high profile cases. I want to thank Detective Sergeant Brown, Detective McGillicuddy, and Detective Marcellino for all of the extra time and effort they put into bringing these cases to prosecution.

This year we were short staffed in Patrol and Communications due to leaves and officers out with injuries. It definitely made it a difficult year, however as always, the staff made personal sacrifices and pulled together to make it a successful one. I am extremely proud of each and every person that works for the Police Department and I thank them for their efforts and dedication. Our personnel are truly our best asset!

In closing, if there is anything you feel that the Hillsboro Police could assist you with, areas we should improve on, or just have general questions, do not hesitate to call or stop by and see me. It is an honor to serve you and I thank you for your continued support.

Respectfully submitted,

David Roarick  
Police Chief

Below is a fraction of the calls that the Department is involved in. Please do not hesitate to call if you would like any further statistical information or have questions.

**Hillsboro Police Department Statistics (partial)**

**Investigations/Patrol**

Assaults – 49  
Burglary – 16  
Motor Vehicles Stolen – 2  
Drug Cases – 58  
Criminal Mischief – 34  
Sexual Assaults/Rape – 31  
Thefts – 60  
Liquor Law Violations – 62  
DWI Arrests – 44  
Motor Vehicle Collisions – 193  
Cars Stopped for Violations – 2,550

**Communications**

Incoming Phone Calls Handled by Dispatch – 35,451  
911 Calls – 1,746  
Police Calls Dispatched – 20,185  
Fire/Rescue Calls Dispatched – 122

## PROJECT LIFT REPORT

We are proud to have achieved two major goals this year at Project LIFT; we have been awarded a generous grant from the Dollar General Literacy Foundation and have increased our literacy efforts in years 2014-2015. **LIFT was the recipient of a \$5000.00 literacy grant from the Dollar General Foundation in March 2015.** The intent of the grant is to expand services to the greater Hillsborough area and surrounding towns. Letters of support were provided by many local libraries and organizations as collaboration in this effort.

So far, we have utilized the funds to purchase materials, organize a computer class at Fuller Public Library for seniors from the Hillsborough area and expand services to Antrim and Peterborough students. LIFT currently has a presence at Southern NH Services' Riverview Apartments and The River Center Family Resource Center in Peterborough, as well as a continued relationship with the Grapevine Family Resource Center in Antrim. Additional funds from the grant will allow for purchase the of new computers, additional computer classes, updated HiSET materials and scholarships for the HiSET exam.

Among those who provided letters of support for the Dollar General Grant were: The Grapevine Family Resource Center, Fuller Public Library, Hillsborough Senior Citizens Organization, Bennington Town Library, Peterborough Town Library, Southern NH Family Resource Center and The River Center in Peterborough. Outreach to these towns and services will be made possible with the funds from the Dollar General Grant. Project LIFT has provided services in Antrim, Bennington, and Peterborough. Tutoring at these sites are done either by volunteers or paid staff who meet one on one for various subjects.

We have had the pleasure of working with students from Africa, Turkey, Philippines and China this year. We have also been fortunate enough to have very knowledgeable volunteer tutors help our students achieve their goals.

Our students have read complete books; some for the first time ever in their lives.... Just a few of the favorite "picks" of books read this year included: The Giver by L. Lowry, Hatchet by G. Paulsen, Forever & Ever by David Elliott, Sadako & the Thousand Cranes by E. Coerr and Legend by Marie Lu.

The HiSET exam has required additional teacher training and student effort in learning in 2015. The exam is scheduled to be revised once again in 2016. We have had successful HISET; graduates but there is no doubt that there has been an increase in knowledge necessary to be able to pass this exam. To find more information about Project LIFT, learn more about the HiSET and view our newsletter go to: [www.fullerlibrary.info](http://www.fullerlibrary.info)

Keep Learning and Growing,  
Judy Fournier, Program Director

### FUNDING AND SUPPORT IN 2015 FOR PROJECT LIFT!!!

MONADNOCK PAPER MILL  
GRAPEVINE FAM. CENTER  
BUREAU OF ADULT ED.  
DOLLAR GENERAL FOUNDATION  
FULLER PUBLIC LIBRARY  
RIVER CENTER FAMILY CENTER  
SOUTHERN NH SERVICES-PETERBOROUGH

SPECIAL THANKS FOR SPECIAL PEOPLE:  
HILLSBORO CENTRE LADIES BENEVOLENT SOCIETY  
MICHELLE FRANKE  
MICHAEL BOUCHER  
JOYCE & LEIGH BOSSE  
TRISH BUSH  
JEN DECOSTE  
MICHELLE MATHESON  
TAMMY MCCLURE  
NORMAN TROTTIER  
ANN WHITNEY

*TOWNS THAT SUPPORTED EDUCATION.... HILLSBOROUGH, WASHINGTON, ANTRIM, HENNIKER, DEERING, BENNINGTON AND FRANCESTOWN, NH.*



## **SENIOR ADVISORY COMMITTEE REPORT**

The Senior Advisory Committee met monthly during 2015 to review and approve expenditures of tax dollars and to approve senior activities promoted by other groups or individuals so that they would come under the Town's insurance. Ongoing programs at St. Mary's parish hall include senior luncheons, cards and games, crafty critters and GHSS, Inc. meetings. New activities approved were yoga, making special plates to be included in the Lion's Christmas baskets and a make-a-card class. These activities are under auspices of the Greater Hillsborough Senior Services, Inc. and also include Tai Chi classes held at Deering Town Hall and subsidized by the Senior Advisory Committee.

Other events were a 5K run for Alzheimer's research arranged by Youth Services Director Peter Brigham, Alzheimer Caregiver Support Group meetings at the Dubbin House led by Meg Curtis, CPR for both adults and children at the Hillsborough Fire Station including the use of an AED device, purchase of 10 GPS technology units worn by potential wanderers to aid in quickly locating them by the police (this is a Hillsborough Police Department program) and weekly movies shown at the Project Genesis room.

GHSS, Inc. was successful through donations and fundraisers in getting their "Bus For Us" without using tax money raised at 2014 Town Meeting. The bus is used regularly for senior trips for shopping and other places of interest such as apple picking, Wright Museum and a planned trip to see the Gift of Lights at the N.H. Motor Speedway in Loudon. The bus was donated for transporting people to the many venues at Hillsborough's Heritage Weekend. GHSS volunteers also drive the Town van for twice a month Maple Leaf shopping trips and produce, fold and mail the senior newspaper which is paid for with Hillsborough tax funds.

Major bus trips arranged by the Senior Activities Director in 2015 were Cabbage Island in Maine, Isles of Shoals out of Portsmouth Harbor with tickets donated by the Messenger and a fall foliage trip to Kancamagus Highway and Cannon Mountain. Trips that have been suggested for 2016 are Boston or Portsmouth Flower Show, Tarbin Gardens and Tea in Franklin, Butterfly Place and Magic Wings and Kringle Candle.

Respectfully submitted,

Russell Galpin

## SUMMER CONCERT REPORT

Step back in time and imagine it is 1825. By an act of the legislature, our first town band, the Hillsborough Brass Band was incorporated. On a warm summer night, you wander down to the bandstand at Grimes Field and enjoy a concert of live music. In 1889 another band, the Wahneta Orchestra was formed and played at nearly every high school graduation. For many years, on a Thursday night, the Town band played on the porch of the Community Building (Fuller Public Library). For lack of musicians, their last concert was sometime around 1985. From 1967 the Town supported their efforts with an annual stipend of \$850.00.



Fast-forward to March 11, 2008 when a warrant article asking “to see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars for the purpose of providing six-week downtown summer concert series” was enthusiastically approved and on July 17, 2008, the Temple Town Band opened our first Thursdays in the Park summer concert series.

Local and not so local musicians come to Butler Park, while kids and seniors and everyone in between tap their feet, sing-a-long or just close their eyes and remember how it was and again still is... Thursdays in the Park bring back a sense of community where friends and neighbors share a fun-filled evening of live music.

Annual funding allows us to continue our Towns tradition of supporting live music

2016 is our 9<sup>th</sup> year of Thursdays in the Park

7 – 8 pm Butler Park

Bring a chair... bring a friend... see you in the park...

Respectfully submitted,

Yvonne Wiegelman  
Summer Concert Manager



# TOWN CLERK'S REPORT

Certified Copies	\$2,220.00
Dog Fines	\$472.00
Dog Licenses	\$3,194.50
Marriage Licenses	\$1,385.00
Registrations	\$841,227.99
UCC	\$720.00
<b>Paid to the Town of Hillsborough</b>	<b>\$849,219.49</b>

## Vital Statistics

Births	43
Deaths	61
Marriages	29

## Year End Report of 2015 Hillsborough Deaths

Amidon, Richard	LaPlante, Richard
Aseltine, Effiemay	Lewis, Lila C.
Avery, Judith	Main, Polly B.
Barrett, Anna	McCabe II, Edward
Barrett, Daniel	McDonald, Robert
Bassett, Winnifred	Miller, William (Bill)
Bechtle, Hope	Mitchell, John
Bouchard, James	Nettleton, Susan K.
Boulerisse, Romona	Olson, Elizabeth M.
Brotman, Ronald Henry	Perry Jr., William
Burnham, Stella	Petrakos, Tim
Byrom, Samuel	Pinkham Jr., Christopher
Camara, Joanne F.	Rajaniemi, Raymond
Clohessy, William	Reichenbach, Sandra
Cooper, June	Richter, Hazel
Cota, G. Fern	Roback, Rose
Crane, Richard	Robie, Martin
Davison Sr., Brett	Russell, Warren
Dutton Jr., Archie	Shattuck, Fred
Emery, Clayton	Simcock, Carlotta J.
Fitzpatrick, Robert	Snow, Edith
Foster, Joy	Spalding, Audrey
Fox, Ray	Spiller, Herbert C.
Gagnon, Norma D.	Trombley, Marie
Gefvert, Robert W.	Tuttle, Jean
Giakoumis, Marianne	Wardenski, Susie
Goss, Todd	Wing Sr., Harold
Guminski, Allan	Withington, Janet
Hall, Robert	Woodbury, Kenneth
Hersey, Barbara A.	Wright, Wallace
	Wyman Jr., Raymand

Respectfully submitted, Deborah J. McDonald, Hillsborough Town Clerk

## TRANSFER STATION REPORT

The challenges and changes were many in 2015. We saw a huge market decline that forced us to make some changes in how we accept some material. I'd like to thank everyone for bearing with us and remaining flexible as we continue to try to figure out what works best. One of our vendors, who took most of our recyclables, went out of business midyear and left us scrambling to find a new home for our tonnage. A lot of our recyclables are now going to Vermont, which so far seems to be working out nicely.

This summer we purchased two new roll off containers and refurbished all of our existing containers ensuring safe container transport into the next decade.

And finally, a sincere thank you to both the Town Office Staff and the Highway Crew for doing what they do and helping us out throughout the year. I wish to thank the hard working staff at the Transfer Station for enduring the cold of winter and heat of summer while performing some of the dirtiest tasks in town, and you the public for your kindness and support in making Hillsborough a great Town to work for.

Respectfully submitted,

Luke Leveque  
Solid Waste Facility Manager

Recyclable Material	Amount Recycled in 2007	Environmental Impact
		Here is only one benefit of using this recycled material rather than natural resources (raw materials) to manufacture new products.
Aluminum Cans	24,270 lbs.	Conserved enough energy to run a television for 2,469,715 hours!
Paper	256 tons	Saved 4,347 trees!
Scrap Metal	176 tons	Conserved 176,080 pounds of coal!

## TRANSFER STATION TONNAGE REPORT

Month	Aluminum Cans	Cardboard	Televisions Monitors [ IN POUNDS ]	Commingle Recyclables	Demolition	Metal
January	0.60		5,810	20.42	24.61	6.55
February	1.33			24.19	14.40	
March	0.61	23.24	10,959	18.23	29.44	6.44
April	0.60			20.03	51.41	11.30
May	1.10		7,472	25.53	87.07	11.34
June	0.54	22.52	6,599	28.64	60.00	19.20
July	1.13			30.52	71.09	15.16
August	1.12	24.06	7,391	19.88	55.61	10.59
September	0.64			16.32	90.88	17.02
October	1.24		7,279	10.48	68.27	16.41
November	0.64			7.90	57.90	17.35
December	1.16	23.80	7,111	8.44	41.22	5.79
<b><u>Total Tonnage</u></b>	<b><u>10.71</u></b>	<b><u>93.62</u></b>	<b><u>52,621.00</u></b>	<b><u>230.58</u></b>	<b><u>651.90</u></b>	<b><u>137.15</u></b>

	Paper	Refrigeration AC	Municipal Solid Waste	Commercial Solid Waste
January		26	116.84	36.02
February	8.71		89.72	30.74
March	5.76		95.78	42.47
April	5.25		122.23	31.10
May	3.29		158.66	35.05
June	3.22	86	141.63	27.35
July			165.64	14.75
August	5.35	70	143.47	13.09
September	9.86	53	139.52	20.69
October	4.74		158.35	4.82
November	9.73	63	154.82	
December	10.22		124.46	
<b><u>Total Tonnage</u></b>	<b><u>66.13</u></b>	<b><u>298</u></b>	<b><u>1,611.12</u></b>	<b><u>256.08</u></b>

# **WATER & SEWER COMMISSIONERS REPORT**

The year 2015 was one of departures and arrivals for the commission and its employees.

Shortly after Town Meeting Commission Chair Douglas Parker stepped down after 7 years of service, 5 of those as chairman. During his tenure Parker oversaw the completion of two major projects; upgrades to the Wastewater Treatment Facility (WWTF) on Norton Drive in an attempt to secure more treatment capacity, and the installation of new primary and secondary disinfections systems at the Water Treatment Facility (WTF) on East Washington Road to eliminate the presence of disinfection byproducts.

Commissioners Peter Mellen and Herman Wiegelman would like to thank Parker for his years of dedicated service and thoughtful leadership.

In February, Wastewater Treatment Assistant Operator Michael Billings, a 33-year employee, suffered a heart attack which led to his retirement in July. The commission would like to recognize Michael Billings for his years of service to the town and wish him well in the future.

In April Commissioners Mellen and Wiegelman appointed Christopher Sieg to fill out the remainder of Parker's term. Sieg, with an always inquisitive nature, an enthusiasm for learning and an interest in all things mechanical, has been a welcome addition to the commission.

In August, the commission interviewed several candidates for the vacant position at the WWTF and eventually hired Eric Edwards. A lifelong Hillsborough resident, Eric has recently completed the state sewage treatment training course, the first step in obtaining his Grade I operators' license.

The commission is still awaiting final approval of the long sought capacity increase for the WWTF from the current 475,000 gallons per day to 600,000 gallons per day. The proposed increase is currently under review by the Environmental Protection Agency in Boston.

At the WTF on Loon Pond the new primary and secondary disinfection systems are in place and tests show the water being produced is in conformance with all state and federal guidelines. The commission would like to thank the engineering firm of Hoyle, Tanner and Associates, as well as Water System Operators of Henniker for their leadership in the development and installation of these systems.

In our continuing effort to reduce infiltration of groundwater into the sewage collection system, the commission contracted with John H. Lyman and Sons of Gilford to install a new sewer main on Butler Street. Periodic inspections by the Ted Berry Company of Livermore, Maine had identified this line as in need of replacement, and this project is the first in what may be many such repairs and improvements to our aging sewage collection system. The commission would like to thank Town Highway Foreman William Goss and the residents of the Butler Street area for their cooperation during the construction process, which, in addition to a new sewer line and services to existing dwellings, required the resurfacing of the entire width of Butler Street.

With the Butler Street main replaced, the commission will now begin to focus on two other sewer mains in need of replacement or repair – Henniker Street and Bridge Street. According to Ted Berry Co., the Henniker Street main – from Central Square to Holman Street - is of sufficient diameter to allow for it to be relined in place, eliminating the need to dig up the street and install an entirely new sewer main. The Bridge Street main is a smaller diameter and as a result relining it in place is probably not an option. Replacing this main, which runs from just north of the Deering town line to the south end of the bridge over the Contoocook River, will be a major project for the commission in terms of time and expenditures.

All of the system's sewer mains are periodically cleaned and inspected by Ted Berry Co. While most mains are located within the right of way of town and state roads, some are cross country lines which run through private property, with the commission holding an easement for access. Cross country lines run from:

Madison Circle to Jefferson Drive; Washington Circle to Jefferson Drive; Jefferson Drive to Holman Street; Pine Ridge Road to Blair Avenue; Blair Avenue to Holman Street; Myrtle Street to Woodlawn Avenue to West Main Street; River Street to Grimes Field to Norton Drive; West Main Street through Angus Lea Golf Course to West Main Street; School Street to Pine Ridge Road; and Boulder Road to Bible Hill Road. In order to facilitate access to these mains the undergrowth is mowed annually, and the commission would like to thank the owners of land through which these lines pass, as well as those whose properties are crossed by water transmission lines, for their continued cooperation in keeping these easements unobstructed.

With commercial development in the West Main Street/Antrim Road areas anticipated, the commission has been meeting with Hillsborough Town Planner Robyn Payson and various developers, sharing information on existing infrastructure and discussing possible future expansion of that infrastructure. The commission is also examining the condition and capacity of the West Main Street sewage pumping station and how it may be affected by additional flow.

As a reminder to residents, while the commission's sewer and water budgets are subject to approval by the voters at the annual town meeting, they are entirely funded through user fees and do not impact the community's tax rate. As always, we would like to thank our customers for their continued support, and we would also like to take this opportunity to thank our employees - Administrative Assistant Penny Griffin, WWTF Operator Paul Dutton and WWTF Assistant Operator Eric Edwards for their continued efforts on behalf of the commission and the community.

The Water & Sewer Commissioners:

Peter D. Mellen, Chairman  
Herman Wiegelman  
Christopher Sieg

## WELFARE DEPARTMENT REPORT

The Office of General Assistance exists to meet the Town of Hillsborough's responsibility as outlined in RSA 165, which states "Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseer of public welfare of such town." RSA165:1-I

The office also advocates for those having trouble negotiating the complicated process of applying for Unemployment, Fuel Assistance, Food Stamps, Section 8 and other programs which reduce the need for town financial involvement. The office assists in searches for more affordable housing, assists with and teaches people how to use the computer for online job searching and holds people accountable to put those skills to good use and show verifiable results. Budgeting assistance and education is also a large part of any appointment.

In 2015, this office saw less unemployment and fewer uninsured individuals in need of medication assistance in large part due to the expansion of Medicaid at the state level. Increased electric rates did have more families struggling to cover this expense, but lower fuel costs and an early release of Fuel Assistance (LIHEAP) funds have helped so many households make ends meet.

Over 176 families made requests for various types of assistance this year. Those who did not qualify for assistance from the Town were referred and assisted in applying for other programs.

We are fortunate to have so many other groups and foundations that help out our struggling neighbors throughout the year. From heating fuel to gasoline, to toys and food for the holidays, our community works hard to give folks a leg up. If you are interested in finding out more about how you can help, please contact me.

