

**Town of Hillsborough Water & Sewer Commission**  
**June 10, 2021 Meeting Minutes**

Meeting called to order 6:00 p.m. Present were Commissioners Peter Mellen, Chris Sieg and Dave Lewis; and, Penny Griffin, Administrator.

A discussion was held regarding a recent water service break at 166 West Main Street. Telemetry data collected at the West Main Street wastewater pump station reflected a large jump in incoming flow resulting from the event. The Commissioners request that Paul Dutton, the wastewater system operator, review the current floor drain status at 166 West Main Street.

Commissioner Dave Lewis stated that he has been investigating a process of pipe reaming to clean water mains that may be beneficial for our water system. He advised that Manchester Water Works uses this technology. All agreed that it would be advantageous for Cody Boisvert, Hillsborough's water system operator, to see the process if possible. Commissioner Dave Lewis will continue to look into the process.

The group reviewed a revised proposal from contractor RH White to install a grinder at the West Main Street pump station for the amount of \$91,342.00. Commissioner Dave Lewis motioned to accept the proposal as submitted. Commissioner Chris Sieg seconded the motion. All voted in favor.

Correspondence from Underwood Engineers regarding their review of OSRAM's Industrial User permit application was discussed. The Commissioners accepted their recommendation, then approved the application to be submitted to NHDES for their subsequent review.

The Commissioners signed a letter to the Selectmen recommending they consider granting the drainage easement as presented by Bruce Randall for 139 East Washington Road as discussed at the previous meeting.

Penny Griffin reported that she spoke with NHDES regarding docks situated along Loon Pond. The Shoreland Protection rules do apply, and dock permits are required. NHDES enforces both; if there are concerns and/or complaints they should be submitted on the NHDES website, and they will investigate the issue.

The Commissioners reviewed and authorized the following:

- 2021 AP Vouchers #11 W=\$2,205.68 S=\$6,034.54
- 5/25/2021 Meeting Minutes
- Timecards

Commissioner Chris Sieg motioned to adjourn the meeting. Commissioner Dave Lewis seconded the motioned.

All voted in favor.

Meeting adjourned 8:00 pm

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes  
Approved by:

Date:

Peter Mellen

Chris Sieg

Dave Lewis  
Water and Sewer Commissioners