

**Town of Hillsborough Water & Sewer Commission  
December 9, 2021 Meeting Minutes**

Meeting called to order 6:00 p.m. Present were Commissioners Peter Mellen, Chris Sieg and Dave Lewis; and, Penny Griffin, Administrator.

The group discussed the request to meet with the Selectmen at their regularly scheduled meeting on December 22, 2021, to discuss the sewer system. The Commissioners confirmed their availability and decided to create a memo with a brief history and summary of the Wastewater Treatment System to be sent to the Selectmen ahead of the meeting.

At the last meeting, the Commissioners reviewed a proposal from Robblee Tree Service to remove 3 trees at the water treatment facility property that was solicited by an abutter, the Rockwell's. As requested, Robblee Tree Service had marked the 3 trees and Commissioner Mellen had visited the site to review them. The Commissioners agreed that the tree furthest from East Washington Road marked as the Hillsborough Water & Sewer Commissions (HWSC) responsibility by Robblee is actually located on the Rockwell's property. A spruce tree located closer to East Washington Road was deemed satisfactory in health during a previous site visit by the Commissioners and will not be paid for removal by the HWSC. The Commission asked Penny Griffin to contact Robblee Tree Service to request a revised quote to reflect this information.

Commissioner Peter Mellen stated that while he was reviewing the marked trees at the Water Treatment Facility, Mrs. Rockwell reported to him that there is an issue with beavers cutting trees around the pond and asked if there was anything he could do. Commissioner Mellen advised Mrs. Rockwell that the Commission does not deal with the removal of beavers.

The group discussed the proposed NPDES General Permit for the wastewater treatment facility. Commissioner Dave Lewis motioned to operate under their current/individual permit through its defined 5-year schedule, then opt into the General Permit after that individual permit expires. Commissioner Chris Sieg seconded the motion. All voted in favor.

The Commissioners discussed the status of the sludge in the wastewater treatment plant lagoons. Penny Griffin advised the Commissioners that wastewater operator, Paul Dutton, had reported that when RDC Environmental Inc was replacing the aeration membranes this past month it was noted that there is some sludge in the number one lagoon but not at levels that RDC and Paul felt needed addressing at this time.

The Commissioners reviewed and authorized the following:

- 2021 AP Vouchers #21 W=\$14,863.07 S=\$60,519.54
- 11/18/2021 Meeting Minutes
- Timecards

Commissioner Chris Sieg motioned to adjourn the meeting. Commissioner Dave Lewis seconded the motion.

All voted in favor.

Meeting adjourned 8:00 pm

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes  
Approved by:

Date:

Peter Mellen, Chairman

Chris Sieg

Dave Lewis  
Water and Sewer Commissioners