Respectfully submitted,

Dana P. Brien  
Welfare Administrator

Welfare Budget History							
2008		2009		2010		2011	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
\$287,187	\$204,526	\$257,242	\$179,983	\$209,186	\$149,302	\$179,649	\$169,720
2012		2013		2014		2015	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
\$168,029	\$146,789	\$160,636	\$162,270	\$155,073	\$167,030	168,634	<b>138,475</b>

# YOUTH SERVICES & RECREATION REPORT

The Office of Youth Services provides programs and services aimed at preventing juvenile delinquency, reducing court involvement and empowering youth. The Office of Youth Services is committed to advocating for youth and seeks to offer programs and services that provide the quality of life to children and youth at risk in Hillsborough.

## Youth Services Provided

Juvenile (11-16) Court Diversion

Young Adult (17-20) Court Diversion

Challenge Course / Prime for Life (early drug & alcohol intervention & education courses for teens & young adults)

Project Genesis (Drop-in Teen Center)

Community Service & Restitution

Short-term counseling, assessment, crisis intervention and educational programs for children & families

## 2015

<b>Court Diversion Referrals</b>	<b>23</b>
<b>Number of Teen Visits to Drop-in Teen Center Teen Visits (Project Genesis – Approx. 15 teens /night)</b>	<b>1900</b>
<b>Community Service Hours Completed by Youth</b>	<b>2375</b>

## Juvenile Court Diversion

One of the primary goals of the diversion program is to offer a community based alternative to court involvement for juveniles charged with criminal offenses. The Office of Youth is 1 of 12 diversion programs in the state that was re-accredited by the Administrative Office of the Courts in 2015. Our diversion program utilizes a restorative justice philosophy (1. Repair the victim, 2. Repair the community, 3. Hold the offender accountable, 4. Educate the offender to make better decisions). The process of diversion saves time, money and generally results in increased accountability. The majority of youthful offenders are required to appear before a citizen review board to talk about their offense and have an accountability contract designed. Upon completion of the components of that contract, the charges are dropped or dismissed. This alternative is primarily offered to first time juvenile (16 & under) offenders and occasionally to young adults (17-20) depending on the nature of the offense and circumstances.

Office of Youth Services utilizes a group of Community Volunteers from the greater Hillsborough area who serve as community diversion board members. These individuals donate their time by attending diversion hearings and assisting in the development of accountability contracts for youthful offenders. Since a community diversion program is only as good as its volunteers, I would like to thank the following individuals for their service on the community diversion board during the past year.

Michael Alder	Bob Charron	Lisa Demers	Sylvia Pelletier	Steve Waters
Linda Blake	Fran Charron	Thomas Fournier	Bill Ryan	Victoria Wells
Mark Bodanza	Jay Crowley	Chuck Gaidas	Sydney Smith	Paris Wells
Doris Beane	Barbara Currie	Bill Luce	Alan Urquhart	Bob Woolner
Cindee Carter	Don Decowski	Virginia Luce	Sharon Otterson	Laurel Woolner

**\*We always have volunteer openings for the Juvenile Diversion Accountability Board and invite anyone who has an interest in serving, to contact The Office of Youth Services for more information.**



## **Community Service**

The Office of Youth Services (OYS) is the primary source and coordinator of community service for young people in the greater Hillsborough area. Youth Services assists adjudicated (court involved) youth, pre-adjudicated (involved in diversion) youth and high school students who need help completing their school community service obligations. OYS does group community service projects every Friday afternoon. Young people performed approximately **2,375** hours of service in 2015. Meaningful community service is a way for young people to make a positive connection with their community and repair any harm done to the community by youthful offenders. Some of the community service projects that The Office of Youth Services was involved with during 2015 include but are not limited to:

Hillsboro Pride – Town-Wide Clean-up	Hillsboro Lions Club Circus Parking
Balloon Festival - Parking	Car Wash Fundraisers
Shoveling Fire Hydrants	Schnitzelfest
Tax Collector's Office – Rabies Clinic	Adopt-a-Highway & Trash Pick-up
Gables Building & Grounds Maintenance	Landry Garden Clean-up
Trail Work on River Front Trail	Project LIFT – Misc Service Projects
Hillsboro Police Dept. - Washing Cruisers	Manahan Park CIT Program
Planting & Watering Town Flowers	Deering Plant Sale – Moving Plants
Halloween Pumpkin Display Butler Park	Fuller Public Library – Misc Projects
Raking & Yard Clean-up for Seniors	Project Genesis Teen Center – Cleaning & Repairs
The American Legion – Recycling and help w/ community meals	
Hillsboro Food Pantry – Raking, mowing & Misc projects	
Hillsboro Clothing Closet – Moving and sorting clothing	
Office of Youth Services Van – detailing	
Numerous deliveries of wood to needy residents in Hillsborough	
The Hillsboro Wood Bank (five cords cut & split)	

## **Project Genesis Teen Center**

The number of teens attending the Drop-in Teen Center (Project Genesis) has remained fairly consistent over the past 4-5 years with close 2,000 teen visits over the course of 2015. The average number of teens on any given night is around 15 with most teens staying approximately 3 hours. A fire escape was added to the 2<sup>nd</sup> floor of 6 Church in 2014 with the long-term plan being to have additional space for recreational and Teen Center programming in 2015. Teen Center hours are Mondays 2:30 - 8:00 pm, Wednesdays 2:30 – 8:00 pm and Fridays 5:00 - 9:00 pm. Local churches provide healthy snacks for the teens and we regularly receive donations of clothing and yard sale items. The primary goal of the Teen Center is to give teens a safe and supervised place to socialize with friends and an alternative to wandering the community engaging in high risk activities. The popularity of the teen center is due in large part to the caring staff and volunteers. The Teen Center remains one of the best prevention activities in our community to reduce juvenile delinquency.



*James Bailey III, Alan Urquhart, Cathy Aubrey, Wendy Brien-Baker*

## **Youth Services Teen Volunteer of the Year**

**Cathy Aubrey** is this year's **Teen Volunteer of the Year**. Cathy accrued 304.5 hours of service teaching swimming lessons, Junior lifeguarding and working as a counselor-in-training in the summer day camp. Many thanks to Cathy for her service and we hope to have her as a paid staff member next summer.



## Recreation Report

In 2015 the Office of Youth Services began offering a sampling of recreational programs and activities. This list continues to grow as the community changes and we look at ways to provide leisure and enrichment opportunities for the citizens of Hillsborough and Deering. Some of the activities we offered in 2015 were:

1. Youth Gun Safety Class
2. 1st Aid and CPR Classes for Youth.
3. Youth Bike Race
4. Alzheimer's Fun Run (Raised \$1,000)
5. Halloween Pumpkin Trail @ Butler Park (over 600 children)
6. Manahan Beach Dance
7. Junior Lifeguard Program
8. Couch to 5K Walk, Jog & Running Class
9. Christmas Tree Bonfire @ Grimes Field
10. We gave out over 200 free tickets and help provide transportation to 4 shows at the Verizon Wireless Arena. (Marvel Universe, Disney on Ice, Barnum & Bailey Circus, and Monster Jam) \* **Tickets donated courtesy of Leigh & Joyce Bosse**

The Office of Youth Services was given the added responsibility of running the Manahan Summer Day Camp, Swimming Lessons and managing the Parks Budget in 2015. Roughly 202 children attended the Summer Day camp, 151 children took swimming lessons and 47 took tennis lessons. We took field trips to Water Country, Canobie Lake Park, The Fisher Cats, and Yankee Lanes in Keene. We published a weekly camp newsletter highlighting all the activities that children were participating in and received a lot of positive feedback from children and parents. The new group of lifeguards did a great job maintaining the safety of campers and the public at the beach with no significant incidents to report. Improvements to Manahan Park in 2015 included: a second swim dock, electricity upgrades including power and lights to the Pavilion and a new retaining wall. New activities added at this year's day camp were:

1. Youth Triathlon (Run, Swim & Kayak)
2. Rolo Relays
3. Water Games
4. Manahan Beach Library
5. Camp Newsletter (published weekly)
6. Army National Guard (visit with their HUMVEE)
7. Lions Club Ice Cream Social (celebrating volunteer service)
8. Kayak Safety Class (required to use kayaks)
9. Gold Rush
10. Camper Community Service
11. Water Friday
12. Red Cross Jr. Lifeguard Program



## The 2015 Youth Services & Recreation Budget

\$28,973.00 less was spent in 2015 from the previous year in the Parks Department budget. The Youth Services and Manahan Summer Program budget will remain separate in 2016. The goal of the newly formed Youth Services and Recreation Department will be to create programs, services and activities that are primarily self-sufficient with costs for programming being offset by program fees. In addition to town funding the Office of

Youth Services also does fundraising events and receives occasional donations which help support Teen Center activities, special events, scholarships and any other incidentals. The Office of Youth Services and Recreation would like to thank all of the individuals and businesses that made contributions and donations this past year. The Office of Youth Services & Recreation is located at 61 West Main Street in Hillsborough. Hours are generally 10:00 am – 6:00 pm, or by appointment. For more information about programs and services please call: **464-7985**.



Respectfully submitted,

Peter D. Brigham M.S.,  
Director, Office of Youth Services



## **ZBA REPORT**

The Zoning Board of Administration would like to thank Richard Booth and Mike McEwen for their years of service to the Town as members of the ZBA. On a positive note, the ZBA welcomed the appointments of Nancy Torres and David Rogers to the Board. Nancy is employed by the Town of Hillsborough and brings an abundance of municipal experience to the ZBA. David Rogers is an attorney for the State of New Hampshire and brings a wealth of experience having served as a ZBA Member/Chairman for the Town of Salem, NH. 2015 was a relatively quiet year for the ZBA. Throughout the year, the Board approved two (2) Variances, and one (1) Special Exception. Additionally, the Board denied one (1) Variance request:

- 8/10/2015 – Approved the Appeal of Nobel Development, LLC (Tractor Supply) for a Variance to allow the following :
  - Construction of a wall sign with a height of 6’ 1” and a width of 18’ 0”.
  - Construction of a ground sign with a total height of 20’.
- 8/10/2015 – Denied the Appeal of Nobel Development, LLC (Tractor Supply) for a Variance to allow a ground sign measuring 76.25± square feet.
- 10/19/2015 – Approved the Appeal of John and Patricia Holland for a Variance to allow the construction of a year-round residence with a 62.5’ setback from the mean high water mark. Property is located at 79 Marina Road (Map 19, Lot 28).
- 12/14/2015 – Approved the Appeal of Cheryl J. Houston for a Special Exception to allow a part-time Chiropractic Treatment and Consultation practice in one room of the existing residence located at 28 County Road (Tax Map 5, Lot 121).

The ZBA meets regularly on the 2nd Monday of each month.

The ZBA would like to thank Robyn Payson, Planning Director, for the countless hours she spends assisting the Zoning Board of Adjustment.

Respectfully submitted,

Roger Racette, Chairman,  
Hillsborough Zoning Board of Adjustment

# **ZONING AMENDMENTS**

## **ZONING AMENDMENT #1**

### **Article II General Provisions Technical Corrections**

#### **Purpose:**

*A means to correct technical and typographical non substantive errors*

**229-15 Technical Corrections:** The Planning Board may, by majority vote, correct technical, typographical and non substantive errors and may reorder, renumber and correct cross reference information, where needed throughout this Ordinance.

**ARTICLE WILL READ: TO SEE IF THE TOWN WILL VOTE TO ADOPT ZONING AMENDMENTS AS PROPOSED BY THE PLANNING BOARD; ADDING TO THE GENERAL PROVISIONS THE ZONING ORDINANCE A NEW 229-15 “TECHNICAL CORRECTIONS”.**

\*\*\*\*\*

## **ZONING AMENDMENT #2**

### **Article II General Provisions 229-12-Private Sewer Systems**

#### **Purpose:**

*The purpose of this amendment is to delete the contents of 229-12 because the Building Inspector/Code Enforcement Officer and the Department of Environmental Services oversee and permit Septic Systems.*

**ARTICLE WILL READ: TO SEE IF THE TOWN WILL VOTE TO ADOPT ZONING AMENDMENTS AS PROPOSED BY THE PLANNING BOARD; TO DELETE THE CONTENTS OF SECTION 229-12 “PRIVATE SEWER SYSTEMS” IN ITS ENTIRETY AND RESERVE THE SECTION.**

\*\*\*\*\*

## **ZONING AMENDMENT #3**

Delete the text of “Article XVI Interim Growth Management Ordinance for Emerald Lake Village District” and reserve the section.

#### **Purpose:**

*This is a housekeeping article to delete the expired ordinance and reserve the section.*

**ARTICLE WILL READ: TO SEE IF THE TOWN WILL VOTE TO ADOPT ZONING AMENDMENTS AS PROPOSED BY THE PLANNING BOARD TO DELETE IN ITS ENTIRETY THE CONTENT OF ARTICLE XVI INTERIM GROWTH MANAGEMENT ORDINANCE FOR EMERALD LAKE VILLAGE DISTRICT AND RESERVE THE SECTION**

\*\*\*\*\*

## **ZONING AMENDMENT #4**

**Amendment # Amend the official Town of Hillsborough Zoning Map**

**Purpose:**

*The purpose of this amendment is to re-zone Map 10 Lots 43, 44, and 45, from the Rural Zone to the Commercial Zone. This article is intended to correct the discrepancy between the zoning designation and the actual use of the properties.*

**ARTICLE WILL READ: TO SEE IF THE TOWN WILL VOTE TO ADOPT ZONING AMENDMENTS AS PROPOSED BY THE PLANNING BOARD TO AMEND THE ZONING MAP TO CHANGE THE ZONING DESIGNATION OF MAP 10 LOT 43, MAP 10 LOT 44 AND MAP 10 LOT 45 FROM THE RURAL ZONE TO THE COMMERCIAL ZONE**

\*\*\*\*\*

## **ZONING AMENDMENT #5**

**Amendment # Amend Article II, General Provisions, § 229-6. Definitions and Word Usage- “Change of Use”**

**Purpose:**

*The purpose of this article is to change the definition of “Change of Use” for the purposes of clarification.*

~~Change of Use occurs when the use of a building or site, or any portion thereof, changes to a new use. For example, a gas station succeeding a hardware store or an office succeeding a retail use is a change of use. By contrast, one restaurant succeeding another restaurant or a real estate office succeeding an insurance agency are not considered a change of use. Some changes of use occur without any development, as defined herein.~~

### **CHANGE OF USE**

- When the permitted use of any land structure or portion thereof is changed to another permitted use.
- Change in permitted use from one category noted in Table 4 “Chart of Uses” to a different category e.g. RESIDENTIAL USES to COMMERCIAL USES
- The addition of a DWELLING UNIT
- The addition or expansion of outside display or storage
- Significant change in traffic volume or pattern
- Any development of a site which requires Site Plan Approval by the Planning Board

**ARTICLE WILL READ: TO SEE IF THE TOWN WILL VOTE TO ADOPT ZONING AMENDMENTS AS PROPOSED BY THE PLANNING BOARD TO AMEND ARTICLE; ARTICLE II GENERAL PROVISIONS, § 229-6. DEFINITIONS AND WORD USAGE BY DELETING THE CURRENT DEFINITION OF “CHANGE OF USE” AND ADOPTING A NEW DEFINITION AS PRINTED IN THE 2015 ANNUAL REPORT**

\*\*\*\*\*

## ZONING AMENDMENT#6

**Amend ARTICLE XIII, B Home Occupations by deleting provision #4 which reads:**

(4) The maximum gross vehicle weight for a commercial vehicle stored on the premises shall be 10,000 pounds.

**Purpose:**

**This restriction it is more appropriate to associate this restriction with a Home Business would be more associated with a “Home Business”.**

**ARTICLE WILL READ: TO SEE IF THE TOWN WILL VOTE TO ADOPT THIS ZONING AMENDMENT AS PROPOSED BY THE PLANNING BOARD; DELETE PROVISION #4 IN HOME OCCUPATION WHICH STATES: “THE MAXIMUM GROSS VEHICLE WEIGHT FOR A COMMERCIAL VEHICLE STORED ON THE PREMISES SHALL BE 10,000 POUNDS.**

\*\*\*\*\*

## ZONING AMENDMENT #7

**Amend ARTICLE II General Provisions 229-6 Definitions and Word Usage Home Business**

**Purpose:**

***To allow Home Businesses by right; subject to approval by the Planning Board instead of applying to the Zoning Board of Adjustment for a “Special Exception”.***

**HOME BUSINESS-- A business operated from one's residence which is allowed by ~~Special Exception and subject to site plan regulations and requires a permit from the Planning Board~~ right and in accordance with Table 4 “Chart of Uses” and subject to a “Change of Use” and “Site Plan review” by the Planning Board**

**ARTICLE WILL READ: TO SEE IF THE TOWN WILL VOTE TO ADOPT ZONING AMENDMENTS AS PROPOSED BY THE PLANNING BOARD TO AMEND ARTICLE II 229-6 DEFINITIONS “HOME BUSINESS” BY AMENDING THE CURRENT DEFINITION OF HOME BUSINESS TO REMOVE SPECIAL EXCEPTIOPN AND INSERT “BY RIGHT IN ACCORDANCE WITH TABLE 4 CHART OF USES AND SUBJECT TO “CHANGE OF USE” AND “SITE PLAN REVIEW” BY THE PLANNING BOARD”**

\*\*\*\*\*



## ZONING AMENDMENT #8

**Amendment: Amend Table 4 Chart of Uses-Residential Uses note #2 Central Business District**

**Purpose:**

*The purpose of this article is to prohibit creating street level dwelling units in the Central Business District*

(2) **The conversion of any street level Commercial Unit into a Residential Dwelling Unit is prohibited.** ~~Dwellings at street level dwellings require a Special Exception.~~ Minimum floor area for any dwelling unit **on the second floor or above** shall be 600 square feet.

