

Town of Hillsborough Water & Sewer Commission
January 9, 2020 Meeting Minutes

Meeting called to order 6:00 p.m. Present were Commissioners Peter Mellen and Chris Sieg; Paul Dutton, Wastewater System Operator; and, Penny Griffin, Administrator.

Also in attendance were Selectman Jon Daley, Cole Melendy of Underwood Engineers and citizen Doug Parker.

Doug Parker spoke with the Commission regarding a recent sewer main blockage near his property. He asked if the protocol of investigating a report such as this has changed since his time of serving on the commission as he was surprised to have a police officer come verify his report prior to a representative of the sewer system being called. The Commissioners stated that the procedure has not changed and offered the possibility that as it was Christmas day maybe the officer wanted to make sure it was an immediate issue before calling someone else out on the holiday. Mr. Parker agreed that this may have been the intention, however, he stated he was concerned because such sewer issues can be time sensitive and thought that a wastewater representative should have been called first.

A discussion was held regarding the number of blockages in that section of the system over the past few years. Paul Dutton explained that grease and wipes/rags have been the cause of the blockages each time and that line is now on the schedule each year to be cleaned. In fact, it was jetted by the Ted Berry Co. just 3 months ago in October. The particular location was a drop SMH where the clogging began backing up from the vertical drop bowl. System maps were reviewed, and it was noted that this sewer main only serves the Jefferson Drive area. Commissioner Mellen stated that user education may help resolve the issue. It was agreed that letters will be sent to the residents of the Colonial Heights area educating them of the dangers of dumping and/or flushing wipes/rags and grease in their homes.

6:30 pm Doug Parker left the meeting.

A discussion was held regarding the proposed cleaning and videotaping of sewer mains in 2020. Paul Dutton stated that he will be meeting with Ted Berry Company representatives in February to discuss proposed areas.

A discussion was held regarding the town phone and internet system change over. Penny Griffin reported that the changeover is going to cost both the water and the sewer budgets more money going forward as the internet cost is higher in each location than they were previously charged by TDS.

Cole Melendy of Underwood Engineers reported that the Bridge Street sewer main replacement project has been finalized and Penny will forward all final paperwork to him via email.

Mr. Melendy stated he has submitted the required reports to EPA regarding the new NPDES permit. A discussion was held regarding the current chemical feed operations.

Cole Melendy noted that the request for a new industrial pretreatment application from OSRAM is due by January 25, 2020, and that Underwood Engineers is prepared to review it once submitted.

Cole stated that the results of the ground water sampling for the Groundwater permit has been received and is consistent with historical data. He reported that the alternations done to the wells seem to have resolved the prior issues with well contamination. The Groundwater permit annual report will be submitted by its due date of January 31, 2020.

Mr. Melendy stated that he will send the Commissioners an ESR to complete the collection system O & M annual report which is due by March 31, 2020.

The group conversed about the possibility of a water main loop on Municipal Drive. Cole Melendy presented a preliminary opinion of cost of \$586,264. The proposed project was reviewed and discussed. All agreed that doing it in conjunction with the town's paving project would be most efficient. All agreed meet with the selectmen at their next meeting, January 14, 2020, to discuss the proposed project and possible contribution.

8:00 pm Cole Melendy left the meeting.

The Commissioners reviewed and authorized the December 12, 2019, meeting minutes; 2019 AP vouchers #24 and 2020 AP vouchers 1A and 1; and, timecards.

Commissioner Mellen motioned to adjourn the meeting. Commissioner Lewis seconded the motioned.

All voted in favor.

Meeting adjourned 8:30 pm

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by:

Date:

Peter Mellen, Chairman

Chris Sieg

Dave Lewis
Water and Sewer Commissioners