

Town of Hillsborough Water & Sewer Commission
June 23, 2020 Meeting Minutes

Meeting called to order 6:00 p.m. Present were Commissioners Peter Mellen, Chris Sieg; and, Dave Lewis; and, Penny Griffin, Administrator.

The group discussed recent issues within the water system. Commissioner Sieg will contact Cody Boisvert to look into the issues of lost communication between the reservoir and the water plant, the non-working displays on the Atlantium UV system and the re-installation of the flow meter at the reservoir.

Commissioner Sieg will also be contacting Paul Dutton regarding the repair of the grit elevator at the wastewater treatment facility.

Penny Griffin advised the Commissioners that the failed backflow at the Irving station is in the process of being scheduled for repair. A discussion was held regarding the difficulties in resolving such issues when there is an out of state corporate office involved as tracking down the appropriate person to authorize repairs can be challenging.

Penny Griffin advised the Commissioners that the spring water main flushing has now been completed. A brief discussion was held regarding complaint calls received during flushing. Penny Griffin reported that there were only a few calls, and most were checking to make sure the reduced flow was not caused by something wrong with their services.

The upcoming work at Butler Park to discontinue the old water line that serviced the irrigation and fountains was discussed. All agreed that the shut off to that line should also be removed from the brick walkway to complete the project.

As a follow up to a discussion at the last meeting, Penny Griffin reported that highway department is going to raise the manhole structures when they are ready to do so in the areas they are paving. Paul Dutton will purchase materials needed.

The proposed 2021 State of NH Department of Transportation (NHDOT) paving of the 202 bypass was discussed. There are 5 manhole structures within the areas NHDOT has outlined that will need riser rings installed just prior to the paving. Paul Dutton has stated that this work can be completed by wastewater personnel if proper notice is given from the NHDOT. Penny Griffin will forward this information to NHDOT.

The Commissioners reviewed and authorized the following:

- June 11, 2020 meeting minutes
- 2020 AP vouchers #12
 - o Water \$7,925.14
 - o Sewer \$11,621.05
- Timecards

Commissioner Sieg motioned to adjourn the meeting. Commissioner Lewis seconded the motioned.

All voted in favor.

Meeting adjourned 7:30 pm

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by:

Date:

Peter Mellen, Chairman

Chris Sieg

Dave Lewis
Water and Sewer Commissioners