**ARTICLE WILL READ: TO SEE IF THE TOWN WILL VOTE TO ADOPT THIS ZONING AMENDMENT AS PROPOSED BY THE PLANNING BOARD: AMEND TABLE 4 CHART OF USES-RESIDENTIAL USES-CENTRAL BUSINESS DISTRICT NOTE (2) TO READ: THE CONVERSION OF ANY STREET LEVEL COMMERCIAL UNIT INTO A RESIDENTIAL DWELLING UNIT IS PROHIBITED. MINIMUM FLOOR AREA FOR ANY DWELLING UNIT ON THE SECOND FLOOR OR ABOVE SHALL BE 600 SQUARE FEET.**

\*\*\*\*\*

## ZONING AMENDMENT #9

**Amendment to Article VIII Board of Adjustment**

**Purpose:**

*The purpose of this article is to Amend 229-50 Powers and Duties to refer to RSA and establish clearer standers for Variances and Special Exceptions*

## ARTICLE VIII Board of Adjustment

### § 229-50. Powers and Duties

B. Variances. To authorize upon appeal in specific cases variances from the terms of this chapter. No variance shall be granted unless each of the following provisions of RSA 674:33 I (b) conditions are met. **The expiration of variances shall be as stated in 674:33 I (a).**

- ~~(1) Denial of the variance would result in unnecessary hardship for the property owner seeking it.~~
- ~~(2) The granting of the variance will not be contrary to the spirit and intent of this chapter.~~
- ~~(3) The variance is in the public interest.~~
- ~~(4) Denial of the variance would result in injustice.~~
- ~~(5) The variance will not diminish the values of surrounding properties.~~

C. Special exceptions. To hear and decide special exceptions to the terms of this chapter upon which such Board is required to pass under this chapter. ~~In passing upon any application for a special exception, the Board shall make each of the following findings:~~

- ~~(1) That the special exception is specifically authorized by a provision of this chapter.~~
- ~~(2) That all special conditions required of the special exception have been met.~~
- ~~(3) That no hazard or nuisance will be created.~~
- ~~(4) That the general welfare of the Town of Hillsborough will be protected.~~
- ~~(5) That the proposed special exception is in substantial agreement with the spirit and intent of this chapter or that a hardship exists.~~

1. The ZBA shall hear and decide requests for Special Exceptions that are specifically authorized in Table 4 Chart of Uses.
2. The ZBA shall grant a request for a Special Exception only where a majority of the Board votes that each of the following has been found.
  - a. The use requested is specifically authorized by Special Exception in the Ordinance;
  - b. The requested use will not create undue traffic congestion or unduly impair pedestrian safety;
  - c. The requested use will not overload any public or private water, drainage, or sewer system or any other municipal system, nor will there be any significant increase in storm water runoff onto adjacent property or streets;
  - d. The requested use will not create excessive demand for municipal police, fire protection, schools, or solid waste disposal services;
  - e. Any requirements and standards for the specific use as set forth in the Zoning Ordinance are fulfilled;
  - f. The requested use will not create hazards to the health, safety, or general welfare of the public, nor be detrimental to or out of character with the adjacent neighborhood;
  - g. The requested use is consistent with the spirit and intent of this Ordinance and the Master Plan.
3. The applicant bears the burden of presenting evidence sufficient to allow the ZBA to make findings required to support the granting of a Special Exception.
4. Expiration of Special Exceptions shall be as stated in RSA 674:33 IV.

**ARTICLE WILL READ: TO SEE IF THE TOWN WILL VOTE TO ADOPT ZONING AMENDMENTS AS PROPOSED BY THE PLANNING BOARD; AMEND ARTICLE VIII BOARD OF ADJUSTMENT SECTION 229-50 B. VARIANCES AND C. SPECIAL EXCEPTIONS AS PRINTED IN THE 2015 ANNUAL REPORT**

# ***Town of Hillsborough***



## ***2015 Town Meeting Minutes***

## 2015 TOWN MEETING MINUTES

At a legal meeting of the Town of Hillsborough, County of Hillsborough in said State, inhabitants qualified to vote in Town Affairs of said Town on the 10<sup>th</sup> of March 2015, at seven o'clock in the forenoon at the Hillsboro-Deering Middle School Auditorium, the Moderator called the meeting to order. Article One, election of officers through Article Seven were to be voted on by official ballot at the polls between seven o'clock in the morning through seven o'clock in the evening. Articles Eight through Thirty Seven were to be taken up at 7:30 p.m. at the same auditorium.

**Article 1.** Voted that the voters of Hillsborough proceed to ballot for one Selectman for three years, one Trustee of the Trust Funds for three years, two Trustees of the Fuller Public Library for three years, one Trustee of the Fuller Public Library for one year, one Water and Sewer Commissioner for three years, one Cemetery Trustee for three years, two Planning Board members for three years, one Planning Board member for one year, and all other necessary Town Officers or agents for the ensuing year.

**Article 2.** The Town voted to adopt Zoning Amendments as proposed by the Planning Board to Article XIII Home Businesses and Occupations to delete the Content of 229-85 DEFINITIONS and reserve the section as printed in the 2014 Annual Report.

Yes 329 No 181

**Article 3.** The Town voted to adopt as proposed by the Planning Board, an (229-14) Accessory Living Unit (In Law Apartment) Ordinance and add the Definition of Accessory Living Unit to Article II section (229-6) DEFINITIONS AND WORD USAGE as printed in the 2014 Annual Report.

Yes 327 No 195

**Article 4.** The Town voted to adopt as proposed by the Planning Board a Recreation Vehicle Ordinance to be added to Article II GENERAL PROVISIONS its definition and its associated permit as printed in the 2014 Annual Report.

Yes 321 No 199

**Article 5.** The Town voted for the amendment as proposed by the Planning Board 229-10 STREAM AND SHORELINE PROTECTION to add a prohibited activity within 75 feet of the average mean high water level of any lake, pond or stream with a normal year-round flow. The definition of Impervious Surface shall be added to Article II GENERAL PROVISIONS as printed in the 2014 Annual Report.

Yes 325 No 213

**Article 6.** The Town voted to amend the Town of Hillsborough Zoning Ordinance and Zoning Map as proposed by the Planning Board to create a separate zoning district within the Town of Hillsborough contiguous with the boundaries of the Emerald Lake Village District as printed in the 2014 Annual Report.

YES 317 NO 212

**Article 7.** Voted not in favor of increasing the Board of Selectmen to 5 members? (By Petition)

Yes 239 No 328

The 2015 Hillsborough Town Meeting was called to order at 7:30 p.m. by Moderator Russell Galpin. Residents were asked to stand at attention for the American Legion Post 59 to post the colors. The Hillsboro-Deering High School Acappella Choral Group sang the National Anthem. Moderator Galpin then asked the residents to take a moment of silence for those departed listed on pages 43 and 44 by the Town Clerk in the 2014 Town Report.

Moderator Galpin recognized Select Person Mrs. Wendy Brien-Baker, who thanked all the Town employees for doing a good job all year. She said the Selectmen especially wanted to thank William Dumais and Dennis Yeaton for their quick actions in preventing a disaster from happening at the highway garage. Both men were presented with a certificate.

Moderator Galpin asked Mr. Brett Cherrington, chairman of the Conservation Commission to come forward to present the annual Loon award. Mr. Cherrington presented the Loon Award posthumously to Chris Pinkham. Mrs. Jean Mogan-Pinkham accepted the award for her husband.

Moderator Galpin gave the rules of order for the meeting.

**Article 8.** Moved by Mr. David Fullerton and seconded by Mrs. Wendy Brien-Baker, the Town voted to raise and appropriate the sum of \$6,692,411.00 (Six Million Six Hundred Ninety Two Thousand Four Hundred Eleven Dollars) as a 2015 Operating Budget. This amount does not include amounts from any other warrant articles. There was no discussion on this article.

Mrs. Patricia Mathison moved, Mr. Robert Burton seconded to have Article 35 considered before Article 9. The Town voted to move the article forward. Moderator Galpin asked to have Mr. Douglas Hatfield become moderator for this article, because Moderator Galpin wanted to speak on said Article 35. See results of Article 35 below.

Mr. Thomas McClure moved, Mr. Herman Wieglesman seconded to have Article 36 considered before Article 9. Voted by the Town to move the article forward. Results of Article 36 below.

**Article 9.** Moved by Mrs. Wendy Brien-Baker and seconded by Mr. David Fullerton, the Town voted to raise and appropriate the sum of \$693,120.00 (Six Hundred Ninety Three Thousand One Hundred Twenty Dollars) for the purpose of operating the Water Department during 2015. Of that sum \$693,120.00 (Six Hundred Ninety Three Thousand One Hundred Twenty Dollars) is to come from Water Department income. No discussion passed by voice vote.

**Article 10.** Moved by Mrs. Wendy Brien-Baker and seconded by Mr. Alan Urquhart, the Town voted to raise and appropriate the sum of \$681,720.00 (Six Hundred Eight-One Thousand Seven Hundred Twenty Dollars) for the purpose of operating the Sewer Department during 2015. Of that sum \$681,720.00 (Six Hundred Eight-One Thousand Seven Hundred Twenty Dollars) to come from Sewer Department income. Passed with no discussion.

**Article 11.** Moved by Mr. Urquhart and seconded by Mrs. Brien-Baker, the Town voted to approve the cost items included in the three (3) year collective bargaining agreement reached between the Board of Selectmen and American Federation of Teachers Local No. 3912, which covers full time highway department personnel, full and part time transfer station personnel, the welfare director, the deputy town clerk/tax collector, and the full time paramedic, and which calls for the following increases in wages and benefits at the current staffing levels:

<u>Year Estimated Increase Over Prior Year</u>	
2015	\$22,917.64
2016	\$11,576.65
2017	\$24,696.59

and further to raise and appropriate the sum of \$22,918.00 (Twenty Two Thousand Nine Hundred eighteen Dollars) for the 2015 fiscal year, such sum representing the additional costs attributed to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the 2014 fiscal year. No discussion on the article and it was passed.

**Article 12.** If Article 11 is defeated, the Town did not need to vote to authorize the governing body to call one special meeting, at its option, to address Article 11 cost items only. Article was not considered.

**Article 13.** Moved by Mr. Urquhart and seconded by Mr. Fullerton, the Town voted to approve the cost items included in the three (3) year collective bargaining agreement reached between the Board of Selectmen and New England Police Benevolent Association Local No. 51, which covers full time police patrol officers and full and part time dispatchers in the Police Department and which calls for the following increases in wages and benefits at the current staffing levels:

<u>Year Estimated Increase Over Prior Year</u>	
2015	7,580.99
2016	1,241.46
2017	(440.68)

and further to raise and appropriate the sum of \$7,581.00 (Seven Thousand Five Hundred Eighty One Dollars) for the 2015 fiscal year, such sum representing the additional costs attributed to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the 2014 fiscal year. Passed with no discussion.

**Article 14.** Not necessary to address this article, since Article 13 was not defeated, shall the Town vote to authorize the governing body to call one special meeting, at its option, to address Article 13 cost items only. Article was not considered.

**Article 15.** Moved by Mrs. Brien-Baker and seconded by Mr. Urquhart, the Town voted to establish a Capital Reserve Fund for the purpose of Fire Department Equipment and to raise and appropriate the sum of \$100,000.00 (One Hundred Thousand Dollars) to deposit in such fund and to name the Board of Selectmen as agents to expend. Of that sum, \$100,000.00 (One Hundred Thousand Dollars) is to come from the General Fund Balance. Some discussion on this article and then passed by voice vote.

**Article 16.** Moved by Mr. Fullerton and seconded by Mr. Urquhart, the Town voted to raise and appropriate the amount of \$60,000.00 (Sixty Thousand Dollars) to be deposited in the already established Smith House Building Maintenance and Repair Capital Reserve Fund. Of that sum, \$60,000.00 (Sixty Thousand Dollars) is to come from the General Fund Balance. With no discussion, the article passed.

**Article 17.** Moved by Mrs. Brien-Baker and seconded by Mr. Urquhart, the Town voted to raise and appropriate the amount of \$100,000.00 (One Hundred Thousand Dollars) to be added to the already established Capital Reserve Fund for the purpose of Municipal Buildings Maintenance, Repairs and Upgrades. Of that sum, \$100,000.00 (One Hundred Thousand Dollars) is to come from the General Fund Balance. Article passed after some discussion.

**Article 18.** Moved by Mr. Fullerton and seconded by Mr. Urquhart, the Town would raise and appropriate the non-lapsing sum of \$150,000.00 (One Hundred Fifty Thousand Dollars) for the purpose of road work. This article to be non-lapsing until December 31, 2016. Mr. Thomas McClure moved to amend the article to raise \$200,000.00 (Two Hundred Thousand Dollars) in place of the \$150,000.00, seconded by Mr. Donald Solomon. The Town voted to accept the McClure amendment of the amount of the article to read \$200,000.00 and not \$150,000.00. The Town voted to pass the article as amended.

Mr. Urquhart moved and Mr. Fullerton seconded, to address Article 32 before Article 19. Voted to do so and Article 32 was addressed. See results of Article 32 below.

**Article 19.** Moved by Mr. Fullerton and seconded by Mr. Urquhart, the Town voted to raise and appropriate the non-lapsing sum of \$60,000.00 (Sixty Thousand Dollars) for the purpose of completing the Bog Road Bridge repair work. This article to be non-lapsing until December 31, 2016. No discussion and the article passed.

**Article 20.** Moved by Mrs. Brien-Baker and seconded by Mr. Urquhart, the Town voted to establish a Capital Reserve Fund for the purpose of Highway Department Equipment and to raise and appropriate the sum of \$100,000.00 (One Hundred Thousand Dollars) to deposit in such fund and to name the Board of Selectmen as agents to expend. Of that sum, \$100,000.00 (One Hundred Thousand Dollars) is to come from the General Fund Balance. With no discussion, this article passed by voice vote.

**Article 21.** Moved by Mr. Urquhart and seconded by Mrs. Brien-Baker, the Town voted to authorize the Selectmen to enter into a 5 year lease purchase agreement containing a non-appropriation clause, in the amount of \$200,000.00 (Two Hundred Thousand Dollars) for the purpose of purchasing a Dump Truck for the Highway Department and to raise and appropriate the sum of \$43,000.00 (Forty Three Thousand Dollars) for the first years payment for that purpose. With a few questions asked and answered the article passed by voice vote.

**Article 22.** Moved by Mrs. Brien-Baker and seconded by Mr. Urquhart, the Town voted to raise and appropriate the sum of \$20,000.00 (Twenty Thousand Dollars) to be added to the already established Bridge Repairs Capital Reserve Fund. No discussion and the article passed.

**Article 23.** Moved by Mrs. Brien-Baker and seconded by Mr. Urquhart, the Town voted to raise and appropriate the sum of \$75,000.00 (Seventy Five Thousand Dollars) to be added to the already established Ambulance Capital Reserve Fund. Voice vote passed the article.

**Article 24.** Moved by Mr. Urquhart and seconded by Mrs. Brien-Baker, the Town voted to raise and appropriate the amount of \$45,000.00 (Forty Five Thousand Dollars) for the purpose of purchasing or repairing roll off containers for the Transfer Station. Of that sum, \$45,000.00 (Forty Five Thousand Dollars) to come from the General Fund Balance. Article passed with no discussion.

**Article 25.** Moved by Mr. Fullerton and seconded by Mr. Urquhart, to see if the Town will raise and appropriate the sum of \$9,000 (Nine Thousand Dollars) for the purpose of supporting senior trips. Of that sum, \$5,000.00 (Five Thousand Dollars) is to come from trip revenues. Mrs. Dana Brien moved to amend the article to read the Town will raise and appropriate the sum of \$9,000.00 for the purpose of supporting senior trips for all participants. Of that sum, \$5,000.00 is to come from trip revenues. Amended article was seconded by Mr. Larry Baker. After some discussion, the amendment to the article was passed. As amended Article 25 passed with a voice vote.

**Article 26.** Moved by Mr. Urquhart and seconded by Mrs. Brien-Baker, the Town voted to raise and appropriate the sum of \$500,000.00 (Five Hundred Thousand Dollars) for the purpose of renovations to the



Smith House. Of that sum, \$500,000.00 (Five Hundred Thousand Dollars) to come from Library Funds. This article to be non-lapsing until December 31, 2017. Mr. Robert Woolner spoke on this article and mentioned that Mr. Clifford Blanchard had left \$500,000.00 to the library and thanked him posthumously. The article passed with a voice vote.

**Article 27.** Moved by Mrs. Brien-Baker and seconded by Mr. Urquhart, the Town voted to transfer the amount of \$6,889.00 (Six Thousand Eight Hundred Eighty Nine Dollars) which represents the remaining balance of the 2013 & 2014 Library Operating Budget, to the Library Trustees for the purpose of Library Operations. Of that sum, \$6,889.00 (Six Thousand Eight Hundred Eighty Nine Dollars) shall come from the general fund balance. With no discussion this article passed.

**Article 28.** Moved by Mr. Fullerton and seconded by Mr. Urquhart, the Town voted to discontinue the Capital Reserve Fund entitled "Library Space Needs" and to deposit all funds into the General Fund. After some discussion, the article passed by voice vote.

**Article 29.** Moved by Mr. Urquhart and seconded by Mrs. Brien-Baker, the Town voted to raise and appropriate the sum of \$30,000.00 (Thirty Thousand Dollars) for the purpose of renovations to the Heritage Museum. Of that sum, \$8,000.00 (Eight Thousand Dollars) to come from a Moose Plate Grant. Mr. Alan Dobrowolski spoke on the museum and answered the questions asked on this article. After a little discussion, the article passed.

**Article 30.** Moved by Mr. Fullerton and seconded by Mrs. Brien-Baker, the Town voted to raise and appropriate the sum of \$40,000.00 (Forty Thousand Dollars) for the purpose of Manahan Park Renovations. Of that sum, \$40,000.00 (Forty Thousand Dollars) to come from the Manahan Park Trust Fund. With no discussion, this article was passed.

**Article 31.** Moved by Mr. Fullerton and seconded by Mrs. Brien-Baker, the Town voted to raise and appropriate the sum of \$45,000.00 (Forty Five Thousand Dollars) for the purpose of Building Bathrooms at Grimes Field. Of that sum, \$35,000.00 (Thirty Five Thousand Dollars) to come from the General Fund Balance and \$10,000 (Ten Thousand Dollars) from Trust Fund Revenues. Much discussion on this article, questions asked and answered and the article passed by voice vote.

**Article 32.** Moved by Mr. Urquhart and seconded by Mrs. Brien-Baker, the Town voted pursuant to RSA 72-39-b, to modify the elderly exemption from property tax in the Town of Hillsborough based on the assessed value for qualified taxpayers to be as follows: for a person 65 years of age up to 75 years, \$34,500; for a person 75 years of age up to 80 years, \$51,750; for a person 80 years of age or older, \$63,250. To qualify, the person must have been a NH Resident for at least three consecutive years, own real estate individually or jointly, or if the real estate is owned by a person's spouse they must have been married at least five consecutive years. In addition, the taxpayer must have a net income of not more than \$30,000 or if married, a combined net income of less than \$45,000 and own net assets not in excess of \$71,500 excluding the value of the person's residence. No discussion and the article passed.

**Article 33.** Moved by Mr. Fullerton and seconded by Mrs. Brien-Baker, the Town voted, pursuant to NH RSA 35:9-a II, to authorize the Trustees of Trust Funds to pay for capital reserve fund investment management services, and any other expenses incurred, from capital reserve fund income. No vote by the Town to rescind such authority shall occur within five years of the original adoption of this article. Passed with no discussion.

**Article 34.** Moved by Mrs. Brien-Baker and seconded by Mr. Fullerton, the Town voted to adopt the provisions of RSA 41:14-a and to further authorize the Board of Selectmen to offer the right of first refusal and/or a discounted rate to abutting property owners in the Emerald Lake Village District for parcels deemed

non-buildable. The sale will also carry a requirement that the lot(s) be merged with their existing lot(s). Article passed with no discussion.

**Article 35.** Moved by Mrs. Patricia Mathison and seconded by Mr. Robert Burton, shall the Town vote to raise and appropriate the sum of \$8,000.00 (Eight Thousand Dollars) for the purpose of providing support for services for senior citizens to be provided by the Greater Hillsborough Senior Services through the Hillsborough Area Community Service Corporation. (By Petition). Mr. Russell Galpin moved to amend the motion by eliminating all wording after services for senior citizens, seconded by Mrs. Marjorie Porter. Town voted to accept the amendment. Article 35 now reads the Town voted to raise and appropriate the sum of \$8,000.00 (Eight Thousand Dollars) for the purpose of providing support for services for senior citizens. Article 35 passed as read in amendment.

