

Town of Hillsborough Water & Sewer Commission
April 26, 2022 Meeting Minutes

Meeting called to order 6:00 p.m. Present were Commissioners Peter Mellen, Chris Sieg and Dave Lewis; and, Penny Griffin, Administrator.

The Commissioners reviewed and authorized the following:

- 2022 AP Vouchers #8 W = \$18,322.63 S = \$46,751.30
- 4/14/2022 Meeting Minutes
- Timecards

6:30 pm Steve & Carollee Miller of 226 West Main Street arrived at the meeting.

Steve Miller stated that they were attending the meeting to discuss the second unit of sewer that is being charged to his property for the retail space. Commissioner Peter Mellen gave the Miller's a copy of the sewer billing regulations to refer to. Steve Miller stated that he understands the regulations however, he is requesting that the Commissioners make an exception for his business as there are no public use facilities available to the retail space. Carollee Miller stated that should the exception be granted, they would like the fees of the second unit that they have paid since they bought the property in 2012 be refunded to them. Commissioner Peter Mellen explained that no prior years paid fees can be refunded only the current years paid fees if an exception is issued. A discussion was held regarding their recent planning board approved hot tub/spa rental business. It was noted that Env-Wq 1108 requires that shower and toilet facilities are provided hot tub/spa rental businesses. The Miller's stated they would look into the requirements; and, unfortunately, if such facilities are required the opening of the hot tub/spa business would be delayed. The Commissioners agreed that they are not ready to make a decision at this meeting and would need to take the request under advisement.

7:30 pm Steve & Carollee Miller left the meeting.

The group discussed sharing the completed Wastewater Asset Management report. The Commissioners agreed to attend the Selectmen's May 25 meeting and requested that Penny Griffin contact Laura Buono to get on that meeting's agenda.

A request to discontinue a dry hydrant water service line at 6 Wall Street was reviewed. It was noted that the service line had been capped when the owner was having excavation work completed in July of 2021. Cody Boisvert observed the cap. The Commissioners approved the discontinuance of the water line for all future billing and noted that if the owner ever wants to be reconnected, a new service connection application with applicable fees would need to be submitted.

Correspondence from NHDES regarding recommendations noted from the October 19, 2021, inspection of the dam at Loon Pond. It was decided that the clearing of the brush around that dam can be handled by water and sewer personnel. The Commissioners will individually visit the site to observe the other areas that have recommendations and continue discussions at a future meeting.

Commissioner Chris Sieg motioned to adjourn the meeting. Commissioner Dave Lewis seconded the motion.

All voted in favor.

Meeting adjourned 8:30 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by:

Date:

Peter Mellen, Chairman

Chris Sieg

Dave Lewis
Water and Sewer Commissioners