**Article 36.** Moved by Mrs. Brien-Baker and seconded by Mr. Thomas McClure, the Town voted not to establish a Recreation Commission pursuant to RSA 35-B:4, which will have all the powers and duties enumerated in RSA 35-B. The Recreation Commission will consist of 5 members who will be citizens of Hillsborough and who will be appointed by the Selectmen to 3 year terms, all initial appointments to be staggered. (By Petition) After lengthy discussion, the article was defeated by voice vote.

**Article 37.** To transact any other business that may legally come before the meeting. Mr. Douglas Hatfield asked to speak on the Kemp Park and Cider Mill projects, saying that all are underway and may need funding in the future.

The Highway Foreman William Goss and his crew were thanked for all their good work through this long winter.

Moderator Galpin moved to adjourn the meeting at 9:50, seconded by Mr. Urquhart.  
All in attendance voiced in the affirmative. Hillsborough 2015 Town Meeting was adjourned.

A True Copy of Attest:

Deborah J. McDonald  
Town Clerk of Hillsborough

## **2015 TOWN MEETING MINUTES (Results of Article 1 - voted on at the polls)**

### **Selectman for Three Years:**

David Fullerton	264
James C. Bailey III	295

### **Trustee of Fuller Public Library for One Year:**

Melinda S. Gehris	490
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### **Trustee of Fuller Public Library for Three Years (Two Positions):**

Robert Woolner	424
Philip Daley	382

**Planning Board for Three Years (Two Positions):**

Donald J. Solomon	360
John Penny	301

**Planning Board for One Year:**

John P. Segedy	207
Bill Clohessy	230
Gary Sparks (write in)	105

**Trustee of Trust Funds for Three Years:**

Douglas S. Hatfield	514
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**Water & Sewer Commissioner for Three Years:**

Herm Wiegelman	480
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**Cemetery Trustee for Three Years:**

Wendy Brien-Baker	483
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**SCHOOL OFFICIALS:** (These results are Hillsborough only, Deering results are not included)**School Board Members from Hillsborough only for Three Years (Two Positions):**

Nancy Egner Denu	331
James L. Fedolfi	237
Richard Pelletier	309
John P. Segedy	171

**School Moderator for One Year:**

Russell S. Galpin	498
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A True Copy of Attest:

Deborah J. McDonald  
Hillsborough Town Clerk

# ***Town of Hillsborough***



## ***Town Warrant & 2016 Town Budget***

**TOWN WARRANT**  
For the Town of Hillsborough  
The State of New Hampshire

TUESDAY, MARCH 8, 2016  
HILLSBORO-DEERING MIDDLE SCHOOL

TO THE INHABITANTS OF THE TOWN OF HILLSBOROUGH, IN THE COUNTY OF HILLSBOROUGH,  
IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Hillsboro-Deering Middle School in said Hillsborough, NH on Tuesday, March 8, 2016 at seven o'clock in the morning. Balloting on Article One, election of officers through Article Ten will take place between seven o'clock in the morning through seven o'clock in the evening. Articles 11 - 29 will be taken up at 7:30 P.M.

**Article 1**

To choose Town Officers for the ensuing year.

**Article 2**

Shall the Town vote to adopt Zoning Amendments as proposed by the Planning Board by adding to the General Provisions of the Zoning Ordinance a new 229-15 "Technical Corrections"?

**Technical Corrections:** The Planning Board may, by majority vote, correct technical, typographical and non substantive errors and may reorder, renumber and correct cross reference information, where needed throughout this Ordinance.

**Article 3**

Shall the Town vote to adopt Zoning Amendments as proposed by the Planning Board to delete the contents of section 229-12 "Private Sewer Systems" in its entirety and reserve the section?

**Article 4**

Shall the Town vote to adopt Zoning Amendments as proposed by the Planning Board to delete in its entirety the content of Article XVI Interim Growth Management Ordinance of Emerald Lake Village District and reserve the section?

**Article 5**

Shall the Town vote to adopt Zoning Amendments as proposed by the Planning Board to Amend the Zoning Map to change the Zoning designation of MAP 10 LOT 43; MAP 10 LOT 44; AND MAP 10 LOT 45 from the "Rural Zone" to the "Commercial Zone"?

**Article 6**

Shall the Town vote to adopt Zoning Amendments as proposed by the Planning Board to Amend Article II General Provisions 229-6, Definitions and Word Usage by deleting the current definition of "Change of Use" and adopting a new definition as printed in the 2015 Annual Report?

## **Article 7**

Shall the Town vote to adopt this Zoning Amendment as proposed by the Planning Board: Delete provision #4 in Home Occupation which states “The maximum gross vehicle weight for a Commercial Vehicle stored on the premises shall be 10,000 pound?”

## **Article 8**

Shall the Town vote to adopt Zoning Amendments as proposed by the Planning Board to amend Article II 229-6 Definitions “Home Business” by amending the current definition of “Home Business” to Remove “Special Exception” and insert “by right in accordance with Table 4 Chart of Uses and subject to “Change of Use” and “Site Plan Review” by the Planning Board”?

## **Article 9**

Shall the Town vote to adopt Zoning Amendments as proposed by the Planning Board: Amend Table 4 Chart of Uses-Residential Uses-Central Business District Note (2) to read: “The conversion of any street level Commercial Unit in to a Residential Dwelling Unit is prohibited. Minimum Floor area for any Dwelling Unit on the second floor or above shall be 600 square feet.”?

## **Article 10**

Shall the Town vote to adopt Zoning Amendments as proposed by the Planning Board: Amend Article VIII Board of Adjustment; section 229-50B Variances and C. Special Exceptions as printed in the 2015 Annual Report?

## **Article 11**

Shall the Town raise and appropriate the sum of \$6,904,845.00 (Six Million Nine Hundred Four Thousand Eight Hundred Forty-Five Dollars) as a 2016 Operating Budget? This amount does not include amounts from any other warrant articles. (Recommended by the Board of Selectmen)

## **Article 12**

Shall the Town raise and appropriate the sum of \$695,850.00 (Six Hundred Ninety-Five Thousand Eight Hundred Fifty Dollars) for the purpose of operating the Water Department during 2016? Of that sum \$695,850.00 (Six Hundred Ninety-Five Thousand Eight Hundred Fifty Dollars) is to come from Water Department income. (Recommended by the Board of Selectmen)

## **Article 13**

Shall the Town raise and appropriate the sum of \$681,704.00 (Six Hundred Eight-One Thousand Seven Hundred Four Dollars) for the purpose of operating the Sewer Department during 2016? Of that sum \$681,704.00 (Six Hundred Eight-One Thousand Seven Hundred Four Dollars) to come from Sewer Department income. (Recommended by the Board of Selectmen)

## **Article 14**

Shall the Town vote to establish a Capital Reserve Fund for the purpose of Parks Maintenance and Repairs and to raise and appropriate the sum of \$40,000.00 (Forty Thousand Dollars) to deposit in such fund and to name the Board of Selectmen as agents to expend? Of that sum, \$40,000.00 (Forty Thousand Dollars) is to come from the General Fund Balance. (Recommended by the Board of Selectmen)

## **Article 15**

Shall the Town vote to establish a Capital Reserve Fund for the purpose of Sidewalk Building, Maintenance and Repairs and to raise and appropriate the sum of \$30,000.00 (Thirty Thousand Dollars) to deposit in such fund and to name the Board of Selectmen as agents to expend? Of that sum, \$30,000.00 (Thirty Thousand Dollars) is to come from the General Fund Balance. (Recommended by the Board of Selectmen)

## **Article 16**

Shall the Town raise and appropriate the amount of \$265,000.00 (Two Hundred Sixty-Five Thousand Dollars) to be deposited in the following already established Capital Reserve Funds:

- |   |              |
|---|--------------|
| • Highway Department Equipment CRF                        | \$35,000.00  |
| • Smith House Building Maintenance & Repair CRF           | \$60,000.00  |
| • Municipal Buildings Maintenance, Repairs & Upgrades CRF | \$100,000.00 |
| • Bridge Repairs CRF                                      | \$20,000.00  |
| • Ambulance CRF   | \$50,000.00  |

Of that sum, \$265,000.00 (Two Hundred Sixty-Five Thousand Dollars) is to come from the General Fund Balance. (Recommended by the Board of Selectmen)

## **Article 17**

Shall the Town vote to establish a Capital Reserve Fund for the purpose of Police Department Equipment and to raise and appropriate the sum of \$75,000.00 (Seventy-Five Thousand Dollars) to deposit in such fund and to name the Board of Selectmen as agents to expend? Of that sum, \$75,000.00 (Seventy-Five Thousand Dollars) is to come from the General Fund Balance. (Recommended by the Board of Selectmen)

## **Article 18**

Shall the Town raise and appropriate the non-lapsing sum of \$250,000.00 (Two Hundred Fifty Thousand Dollars) for the purpose of road work? This article to be non-lapsing until December 31, 2017 (Recommended by the Board of Selectmen)

## **Article 19**

Shall the Town vote to establish a Capital Reserve Fund for the purpose of Transfer Station Department Equipment and to raise and appropriate the sum of \$25,000.00 (Twenty-Five Thousand Dollars) to deposit in such fund and to name the Board of Selectmen as agents to expend? Of that sum, \$25,000.00 (Twenty-Five Thousand Dollars) is to come from the General Fund Balance. (Recommended by the Board of Selectmen)

## **Article 20**

Shall the Town vote to authorize the Selectmen to enter into a 10 year lease purchase agreement containing a non-appropriation clause, in the amount of \$850,000.00 (Eight Hundred Fifty Thousand Dollars) for the purpose of purchasing a Ladder Truck for the Fire Department and to raise and appropriate the sum of \$98,944.00 (Ninety-Eight Thousand Nine Hundred Forty-Four Dollars) for the first year's payment for that purpose? (Recommended by the Board of Selectmen)

## **Article 21**

Shall the Town vote to establish a Capital Reserve Fund for the purpose of Cemetery Maintenance and Repairs and to raise and appropriate the sum of \$10,000.00 (Ten Thousand Dollars) to deposit in such fund and to name the Board of Selectmen as agents to expend? Of that sum, \$10,000.00 (Ten Thousand Dollars) is to come from the General Fund Balance. (Recommended by the Board of Selectmen)

## **Article 22**

Shall the Town raise and appropriate the sum of \$15,000.00 (Fifteen Thousand Dollars) to be used for a youth work and skills building program? Monies to be spent on developing paid work opportunities for "disenfranchised" and "at risk" youth with support from area businesses and individuals helping to defray costs. Of that sum, \$15,000.00 is to come from the General Fund Balance. (Recommended by the Board of Selectmen)

## **Article 23**

Shall the Town raise and appropriate the sum of \$9,000.00 (Nine Thousand Dollars) for the purpose of supporting senior trips? Of that sum, \$5,000.00 (Five Thousand Dollars) is to come from trip revenues. (Recommended by the Board of Selectmen)

## **Article 24**

Shall the Town raise and appropriate the sum of \$60,000.00 (Sixty Thousand Dollars) for the purpose of Building Bathrooms at Grimes Field? Of that sum, \$60,000.00 (Sixty Thousand Dollars) is to come from the General Fund Balance. (Recommended by the Board of Selectmen)

## **Article 25**

Shall the Town vote to authorize the Selectmen to enter into a 5 year lease purchase agreement containing a non-appropriation clause, in the amount of \$246,000.00 (Two Hundred Forty-Six Thousand Dollars) for the purpose of purchasing new Air Packs for the Fire Department and to raise and appropriate the sum of \$51,945.00 (Fifty-One Thousand Nine Hundred Forty-Five Dollars) for the first years payment for that purpose? Of that sum, \$51,945.00 (Fifty-One Thousand Nine Hundred Forty-Five Dollars) is to come from the General Fund Balance. (Recommended by the Board of Selectmen)

## **Article 26**

Shall the Town vote to discontinue the water and sewer commissions, and vest in the Board of Selectmen all of the authority to manage and control the water and sewer systems provided for under RSA chapter 149-I and RSA chapter 38? (Recommended by the Board of Selectmen)

## **Article 27**

Shall the Town vote to raise and appropriate the sum of \$8,000.00 (Eight Thousand Dollars) for the purpose of providing support for services for senior citizens to be provided by the Greater Hillsborough Senior Services through the Hillsborough Area Community Service Corporation? (Not recommended by the Board of Selectmen) (By Petition)



## **Article 28**

Shall the Town vote to direct the Board of Water and Sewer Commissioners to create and implement a more equitable system of charging for sewer services by using the estimated amount of waste water processed for each property owner based on the metered, or estimated when necessary, clean water consumed as already in place by many other cities and towns in New Hampshire, to be fully implemented not later than January 1, 2018; and to hold at least three public hearings relating to this task prior to implementing any new sewer rate system, and to raise and appropriate from the Hillsborough Sewer Fund the sum of \$2,500 (Two Thousand Five Hundred Dollars) to offset the incidental costs for public notices, clerical and staff wages and for other assistance that may be necessary? (Not recommended by the Water & Sewer Commission) (By Petition)

## **Article 29**

To transact any other business that may legally come before the meeting.

Wendy Brien-Baker, Chairman  
Alan Urquhart, Selectman  
James Bailey III, Selectman

## TOWN OF HILLSBOROUGH BUDGET

DEPARTMENT	2015 Budget	2015 Expended	2016 Budget	\$ Diff.	% Diff.
Administration	\$393,105	\$379,527	\$397,007	\$3,902	1%
Animal Control	\$19,615	\$5,196	\$16,316	-\$3,299	-17%
Audit	\$23,000	\$23,000	\$23,000	\$0	0%
Bridge Repair	\$5,000	\$0	\$0	-\$5,000	-100%
Building Inspector	\$21,998	\$18,386	\$58,134	\$36,136	164%
Cemeteries	\$31,200	\$30,008	\$32,800	\$1,600	5%
Conservation Commission	\$14,228	\$14,228	\$11,879	-\$2,349	-17%
Debt Expense	\$154,375	\$131,037	\$142,835	-\$11,540	-7%
Dispatch	\$446,407	\$431,056	\$461,849	\$15,442	3%
Elections	\$4,191	\$3,012	\$9,880	\$5,689	136%
Emergency Management	\$14,612	\$8,278	\$11,615	-\$2,997	-21%
Fire Department	\$762,848	\$697,160	\$648,174	-\$114,674	-15%
Forest Fire	\$4,137	\$2,572	\$3,937	-\$200	-5%
General Government Buildings	\$50,641	\$39,487	\$56,452	\$5,811	11%
Health Agencies	\$4,000	\$4,000	\$4,000	\$0	0%
Highway Department	\$1,123,803	\$1,114,307	\$1,190,451	\$66,648	6%
Insurance	\$192,500	\$156,153	\$192,500	\$0	0%
Legal	\$15,000	\$20,168	\$11,000	-\$4,000	-27%
Library (Incl. Building Expenses)	\$209,894	\$213,598	\$216,208	\$6,314	3%
Land Use & Economic Development	\$93,776	\$86,417	\$108,447	\$14,671	16%
Parks	\$62,690	\$59,351	\$64,602	\$1,912	3%
Patriotic Purposes	\$17,531	\$16,416	\$17,531	\$0	0%
Police Dept. (Incl. Building Expenses)	\$1,841,377	\$1,854,535	\$1,956,391	\$115,014	6%
Recreation (Manahan)	\$112,388	\$83,589	\$115,501	\$3,113	3%
Revaluation	\$55,000	\$73,900	\$65,000	\$10,000	18%
Other Culture & Recr. (Senior/Concerts)	\$10,250	\$5,366	\$10,700	\$450	4%
Street Lighting	\$52,500	\$52,178	\$52,500	\$0	0%
Tax Map (Other Gen. Govt.)	\$2,002	\$3,375	\$2,002	\$0	0%
Town Clerk/Tax Collector	\$162,886	\$154,152	\$167,695	\$4,809	3%
Transfer Station	\$502,770	\$506,387	\$530,283	\$27,513	5%
Welfare (General Assistance)	\$168,634	\$138,475	\$174,256	\$5,622	3%
Youth Services (Incl Bldg. Exp.)	\$150,439	\$141,534	\$151,900	\$1,461	1%
<b>TOTAL OPERATING BUDGET</b>	<b>\$6,722,797</b>	<b>\$6,466,848</b>	<b>\$6,904,845</b>	<b>\$180,548</b>	<b>3%</b>

<b>WARRANT ARTICLES (Capital Outlay)</b>	<b>2015</b>	<b>2016</b>	<b>\$ Diff.</b>	<b>% Diff.</b>
Library Capital Reserve Fund*	\$60,000	\$60,000	\$0	0%
Library Renovations 2015 *	\$500,000	\$0	-\$500,000	100%
Ambulance CRF*	\$75,000	\$50,000	-\$25,000	-33%
Road Construction	\$200,000	\$250,000	\$50,000	25%
Bog Road Bridge 2015	\$60,000	\$0	-\$60,000	-100%
Building Maintenance CRF *	\$100,000	\$100,000	\$0	0%
Senior Trips*	\$9,000	\$9,000	\$0	0%
Fire Department Equipment	\$100,000	\$0	-\$100,000	-100%
Highway Department Equipment*	\$100,000	\$35,000	-\$65,000	-65%
Dump Truck Purchase	\$43,000	\$0	-\$43,000	-100%
Bridge Repair CRF*	\$20,000	\$20,000	\$0	0%
Roll Off Containers 2015*	\$45,000	\$0	-\$45,000	-100%
Senior Services (Petitioned Article)	\$8,000	\$8,000	\$0	0%
Manahan Park Maint & Improvements	\$40,000	\$0	-\$40,000	-100%
Grimes Field Bathrooms*	\$45,000	\$60,000	\$15,000	33%
Heritage Museum Repairs	\$30,000	\$0	-\$30,000	-100%
Transfer 2013/14 Library Budget Balance*	\$6,889	\$0	-\$6,889	-100%
Police Department Equipment CRF*	\$0	\$75,000	\$75,000	100%
Air Pack Lease Purchase*	\$0	\$51,945	\$51,945	100%
Fire Truck Lease Purchase	\$0	\$98,944	\$98,944	100%
New Leaf Program *	\$0	\$15,000	\$15,000	100%
Parks Maintenance & Repairs CRF *	\$0	\$40,000	\$40,000	100%
Cemetery Maint. & Repairs CRF *	\$0	\$10,000	\$10,000	100%
Sidewalks CRF*	\$0	\$30,000	\$30,000	100%
Transfer Station Equipment CRF *	\$0	\$25,000	\$25,000	100%
<b>Total Capital Outlay</b>	<b>\$1,441,889</b>	<b>\$937,889</b>		<b>0%</b>
<b>Less Offsetting Revenue *</b>	<b>\$1,009,889</b>	<b>\$576,944</b>		
<b>Net Capital Outlay</b>	<b>\$432,000</b>	<b>\$360,945</b>		<b>0%</b>
<b>Total Operating/Capital Budgets</b>	<b>\$7,154,797</b>	<b>\$7,265,789</b>	<b>\$110,992</b>	<b>1.55%</b>

*Offsetting Revenues	Tr. Station Equip	Building Maint. CRF	Air Packs & Ambulance	Library CRF
<b>2016</b>	\$25,000	\$100,000	\$101,944	\$60,000
	Sidewalks & Bridges	Senior Trips	Hwy Dept Equip	Police Equip.
	\$50,000	\$5,000	\$35,000	\$75,000
	Cemetery CRF	Parks&Grimes Bthrm	New Leaf Program	<b>Total</b>
	\$10,000	\$100,000	\$15,000	<b>\$576,944</b>

# ***Town of Hillsborough***



## ***Town Budgets & Financial Records***

## DEBT ANALYSIS THROUGH 2021

<b>Long Term Debt</b>	<b>Year</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Water Filtration	Balance	\$139,360	\$134,850	\$130,340	\$125,155	\$120,500	\$115,620	\$110,585
RDC-EXP 2024	Principal	\$101,000	\$100,000	\$99,000	\$98,000	\$97,000	\$95,000	\$94,000
NHMBB	Interest	\$38,360	\$34,850	\$31,340	\$27,155	\$23,500	\$20,620	\$16,585
Water Dept.		\$92,907	\$89,900	\$86,893	\$83,437	\$80,333	\$77,080	\$73,723
Town		\$46,453	\$44,950	\$43,447	\$41,718	\$40,167	\$38,540	\$36,862
<b>Total Payment</b>		<b>\$139,360</b>	<b>\$134,850</b>	<b>\$130,340</b>	<b>\$125,155</b>	<b>\$120,500</b>	<b>\$115,620</b>	<b>\$110,585</b>
Advest. Nov. 2004 Bond	Balance	\$1,062,000	\$937,000	\$812,000	\$707,000	\$602,000	\$497,000	\$397,000
Issue	Principal	\$125,000	\$125,000	\$105,000	\$105,000	\$105,000	\$100,000	\$100,000
Bank of New York	Interest	\$41,839	\$37,512	\$32,464	\$28,526	\$24,326	\$20,126	\$16,126
<b>Total Payment</b>		<b>\$166,839</b>	<b>\$162,512</b>	<b>\$137,464</b>	<b>\$133,526</b>	<b>\$129,326</b>	<b>\$120,126</b>	<b>\$116,126</b>
Water Main	Principal	\$84,000	\$84,000	\$90,000	\$90,000	\$91,000	\$86,000	\$86,000
Bank of New York	Interest	\$34,248	\$31,098	\$27,948	\$24,573	\$20,973	\$17,333	\$17,333
<b>Total Payment</b>		<b>\$118,248</b>	<b>\$115,098</b>	<b>\$117,948</b>	<b>\$114,573</b>	<b>\$111,973</b>	<b>\$103,333</b>	<b>\$103,333</b>
Fire Station Addition	Principal	\$15,000	\$15,000	\$15,000	\$15,000	\$14,000	\$14,000	\$14,000
Bank of New York	Interest	\$5,641	\$5,079	\$4,516	\$3,954	\$3,354	\$2,794	\$2,234
<b>Total Payment</b>		<b>\$20,641</b>	<b>\$20,079</b>	<b>\$19,516</b>	<b>\$18,954</b>	<b>\$17,354</b>	<b>\$16,794</b>	<b>\$16,234</b>
Sewer Refinance 1987	Principal	\$26,000	\$26,000					
	Interest	\$1,950	\$975					
<b>Total Payment</b>		<b>\$27,950</b>	<b>\$26,975</b>					
2006 WTL Bond Issue	Balance	\$654,085	\$572,011	\$486,411	\$397,134	\$304,023	\$206,913	\$105,632
Water Main-2	Principal	\$82,075	\$85,600	\$89,277	\$93,111	\$97,110	\$101,281	\$105,632
Santander Bank	Interest	\$26,936	\$23,411	\$19,734	\$15,899	\$11,900	\$7,729	\$3,379
<b>Total Payment</b>		<b>\$109,011</b>	<b>\$109,011</b>	<b>\$109,011</b>	<b>\$109,010</b>	<b>\$109,010</b>	<b>\$109,010</b>	<b>\$109,011</b>
2010 Smith House	Balance	\$323,378	\$299,831	\$275,527	\$250,388	\$224,413	\$197,574	\$169,858
Lake Sunapee Bank	Principal	\$23,547	\$24,304	\$25,139	\$25,975	\$26,839	\$27,716	\$28,655
	Interest	\$10,481	\$9,724	\$8,889	\$8,053	\$7,188	\$6,312	\$5,373
<b>Total Payment</b>		<b>\$34,028</b>	<b>\$34,028</b>	<b>\$34,028</b>	<b>\$34,028</b>	<b>\$34,027</b>	<b>\$34,028</b>	<b>\$34,028</b>

## DETAILED STATEMENT OF EXPENSES

Account Description	2015 Expended
<b>Executive</b>	
TO - Contracted Services	\$1,397.00
TO - Selectmen - Payroll	\$7,833.32
TO - Selectmen - FICA	\$485.67
TO - Selectmen - Medicare	\$113.58
TO - Advertisement	\$624.39
TO - Box Rent - Postal	\$88.00
TO - Computer Syst. & Support	\$22,877.40
TO - Town Clock Repairs	\$277.99
TO - Equipment Rental	\$2,945.96
TO - Equipment Repair	\$1,740.00
TO - Health Insurance	\$55,150.38
TO - Dental Insurance	\$3,575.76
TO - Longevity	\$1,400.00
TO - Mileage	\$236.14
TO - Misc. Expense	\$1,962.27
TO - Office Equipment	\$228.99
TO - Office Supplies	\$4,494.81
TO - Payroll	\$225,070.72
TO - Payroll O.T.	\$230.61
TO - Postage	\$2,648.34
TO - Printing Costs	\$2,587.60
TO - Professional Dues	\$4,691.00
TO - Registry Copies	\$997.89
TO - FICA	\$14,287.87
TO - Medicare	\$3,341.48
TO - Telephone	\$6,928.69
TO - Training Costs	\$492.98
TO - Retirement (6%)	\$12,817.86
<b>Executive Totals</b>	<b>\$379,526.70</b>
<b>Elections</b>	
Elect - Advertising	\$221.00
Elect - Ballot Clerk/Moderator	\$180.00
Elect - Computer Software Support	\$200.00
Elect - Booth Set Up	\$150.00
Elect - Election Meals	\$273.45
Elect - Miscellaneous	\$40.00
Elect - Office Supplies	\$20.93
Elect - Payroll	\$756.60
Elect - Postage	\$25.29

Elect - Printing Costs	\$1,087.25
Elect - FICA	\$46.90
Elect - Medicare	\$10.96
<b>Election Totals</b>	<b>\$3,012.38</b>

#### **Financial Administration**

Audit - Prof. Services	<b>\$23,000.00</b>
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#### **Town Clerk/Tax Collector**

TC/TC - Postal Box Rental	\$144.00
TC/TC - Data Processing	\$2,496.55
TC/TC - Health Insurance	\$22,477.44
TC/TC - Dental Insurance	\$1,447.92
TC/TC - Longevity	\$1,500.00
TC/TC - Mileage	\$702.36
TC/TC - Office Equipment	\$99.98
TC/TC - Office Supplies	\$1,662.30
TC/TC - Payroll	\$90,092.65
TC/TC - Overtime	\$121.28
TC/TC - Postage	\$4,887.64
TC/TC - Printing Costs	\$2,876.04
TC/TC - Professional Dues	\$120.00
TC/TC - FICA	\$5,686.28
TC/TC - Medicare	\$1,329.82
TC/TC - Telephone	\$735.18
TC/TC - Training Costs	\$1,120.00
TC/TC - ICMA Retirement	\$5,189.17
TC/TC - Tax Lien Expense	\$11,463.29
<b>Town Clerk/Tax Collector Totals</b>	<b>\$154,151.90</b>

#### **Revaluation**

Revaluation Appropriation	\$73,900.28
<b>Total Revaluation</b>	<b>\$73,900.28</b>

#### **Legal**

Legal Fees	\$5,108.77
Legal - Union Negotiations	\$15,059.35
<b>Total Legal</b>	<b>\$20,168.12</b>



<b>Land Use &amp; Economic Development</b>	
Land Use - Advertisement	\$2,523.00
Land Use - Contract Services	\$200.00
Land Use - Legal Expense	\$2,115.81
Land Use - Office Equipment and Supplies	\$826.16
Land Use - Postage	\$1,502.93
Land Use - Printing	\$380.15
Land Use - Training	\$660.00
Land Use – Membership/Dues (CNHRPC)	\$6,983.43
Land Use - Telephone	\$972.98
Land Use - Master Plan Expenses	\$10,979.18
Land Use - Economic Development	\$1,813.12
Land Use - Community Marketing	\$9,834.83
Land Use - Payroll	\$44,240.76
Land Use - FICA	\$2,743.02
Land Use - Medicare	\$641.50
<b>Land Use &amp; Economic Development</b>	<b>\$86,416.87</b>

<b>General Government Buildings</b>	
Comm. Bldg - Contracted Services	\$2,955.00
Comm. Bldg - Maintenance & Upgrades	\$9,559.83
Comm. Bldg - Regular Maintenance	\$840.53
Comm. Bldg - Electricity	\$3,830.10
Comm. Bldg - Equipment Purchase	\$85.28
Comm. Bldg - Equipment Repair	\$206.21
Comm. Bldg - Fuel Oil	\$4,950.82
Comm. Bldg - Gasoline	\$21.84
Comm. Bldg - Janitorial Supplies	\$338.89
Comm. Bldg - Payroll	\$6,832.70
Comm. Bldg - FICA	\$423.67
Comm. Bldg - Medicare	\$99.08
Comm. Bldg - Water	\$333.77
Comm. Bldg - Sewer	\$360.00
Old Fire Station - Maintenance	\$369.49
Old Fire Station - Electricity	\$3,291.96
Old Fire Station - Propane	\$2,405.99
Old Fire Station - Telephone	\$1,750.21
Old Fire Station - Water	\$272.00
Old Fire Station - Sewer	\$360.00
HLBO - Center House Building Repairs	\$200.00
<b>General Government Bldg. Totals</b>	<b>\$39,487.37</b>

<b>Cemeteries</b>	
Cem - Advertisement	\$80.00
Cem - Major Maintenance Projects	\$1,647.81
Cem - Contract Costs	\$28,100.33
Cem - Electricity	\$180.25
<b>Cemetery Totals</b>	<b>\$30,008.39</b>

<b>Insurance</b>	
Ins. - LT Disability & Life	\$13,534.06
Ins. - Property & Liability	\$85,114.93
Ins. - Unemployment Compensation	\$7,733.76
Ins. - Workers Compensation	\$49,770.23
<b>Insurance Totals</b>	<b>\$156,152.98</b>

<b>Other General Government</b>	
Tax Maps - Professional Services	\$3,300.00
Bank Charges	\$229.80
NSF Checks	-\$154.50
<b>Other General Government Totals</b>	<b>\$3,375.30</b>

<b>Police Department</b>	
Police - Advertisement	\$100.00
Police - Ammo/Handguns	\$13,530.77
Police - Box Rent - Postal	\$144.00
Police - Clothing Expense	\$14,361.26
Police - Computer Syst. & Support	\$39,984.61
Police - Contract Services	\$12,033.40
Police - Cruiser Expense	\$11,209.95
Police - Equipment Purchase	\$10,348.89
Police - Equipment Repair	\$644.93
Police - Gasoline	\$26,199.94
Police - Health Insurance	\$204,868.88
Police - Dental Insurance	\$16,247.76
Police - Longevity	\$3,384.80
Police - Investigative Aids	\$4,523.89
Police - Legal Publications	\$2,124.55
Police - Meals	\$120.71
Police - Mileage	\$101.15
Police - Miscellaneous	\$597.01
Police - Firing Range Exp. & Maint.	\$1,069.62
Police - K9	\$2,311.95
Police - Office Equipment	\$1,547.10
Police - Office Supplies	\$4,101.10
Police - Payroll	\$899,728.57

Police - Payroll Overtime	\$114,948.66
Police - Payroll w/Holiday	\$29,306.01
Police - NH Retirement	\$251,569.28
Police - Postage	\$808.00
Police - Printing Costs	\$642.32
Police - Prisoner Expense	\$212.28
Police - Professional Dues	\$740.00
Police - Professional Services	\$800.00
Police - Radio Maintenance	\$2,823.19
Police - Safety Supplies	\$2,062.92
Police - FICA	\$4,884.67
Police - Medicare	\$15,296.16
Police - Special Investigations	\$481.81
Police - Telephone	\$41,155.22
Police - Tires	\$4,269.25
Police - Training Costs	\$17,353.13
Police - V.R. Cruiser (Incl. 2013 cruiser)	\$47,696.70
Police - ICMA Retirement	\$2,618.56
Police Station - Maintenance	\$14,662.56
Police Station - Contract Services	\$20,028.88
Police Station - Electricity	\$17,729.83
Police Station - Equip. Purchase	\$1,465.16
Police Station - Fuel Oil	\$12,228.52
Police Station - Janitorial Supplies	\$2,239.79
Police Station - Water	\$1,678.24
Police Station - Sewer	\$360.00
<b>Police Totals</b>	<b>\$1,877,345.98</b>

<b>Fire Department</b>	
Fire - Chemicals/Hazmat	\$1,202.45
Fire - Clothing Expense	\$3,396.11
Fire - Computer System & Software	\$5,676.76
Fire - Contracted Services	\$48,380.00
Fire - Equipment Purchases	\$85,048.78
Fire - Equipment Repairs	\$3,186.02
Fire - Fire Alarm Maintenance	\$4,789.82
Fire - Fire Prevention	\$1,562.50
Fire - Vehicle Fuel	\$4,183.60
Fire - Health Insurance	\$20,713.62
Fire - Dental Insurance	\$1,670.64
Fire - Longevity	\$500.00
Fire - Investigation Aids	\$391.57
Fire - Medical Expense	\$862.19
Fire - Miscellaneous	\$127.26
Fire - Office Equipment	\$1,961.00

Fire - Office Supplies	\$707.39
Fire - Payroll	\$110,119.19
Fire - Retirement	\$21,367.00
Fire - Postage	\$403.64
Fire - Professional Dues	\$690.00
Fire - Professional Publications	\$1,364.50
Fire - Radio Maintenance	\$7,140.10
Fire - Shoveling Hydrants	\$1,400.00
Fire - FICA	\$2,207.78
Fire - Medicare	\$1,604.15
Fire - Telephone	\$8,388.33
Fire - Training Costs	\$721.95
Fire - VR 59R1 Chief Crsr	\$297.50
Fire - VR 59M1 E1 Pumper (1993)	\$87.50
Fire - VR 59M2 E1 (1989)	\$140.00
Fire - VR 59L1 Ladder Truck	\$420.00
Fire - VR 59K1 2002 Intl Tanker	\$122.50
Fire - VR 59 Tanker 2 (2008)	\$210.00
Fire - VR 59U1 Utility	\$157.50
Fire - F350 Forestry	\$87.50
Fire - VR Miscellaneous	\$3,879.42
Fire Rescue - Uniforms	\$2,059.66
Fire Rescue - Equipment Purchase	\$833.51
Fire Rescue - Equipment Repairs	\$140.00
Fire Rescue - Fuel	\$6,135.56
Fire Rescue - Health Insurance	\$14,963.28
Fire Rescue - Dental Insurance	\$1,252.98
Fire Rescue - Miscellaneous	\$70.58
Fire Rescue - Labor	\$239,731.64
Fire Rescue - Overtime	\$4,239.31
Fire Rescue - FICA	\$15,126.14
Fire Rescue - Medicare	\$3,537.72
Fire Rescue - Training	\$2,710.00
Fire Rescue - Vehicle Repair	\$5,592.94
Fire Rescue - Intercept Expense	\$11,624.00
Fire Rescue - 401 Retirement	\$1,940.10
Fire Rescue - Medical Supplies	\$7,482.60
Fire Station - Maintenance	\$4,331.02
Fire Station - Contract Costs	\$1,957.60
Fire Station - Electricity	\$8,453.23
Fire Station - Fuel Oil	\$16,245.55
Fire Station - Janitorial Supplies	\$1,799.77
Fire Station - Water	\$1,404.11
Fire Station - Sewer	\$360.00
<b>Fire Department Totals</b>	<b>\$697,159.57</b>

**Building Inspector - Code Enforcement Officer**

Bldg Insp/Code - Contract Svcs.	\$3,000.00
Bldg Insp/Code - Mileage	\$1,328.30
Bldg Insp/Code - Miscellaneous	\$16.99
Bldg Insp/Code - Payroll	\$12,250.00
Bldg Insp/Code - Postage	\$143.52
Bldg Insp/Code - Printing	\$17.98
Bldg Insp/Code - Dues	\$35.00
Bldg Insp/Code - FICA	\$759.50
Bldg Insp/Code - Medicare	\$177.80
Bldg Insp/Code - Telephone	\$531.87
Bldg Insp/Code - Training Exp.	\$125.00

<b>Building Insp/Code Enf Officer Totals</b>	<b>\$18,385.96</b>
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**Forest Fire**

Forest Fire - Equipment Purchase	\$1,035.00
Forest Fire - Equipment Repair	\$99.16
Forest Fire - Miscellaneous Expense	\$546.35
Forest Fire - Payroll	\$828.15
Forest Fire - FICA	\$51.36
Forest Fire - Medicare	\$12.02

<b>Forest Fire Totals</b>	<b>\$2,572.04</b>
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**Emergency Management**

EM - Equipment Purchase	\$403.90
EM - Office Supplies	\$171.63
EM - Payroll	\$2,500.00
EM - Code Red	\$4,000.00
EM - FICA	\$93.00
EM - Medicare	\$36.25
EM - Telephone	\$944.48
EM - Training	\$129.17

<b>Emergency Management Totals</b>	<b>\$8,278.43</b>
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**Dispatch**

Dispatch - Computer Support	\$21,822.52
Dispatch - Contract Services	\$6,212.98
Dispatch - Electricity	\$836.19
Dispatch - Equipment Purchase	\$2,008.53
Dispatch - Medical Insurance	\$52,700.36
Dispatch - Dental Insurance	\$3,391.20
Dispatch - Longevity	\$2,078.24
Dispatch - Office Supplies	\$389.98
Dispatch - Payroll	\$270,410.42
Dispatch - Payroll Overtime	\$15,237.45

Dispatch - Payroll w/Holiday	\$13,024.72
Dispatch - Radio Maintenance	\$8,812.28
Dispatch - FICA	\$18,646.09
Dispatch - Medicare	\$4,361.07
Dispatch - Telephone	\$2,544.23
Dispatch - Training	\$593.07
Dispatch - Retirement	\$7,986.76
<b>Dispatch Totals</b>	<b>\$431,056.09</b>

<b>Youth Services</b>	
YS - PO Box Rental	\$88.00
YS - Computer Systems	\$360.00
YS - Equipment Repair	\$997.55
YS - Gasoline	\$44.71
YS - Health Insurance	\$15,343.38
YS - Dental Insurance	\$952.56
YS - Longevity	\$650.00
YS - Mileage	\$773.70
YS - Misc. Expense	\$1,090.92
YS - Office Equipment	\$576.98
YS - Office Supplies	\$172.48
YS - Payroll	\$86,690.09
YS - Postage	\$11.74
YS - Volunteer Appreciation & Tng	\$124.81
YS - Diversion	\$165.03
YS - Substance Use Education	\$65.40
YS - (FICA)	\$5,415.00
YS - Medicare	\$1,266.44
YS - Telephone	\$2,815.39
YS - Training & Staff Development	\$750.00
YS - Vehicle Repair	\$812.10
YS - Retirement (6%)	\$3,254.50
61-63 W. Main St. - Maintenance	\$5,798.33
61-63 W. Main St. - Electricity	\$5,170.61
61-63 W. Main St. - Fuel Oil	\$3,394.05
61-63 W. Main St. - Propane	\$2,765.97
61-63 W. Main St. - Water	\$544.00
61-63 W. Main St. - Sewer	\$1,440.00
<b>Youth Services Totals</b>	<b>\$141,533.74</b>

<b>Highway Department</b>	
HWY - Advertisement	\$75.00
HWY - Building Maintenance	\$4,629.70
HWY - Chemicals/Paint	\$11,297.46
HWY - Clothing Expense	\$5,170.99

HWY - Cold Patch/Hot Top	\$4,377.00
HWY - Line Painting	\$15,816.52
HWY - Contract Blasting	\$2,298.50
HWY - Miscellaneous Projects	\$7,676.13
HWY - Roadside Mowing	\$6,500.00
HWY - Culverts	\$2,595.60
HWY - Diesel Fuel	\$48,769.05
HWY - Electricity	\$3,104.98
HWY - Equipment Purchase	\$7,782.88
HWY - Equipment Rental	\$13,256.50
HWY - Equipment Leases	\$88,532.86
HWY - Equipment Repair	\$8,118.55
HWY - Gasoline	\$462.44
HWY - Sand & Gravel	\$40,318.34
HWY - Hardware	\$4,562.84
HWY - Health Insurance	\$101,217.06
HWY - Dental Insurance	\$7,660.08
HWY - Longevity	\$4,200.00
HWY - Janitorial Supplies	\$90.90
HWY - Lubricants	\$4,501.84
HWY - Mileage	\$16.00
HWY - Miscellaneous Expense	\$156.20
HWY - Gases (Oxygen, etc.)	\$788.61
HWY - Payroll	\$336,320.93
HWY - Payroll Overtime	\$57,815.60
HWY - Payroll w/Holiday	\$5,300.75
HWY - Plow Blades/Shoes	\$8,498.07
HWY - Prof. Svcs. Drug Testing & Phys.	\$337.50
HWY - Propane	\$4,484.64
HWY - Radio Maintenance	\$4,935.18
HWY - Salt	\$129,932.18
HWY - Signs	\$179.07
HWY - FICA	\$25,025.85
HWY - Medicare	\$5,852.56
HWY - Steel	\$1,222.89
HWY - General Supplies	\$2,196.19
HWY - Telephone	\$1,433.00
HWY - Tires	\$9,024.26
HWY - Tree Removal	\$1,525.00
HWY - VR #701 Pickup	\$2,817.71
HWY - VR #702 Volvo DT	\$9,600.23
HWY - VR #704 Int. Sander	\$1,997.54
HWY - VR #703 Chevy DT	\$1,609.59
HWY - VR #705 Int. DT	\$4,436.65
HWY - VR #707 Int. Sander	\$6,215.60



HWY - VR #706 Int. Sander	\$2,493.73
HWY - VR #710 JD Loader	\$863.14
HWY - VR #711 Grader	\$2,988.48
HWY - VR #712 JD Backhoe	\$1,885.73
HWY - VR #709 Water Truck	\$1,411.73
HWY - VR #708 Platform 4x4	\$1,232.22
HWY - VR #714 Chevy 1-Ton	\$762.34
HWY - VR #713 Sidewalk Plow	\$303.84
HWY - VR #715 5-Ton DT	\$125.81
HWY - Water	\$272.00
HWY - Retirement (6%)	\$20,164.38
HWY - Labor Other Departments	-\$5,722.50
Road Side Maint. - Hot Top	\$62,026.21
Road Side Maint. - Equip. Rental	\$4,050.00
Road Side Maint - Sidewalks	\$6,712.71
<b>Highway Department Totals</b>	<b>\$1,114,306.84</b>

#### **Bridges**

Bridge Repair - Engineering	\$0.00
<b>Total Bridges</b>	<b>\$0.00</b>

#### **Street Lighting**

Street Lighting - Electricity	\$51,280.38
Street Lighting - Miscellaneous	\$897.96
<b>Street Lighting Totals</b>	<b>\$52,178.34</b>

#### **Solid Waste Disposal**

Landfill - Advertisement	\$174.00
Landfill - Bldg/Site Maintenance	\$6,100.79
Landfill - Clothing Expense	\$2,258.33
Landfill - Trash Hauling Contract	\$28,665.95
Landfill - Tipping Fees	\$117,573.66
Landfill - Metal Removal	\$3,750.00
Landfill - Tire Removal	\$54.00
Landfill - Hauling - Aluminum	\$2,700.00
Landfill - Recycling Tipping	\$9,654.62
Landfill - Brush Hauling/Removal	\$4,000.00
Landfill - E-Waste Recycling	\$9,440.50
Landfill - Demolition Removal	\$65,889.00
Landfill - Diesel Fuel	\$2,984.57
Landfill - Electricity	\$3,105.06
Landfill - Equipment Purchase	\$8,623.66
Landfill - Equipment Repair	\$885.75
Landfill - Gasoline	\$25.02

Landfill - Hardware	\$108.97
Landfill - Hazardous Waste	\$13,297.14
Landfill - Health Insurance	\$18,555.78
Landfill - Dental Insurance	\$1,905.12
Landfill - Longevity	\$1,300.00
Landfill - P & L Insurance	\$2,789.02
Landfill - Mileage	\$241.50
Landfill - Miscellaneous Expense	\$754.09
Landfill - Trash Bags	\$10,792.48
Landfill - Office Supplies	\$1,568.74
Landfill - Payroll	\$137,960.31
Landfill - Payroll Overtime	\$5,397.52
Landfill - Postage	\$1.38
Landfill - Professional Dues & Licenses	\$1,220.77
Landfill - Propane	\$531.77
Landfill - FICA	\$9,554.72
Landfill - Medicare	\$2,234.58
Landfill - Telephone	\$1,808.58
Landfill - Heavy Equip. Repair	\$6,514.78
Landfill - Water	\$272.00
Landfill - Workers Compensation	\$6,888.84
Landfill - Retirement	\$5,470.59
Landfill - Contract Services	\$2,638.00
Landfill - Water & Gas Testing	\$8,695.00
<b>Solid Waste Disposal Totals</b>	<b>\$506,386.59</b>

<b>Animal Control</b>	
Animal Control - Clothing Expense	\$436.27
Animal Control - Contract Services	\$140.00
Animal Control - Miscellaneous	\$80.00
Animal Control - Payroll	\$4,216.98
Animal Control - FICA	\$261.50
Animal Control - Medicare	\$61.16
<b>Animal Control Totals</b>	<b>\$5,195.91</b>

<b>Health Agencies</b>	
Riverbend Community Health	\$4,000.00
<b>Health Agencies Total</b>	<b>\$4,000.00</b>

<b>General Assistance Administration</b>	
Gen. Assistance - Computer Sys/Sup	\$357.96
Gen. Assistance - Health Insurance	\$8,774.61
Gen. Assistance - Dental Insurance	\$417.66
Gen. Assistance - Mileage	\$376.86
Gen. Assistance - Office Supplies	\$499.93

Gen. Assistance - Payroll	\$43,612.54
Gen. Assistance - Postage	\$15.67
Gen. Assistance - Prof. Dues	\$135.00
Gen. Assistance - FICA	\$2,936.38
Gen. Assistance - Medicare	\$686.72
Gen. Assistance - Telephone	\$796.65
Gen. Assistance - Training Cost	\$240.00
Gen. Assistance - Retirement	\$2,505.10
<b>Gen. Assistance Admin. Totals</b>	<b>\$61,355.08</b>

<b>General Assistance - Direct Asst.</b>	
Gen. Assistance - Misc. Voucher	\$1,844.78
Gen. Assistance - Food Voucher	\$8,798.54
Gen. Assistance - Medical Voucher	\$569.73
Gen. Assistance - Rent Voucher	\$45,537.44
Gen Assistance - Heating Fuels	\$10,572.26
Gen. Assistance - Electricity	\$3,871.72
St. Joseph's Appropriation	\$5,925.00
<b>Direct Assistance Totals</b>	<b>\$77,119.47</b>

<b>Parks</b>	
Parks - Advertising	\$56.00
Parks - Athletic Programs	\$137.60
Parks - Contract Plumbing	\$1,295.00
Parks - Electricity	\$3,157.19
Parks - Equip. Purchase	\$4,291.81
Parks - Equip. Repair	\$696.16
Parks - Gasoline	\$1,273.04
Parks - Hardware/Tools	\$243.05
Parks - Medical Insurance	\$3,701.46
Parks - Dental Insurance	\$247.68
Parks - Professional Dues	\$200.00
Parks - Janitorial Supplies	\$43.00
Parks - Park Maintenance	\$2,260.49
Parks - Payroll	\$33,352.23
Parks - FICA	\$2,068.09
Parks - Medicare	\$483.81
Parks - Telephone	\$2,227.19
Parks - Water	\$2,472.81
Parks - Retirement 401	\$554.16
Parks - Sewer	\$212.00
Parks - Butler Park Improvements	\$378.20
<b>Parks Totals</b>	<b>\$59,350.97</b>

<b>Recreation</b>	
Manahan - Programs	\$3,285.40
Manahan - Improvements	\$1,921.41
Manahan - Electricity	\$224.83
Manahan - Equip. Purchase	\$767.33
Manahan - Miscellaneous	\$3,106.90
Manahan - Park Maintenance	\$5,173.75
Manahan - Payroll	\$58,821.42
Manahan - Overtime	\$8.63
Manahan - Prof. Dues	\$100.00
Manahan - FICA	\$3,647.46
Manahan - Medicare	\$853.04
Manahan - Telephone	\$1,094.77
Manahan - Training	\$3,108.77
Manahan - Transportation (Field Trips)	\$1,475.61
<b>Recreation Totals</b>	<b>\$83,589.32</b>

<b>Library</b>	
Library - Clock Maintenance	\$300.00
Library - Books	\$12,000.00
Library - Computer Maintenance	\$1,000.00
Library - Computer Software Fees	\$1,000.00
Library - Health Insurance	\$28,385.28
Library - Dental Insurance	\$2,166.00
Library - Longevity	\$750.00
Library - Payroll	\$104,004.34
Library - Media	\$2,600.00
Library - Programs	\$1,000.00
Library - FICA	\$6,495.16
Library - Medicare	\$1,519.07
Library - Retirement	\$3,958.70
Library - Literacy Program Art.	\$13,500.00
Smith Mansion - Maintenance	\$1,962.90
Smith Mansion - Contracted Services	\$6,000.00
Smith Mansion - Electricity	\$26,139.22
Smith Mansion - Equipment Repairs	\$20.94
Smith Mansion - Gasoline	\$0.00
Smith Mansion - Janitorial Supplies	\$164.57
Smith Mansion - Water	\$272.00
Smith Mansion - Sewer	\$360.00
<b>Library Totals</b>	<b>\$213,598.18</b>

<b>Fireworks &amp; Patriotic Purposes</b>	
Fireworks	\$7,500.00
Patriotic Purposes - Flags	\$751.15
Police Town Events - Details	\$8,064.00
Police Town Events - Medicare	\$101.12
<b>Fireworks &amp; PP Totals</b>	<b>\$16,416.27</b>

<b>Other Culture &amp; Recreation</b>	
Senior Advisory Committee	\$786.36
Main St. Summer Concerts	\$3,430.32
Senior Van - Gasoline	\$1,041.27
Senior Van - Payroll	\$100.00
Senior Van - FICA	\$6.20
Senior Van - Medicare	\$1.45
<b>Other Culture &amp; Recreation Totals</b>	<b>\$5,365.60</b>

<b>Conservation</b>	
Conservation Comm. - Advertising	\$45.00
Conservation Comm. - Cont. Serv.	\$4,727.26
Conservation Comm. - Misc.	\$77.70
Conservation Comm. - Payroll	\$1,529.78
Conservation Comm. - Postage	\$26.94
Conservation Comm. - Printing	\$5.00
Conservation Comm. - Dues	\$603.00
Conservation Comm. - FICA	\$94.90
Conservation Comm. - Medicare	\$22.19
Conservation Comm. - Training	\$49.00
Transfer To Consv. Fund	\$7,017.23
Conservation Comm. - Material	\$30.00
<b>Conservation Commission Totals</b>	<b>\$14,228.00</b>

<b>Debt Service, Inc.</b>	
Notes - Principal	\$98,206.60
Notes - Interest	\$30,865.66
Interest on TANS	\$1,964.89
<b>Total Debt Services</b>	<b>\$131,037.15</b>

<b>Total Operating Budget</b>	<b>\$6,489,659.82</b>
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## DETAILED STATEMENT OF REVENUE

	2015 Estimated	2015 Actual	2016 Estimated
<b>TAXES:</b>			
Yield Tax	15,000.00	16,316.52	20,000.00
Payment in Lieu of Taxes	688.00	807.15	0.00
Excavation Tax	700.00	547.14	700.00
Other Taxes			
Interest & Penalties on Delinquent Taxes	215,000.00	263,322.19	265,000.00
<b>LICENSES, PERMITS &amp; FEES:</b>			
Business Licenses & Permits	1,000.00	720.00	1,000.00
Motor Vehicle Permit Fees	800,000.00	841,227.99	850,000.00
Building Permits	37,000.00	47,504.18	60,000.00
Other Licenses, Permits & Fees	4,500.00	5,103.50	5,000.00
<b>STATE SOURCES:</b>			
Meals & Rooms Tax	286,899.00	286,898.73	287,000.00
Highway Block Grant	161,260.00	162,652.87	163,000.00
State & Federal Forest Land Reimb.	1,423.00	1,422.55	1,423.00
Other (Incl. Railroad Tax)	8,250.14	40,890.67	10,000.00
From Other Governments	54,501.88	25,361.31	25,000.00
<b>CHARGES FOR SERVICE:</b>			
<b>Income from Departments</b>	620,000.00	578,473.14	575,000.00
Dispatch	\$ 86,656.09		
Police	\$76,994.00		
Fire	\$144,799.56		
Transfer Station	\$220,048.77		
Youth Services	\$4,651.00		
Parks	\$25,100.00		
Senior Services	\$4,141.00		
Land Use	\$8,022.40		
Welfare	\$8,060.32		
<b>MISCELLANEOUS REVENUES:</b>			
Sale of Municipal Property	8,500.00	17,928.53	10,000.00
Interest on Investment	20,000.00	23,675.69	25,000.00
Other	570,000.00	566,865.09	65,000.00

**INTERFUND OPERATING  
TRANS. IN**

From Sewer (Offsetting)	681,720.00	681,720.00	681,704.00
From Water (Offsetting)	693,120.00	693,120.00	695,850.00
From Trust & Fiduciary Funds	50,000.00	50,000.00	0.00

**OTHER FINANCING SOURCES:**

Amount Voted from Fund Balance	446,889.00	446,889.00	576,944.00
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<b>Total Estimated Revenues</b>	4,676,451.02	4,751,446.25	4,317,621.00
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# FINANCIAL REPORT

## DECEMBER 31, 2015

*This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge.*

February 9, 2016

Wendy A. Brien-Baker, Alan B. Urquhart, James C. Bailey, III

Selectmen of Hillsborough, NH

<b>General Fund</b>	<b>Assets</b>	
Checking - Lake Sunapee Bank	5,082,087.33	
NH Public Deposit Investment Pool	24,761.18	
TD Bank-Certificate of Deposit	37,817.69	
Petty Cash	300.00	
Payroll Checking	1,031.04	
<b>Total Cash</b>		<b>\$5,145,997.24</b>
<b>Taxes</b>		
Property Taxes Receivable	1,295,695.63	
Unredeemed Receivable	1,073,895.60	
Land Use Change Tax	208.57	
Water Receivable	78,943.90	
Sewer Receivable	62,592.15	
Allowance For Uncollectible & Elderly Lien	-244,000.00	
<b>Total Tax Receivable</b>		<b>\$2,267,335.85</b>
<b>Due From Others</b>		
Due From Prior Year	14,032.21	
Due From Project LIFT	2,171.65	
Due From Trust Fund	99,489.43	
Due From Library	252.35	
Due From Waste Haulers	337.40	
Due From Deering	38,657.41	
Due From Other Funds	8,000.00	
Due From Manahan Trust	11,942.82	
Due From Water Fund	5,344.69	
Due From Sewer Fund	-720.51	
Due From CH Billing Services	8,032.93	
<b>Total Due From Others</b>		<b>\$187,540.38</b>
<b>Other Assets</b>		
Pre-Paid Expense & Other Assets	449,055.63	
<b>Total Other Assets</b>		<b>\$449,055.63</b>
<b>Total Assets</b>		<b>\$8,049,929.10</b>

<b>Accounts Payable</b>	<b>Liabilities</b>	
Accounts Payable	151,763.34	
W/H S/S M/C Payable	11.92	
Employee Share - Health Insurance	-585.80	
Insurance - Aflac	-980.76	
Accrued Salaries & Benefits	110,258.00	
Emerald Lake Water Payable	8,449.23	
Emerald Lake Water Interest Payable	274.25	
Emerald Lake District Payable	99,530.14	
ELVD Property Tax Interest Payable	225.42	
YS - Special Projects	-1,773.10	
Franklin Pierce Restoration	88.43	
Historic Dist. Building Donations	202.30	
Local Education Tax Payable	3,698,370.08	
State Education Tax Payable	608,615.75	
Yield Tax Bond Payable	9,430.03	
Planning Engineering Studies	263.30	
Excavation Tax Bond Payable	374.00	
<b>Total Accounts Payable</b>		<b>\$4,684,516.53</b>
<b>Due To</b>		
Due to Conservation Fund	15,862.23	
Due To History Book Exp. Trust	175.00	
Due To Capital Project - Bog Rd. Bridge Repair	11,836.68	
<b>Total Due To</b>		<b>\$27,873.91</b>
<b>Other Liabilities</b>		
Tax Collector Deposit Overage-Shortage	-9.73	
Butler Park Renovations	343.92	
Partners Farm/Black Pond Brook Bond	25,000.00	
Deferred Revenue	35,225.87	
2006 DAR Collection	41.00	
Encumbrances	70,970.00	
<b>Total Other Liabilities/Encumbrances</b>		<b>\$131,571.06</b>
<b>Total Liabilities</b>		<b>\$4,843,961.50</b>
<b>Total Fund Balance</b>		<b>\$3,205,967.60</b>
<b>Total Liabilities &amp; Fund Balance</b>		<b>\$8,049,929.10</b>
<b>Conservation Commission</b>		
<b>Assets</b>		
Cash-NHPDIP Investment Account	83,225.93	
Due From General Fund	15,862.23	
<b>Total Assets</b>		<b>\$99,088.16</b>

<b>Liabilities</b>		
Due to General Fund		
<b>Undesignated Equity</b>		<b>\$99,088.16</b>
<b>Total Liabilities and Fund Balance</b>		<b>\$99,088.16</b>

# FULLER PUBLIC LIBRARY FINANCIAL REPORT

## RECEIPTS

Book Sales	\$2,048.45
Cartridge Recycling Program	\$21.20
Copies & Faxes	\$1,582.74
Donations/Gifts	\$1016.00
Fines	\$474.00
Grants	\$205.00
Lost or Damaged Books/Media	\$480.62
Miscellaneous	\$36.99
Museum Passes	\$196.65
New Books	\$1,105.56
NH Humanities Council	\$500.00
Nonresident Fees	\$1,179.00
Raffle	\$168.00
Refund	\$29.97
Reimbursement	\$432.00
Solomon Fund	\$250.00
Tote Bags/T-shirts	\$340.50
Town Appropriations	\$171,317.55
Town of Windsor Appropriation	\$1,000.00
Transfers from other Accounts	\$54,562.38

**TOTAL RECEIPTS** **\$236,946.61**

Balance on hand Jan.1, 2015 \$12,869.67

**\$249,816.28**

# FULLER PUBLIC LIBRARY FINANCIAL REPORT

<b><u>EXPENSES</u></b>	
Payroll	\$104,004.34
FICA & Medicare	\$8,014.23
Health & Dental	\$30,551.28
Retirement	\$3,958.70
Adult Programs	\$173.95
Bank Fees	\$24.00
Books	\$9,584.44
Building Projects	\$35,279.34
Children's Program	\$218.37
Dues & Conference Fees	\$2,451.00
Education	\$10.00
Lost or Damaged Books/Media	\$27.01
Maintenance	\$345.00
Media	\$1,441.06
Mileage	\$259.25
NH Humanities Council Programs	\$531.00
Passes	\$730.00
Periodicals	\$2,458.13
Postage & Delivery	\$380.92
Summer Reading Program	\$1,191.47
Supplies	\$1,696.66
Telephone	\$708.45
<b><u>TOTAL EXPENSES</u></b>	<b><u>\$204,038.60</u></b>
Balance on hand Dec. 31, 2015	<u>\$45,777.68</u>
<b>\$249,816.28</b>	

# **FULLER PUBLIC LIBRARY ACCOUNTS WITH NH PUBLIC DEPOSIT INVESTMENT POOL**

## **PROJECT LIFT**

Beginning Balance	\$118,178.86
Contributions	\$99,742.60
Income Earned	\$93.28
<b>Total Income</b>	<b>\$218,014.74</b>
Withdrawals	<u>\$82,500.00</u>
<b>Ending Balance</b>	<b>\$135,514.74</b>

## **LIBRARY ACCOUNT**

Beginning Balance	\$806,271.65
Contributions	\$0.00
Income Earned	\$556.66
<b>Total Income</b>	<b>\$806,828.31</b>
Withdrawals	<u>\$50,000.00</u>
<b>Ending Balance</b>	<b>\$756,828.31</b>

# PROJECT LIFT EXPENSE / REVENUE REPORT

## PROJECT LIFT REVENUE

Town of Antrim	\$ 1,000.00
Town of Bennington	\$ 400.00
Town of Deering	\$ 400.00
Town of Francestown	\$ 200.00
Town of Henniker	\$ 350.00
Town of Hillsborough	\$13,500.00
Town of Washington	\$ 500.00
Southern NH Service	\$ 95.00
Dollar General Grant	\$ 5,000.00
Monadnock Paper Mill	\$ 575.00
Ladies Benevolent Society	\$ 35.00
NH Department of Education	\$57,690.60
Hillsboro-Deering School Dis.	<u>\$18,141.00</u>
<b>Total</b>	<b>\$97,886.60</b>

## PROJECT LIFT EXPENSES

Dental	\$ 495.36
Director Salary	\$ 36,057.20
FICA	\$ 2,229.16
Health Insurance	\$ 7,671.66
Materials	\$ 1,292.02
Medicare	\$ 521.31
Office Supplies	\$ 967.34
Postage	\$ 49.00
Retirement	\$ 1,896.90
Student Support	\$ 2,897.35
Teaching Staff	\$ 17,568.15
TDS/Telecom	<u>\$ 1,362.21</u>
<b>Total</b>	<b>\$73,007.66</b>



# TAX COLLECTOR'S REPORT

## SUMMARY OF TAX ACCOUNTS

Deborah J. McDonald - Tax Collector  
Fiscal Year January 1 through December 31, 2015

DEBITS	2015	2014
<b>Uncollected Taxes - Beg. of Fiscal Year</b>		
Property Taxes		\$1,341,564.65
Yield Taxes		2,491.65
Water Taxes		53,730.74
Sewer Taxes		49,416.64
Emerald Lake Water		98,013.70
<b>Taxes Committed to Collector</b>		
Property Taxes	\$14,734,073.57	
Yield Taxes	16,316.52	
Current Use Taxes	17,690.00	
Water Taxes (2014 Delinquent)	123,616.39	
Sewer Taxes (2014 Delinquent)	99,593.24	
Emerald Lake Water	360,010.00	
Gravel Tax	547.14	
Interest & Cost After Sale		\$67,467.64
Interest (Delinquent Taxes)	18,823.79	\$52,016.95
Refunds	54,127.20	
<b>Total Debits</b>	<b>\$15,424,797.85</b>	<b>\$1,664,701.97</b>

<b>CREDITS</b>	<b>2015</b>	<b>2014</b>
<b>Remitted to Treasurer During Fiscal Year</b>		
Property Taxes	13,471,320.25	\$774,443.31
Yield Taxes	15,833.16	958.18
Water Taxes	45,193.86	24,428.60
Sewer Taxes	37,462.48	24,975.04
Emerald Lake Water	261,693.47	58,816.78
Current Use Tax	17,481.43	0
Gravel Tax	529.60	0
Interest on Taxes	18,823.79	52,016.95
Interest & Cost on Tax Lien		67,467.64
Taxes Taken to Lien		630,157.58
Taxes Taken to Deed		21,638.61
<b>Abatements Allowed</b>		
Property Taxes	21,184.89	9,799.28
Emerald Lake Water	630.00	0
Yield Tax	483.36	0
Gravel Tax	17.54	
<b>Uncollected Taxes End of Fiscal Year</b>		
Property Taxes	1,295,695.63	
Water Taxes (2013 Delinquent)	78,422.53	
Sewer Taxes (2013 Delinquent)	62,130.76	
Emerald Lake Water	97,686.53	
Current Use Tax	208.57	
<b>Total Credits</b>	<b>\$15,424,797.85</b>	<b>\$1,664,701.97</b>

# SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS

Deborah J. McDonald - Tax Collector  
Fiscal Year January 1 through December 31, 2015

	2014	2013	PRIOR
<b>Tax Sale/Lien on Account of Levies</b>			
Balance of Unredeemed Taxes Beginning of Fiscal Year		\$562,298.27	\$604,100.55
Taxes Sold/Executed to Town During Year	\$697,625.22		
Interest Collected After Sale/ Lien Execution	\$8,721.58	\$48,928.25	\$79,328.51
<b>Total Debits</b>	<b>\$706,346.80</b>	<b>\$611,226.52</b>	<b>\$683,429.06</b>

<b>CREDITS</b>	2014	2013	PRIOR
<b>Remittance to Treasurer During Fiscal Year</b>			
Redemptions	\$205,307.87	\$210,187.89	\$209,114.45
Interest & Cost After Sale	\$8,721.58	\$48,928.25	\$79,328.51
Abatements of Unredeemed	\$3,644.57	\$649.33	\$1,300.62
Deeded Property to Town	\$0.00	\$26,002.57	\$133,921.14
Unredeemed Taxes End of Year	\$488,672.78	\$325,458.48	\$259,764.34
<b>Total Credits</b>	<b>\$706,346.80</b>	<b>\$611,226.52</b>	<b>\$683,429.06</b>

## STATEMENT OF TAX RATE SETTING

		2015 Tax Rate	2014 Tax Rate	Difference
Appropriations	9,539,638.00			
Less: Revenues	-4,229,561.00			
Less: Shared Revenues-BPT	-401,889.00			
Add: Overlay	48,865.00			
War Service Credits	165,000.00			
<b>Net Town Appropriation</b>	<b>\$5,122,053.00</b>	<b>\$10.09</b>	<b>\$10.06</b>	<b>\$0.03</b>

Regional School Apportionment	14,346,610.00			
Less: Adequate Education Grant	-5,407,349.00			
Less: State Education Taxes	-1,114,749.00			
<b>Net Local School Appropriation</b>	<b>\$7,824,512.00</b>	<b>\$15.41</b>	<b>\$13.91</b>	<b>\$1.50</b>

<b>State Education Taxes Assessment</b>	<b>\$1,114,749.00</b>	<b>\$2.37</b>	<b>\$2.42</b>	<b>\$-0.05</b>
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<b>Due to County</b>	<b>\$600,834.00</b>			
Less: Shared Revenue	0.00			
<b>Net County Appropriation</b>	<b>\$600,834.00</b>	<b>\$1.18</b>	<b>\$1.17</b>	<b>\$0.01</b>

<b>Combined Tax Rate</b>		<b>\$29.05</b>	<b>\$27.56</b>	<b>\$1.49</b>
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<b>Total Property Taxes Assessed</b>	<b>\$14,662,148.00</b>
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<b>Commitment Analysis</b>	
Total Property Taxes Assessed	\$14,662,148.00
Less: War Service Credits	-165,000.00
Add: Village District	201,741.00
<b>Total Property Taxes Commitment</b>	<b>\$14,698,889.00</b>

<b>Town</b>	<b>507,698,358.00</b>
Net Assessed Valuation	

<b>Emerald Lake District</b>				
			<b>Tax Rate</b>	<b>Commitment</b>
<b>Net Assessed Valuation</b>	<b>\$70,786,150.00</b>		<b>\$2.85</b>	<b>\$201,741.00</b>

## SUMMARY OF TOWN VALUATION

Total Taxable Land	\$146,086,203.00	
Total Taxable Buildings	\$327,767,900.00	
Public Utility	\$36,493,460.00	
<b>Valuation Before Exemptions</b>		<b>\$510,347,563.00</b>
Blind Exemptions	\$30,000.00	
Elderly Exemptions	\$2,006,750.00	
Solar Energy/Wood Heating	\$79,355.00	
Disabled Exemptions	\$533,100.00	
<b>Total Exemptions</b>		<b>-\$2,649,205.00</b>
<b>Net Value for Tax Rate(Town, County &amp; Local School)</b>		<b>\$507,698,358.00</b>
<b>Net Valuation for State Education Rate(Less: Public Utilities)</b>		<b>\$471,204,898.00</b>
<b>Emerald Lake Valuation</b>		
Total Taxable Land	\$25,420,200.00	
Total Taxable Buildings	\$45,761,200.00	
Public Utility	\$4,296,000.00	
<b>Valuation Before Exemptions</b>		<b>\$75,477,400.00</b>
Disabled Exemptions	\$125,000.00	
Elderly Exemptions	\$270,250.00	
<b>Total Exemptions</b>		<b>-\$395,250.00</b>
<b>Net Valuation for Tax Rate</b>		<b>\$75,082,150.00</b>

# TREASURER'S REPORT

Fiscal Year Ended December 31, 2015

## General Fund

<b>Opening Balances</b>		<b>January 1, 2015</b>
Checking-Lake Sunapee Bank	\$4,851,960.48	
Payroll Checking-Lake Sunapee Bank	\$44,287.71	
Public Deposit Pool-General Fund	\$24,742.38	
Certificate of Deposit-TD Bank	\$37,787.42	
Petty Cash Accounts	\$300.00	
<b>Total-Open Balances</b>		<b>\$4,959,077.99</b>
<b>Receipts</b>		
Checking-Lake Sunapee Bank	\$19,432,583.59	
Payroll Checking-Lake Sunapee Bank	\$2,251,095.26	
Public Deposit Pool-General Fund	\$18.80	
Certificate of Deposit-TD Bank	\$30.27	
Petty Cash Accounts	\$0.00	
<b>Total-Receipts</b>		<b>\$21,683,727.92</b>
<b>Disbursements</b>		
Checking-Lake Sunapee Bank	\$19,202,456.74	
Payroll Checking-Lake Sunapee Bank	\$2,294,351.93	
Public Deposit Pool-General Fund	\$0.00	
Certificate of Deposit-TD Bank	\$0.00	
Petty Cash Accounts	\$0.00	
<b>Total-Disbursements</b>		<b>\$21,496,808.67</b>
<b>Closing Balances</b>		<b>December 31, 2015</b>
Checking-Lake Sunapee Bank	\$5,082,087.33	
Payroll Checking-Lake Sunapee Bank	\$1,031.04	
Public Deposit Pool-General Fund	\$24,761.18	
Certificate of Deposit-TD Bank	\$37,817.69	
Petty Cash Accounts	\$300.00	
<b>Total-General Fund Cash</b>		<b>\$5,145,997.24</b>

**Conservation Fund**

		<b>January 1, 2015</b>
NHPDIP Investment Account	\$117,183.95	
Income	\$2,291.98	
Disbursements	\$36,250.00	
<b>Ending Balance - December 31, 2015</b>		<b>\$83,225.93</b>

**Hillsboro Senior Outings -Checking Account**

		<b>January 1, 2015</b>
Checking-TD Bank	\$688.35	
Income	\$2,855.00	
Disbursements	\$2,820.00	
<b>Ending Balance - December 31, 2015</b>		<b>\$723.35</b>
This Account held by Treasurer for Senior Citizen Group		

**Parks & Recreation Revolving Fund**

		<b>January 6, 2015</b>
Checking-TD Bank	\$2,332.12	
Income	\$4,239.61	
Disbursements	\$4,039.61	
<b>Ending Balance - January 5, 2016</b>		<b>\$2,532.12</b>

**Police Department Revolving Fund**

		<b>January 12, 2015</b>
Checking-TD Bank	\$4,453.12	
Income	\$12,184.74	
Disbursements	\$8,380.13	
<b>Ending Balance - January 11, 2016</b>		<b>\$8,257.73</b>

**Office of Youth Services**

		<b>January 1, 2015</b>
Checking-TD Bank	\$15,496.80	
Income	\$7,103.41	
Disbursements	\$5,450.04	
<b>Ending Balance - December 31, 2015</b>		<b>\$17,150.17</b>

## TRUSTEES OF TRUST FUNDS REPORT

Name of Fund	Purpose of Trust	How Invested	PRINCIPAL				INCOME					End Balance Prin. & Income
			Begin Balance	New Funds Created	With-drawals	End Balance	Begin Balance	Xfrs In	Earned	Expended	End Balance	
Cemetery	Perp. Care	San 542	80967.43	1935.00		82902.43	160.81		164.65	160.81	164.65	83067.08
Els Dist Rd Upgr	Cap. Res.	San 550	6616.18	10000.00		16616.18	3536.47		26.96		3563.43	20179.61
Bridge Repairs	Cap. Res.	San 569	40304.22	20000.00		60304.22	20135.03		134.04		20269.07	80573.29
Rescue Squad	Cap. Res.	San 577	2317.05			2317.05	15.52		4.66		20.18	2337.23
Hillsboro Hist Fund	Town	San 585	1337.20			1337.20	2.67		2.67	2.67	2.67	1339.87
Library Space Need	Library	San 593	29336.08			29336.08	5872.30		70.19	70.36	5872.13	35208.21
Ambulance Cap Res	Town	San 607	140000.00	75000.00	194454.00	20546.00	8195.51		249.49		8445.03	28991.03
Town History Exp	Town	San 615	4314.17			4314.17	772.76		10.16		782.92	5097.09
ELVD Water Mtr	Cap. Res.	San 623	13000.00	35146.03		48146.03	586.82		97.29		684.11	48830.14
Maint. Expend Fund	School Lib	San 631	233700.00	100000.00		333700.00	19022.91		604.37		19627.28	353327.28
Spec Educ Fund	Cap. Res.	San 658	200000.00	50000.00		250000.00	4326.10		457.83		4783.93	254783.93
Water Cap Res	Cap. Res.	San 666	85080.05			85080.05	3006.98		175.85		3182.83	88262.88
Sewer Cap Res	Cap. Res.	San 674	170193.28			170193.28	3397.84		346.55		3744.39	173937.67
Penstock FD (PS Co)	Conservation	San 682	15000.00			15000.00	758.54		31.46		790.00	15790.00
ELVD Water Mtr	Cap. Res.	San 690	35000.00		35000.00	0.00	146.03			146.03	0.00	0.00
Sewer Sludge C R	Cap. Res.	San 704	277627.21			277627.21	943.16		556.11		1499.27	279126.48
Sewer Inflow C R	Cap. Res.	San 712	140386.49	250000.00	204971.56	185414.93	326.65		326.65		689.45	186104.38
Sewer Sys Impr	Cap. Res.	San 720	160000.00			160000.00	828.27		321.07		1149.34	161149.34
Water Sys Impr	Cap. Res.	San 739	76664.45			76664.45	179.40		153.41		332.81	76997.26
Sand Repl Cap Res	Cap. Res.	San 747	110000.00			110000.00	277.52		220.15		497.67	110497.67
Cons Comm Mon FD	Cap. Res.	San 755	2500.00			2500.00	10.02		5.01		15.03	2515.03
ELVD Water Surp.	Cap. Res.	San 763	42967.05		20000.00	22967.05	99.98		59.21		159.19	23126.24
Smith House R&M FD	Cap. Res.	San 801	48650.61	60000.00		108650.61	182.41		137.64		320.05	108970.66
ELVD Meetinghouse	Cap. Res.	San 909	20000.00			20000.00	26.64		39.98		65.62	20065.62
Waterline Rehab	Cap. Res.	San 910	42000.00			42000.00	16.52		83.88		100.40	42100.40



Name of Fund	Purpose of Trust	How Invested	PRINCIPAL				INCOME					End Balance Prin. & Income
			Begin Balance	New Funds Created	With-drawals	End Balance	Begin Balance	Xfrs In	Earned	Expended	End Balance	
UV Bulb Repl	Cap. Res.	San 911	3000.00			3000.00	1.38		5.99		7.37	3007.37
Municip Bd R&M	Cap. Res.	San 912	59261.61	100000.00		159251.61	83.77		185.37		269.14	159520.75
ELVD Water CIP	Cap. Res	San 913		25000.00		25000.00			14.95		14.95	25014.95
Fire Equip FD	Cap. Res	San 914		100000.00		100000.00			66.92		66.92	100066.92
HWY Equip FD	Cap. Res	San 915		100000.00		100000.00			669.92		66.92	100066.92
Manahan Trust	Town	UBS 06	34951.21			349513.21	152138.95		33258.09	500.00	184897.04	534410.25
Hills Med Serv Tr	Scholarship	UBS 09	198786.17	1213.83		200000.00	15638.85		14406.10	131713.83	16331.12	216331.12
S & G Smith Mem	Library	UBS 10	11732.96			11732.96	599.56		594.42	599.56	594.42	12327.38
Tingley School FD	Scholarship	UBS 11	2327.38			2327.38	134.23		123.19	130.00	127.42	2454.80
M.NelsonChildRe	Child Activ	UBS 12	3000.00			3000.00	2980.07		445.32		3425.39	6425.39
Etta Gile	Library	UBS 13	9503.73			9503.73	485.65		481.48	481.48	485.65	481.48
J. Simoes School	Scholarship	UBS 14	3200.00			3200.00	184.05		169.20	180.00	173.25	3373.25
EM Barnes School	Scholarship	UBS 15	36346.84			36346.84	2129.74		1925.14	2000.00	2054.88	38401.72
Humphrey Mem RM	Library	UBS 16	4853.53			4853.53	248.02		245.89	248.02	245.89	5099.42
Nelson Libr FD	Library	UBS 17	3792.71			3792.71	193.81		192.15	193.81	192.15	3984.86
CN Murdough Mem	School Libr.	UBS 18	572.50			572.50	184.20		56.32		240.52	812.57
JM Kimball Mem	Libr Books	UBS 19	722.85			722.85	152.69		43.74		196.43	919.28
Peaslee Schol	Scholarship	UBS 20	3635.04			3635.04	206.49		192.20	200.00	198.69	3833.73
Haslet Schol	Scholarship	UBS 22	37003.11			37003.11	2266.64		1965.99	2000.00	2232.63	39235.74
CAFoxFd boys act	Library	UBS 23	50651.09			50651.09	4068.41		3850.43	4068.41	3850.43	54501.52
Abney Simonds	Town	UBS 25	2660.00			2660.00	213.65		202.21	213.65	202.21	2862.21
Mark Fuller Lib	Library	UBS 26	1866.25			1866.25	95.37		94.55	95.37	94.55	1960.80
Inness Schol	Scholarship	UBS 28	1133.52			1133.52	84.79		60.48	80.00	65.27	1198.79
Haslet Tr	Town	UBS 29	48338.58			48338.58	3882.73		3674.63	388.73	3674.63	52013.21
Center School	School Libr.	UBS 32	900.00			900.00	813.82		127.62		941.44	1841.44
Old School Fund	Scholarship	UBS 33	3771.17			3771.17	214.15		199.60	200.00	213.75	3984.92
Isabel Ward	Library	UBS 34	1000.00			1000.00	51.10		50.66	51.10	50.66	1050.66
T Henson Schol	Scholarship	UBS 36	1800.00			1800.00	111.60		95.63	100.00	107.23	1907.23
S & G Smith Mem	Scholarship	UBS 37	32238.00			32238.00	1859.54		1705.26	1800.00	1764.80	34002.80
Butler Park	Town	UBS 38	2769.44			2769.44	222.44		210.53	222.44	210.53	2979.97
Sarah Fuller Lib	Library	UBS 40	1000.00			1000.00	51.10		50.66	51.10	50.66	1050.66
Haslet Library	Library	UBS 41	2000.00			2000.00	102.20		101.33	102.20	101.33	2101.33
V Woods/A Bailey	Needy Kids	UBS 43	3838.73			3838.73	3314.04		532.65		3846.69	7685.42
Bernice Miller Lib	Library	UBS 44	267.06			267.06	13.65		13.53	13.65	13.53	280.59
E A Butler Schol	Scholarship	UBS 45	11275.75			11275.75	632.81		596.37	600.00	629.18	11904.93
Sarah White	Library	UBS 46	27693.28			27693.28	1415.15		1403.01	1415.15	1403.01	29096.29

Name of Fund	Purpose of Trust	How Invested	PRINCIPAL				INCOME					End Balance Prin. & Income
			Begin Balance	New Funds Created	With-drawals	End Balance	Begin Balance	Xfrs In	Earned	Expended	End Balance	
Sarah Grimes	Town	UBS 47	400.00			400.00	32.13		30.41	32.13	30.41	430.41
W&L Dubben FD	?	UBS 51	10437.35			10437.35	838.33		793.43	838.33	793.43	11230.78
Gert Adams Fund	Scholarship	UBS 62	13565.04			13565.04	779.20		717.58	750.00	746.78	14311.82
Coca Cola Sch FD	Scholarship	UBS 66	2135.35			2135.35	129.75		113.55	110.00	133.30	2268.65
Withington Award	Scholarship	UBS 67	25000.00			25000.00	3778.16		1784.51	1500.00	4062.67	29062.67
Lila Murphy Schol	Scholarship	UBS 70	423997.85			423997.85	47626.39		28998.20	40617.72	36006.87	460004.72
Gert Fredericks FD	Library	UBS 79	4625.00	1000.00		5625.00	236.41		281.87	236.41	281.87	5906.87
Dana Crane Fund	Scholarship	UBS 95	100000.00	925.55		100925.55	45696.15		9062.57	5090.53	49668.19	150593.74
<b>Totals</b>			<b>3478566.12</b>	<b>929220.41</b>	<b>454425.56</b>	<b>3954360.97</b>	<b>366753.21</b>		<b>113469.93</b>	<b>82701.66</b>	<b>397521.48</b>	<b>4351882.45</b>

# HILLSBOROUGH WASTEWATER TREATMENT FACILITY

## REPORT OF THE TREASURER

<b>Lake Sunapee Bank (operating account)</b>		
Balance 1/01/2015		\$161,036.61
2015 Lien Warrant = \$99,593.24 (\$94,186.07 inv & \$5,407.17 int thru 1/31/15)	\$99,593.24	
2014 Receivables Collected	\$16,873.17	
2014 Receivables Interest Collected	\$411.39	
2015 Receivables Collected	\$502,071.53	
2015 Receivables Interest Collected	\$1,612.65	
Credit Memos	\$11,447.41	
Misc.	\$7.62	
Due to Refund	\$200.45	
Checking Account Interest Earned	\$126.75	
Voided Check	\$1,131.42	
Due to Water	\$254.98	
Due From I/I Reduction Capital Reserve	\$204,971.56	
PDIP Funds to Transfer to I/I Reduction Capital Reserve	\$250,000.00	
<b>Total Income</b>		<b>\$1,088,702.17</b>
2015 Operating Budget	\$429,232.76	
Refund Credits	\$200.45	
Transfer Surplus Funds to NH PDIP	\$61,036.61	
Contribution to II Reduce Cap Reserve	\$250,000.00	
Voided Check	\$1,131.42	
Due to Water	\$247.86	
I/I Reduction Capital Reserve Paid Invoices	\$236,600.80	
<b>Total Disbursements</b>		<b>\$978,449.90</b>
<b>Balance as of 12/31/2015</b>		<b>\$271,288.88</b>
<b>Cash Register</b>		
Beginning Balance 1/01/2015		\$100.00
<b>Balance as of 12/31/2015</b>		<b>\$100.00</b>
<b><u>NH PDIP (investment account)</u></b>		
Balance as of 1/01/2015		\$462,889.81
Interest Earned	\$260.92	
Transfer Surplus Funds to NH PDIP	\$61,036.61	
Contribution to II Reduce Cap Reserve	(\$250,000.00)	
<b>Balance as of 12/31/2015</b>		<b>\$274,187.34</b>

<b><u>Lake Sunapee Bank (Butler Street Sewer Line Replacement Project Retainage)</u></b>		
Balance as of 01/01/2015		\$0.00
Deposits	\$8,854.73	
Interest Earned	\$0.60	
Reduce Retainage	(\$3,907.24)	
<b>Balance as of 12/31/2015</b>		<b>\$4,948.09</b>

<b><u>Summary of Water Treatment Funds Held</u></b>		
Lake Sunapee (operating account)		\$271,288.88
Cash Register		\$100.00
NH PDIP (investment account)		\$274,187.34
<b><u>Lake Sunapee Bank (Butler Street Sewer Line Replacement Project Retainage)</u></b>		<b>\$4,948.09</b>
<b>Total Funds Held as of 12/31/2015</b>		<b>\$550,524.31</b>

# HILLSBOROUGH WASTEWATER TREATMENT FACILITY FINANCIAL REPORT

## **WASTEWATER FUND**

Lake Sunapee Bank	\$271,288.88
Cash Register	\$100.00
NH PDIP (investment account)	\$274,187.34
Lake Sunapee Bank (Butler St Sewer Line Replacement Prj Retainage)	<u>\$4,948.09</u>
<b>TOTAL CASH</b>	<b>\$550,524.31</b>

## **ASSETS**

## **OUTSTANDING INCOME**

Uncollected Receivables	<u>\$102,767.25</u>
<b>TOTAL ASSETS</b>	<b>\$653,291.56</b>

# HILLSBOROUGH WASTEWATER TREATMENT FACILITY

## DETAILED STATEMENT OF EXPENSES

ACCOUNT	BUDGETED AMOUNT	EXPENDED AMOUNT
Advertising	\$500.00	\$799.20
Building Maintenance	\$5,000.00	\$3,216.07
Magnesium Hydroxide	\$5,000.00	\$0.00
Ferric	\$5,000.00	\$0.00
Chemicals	\$15,000.00	\$4,011.70
Chlorine	\$5,000.00	\$4,070.61
Clothing Expenses	\$1,000.00	\$1,113.48
Computer	\$2,000.00	\$948.17
Contract Mowing/Clearing	\$5,000.00	\$4,175.00
Contract Services	\$5,000.00	\$4,736.66
Electricity	\$45,000.00	\$38,134.08
Engineering	\$30,000.00	\$18,932.80
Grit Removal Elevator	\$0.00	\$0.00
Equipment Purchase	\$5,000.00	\$1,212.47
Equipment Rental	\$500.00	\$193.38
Equipment Repair	\$20,000.00	\$7,127.63
Oil-Heating/Generator	\$5,000.00	\$5,220.40
Miscellaneous Gases	\$0.00	\$0.00
Gasoline	\$2,000.00	\$1,155.39
Life Insurance	800.00	\$794.28
Health Insurance	\$49,400.00	\$43,341.98
Dental Insurance	\$3,500.00	\$3,226.74
Paving	\$2,500.00	\$924.00
Property & Liability Insurance	\$9,000.00	\$8,853.14
Debt Service Interest	\$17,300.00	\$14,388.63
Janitorial Supplies	\$500.00	\$460.79
Lab Fees	\$2,500.00	\$2,013.70
Lab Supplies	\$13,000.00	\$8,143.65
Legal Fees	\$2,500.00	\$0.00
Lubricants	\$250.00	\$155.07
Miscellaneous Expense	\$500.00	\$522.50
Office Supplies	\$1,000.00	\$977.63
Payroll	\$126,000.00	\$115,339.80
Payroll Overtime	\$16,000.00	\$14,802.15
Holiday Pay	\$2,500.00	\$2,060.55
Plant Operations	\$2,500.00	\$2,310.00
Postage	\$2,000.00	\$1,717.94
Debt. Principal	\$53,400.00	\$53,333.32
Printing Costs	\$500.00	\$593.42

Professional Publication	\$60.00	\$30.00
Propane	\$2,500.00	\$1,839.89
Safety Supplies	\$500.00	\$223.88
Sewer Piping	\$2,000.00	\$0.00
FICA	\$8,500.00	\$8,196.53
Medicare	\$2,100.00	\$1,916.88
W. Main Street State Paving	\$0.00	\$0.00
System Repair	\$35,000.00	\$15,516.12
System Maintenance	\$55,000.00	\$46,406.04
Telephone	\$2,700.00	\$3,053.71
Tool Purchase	\$500.00	\$276.91
Training Cost	\$500.00	\$540.00
Transfer Out	\$0.00	\$0.00
Truck	\$2,000.00	\$953.44
Worker's Comp.	\$1,910.00	\$2,187.51
Refunds	\$0.00	\$0.00
Trans. Tax Collector	\$0.00	\$0.00
Snow Removal	\$500.00	\$162.50
ICMARC Retirement	\$6,300.00	\$7,056.48
Emergency CAP Reserve	\$10,000.00	\$10,000.00
Sludge CAP Reserve	\$40,000.00	\$40,000.00
I/I Reduce CAP Reserve	\$50,000.00	\$50,000.00
<b>Total Expenses</b>	<b>\$681,720.00</b>	<b>\$557,366.22</b>

# HILLSBOROUGH WATER TREATMENT FACILITY

## REPORT OF THE TREASURER

<b><u>Lake Sunapee Bank (operating account)</u></b>		
Balance 01/01/2015		\$126,137.31
2015 Lien Warrant =\$123,616.39 (\$116,516.01 inv & \$7,100.38 int thru 1/31/15)	\$123,616.39	
2014 Receivables Collected	\$21,716.99	
2014 Receivables Interest Collected	\$348.68	
2015 Receivables Collected	\$546,385.55	
2015 Receivables Interest Collected	\$1,382.65	
Credit Memos	\$7,383.49	
Hook Up Fees	\$8,900.00	
Misc.	\$100.00	
Checking Account Interest Earned	\$131.99	
Water Filtration Grant	\$16,500.24	
Due to Refund	\$8,260.74	
Voided Check	\$6,376.18	
Due from Sewer	\$6,961.37	
Due to Sewer	\$1,381.40	
Due From 2012 Warrant Article 8 Chlorination System Project	\$24,568.52	
Line Tapping Cost	\$3,302.91	
<b>Total Income</b>		<b>\$777,317.10</b>
2015 Operating Budget	\$532,048.55	
Transfer Surplus Funds to NH PDIP	\$26,137.31	
Voided Check	\$5,623.52	
Due from Sewer	\$6,961.37	
Due to Sewer	\$1,381.40	
Due to Refund	\$8,260.74	
Line Tapping Cost	\$3,302.91	
<b>Total Disbursements</b>		<b>\$583,715.80</b>
<b>Balance as of 12/31/2015</b>		<b>\$319,738.61</b>
<b><u>Petty Cash</u></b>		
Beginning Balance 01/01/2015		\$100.00
<b>Balance as of 12/31/2015</b>		<b>\$100.00</b>



<b><u>NH PDIP (investment account)</u></b>		
Balance as of 01/01/2015		\$325,972.80
Interest Earned	\$257.67	
Deposits	\$26,137.31	
<b>Balance as of 12/31/2015</b>		<b>\$352,367.78</b>
<b><u>Lake Sunapee Bank (2012 Water Treatment Plant Project Retainage)</u></b>		
Balance as of 01/01/2015		\$5,381.42
Interest Earned	\$2.69	
<b>Balance as of 12/31/2015</b>		<b>\$5,384.11</b>
<b><u>Summary of Water Treatment Funds Held</u></b>		
Lake Sunapee Bank (operating account)		\$319,738.61
Cash Register		\$100.00
NH PDIP (investment account)		\$352,367.78
<u>Lake Sunapee Bank (2012 Water Treatment Plant Project Retainage)</u>		\$5,384.11
<b>Total Funds Held as of 12/31/2015</b>		<b>\$677,590.50</b>

# **HILLSBOROUGH WATER TREATMENT FACILITY FINANCIAL REPORT**

## **WATER FUND**

Lake Sunapee Bank	\$319,738.61
Petty Cash	\$100.00
NH PDIP (investment account)	\$352,367.78
Lake Sunapee Bank (2012 Water Treatment Plant Project Retainage)	<u>\$5,384.11</u>
<b>TOTAL CASH</b>	<b>\$677,590.50</b>

## **ASSETS**

## **OUTSTANDING INCOME**

Uncollected Receivables	<u>\$115,888.62</u>
<b>TOTAL ASSETS</b>	<b>\$793,479.12</b>

# HILLSBOROUGH WATER TREATMENT FACILITY

## DETAILED STATEMENT OF EXPENSES

ACCOUNT	BUDGETED AMOUNT	EXPENDED AMOUNT
Advertising	\$500.00	\$174.00
Building Maintenance	\$2,500.00	\$5,504.82
Chlorine	\$3,500.00	\$1, 537.48
Chloramine	\$1,500.00	\$0.00
Ammonium Sulfate	\$2,000.00	\$2,032.80
Clothing Expenses	\$1,000.00	\$1,113.37
Computer	\$2,000.00	\$1,154.72
Contract Mowing/Clearing	\$1,500.00	\$0.00
Contract Services	\$50,000.00	\$46,363.51
Electricity	\$17,600.00	\$16,994.46
Engineering	\$10,000.00	\$0.00
Equipment Purchase	\$1,500.00	\$764.17
Equipment Rental	\$500.00	\$193.38
Equipment Repair	\$2,000.00	\$313.25
Gasoline	\$2,000.00	\$1,155.33
Computer Hardware	\$0.00	\$0.00
Health Insurance	\$10,850.00	\$10,522.92
Dental Insurance	\$810.00	\$835.32
Life & Disability	\$155.00	\$152.16
Paving	\$5,000.00	\$4,944.00
Property & Liability Insurance	\$2,000.00	\$1,521.95
Debt. SVC Interest	\$75,950.00	\$75,776.01
Janitorial Supplies	\$100.00	\$72.98
Lab Supplies	\$4,500.00	\$3,699.32
Legal Fees	\$2,500.00	\$300.00
Lubricants	\$0.00	\$0.00
Miscellaneous Expense	\$1,000.00	\$868.02
Office Supplies	\$1,000.00	\$907.63
Payroll	\$31,000.00	\$28,459.59
Payroll Overtime	\$1,500.00	\$1,614.66
Holiday Pay	\$250.00	\$0.00
Plant Operations	\$1,000.00	\$565.00
Postage	\$1,500.00	\$1,317.95
Potassium Hydroxide	\$10,000.00	\$6,698.79
Debt SVC Principal	\$265,450.00	\$265,546.81
Printing Costs	\$1,000.00	\$635.98
Professional Dues	\$850.00	\$685.50
Professional Publication	\$60.00	\$30.00
Propane	\$5,395.00	\$4,705.89

Safety Supplies	\$500.00	\$110.00
FICA	\$2,100.00	\$1,865.16
Medicare	\$500.00	\$436.23
State W. Main Street Project	\$0.00	\$0.00
System Repair	\$28,000.00	\$16,602.87
System Maintenance	\$28,000.00	\$15,796.80
Telephone	\$3,000.00	\$2,870.37
Tool Purchase	\$500.00	\$147.31
Training Cost	\$250.00	\$200.00
Transfer Out	\$0.00	\$0.00
Truck	\$1,000.00	\$948.31
Register Heads	\$0.00	\$0.00
System Parts	\$20,000.00	\$15,059.33
Lab Fees	\$5,000.00	\$6,412.00
Worker's Comp.	\$300.00	\$271.22
Refunds	\$0.00	\$0.00
Trans. Tax Collector	\$0.00	\$0.00
Snow Removal	\$500.00	\$0.00
ICMARC Retirement	\$1,500.00	\$1,420.36
Emergency Capital Reserve	\$10,000.00	\$10,000.00
Sand Replacement Capital Reserve	\$30,000.00	\$30,000.00
System Imp. Capital Reserve	\$10,000.00	\$10,000.00
Line Rehab Capital Reserve	\$30,000.00	\$30,000.00
UV Bulb Capital Reserve	\$2,000.00	\$2,000.00
Zinc Orthophosphate	\$0.00	\$0.00
<b>Total Expenses</b>	<b>\$693,120.00</b>	<b>\$631,301.73</b>